

CITY OF LEBANON  
BOARD OF PUBLIC WORKS MEETING MINUTES  
September 6, 2023

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met on September 6, 2023, at 12:00 p.m. in the Meeting Room at the Public Works Facility located at 1401 West Commercial.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Don Anderson, Ted Dahl, and LeAnn Mather. Absent: Jeremy Goforth.

A quorum was declared.

Staff members and others in attendance: Public Works Director Richard Shockley, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Public Works Analyst Kelly Roberts, and Deputy City Clerk Lacey Brackett.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Anderson moved and Dahl seconded that the Board approve the August 16, 2023, meeting minutes as presented. Motion carried as follows: Yea: (3) Anderson, Dahl, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (1) Goforth.

Jeremy Goforth joined the meeting at 12:19 pm.

DISCUSSIONS AND PRESENTATIONS

Operations Update

Public Works Director/Board of Public Works General Manager Richard Shockley shared usage and temperature data for electric peak times from the month of August. He reported that on warmer weather days, the usage demand increased, which resulted in a significant increase in price.

Electric Superintendent Travis Long shared that crews installed new services at a variety of commercial buildings, switched out a few DC battery supplies, replaced electric poles and provided a few service upgrades. He also informed the Board as to the cause of the power outage that happened in August, which affected the North side of town, sharing that the crews worked hard to assess and fix the issue in a timely manner.

Environmental Services Superintendent Eric Mork reported that the Water Department expected to have Legacy Trails Phase 1 Subdivision completed by end of the week and the Industrial Park sewer line had been staked out and test holes had been completed where rock would need to be removed. He also shared that Flatwood Subdivision would have their lift station equipment in and water services would be installed.

July Financials

Public Works Director/Board of Public Works General Manager Richard Shockley reported that the overall revenue was softer in July than June. Board Member Mather asked if utility payment delinquency had increased, and Shockley replied that there was not an increase currently.

RESOLUTION NO. 2023-035- PURCHASE, MATERIALS FOR THE WATER DEPARTMENT, FERGUSON WATERWORKS

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, approving the purchase of Materials from Ferguson Waterworks for the Water Department.

Dahl moved and Anderson seconded that the Board approve Resolution No. 2023-035. Motion carried as follows: Yea: (4) Dahl, Goforth, Mather, and Anderson; Nay: (0) None; Abstain; (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2023-035 duly passed and approved.

RESOLUTION NO. 2023-036- PURCHASE, MATERIALS FOR THE ELECTRIC DEPARTMENT, GRAYBAR ELECTRIC AND HARRY COOPER SUPPLY

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, approving the purchase of Materials from Graybar Electric and Harry Cooper Supply for the Electric Department.

Mather moved and Dahl seconded that the Board approve Resolution No. 2023-036. Motion carried as follows: Yea: (4) Goforth, Mather, Anderson, and Dahl; Nay: (0) None; Abstain; (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2023-036 duly passed and approved.

BOARD MEMBER COMMENTS

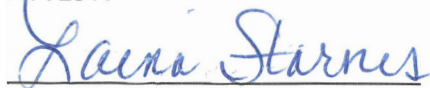
Board Member Anderson introduced a new employee for the Durham Company who attended the Board of Public Works Meeting with Anderson.

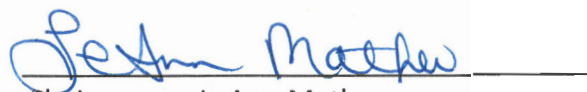
Public Works Analyst Kelly Roberts reported that they would be sharing the rebate program soon through social media.

ADJOURNMENT

Chairman Mather declared the meeting adjourned at 12:39 pm. Motion passed unanimously.

ATTEST:

  
\_\_\_\_\_  
City Clerk

  
\_\_\_\_\_  
Chairwoman LeAnn Mather

Minutes Approved October 4, 2023