

Lebanon Area Veterans Memorial Board  
Meeting Minutes  
August 8<sup>th</sup>, 2019  
10:00 am City Hall Conference Room

**In Attendance:**

Veterans Memorial Members: Donna Mason, Marvin Basnett, Simon Westerfield and Andrew Barnett.  
City Staff: Assistant Parks Director Elliot Wilburn

Donna Mason called the meeting to order

A motion was made by Andrew Barnett to approve the July 18<sup>th</sup>, 2019 minutes. Simon Westerfield seconded the motion. All approved.

**Discussion:**

Donna Mason reported that lots of hotdogs were left over from the Veterans event and that she would like to sell them and donate the money to Honor Flight.

A motion was made by Marvin Basnett to sell the leftover hot dogs and donate the money to Honor Flight. Simon Westerfield seconded the motion. All approved.

Marvin stated that they really need to let people know that the money is all going to be donated to Honor Flight. Donna said that she would need to purchase buns for the hotdogs and some bottles of water.

A motion was made by Marvin Basnett to allow up to \$150 to be spent on the purchase of hotdog buns and bottled water. Andrew Barnett seconded the motion. All approved.

Donna commented that she would like to have a couple signs made up to advertise the event before and to set up during the event.

A motion was made by Marvin Basnett to allow up to \$50 for the purchase of signs to advertise the event. Simone Westerfield seconded the motion. All approved.

Elliot Wilburn commented that the flags needed to be replaced at the Veteran's Memorial and that the flags are replaced at minimum twice a year by the parks department.

A motion was made by Marvin Basnett to purchase flags for the Veteran's Memorial twice a year. Andrew Barnett seconded the motion. All approved.

**Comments from the Board:**

Marvin suggested looking at solar lighting for the lighting of the new statue and the Fallen Warriors Memorial. The Board also discussed placement of the new statue and the possibility of putting a 7-foot concrete base below the statue.

A motion was made by Marvin Basnett to adjourn. Simon Westerfield seconded the motion. All approved.

Respectfully submitted



Donna Mason  
President of the Board