



CITY OF LEBANON

Taxicab Business Application Packet

401 S Jefferson Ave. Lebanon, MO 65536

Phone: (417) 532-2156 Email: clerks@lebanonmo.org

No person may operate a taxicab business within the City of Lebanon without a valid Taxicab Business License issued by the City. To obtain a license, the owner must complete an application and submit vehicle inspection forms conducted by the Lebanon Police Department. If the owner also intends to drive, a Taxi Driver's Permit and fingerprint-based background check are required.

Instructions and Checklist:

Submit the following to the City Clerk's Office:

- ☐ **Completed Application for Taxicab Business Application**
(A notarized application is required)
- ☐ **Vehicle Inspection Forms**
(Completed by the Lebanon Police Department)
- ☐ **Proof of Insurance for each Vehicle**

Next Steps:

Once your completed application and all supporting documents have been submitted to the City Clerk's office, the application will go through the City's administrative review process. You will be contacted once your license has been processed or if any additional information is needed.



Taxicab Business License Application

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Business Name

Business Address

Business
Phone Number

Business
Email Address

Type of
Operation

Sole Proprietorship

☐

Corporation

☐

LLC

☐

Partnership

☐

If Business is a partnership, all members must complete an ***Applicant Information Sheet***

Applicant (Managing Officer) Information Sheet

Full Legal
Name

Social Security
Number

Date of Birth

Drivers License
Number and State

Phone
Number

Email
Address

Residency
Address

Mailing
Address

Are you a US Citizen?

YES

☐

NO

☐

If a naturalized citizen,
time, date, and place
of naturalization:

Have you been
convicted of a felony?

YES

☐

NO

☐

If yes, what
offense?



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Proof of Insurance **must** be provided for every vehicle that will be operated. Insurance requirements can be found in Sec. 10-488 - Insurance of the City of Lebanon Code of Ordinances.

Vehicle One

Vehicle Make	<input type="text"/>	Vehicle Model	<input type="text"/>
Vehicle Color	<input type="text"/>	Vehicle License Number and State	<input type="text"/>

Is the vehicle marked with Taxicab Company Name?

YES ☐ **NO** ☐

Vehicle Two

Vehicle Make	<input type="text"/>	Vehicle Model	<input type="text"/>
Vehicle Color	<input type="text"/>	Vehicle License Number and State	<input type="text"/>

Is the vehicle marked with Taxicab Company Name?

YES ☐ **NO** ☐

Vehicle Three

Vehicle Make	<input type="text"/>	Vehicle Model	<input type="text"/>
Vehicle Color	<input type="text"/>	Vehicle License Number and State	<input type="text"/>

Is the vehicle marked with Taxicab Company Name?

YES ☐ **NO** ☐

AFFIDAVIT

I (or we) swear that I (or we) am (are) the SOLE owner(s) of the business above described and the statements made on this application are true to the best of my knowledge. I agree and understand that any misstatement of material facts herein is cause for suspension or revocation of permit. I shall fully conform to all applicable laws, codes and standards of the state and the City of Lebanon, Missouri.

Signature of Applicant/Business Owner

Date

Signature of Applicant/Business Owner

Date

Subscribed and Sworn to before me this _____ day of _____ 20 _____

Notary Public

My Commission Expires

(Notary Seal)

CITY OF LEBANON

Office Use Only

Administration Approval for Taxicab Business License

Police Department Approval

Signature: _____ Date: _____

City Clerk Approval

Signature: _____ Date: _____

Mayor for the City of Lebanon Approval

Signature: _____ Date: _____

ARTICLE X. TAXICABS¹

DIVISION 1. GENERALLY

Sec. 10-487. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Driver means every person in actual charge of the operation of a taxicab, whether as owner or agent, servant or employee of an owner.

Owner means every person having the use or control of one or more taxicabs.

Taxicab means any vehicle driven by mechanical power used for the carriage of persons for hire except those vehicles commonly known as busses.

(Code 1985, § 28-16; Ord. No. 3721, § 1, 6-24-1996)

Sec. 10-488. Insurance.

