

CITY OF LEBANON  
PARK BOARD MEETING MINUTES  
October 9, 2024

BE IT REMEMBERED that the Park Board of the City of Lebanon, Missouri, met in Regular Session on October 9, 2024, at 12:00 p.m. at the Winfrey House located at 25573 Highway 5.

DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Melody Allen, John Gideon, Holly Goforth, Carrie Plassmeyer, Doug Smith, Ramsey Stewart, Chris Wall, and Neal Wilkinson. Absent: Heather Shadel.

A quorum was declared.

Neal Wilkinson was present via Zoom.

Staff members and others in attendance: Park Director John Shelton, Assistant Park Director Elliot Wilburn, and Assistant City Administrator/City Clerk Laina Starnes.

PUBLIC COMMENTS

Chris Perkins- addressed the board about the possibility of purchasing safety screens for pitchers playing men's and church league softball. He stated their goal was for everyone to have fun and be safe while playing. A discussion commenced where softball rules, equipment cost, and liability were touched on. Park Director John Shelton stated he would reach out to the City's insurance carrier and find out if having the screens put the City at risk in the event someone was to get hurt by tripping or getting tangled up in the screen.

Daniel Ervin- a patron of the skatepark who attended the September meeting and proposed two additional obstacles be added to the skatepark project by a subcontractor who worked on the previous build. Ervin inquired about the status of his proposal. Park Director John Shelton stated he emailed the subcontractor as he said he would do at the last meeting, but did not get a reply. Therefore, John had nothing to report.

APPROVAL OF MINUTES

Holly moved and Melody seconded to approve the September 11, 2024, Regular Meeting minutes as presented. Motion carried as follows: Yea: (8) Allen, Gideon, Goforth, Plassmeyer, Smith, Stewart, Wall, and Wilkinson. Nay: (0) None. Absent: (1) Shadel.

AUGUST 2024 FINANCIAL REPORT

Park Director John Shelton went over the financial report with the board. He said that the balance looked good and reminded them that \$400,000 would be used to pay for the Atchley Park parking lot and around \$179,000 would be used for the repair of damage caused by the summer hailstorm.

## DISCUSSION AND PRESENTATIONS

### Park Updates

Park Director John Shelton reported on Wallace Park, Atchley Park, and the skatepark. With regards to Wallace Park, he said the drinking fountain should arrive this week and the block for the fire pit and seating should arrive this week as well. He and the board also talked about sealing and painting the basketball court. Due to these items being incomplete, he said he felt it would be best to move the grand opening to a later date.

During this time, he reported the preliminary budget estimate for Atchley Park was \$3M-\$3.5M and would have a more defined breakdown at the next meeting.

Lastly, Shelton reported on the skatepark. He said Spohn Ranch, who built the skatepark, would require \$100,000 for the project. He also said he was waiting to hear back from American Ramp Company to see if they would build the ramps if the concrete work was done in house. And, as reported at the beginning of the meeting, the subcontractor he reached out to about the project did not respond to his email.

### Sporting Events Update

Assistant Park Director Elliot Wilburn reported on the baseball and softball tournaments schedule for the remainder of the season and announced there would be a disc golf tournament at Atchley Park in October.

## POSSIBLE ACTION ITEMS

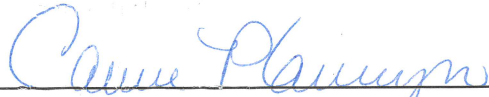
None.

## COMMENTS FROM THE BOARD

Neil Wilkenson- stated he wanted to see Wallace Park completed and complimented staff on their good work at this point.

## ADJOURNMENT

President Carrie Plassmeyer declared the meeting adjourned at 12:54 pm.

  
Park Board President Carrie Plassmeyer

Minutes Approved: November 13, 2024