

CITY OF LEBANON  
PARK BOARD MEETING MINUTES  
OCTOBER 11, 2023

BE IT REMEMBERED that the Park Board of the City of Lebanon, Missouri, met in Regular Session on October 11, 2023, at 12:00 p.m. at the Wallace Building located at 325 Hardwood.

There was a facility issue at the Winfrey House and the venue had to be changed at the last minute.

DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Melody Allen, Holly Goforth, Max Meckem, Carrie Plassmeyer, Heather Shadel, Doug Smith, and Ramsey Stewart. Absent: John Gideon and Neal Wilkinson.

A quorum was declared.

Staff members and others in attendance: Park Director John Shelton, Assistant Park Director Elliot Wilburn, and Assistant City Administrator/City Clerk Laina Starnes.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Smith moved and Meckem seconded to approve the September 13, 2023, Regular Meeting minutes as presented. Motion carried as follows: Yea: (7) Allen, Gideon, Goforth, Meckem, Plassmeyer, Shadel, Smith, Stewart, and Wilkinson. Nay: (0) None. Absent: (2) Gideon and Wilkinson.

AUGUST FINANCIAL REPORT

Park Director John Shelton presented the financials to the board. He said they reflected a decrease in funds due to purchasing the lot on the corner of Goldenwood and Hwy 5 for \$150,000 as well as fall protection for Harke Park and Nelson Park playgrounds.

DISCUSSION AND PRESENTATIONS

Route 66 Trunk or Treat Cruise-in

Park Director John Shelton reported they would be holding a trunk or treat at Boswell Park, and they would be playing the movie Hotel Transylvania that night at the park as well.

2024 Baseball/Softball Tournament Schedule

Park Director John Shelton provided the baseball and softball tournament schedule for next year's season and said the number of tournaments had increased and there were more Sunday tournaments scheduled as well.

Employee Staffing

With regard to the increased tournaments mentioned, Park Director John Shelton said the Park

Department would need additional staffing and was working on a plan.

#### Wallace Park Update

Park Director John Shelton reported asphalt had been laid for the pickle ball and basketball courts and the nets and equipment were coming. He also reported that the playground equipment and fall protection had been ordered. Shelton then provided the budget for fencing and said he thought the fencing may come in 10% to 15% under budget.

#### ACTION ITEMS

##### Wallace Park Shelter Design

Park Director John Shelton provided the board members with a couple of shelter design options. After discussing, the board took the following action.

Smith moved and Goforth seconded that the Park Board approve the 20x30 double cantilever shelter option for Wallace Park and forward to City Council for final approval. Motion carried as follows: Yea: (7) Allen, Goforth, Meckem, Plassmeyer, Shadel, Smith, and Stewart. Nay: (0) None. Absent: (2) Gideon and Wilkinson.

#### COMMENTS FROM THE BOARD


Board President Carrie Plassmeyer- shared she was at Nelson Park when a tour bus stopped there for lunch. She said she visited with some of the tourists who expressed how pretty the entire town was and how clean and nice the park was as well. Plassmeyer also relayed she found out that Olsson, who was working on the 2040 Comprehensive Plan, didn't have the Park Master Plan so said she would get it to them.

Park Director John Shelton- said Stacey Percy from Missouri Cooperage was also very complimentary of Nelson Park.

Ramsey Stewart- inquired about the status of the proposed bike trail around Goodwin Hollow. Park Director John Shelton reported that the request for proposals was waiting to go out as the cost and funding source was unknown. He said he wasn't sure when it would be put out.

#### ADJOURNMENT

President Carrie Plassmeyer declared the meeting adjourned at 12:51 pm.

  
Park Board President Carrie Plassmeyer

Minutes Approved: November 8, 2023