

CITY OF LEBANON
CITY COUNCIL WORK SESSION MINUTES
August 4, 2022

BE IT REMEMBERED that the Council of the City of Lebanon, Missouri, met in Work Session on August 4, 2022, at 6:00 p.m. in the Council Chambers at City Hall located at 401 South Jefferson.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following City Council Officers were present: Sheila Mitchell, Randy Wall, Chuck Jordan, and Mayor Carr. Absent: Gib Adkins, Ken Eldridge, Jonathan Reagan, Jeffrey Mutchler, and Bob Garner.

There was no quorum; however, since no action was being taken, the information for Group 2 Goals- Infrastructure and Utilities was presented. City Administrator Mike Schumacher advised the Council that the Ballpark Lights, Opportunities and Legally Addressing Duplexes, and the Comprehensive Plan would be discussed at the City Council meeting on August 8, 2022.

Staff members and others in attendance: City Administrator Mike Schumacher, Code Administrator Joe Berkich, Parks Director John Shelton, Public Works Analyst Kelly Roberts, Environmental Superintendent Eric Mork, Electric Superintendent Travis Long, Street Superintendent Mike Moore, and Deputy City Clerk Lacey Brackett.

Minutes were taken by Deputy City Clerk Lacey Brackett.

GROUP 2 GOALS- Infrastructure and Utilities

Public Works Analyst Kelly Roberts advised Council that the goals for Streets, Electric, Water, and Wastewater was to improve the quality of life of our customers by providing clean, quality streets, clear signage, traffic patterns, and reliable utility services.

Roberts stated that they developed solutions to improve traffic flow in Lebanon by implementing phases for improvement. Phase 1 improvements were to Beck and Ivey intersection which was completed in Spring 2022, Phase 2 improvements was for the intersection at Jefferson and Fourth St and Phase III was proposed improvements for the corridor between Fourth Street and Beck Lane. Roberts expressed that the street sweeping program swept 448 miles of street in the City of Lebanon over the past year. City Administrator Mike Schumacher advised Council that the fan on the street sweeper was broke and the department was trying to get parts. Roberts also advised Council that the Street Department had completed eight miles of asphalt street overlays in Fiscal Year 2022. Roberts shared with Council that they encouraged the adoption of eligible streets in order to improve cleanliness. Mayor Carr asked Street Superintendent Mike Moore if residents were still adopting streets. Moore responded that when COVID-19 increased, they saw a decrease in residents adopting streets. Moore then followed up by advising Mayor Carr and Council that they had recently seen an increase in the program again.

Councilwoman Mitchell asked about Non-ADA Compliant parking in Downtown. City Administrator Mike Schumacher addressed the question by advising Council that the City had been looking into options.

Roberts shared with Council that they planned to enhance reliability of utilities through inspections, maintenance, and capital improvements. She shared that the department maintained and inspected utility infrastructure. Roberts also expressed that they had reviewed utility rates to assure adequate funding to maintain utility systems for reliable services. A cost-of-service studies for water and electric was completed, and this resulted in adjustments being made in June of 2022. Roberts expressed that the City managed 135 miles of electric line and added that almost 50% of electric outages were caused by squirrels and trees. Roberts also shared that the average length of an outage is approximately 1 hour. Roberts expressed to Council that they had worked to expand the use of existing software and communications to inform utility customers on outages, and empowered utility customers to properly manage their utility consumption with a real time data software that is provided.

Roberts advised Council that they would plan to implement a fire hydrant flow operation maintenance and would continue to implement infrastructure improvements identified in the water and electric master plans to improve service capacity and reliability. Roberts shared that the Capital Improvement Projects identified in infrastructure studies were in the Five-Year CIP. Roberts also informed Council that the departments inspected and cleaned water and sewer lines, as well as fire hydrants.

Roberts expressed that to improve workflow and processes, they analyzed options and established the Board of Public Works, and the first meeting was held on Wednesday, August 3, 2022.

Mayor Carr expressed how pleased he was with Staff and the Departments for all of their dedication for the improved outage times. He also expressed that the first meeting for Board of Public Works was a success and went great. He advised that the board would meet on the 1st and 3rd Wednesday of each month at noon in the Public Works Facility meeting room. He also advised that LeAnn Mather would be the Chairman.

Councilwoman Mitchell asked Street Superintendent Mike Moore if there would be a possibility to stripe Tower Road. Moore replied and advised that striping Tower Road was not in a plan, but he would look into it.

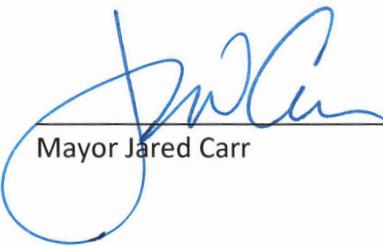
Councilman Wall asked Street Superintendent Mike Moore if there would be any improvements at Evergreen by Jefferson Street. Mike Moore replied that MoDOT managed that intersection and that he had been in contact with the new supervisor at MoDOT regarding that area of roadway.

ROUND TABLE DISCUSSION

Councilman Jordan asked if there had been any mention in brush clean-up in neighborhoods affected by the storms from August 3rd. City Administrator Schumacher addressed that there had been no discussion if there would be any pick-up offered. Jordan then asked if there was a ward map on the website along with a list of meetings, schedules, and dates on the website. Jordan expressed that it would be helpful for the community to be informed when meetings were planned. Schumacher advised Jordan that there is a calendar, but he would look into a more organized listing of meeting groups and when they would meet.

ADJOURNMENT

Mayor Carr declared the meeting adjourned at 6:28 p.m.



Mayor Jared Carr

Minutes Approved August 22, 2022