

CITY OF LEBANON  
BOARD OF PUBLIC WORKS MEETING MINUTES  
October 4, 2023

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met on October 4, 2023, at 12:10 p.m. in the Meeting Room at the Public Works Facility located at 1401 West Commercial.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Don Anderson and LeAnn Mather. Absent: Ted Dahl and Jeremy Goforth.

No quorum was declared.

Staff members and others in attendance: Public Works Director Richard Shockley, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Public Works Analyst Kelly Roberts, and Deputy City Clerk Lacey Brackett.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Due to no quorum at the beginning of the meeting, the approval of minutes was originally omitted and was approved later in the meeting when a quorum was established.

Anderson moved and Dahl seconded that the Board approve the September 6, 2023, meeting minutes as presented. Motion carried as follows: Yea: (4) Anderson, Dahl, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (1) Goforth.

DISCUSSIONS AND PRESENTATIONS

Operations Update

Electric Superintendent Travis Long reported that the Electric Department recently installed a three-phase service at Wal-Mart as well as completed cross arm change outs. Long shared that out of the recent outages, 82% was in result of wildlife. He announced that employees would participate in various trainings in the next month and that the apprentices had skill test scheduled for December.

Environmental Services Superintendent reported there had been water leaks that the Water Department had fixed, as well as completed 17 yard restorations. He shared that they also completed two small sewer extensions and the sewer infrastructure for three homes on Bland Street, adding that his employees would be participating in upcoming training.

Public Works Director/Board of Public Works General Manager Richard Shockley informed the Board that the Ward 3 Town Hall meeting had been completed and there were approximately 15 citizens in attendance and reported that the City received positive feedback regarding their utility system. Shockley also announced that due to an unforeseen circumstance, their tree trimming contractor had announced a termination of their agreement, but advised they would work on getting another agreement in place.

Board Member Dahl entered the meeting at 12:26. Chairwoman Leann Mather declared a quorum.

#### August Financials

Public Works Director/Board of Public Works General Manager Richard Shockley shared all the financials were in good standing; however, he added that the Water Department would be accruing expenses soon.

#### RESOLUTION NO. 2023-037- PURCHASE, FORD F-2050 PICKUP TRUCK FOR THE ELECTRIC DEPARTMENT, ED MORSE FOR INC.

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, approving the purchase of One (1) 2023 Ford F-250 Pickup Truck for the Electric Department from Ed Morse Ford Inc.

Dahl moved and Mather seconded that the Board approve Resolution No. 2023-037. Motion carried as follows: Yea: (3) Dahl, Mather, and Anderson; Nay: (0) None; Abstain; (0) None; Absent: (1) Goforth.

Chairwoman Mather declared Resolution No. 2023-037 duly passed and approved.

#### RESOLUTION NO. 2023-038- PURCHASE, FORD F-150 PICKUP TRUCK FOR THE WASTEWATER DEPARTMENT, ED MORSE FORD INC.

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, approving the purchase of One (1) 2023 Ford F-150 Pickup Truck for the Wastewater Department from Ed Morse Ford Inc.

Mather moved and Anderson seconded that the Board approve Resolution No. 2023-038. Motion carried as follows: Yea: (3) Mather, Anderson, and Dahl; Nay: (0) None; Abstain; (0) None; Absent: (1) Goforth.

Chairwoman Mather declared Resolution No. 2023-038 duly passed and approved.

#### BOARD MEMBER COMMENTS

Board Member Anderson inquired about when Ozark Fiber would be in service and expressed his appreciation for the tour to Prairie State.

Shockley advised that it would more than likely be the beginning of the year before Ozark Fiber would be in service, but he was unsure.

Shockley also shared that MPUA would be completing a story on the Board of Public Works in Lebanon being established.

It was also shared that the Board of Public Works Meeting would be held on Tuesday, October 17<sup>th</sup>.

ADJOURNMENT

Chairman Mather declared the meeting adjourned at 12:47 pm. Motion passed unanimously.

ATTEST:

Laina Starnes  
City Clerk

LeAnn Mather  
Chairwoman LeAnn Mather

Minutes Approved October 17, 2023