

CITY OF LEBANON
CITY COUNCIL WORK SESSION MINUTES
October 03, 2019

BE IT REMEMBERED that the Council of the City of Lebanon, Missouri, met in Work Session on October 03, 2019 at 6:00 p.m. in the Council Chambers at City Hall located at 401 South Jefferson.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Gib Adkins, Ken Eldridge, LeAnn Mather, Chuck Jordan, Bob Garner and Mayor Carr. Absent: Sheila Mitchell, Jonathan Reagan and Randy Wall.

Following roll call, Councilwoman Mitchell joined the meeting via teleconference. She remained on the line through the capital projects update and then disconnected.

A quorum was declared.

Staff members and others in attendance: City Administrator Mike Schumacher, Public Works Director Richard Shockley, Street Superintendent Mike Moore, HR Director Kathy Milliken, IT Director/Airport Jarrad Schomaker, Finance Director Kat Gill, Parks Director John Shelton, Communications Manager Derek Gean, and Assistant City Administrator/City Clerk Laina Starnes.

PUBLIC WORKS PROJECTS UPDATE

Street Superintendent Mike Moore briefed the Mayor and Council on projects related to the Street Department. These included the completion of striping, sign replacement, crack sealing, sidewalks, overlays, stormwater replacements, downtown island removal, and concrete replacement at Fire Station #2.

Electric Superintendent Travis Long reported on the completion of 69kV transmission pole changeouts, distribution pole changeouts, substation upgrades and improvements, substation communications upgrades, fiber, trip savers, feeder trimming, pole replacements, new services, and service improvements.

Environmental Services Superintendent Eric Mork then reported on the sewer extension at Mazzio's Pizza; water line replacement on Texas, Ohio, Iowa, Crisp and Kansas; water main extension on West Bland; sewer extension at 5th and Monroe; Glencastle Water Tower piping; utility locates; valve exercising; and hydrant maintenance.

CAPITAL PROJECTS UPDATE

City Administrator Mike Schumacher briefed the Mayor and Council on several capital projects. He shared that New Nelson Park was on budget and on time, the ballfields would be lit, the playground equipment was being repurposed, and there were no significant changes to the initial design. Schumacher further reported that the school district was contributing \$10,000 toward an outdoor classroom and the entire facility

would have wifi and security cameras. Danny True from True Construction was in attendance to answer any questions.

Schumacher then reported the Farmers Market Pavilion would be going out to bid the following week. He provided visuals and the full plan of the project and briefly touched on color scheme. To conclude his report on the Farmers Market Pavilion, Schumacher stated he didn't expect any budget issue.

The next capital project Schumacher spoke about pertained to the Civic Center. He displayed tentative drawings of the Civic Center with renderings showing the indoor track. He shared that the roof also needed some work and that new panels were needed inside the exhibit hall.

With regard to the public safety building, Schumacher stated the first figures had come in, were cost prohibitive and they were still working through that issue on a staff level.

COUNCIL GOALS- GROUP 4-INTERNAL SERVICES

The Internal Services Group, which consisted of Finance, Human Resources, IT, Facilities, and the City Clerk gave their presentation to share the status of their Council goals. Some of the things that were articulated during the presentation included, among others, the completion of implementing Workstraight city-wide, outsourced utility billing services, mowing services, dedicated 1GB ports for live events, enhancing mobile environment for field operations, instituting an employment engagement committee, and developing an employee suggestion program. Also, during the presentation, Finance Director Kat Gill spoke about how they had moved forward with a financial forecast software and provided sample reporting that could be generated from the new software.

ROUND TABLE DISCUSSION

Mayor Carr shared that he and City Administrator Mike Schumacher had been working on a project where sophomore students were asked to provide a list of wanted projects and rate them. He reported that the common theme was "things to do" and further stated that the November work session meeting would be a joint meeting with those students. Mayor Carr also reported that this year's Council Retreat would be held on December 7th at Lenz Manor from 9:00 to 3:00.

Councilwoman Mather shared that a committee named "Citizens for Safety" had been formed and registered with the state. The committee would be presenting information to civic groups regarding the upcoming public safety tax election, sending out a mailer and doing interviews with the newspaper. In conclusion, Mather shared there would be a town hall meeting on October 17th to discuss the tax and answer questions from the public.

Councilman Adkins brought up the ag barn and asked if things were going well. City Administrator Mike Schumacher reported there was a need for a large ceiling fan to move the air around and they were looking at the possibility of bumping out the

auctioneer area to provide better visibility. Schumacher also stated he had followed up on the tax credits list with no success.

Following comments from the Council, Mayor Carr opened the floor to allow Maggie Shelton's Political Science (PLS) 101 class in attendance to ask questions and provide comments.

ADJOURNMENT

Mayor Carr declared the meeting adjourned at 7:46 pm.

ATTEST:



City Clerk Laina Starnes



Mayor Jared Carr

Minutes Approved October 28, 2019