

CITY OF LEBANON  
DOWNTOWN BUSINESS DISTRICT ADVISORY BOARD SUBCOMMITTEE  
October 17, 2019

BE IT REMEMBERED that the Downtown Business District Advisory Board Subcommittee of the City of Lebanon, Missouri, met on October 17, 2019 at 8:45 a.m. in the Laclede County Record located at 100 W. Commercial.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following board members were present: Ed Brackett, Gay Boston, Beth Chism, Steve Hite, Donna Karch and Jason Waterman; Absent: None.

A quorum was declared.

Staff members and others in attendance: Administrative Assistant to the City Administrator Ashley Sicard and Promotions and Event Coordinator Jessica Massey.

Minutes were taken by Administrative Assistant to the City Administrator Ashley Sicard.

APPROVAL OF MINUTES

Steve Hite moved and Beth Chism seconded that the Board approve the October 3, 2019 meeting minutes as presented. Motion carried as follows: Yea: (6) Brackett, Boston, Chism, Hite, Karch, Waterman; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

CONTINUE PLAN DEVELOPMENT FOR PROPERTY OWNERS MEETING

There was discussion about the final draft of the letter to the property owners, the agenda was completed, and the commitment form was edited. The subcommittee members submitted their commitment forms for the Lebanon Downtown Business District Main Street Program.

DISCUSS SUBCOMMITTEE'S PRESENTATION TO DOWNTOWN BUSINESS DISTRICT ADVISORY BOARD

There was discussion about dividing up the list of property owners to contact and remind them about the meeting. The subcommittee members began dividing part of the list amongst themselves and will present the remaining list to the other Downtown Business District Board members.

ADJOURNMENT

Meeting was adjourned at 9:32 A.M.

  
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Ed Brackett

Minutes Approved November 25, 2019