Every holder of a license to conduct the operations of a taxicab business within the city shall at all times during the course of his operations have on file with the city clerk and approved by the city council a certificate of public liability and property damage insurance covering each motor vehicle being operated in the taxicab business by the holder of the certificate of convenience and necessity in the minimum amounts of \$100,000.00 for injury or death to any one person, \$300,000.00 for injuries or deaths from any one accident, and \$100,000.00 property damage for any one accident.

(Code 1985, § 28-17; Ord. No. 3721, § 1, 6-24-1996)

Sec. 10-489. Daily service required.

Every licensee, under the provisions of this article, shall regularly and daily operate his licensed taxicabs from 6:00 a.m. to 12:00 midnight during each day of the licensed year to the extent reasonably necessary to meet the public demand for taxicab service. Every licensee shall also maintain an 18-hour telephone service during those hours stated herein.

(Code 1985, § 28-18; Ord. No. 3721, § 1, 6-24-1996)

¹State law reference(s)—Municipal authority to license and regulate taxicabs, RSMo 94.110.

Sec. 10-490. Effect of abandonment of service or failure to furnish telephone service.

Upon complete abandonment of taxicab service, or failure to furnish the telephone service required by section 10-489, the police chief shall thereupon recommend to the mayor that the license of the offending owner or operator be presented to the mayor and city council for revocation.

(Code 1985, § 28-19; Ord. No. 3721, § 1, 6-24-1996)

Sec. 10-491. Appearance and condition of taxicabs.

All taxicabs shall be kept in a thoroughly and mechanically safe operating condition, complying with all of the safety requirements of this Code and other ordinances of the city, and state statutes regulating motor vehicles of a capacity of seven passengers or less. All taxicabs shall be kept clean, properly painted and identifiable as a taxicab by appropriate signs printed on each side of the door.

(Code 1985, § 28-20; Ord. No. 3721, § 1, 6-24-1996)

Sec. 10-492. Marking on taxicabs.

Each vehicle operated as a taxicab shall be marked clearly on the outside of both sides in letters not less than three inches high and lines not less than three-quarters of an inch wide with the full name of the taxicab company in a color contrasting with the color of the vehicle. Each vehicle shall bear its number in color contrasting to the color of the vehicle, not less than three inches high and lines not less than three-quarters of an inch wide in clear view on the outside of each side and on the rear thereof. Each vehicle shall have installed on the top thereof a sign bearing the word "taxi."

(Code 1985, § 28-21; Ord. No. 3721, § 1, 6-24-1996)

Sec. 10-493. Registry of taxicab owners or operators; contents.

The city clerk and police chief shall keep a register of the name and address of each person owning or operating a vehicle licensed under the provisions of this chapter, together with the license number and the description, make and necessary dimensions of the vehicle and the date and a complete record of inspections made of the vehicle.

(Code 1985, § 28-22; Ord. No. 3721, § 1, 6-24-1996)

Sec. 10-494. Public inspection of registry.

The records required to be kept by section 10-493 shall be open to the inspection of the public at all reasonable times and shall be public records, extracts of which may be certified for use as evidence by the city clerk.

(Code 1985, § 28-23; Ord. No. 3721, § 1, 6-24-1996)

Sec. 10-495. Police to oversee, inspect taxicabs.

The police chief and the police officers of the city shall maintain constant vigilance over all taxicabs and see that they are kept in a condition of continued fitness for public use and that the terms of this chapter are enforced.

To this end, the police chief, or his inspectors, shall inspect all taxicabs from time to time on the complaint of any person or as often as they deem necessary. At least twice in each year the police chief shall make a written report of all taxicab inspections to the mayor.

(Code 1985, § 28-24; Ord. No. 3721, § 1, 6-24-1996)

Secs. 10-496—10-513. Reserved.

DIVISION 2. VEHICLE LICENSE

Sec. 10-514. Required.

No taxicab business shall be operated upon the streets of the city without first obtaining a license therefor from the city clerk.

(Code 1985, § 28-61; Ord. No. 3721, § 1, 6-24-1996)

Sec. 10-515. Application; contents.

