

CITY OF LEBANON
PARK BOARD MEETING MINUTES
SEPTEMBER 14, 2022

BE IT REMEMBERED that the Park Board of the City of Lebanon, Missouri, met in Regular Session on September 14, 2022, at 12:00 p.m. at the Winfrey House located at 25573 Highway 5.

DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Carrie Plassmeyer, Holly Goforth, David Matlock, Max Meckem, Dan Mizell, Doug Smith, and Ramsey Stewart. Absent: Bobby Mowery and Heather Shadel.

A quorum was declared.

Staff members and others in attendance: Park Director John Shelton, Assistant Park Director Elliot Wilburn, Deputy City Clerk Lacey Brackett, and Assistant City Administrator/City Clerk Laina Starnes.

PRESIDENT'S OPENING COMMENTS

None.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Smith moved and Mizell seconded to approve the August 10, 2022, Regular Meeting minutes as presented. Motion carried unanimously.

Smith moved and Meckem seconded to approve the August 10, 2022, Closed Session Meeting minutes as presented. Motion carried unanimously.

FINANCE REPORT

The Parks Board reviewed the June and July Finance Reports as presented.

DISCUSSION AND PRESENTATIONS

Master Plan

Park Director John Shelton shared that Olsson Associates would have a representative in the Lebanon area soon to evaluate all the City parks. Shelton also informed the board that surveys had ran behind but once the results came back, they would be able to start discussing the Master Plan.

Veterans Memorial

Park Director John Shelton advised that the concrete had been poured for the helicopter and combat tank for the Veterans Memorial. He shared that the plan would be to have the helicopter and combat tank moved before Veterans Day.

Agenda and Meeting Procedures

City Clerk Laina Starnes shared that there would be links on the agenda for the minutes, financials, and agenda items going forward.

DISCUSSION AND ACTION ITEMS

Scoreboard- Nelson Field #4

A brief discussion commenced regarding the scoreboard at Nelson Field #4, which would be sponsored by Commerce Bank. The board was able to view a picture of the scoreboard.

Stewart moved and Smith seconded to approve moving forward with the procurement process to purchase the Scoreboard for Nelson Field #4. Motion passed unanimously.

Pitching Mounds

Park Director John Shelton discussed the advantages for the fields if new mounds were to be obtained.

Mizell moved and Stewart seconded to approve moving forward with the procurement process for the pitching mounds. Motion passed unanimously.

Infield Conditioner

Park Director John Shelton advised that the infield conditioner was the conditioner that was purchased every year.

Meckem moved and Mizell seconded to move forward with the procurement process for the purchase of infield conditioner. Motion passed unanimously.

Automatic Restroom Locks- Park Facilities

Park Director John Shelton announced that they received a sole source bid for automatic locks and a motion sensor for restroom facilities at City Parks. He advised that when the bathrooms were to be closed and motion was detected, a police officer would be dispatched to the location. The goal for this would be to decrease damage to restroom facilities after park hours.

Smith moved and Mizell seconded to move forward with the process for purchasing the automatic locks for restroom park facilities. Motion passed unanimously.

COMMENTS FROM THE BOARD

Board Member Doug Smith shared that he had been asked about providing more seating for Boswell Aquatic Center. A brief discussion commenced.

ADJOURNMENT

President Carrie Plassmeyer declared the meeting adjourned at 12:59 pm.


Park Board President Carrie Plassmeyer

Minutes Approved: October 12, 2022