

CITY OF LEBANON  
DOWNTOWN BUSINESS DISTRICT ADVISORY BOARD SUBCOMMITTEE  
August 27, 2019

BE IT REMEMBERED that the Downtown Business District Advisory Board Subcommittee of the City of Lebanon, Missouri, met on August 27, 2019 at 8:15 a.m. in the Laclede County Record located at 100 W. Commercial.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following board members were present: Ed Brackett, Donna Karch, Jason Waterman, Steve Hite, and Beth Chism; Absent: Gay Boston.

A quorum was declared.

Staff members and others in attendance: Administrative Assistant to the City Administrator Ashley Sicard.

DOWNTOWN BUSINESS DISTRICT EMPLOYEE AND FUNDING

There was discussion on funding options, hours, and the paid employee to report to the Downtown Business District Advisory Board. All agreed to recommend a paid position to the Board. Beth Chism suggested that they look at the Missouri Main Street Connection website for some guidance and resources. Steve Hite said they needed to have a meeting with downtown property owners to discuss the downtown vision and paid position. There was discussion on how to fund and pay the downtown employee. Chism mentioned categorizing businesses to figure an asking amount for the paid position. Hite suggested coming up with a good game plan before asking for funds. Ashley Sicard will get a list of property owners and Chism will be working on an informational article on downtown. There was discussion about having a meeting with the owners in early October, and they were going to look at a sample job description and try to finalize it at the next subcommittee meeting.

ADJOURNMENT

Meeting was adjourned at 9:29 A.M.



Ed Brackett

Minutes Approved September 3, 2019