Applications for licenses for taxicabs shall be made on blanks furnished by the city clerk. They shall contain the full name of the operator and the class of the vehicle for which the license is desired.

(Code 1985, § 28-62; Ord. No. 3721, § 1, 6-24-1996)

Sec. 10-516. Inspections and examinations required to receive license.

- (a) No vehicle shall be licensed under the provisions of this division until it has been thoroughly and carefully inspected and examined by the police chief and his inspectors and found to be in a thoroughly safe condition for the transportation of passengers, clean, fit, in a good appearance and well painted.
- (b) The police chief shall make, or have his inspectors make, the examination and inspection required by subsection (a) of this section before a license shall be issued under the provisions stated in this division.

(Code 1985, § 28-63; Ord. No. 3721, § 1, 6-24-1996)

Sec. 10-517. Similar corporate names, colors prohibited among taxicab operators.

No license shall be issued to any person having the same corporate name or whose taxicabs are colored similar to that of any other person already licensed to operate taxicabs within the limits of the city.

(Code 1985, § 28-64; Ord. No. 3721, § 1, 6-24-1996)

Sec. 10-518. Approval of applications by police chief.

Upon approval of the application by the police chief, he shall endorse and file the application with the city clerk, who shall deliver the application to the mayor for action in granting or denying the application.

(Code 1985, § 28-65; Ord. No. 3721, § 1, 6-24-1996)

Sec. 10-519. Issuance; fee; proration.

- (a) Every person holding a license for the operation of a taxicab business within the city shall pay the city clerk an annual license fee of \$25.00 for each taxicab they operate in the city.
- (b) In case of licenses issued as required by this division, on or after July 1 in each year, one-half only of the license fees shall be paid.

(Code 1985, § 28-66; Ord. No. 3721, § 1, 6-24-1996)

Sec. 10-520. Term of license.

The license required by section 10-514 shall be issued as of the calendar year and shall be effective for that period of time unless sooner suspended or revoked.

(Code 1985, § 28-67; Ord. No. 3721, § 1, 6-24-1996)

Sec. 10-521. License specifications.

The license number assigned to license cards issued under this division shall in each case be the same as that issued to the vehicle for that year pursuant to law.

(Code 1985, § 28-68; Ord. No. 3721, § 1, 6-24-1996)

Secs. 10-522—10-550. Reserved.*DIVISION 3. DRIVER'S PERMIT***Sec. 10-551. Required; state commercial driver's license.**

No person shall drive a taxicab within the city unless he has in his possession a currently effective and valid taxicab driver's permit which has been issued as hereinafter provided and, at a minimum, has been issued a state Class E driver's license or a commercial driver's license (CDL). .

(Code 1985, § 28-86; Ord. No. 3721, § 1, 6-24-1996)

Sec. 10-552. Application.

- (a) Any person desiring to secure a taxicab driver's permit shall make application therefor in writing to the police chief, upon a form provided by the police department.
- (b) The application form shall require the applicant to furnish his name, residence, sex, age, race, height, color of eyes and hair, place of birth, citizenship and nationality, places of previous employment, whether previously issued a state commercial driver's license, and if so, whether such license has ever been revoked, and if so, for what reason, and the applicant shall both sign and swear to the truth of the contents of the application.

(Code 1985, § 28-87; Ord. No. 3721, § 1, 6-24-1996)

Sec. 10-553. Fees.

The following permit application fees shall be paid for taxicab driver's permits:

- (1) Original permit: \$5.00.
- (2) Permit renewal: \$1.00.

(Code 1985, § 28-88; Ord. No. 3721, § 1, 6-24-1996)

Sec. 10-554. Qualification of applicants.

