

CITY OF LEBANON
PARK BOARD MEETING MINUTES
SEPTEMBER 13, 2023

BE IT REMEMBERED that the Park Board of the City of Lebanon, Missouri, met in Regular Session on September 13, 2023, at 12:00 p.m. at the Winfrey House located at 25573 Highway 5.

DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: John Gideon, Holly Goforth, Max Meckem, Carrie Plassmeyer, Doug Smith, Ramsey Stewart, and Neal Wilkinson. Absent: Melody Allen and Heather Shadel.

A quorum was declared.

Staff members and others in attendance: Park Director John Shelton, Assistant Park Director Elliot Wilburn, and Deputy City Clerk Lacey Brackett.

PUBLIC COMMENTS

Park Director John Shelton shared that he had received a call from a citizen inquiring about a community garden. He shared that there was a community garden in the past; however, it was not as successful as they had hoped. Board Member Ramsey Stewart asked about placing a community garden in the pocket park, with Shelton sharing that they would have to get more workers than the Park Department has in order to make it successful.

APPROVAL OF MINUTES

Goforth moved and Meckem seconded to approve the August 9, 2023 Regular Meeting minutes and the August 9, 2023 Closed Session Meeting minutes as presented. Motion carried as follows: Yea: (7) Gideon, Goforth, Meckem, Plassmeyer, Smith, Stewart, and Wilkinson. Nay: (0) None. Absent: (2) Allen and Shadel.

JULY FINANCIAL REPORT

Park Director John Shelton shared the financial report and stated that financials were doing well. He added that he had received the invoice for the playground equipment and fall protection and that was not factored into this financial report.

DISCUSSION AND PRESENTATIONS

Soccer Association

Park Board President Carrie Plassmeyer shared that Lebanon Soccer Association Vice President Donald Miller and the Lebanon High School Soccer Coaches Matt Jernigan and Jacob Woolsey attended the Park Board Meeting for them to share updates on their teams and to see if the Park Department could help their organizations in any way.

Donald Miller reported that LSA had over 350 participants in the Spring for their soccer leagues and the teams varied in ages of Pre-K to 6th Grade. He shared that LSA was not as competitive as Rush, which was a competitive team; however, some players would play for the Rush team and LSA, which resulted in the players having more practice time and receiving different coaching

techniques. He shared that the main needs for the organization would be a building for equipment and possible concession stand, water fountain, and lights. He reported that LSA held practices and games at Nelson Park in Lebanon, and without lights on the fields, they were unable to play or practice after it gets dark outside.

High School Soccer Coach Matt Jernigan shared more specifics of the Rush team and reported that players who have participated in competitive teams attend practices and games located in Springfield weekly. Jernigan reported that he is the field maintenance coordinator and prepared the soccer field to be utilized by the school teams to play. The Parks Department and Jernigan discussed the importance of the maintenance of the soccer fields.

Jaden Conner Memorial Batting Cage Installation

Shelton reported that they would be starting to work on the batting cage installation and the memorial bench would be placed at a later date.

Park Property Lot

President Carrie Plassmeyer reported City Council had approved the purchase of the lot next to Atchley Park.

Bike Trail

Shelton informed the Board that a bike trail was inquired about in the survey. He shared the RFP was completed and would go out once funds were approved to be in the budget. He reported that the area of the Bike Trail would be in the area of Goodwin Hollow Creek.

Boswell Aquatic Center Finance Summary

Assistant Parks Director Elliot Willburn reported that there was a total loss of around \$49,000.00 at the pool this year, which had decreased from the lost accrued last year.

Park Board Bylaws Update

Plassmeyer shared that the current bylaws were being worked on and they were currently being reviewed by HR and Finance.

ACTION ITEMS

Atchley Park- Asphalt for Batting Cages and Walking Trail

Shelton shared that asphalt for the batting cages and walking trail at Atchley Park needed to be purchased.

Gideon moved and Goforth seconded that the Park Board approve moving forward with the procurement process for Asphalt Paving for Batting Cages and the Walking Trail located at Atchley Park and forward to City Council for final approval. Motion carried as follows: Yea: (7), Goforth, Meckem, Plassmeyer, Smith, Stewart, Wilkinson, and Gideon. Nay: (0) None. Absent: (2) Allen and Shadel.

Wallace Park- Asphalt for Courts

Shelton shared that this purchase would be for asphalt for the courts located at Wallace Park.

Meckem moved and Smith seconded that the Park Board approve moving forward with the procurement process for Asphalt Paving for Courts located at Wallace Park and forward to City Council for final approval. Motion carried as follows: Yea: (7) Meckem, Plassmeyer, Smith, Stewart, Wilkinson, Gideon, and Goforth. Nay: (0) None. Absent: (2) Allen and Shadel.

COMMENTS FROM THE BOARD

Board Member Stewart- shared the idea about adding a permanent corn-hole game to Wallace Park.

Board Member Gideon- shared that a citizen spoke to him regarding how tall grass was in the ditch line during the Rte. 66 Festival.

ADJOURNMENT

President Carrie Plassmeyer declared the meeting adjourned at 1:18 pm.


Park Board President Carrie Plassmeyer

Minutes Approved: October 11, 2023