

CITY OF LEBANON
BOARD OF PUBLIC WORKS MEETING MINUTES
August 16, 2023

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met on August 16, 2023, at 12:00 p.m. in the Meeting Room at the Public Works Facility located at 1401 West Commercial.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Don Anderson, Ted Dahl, Jeremy Goforth, and LeAnn Mather. Absent: None.

A quorum was declared.

Staff members and others in attendance: Public Works Director/Board of Public Works General Manager Richard Shockley, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Public Works Analyst Kelly Roberts, and Assistant City Administrator/City Clerk Laina Starnes.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Anderson moved and Goforth seconded that the Board approve the July 19, 2023 and August 2, 2023 meeting minutes as presented. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather Nay: (0) None; Abstain; (0) None; Absent: (0) None.

DISCUSSIONS AND PRESENTATIONS

Monthly Operations Detail Report

Public Works Director/Board of Public Works General Manager Richard Shockley informed the Board that the Prairie State Energy Campus tour was set for September 20th and encouraged their attendance. Shockley also shared that a car wash was being constructed on property in front of Walmart and said the City would be placing water and sewer infrastructure in that area.

Due to recent storm events in Harrisonville and Springfield, Electric Superintendent Travis Long reported a team of Electric Department employees was deployed to assist these areas and briefed the Board on how mutual aid works. While reporting on his operations for the month prior, Long reported that his department had also installed a few transformers.

Environmental Services Superintendent Eric Mork shared they had been working at Flatwoods, Legacy Trails, and on Ice Cream Way. Mork reported that smoke testing would

begin in a few weeks and explained that process to the Board. He also said they had received their new water tapping machine and provided an update on staffing.

(Note: July’s Operations Detail Report is attached and made part of the permanent record.)

Surplus

Public Works Director/Board of Public Works General Manager Richard Shockley shared how the surplus process worked and then Electric Superintendent Travis Long and Environmental Services Superintendent Eric Mork reported on what equipment they would be declaring as surplus in September.

Broadband Update

Public Works Director/Board of Public Works General Manager Richard Shockley shared that Ozark Fiber was going strong and permits for boring and pole attachments were being issued. Public Works Analyst Kelly Roberts then reported on the number of permits that had been issued as well as the manhours worked. During this time, Shockley stated he denied a request for pole installations where the City had no overhead infrastructure.

June Financials

Public Works Director/Board of Public Works General Manager Richard Shockley went through the utility financials with the Board and said fund balances were within the 30% requirement.

BOARD MEMBER COMMENTS

Chairwoman Mather brought forward a complaint from a resident saying their yard had been damaged by workers installing fiber. Public Works Director/Board of Public Works General Manager Richard Shockley shared that the workers were subcontractors and Operations Specialist Kevin Barber had been working directly with the fiber companies to resolve issues such as this one.

ADJOURNMENT

Chairwoman Mather declared the meeting adjourned at 12:46 pm.

ATTEST:

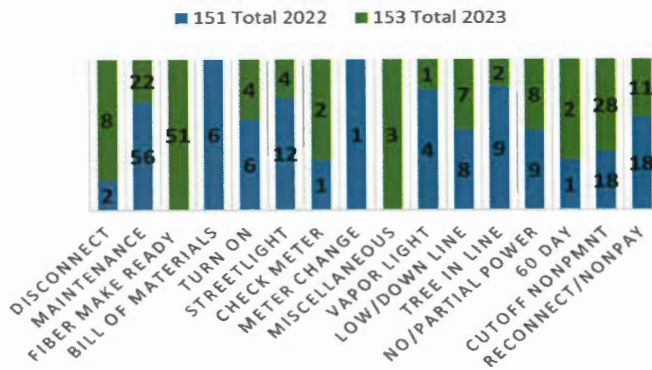
Laina Starnes
City Clerk

LeAnn Mather
Chairwoman LeAnn Mather

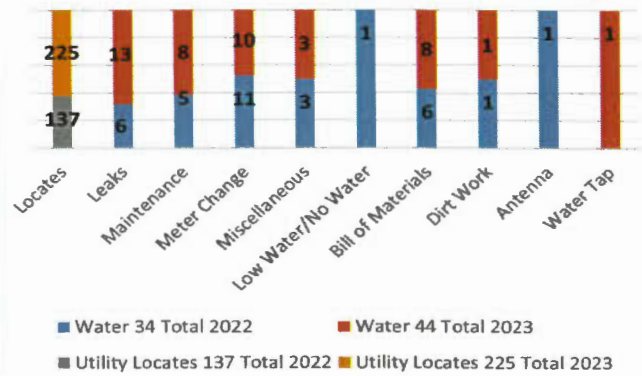
Minutes Approved September 6, 2023

WORK ORDERS

ELECTRIC



Environmental

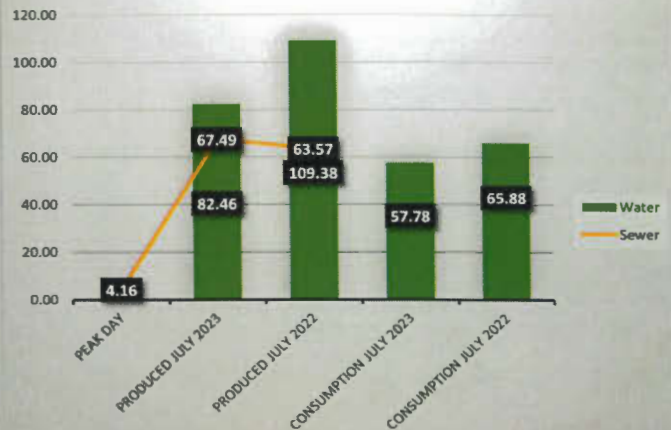


PRODUCTION

Electric in Kilowatts



Environmental in Million Gallons



WORK ACTIVITY