- (a) Each applicant for a taxicab driver's permit shall be:
 - (1) 18 years of age or over;
 - (2) Of sound physical condition; and
 - (3) Clean in dress and person and not be addicted to the use of drugs or alcoholic beverages.
- (b) No applicant shall be eligible for a taxicab driver's permit who has been convicted of any of the following felonies:
 - (1) Arson in the first degree;
 - (2) Assault in the first degree;
 - (3) Sexual assault, including forcible rape and forcible sodomy;
 - (4) Child molestation or abuse;
 - (5) First degree domestic assault;
 - (6) First degree elder abuse;
 - (7) First and second degree murder;
 - (8) First degree robbery;
 - (9) Armed criminal action;
 - (10) Unlawful use of a weapon;
 - (11) Felonious restraint;
 - (12) Manslaughter; and
 - (13) Vehicular manslaughter.

(Code 1985, § 28-89; Ord. No. 4653, § 1, 9-28-2009)

Sec. 10-555. Issuance.

If the police chief shall approve the application as meeting the requirements of section 10-554, he shall endorse his approval and return the application to the city clerk who shall issue the permit.

(Code 1985, § 28-90; Ord. No. 3721, § 1, 6-24-1996)

Sec. 10-556. Destruction of entries on permit.

Any permittee who defaces, removes or obliterates any official entry made upon his permit issued under this division shall be subject to revocation upon recommendation of the police chief.

(Code 1985, § 28-93; Ord. No. 3721, § 1, 6-24-1996)

Sec. 10-557. Term.

Taxicab driver's permits shall be issued as of January 1 of each year and shall be valid to and including December 31 next succeeding.

(Code 1985, § 28-94; Ord. No. 3721, § 1, 6-24-1996)

Sec. 10-558. Renewal.

The mayor may renew a taxicab driver's permit issued pursuant to this division from year to year upon recommendation of the police chief by appropriate endorsement thereon.

(Code 1985, § 28-96; Ord. No. 3721, § 1, 6-24-1996)

Sec. 10-559. Records.

- (a) There shall be kept in the offices of the city clerk and the police department a complete record of each permit issued to taxicab drivers and of all the renewals, suspensions or revocations thereof.
- (b) The police chief's records shall be kept on file with the original application of the taxicab driver for a permit.

(Code 1985, § 28-97; Ord. No. 3721, § 1, 6-24-1996)

Sec. 10-560. Suspension; revocation; restoration—Authorized; grounds.

A taxicab driver's permit may be suspended or revoked upon recommendation of the police chief or by the mayor and city council for cause. Any suspensions shall be noted on the permit, together with a statement of the reason therefor. No driver whose permit has been revoked shall again be permitted as a taxicab driver in the city, unless upon presentation of reasons satisfactory to the police chief and acceptable by the mayor and council. The approval of the mayor and city council shall be necessary before the restoration of the permit.

(Code 1985, § 28-98; Ord. No. 3721, § 1, 6-24-1996)

Sec. 10-561. Suspension; revocation; restoration—Hearing.

- (a) Upon conviction of the holder of a taxicab driver's permit for the reason stated in section 10-560, or, if a complaint shall be filed with the city council against the holder of a taxicab driver's permit alleging that the holder of the permit is either mentally, physically or morally unsafe or unfit to operate a taxicab within the city, the city council shall set a day for the hearing on the suspension or revocation of the permit of the taxicab driver.
- (b) The permit holder shall be served with notice of the date, time and place of hearing, the offense or offenses charged against the holder of the permit and an order directing the holder of the permit to appear at the

hearing to show cause why his permit to operate a taxicab within the city should not be suspended or revoked.

- (c) If at the hearing it should be proven that the holder of the taxicab driver's permit has been convicted of any offense mentioned in section 10-560, or, if it shall be proven by competent evidence that the holder of the permit is mentally, physically or morally unfit or unsafe to operate a taxicab within the city, taking into consideration generally the health, safety and welfare of the residents of the city, the city council may either revoke and cancel the permit or suspend same for a period of time not to exceed 90 days.
- (d) Failure of the holder of the permit to appear at the hearing shall be deemed an admission of the validity and truthfulness of any charge contained in the notice of hearing.
- (e) The council may suspend a permit, pending a hearing on revocation, if the holder is charged with conviction of any ordinance specified in section 10-560.

(Code 1985, § 28-99; Ord. No. 3721, § 1, 6-24-1996)

Secs. 10-562—10-585. Reserved.