

## **DOWNTOWN BUSINESS DISTRICT ADVISORY BOARD**

### **Meeting Minutes of August 2, 2023**

BE IT REMEMBERED that the Downtown Business District Advisory Board of the City of Lebanon met at 9:30 a.m. on August 2, 2023, at First State Community Bank, 101 W. Commercial St.

#### ROLL CALL, ATTENDANCE, AND DECLARATION OF A QUORUM

Upon roll call, the following board members were present: Melody Allen, Gay Boston, Michelle Boyer, Brian Hash, Steve Hite, Melissa Walker, and Chris Walters. Absent: Ed Brackett and Jessie Williams.

A quorum was declared, and the meeting began at 9:35 a.m.

Minutes were taken by Downtown Business District Executive Director Cynthia Coffman.

#### APPROVAL OF MINUTES

Gay Boston moved and Melissa Walker seconded that the Board approve the June 7, 2023, meeting minutes as presented. The motion carried unanimously.

#### ACTION ITEMS

##### Facade Grant Reimbursement

The Board reviewed a recommendation from the Design Committee to reimburse Brad and Michelle Boyer for a matching grant on 113 W. Commercial. The Boyers replaced the door and windows on the original Perennial Trends Boutique to match the recent renovation of Perennial's expansion into 115 W. Commercial. The approved 2022 grant for the improvements to 113 W. Commercial was \$15,000.

The Boyers submitted paid invoices and receipts supporting a project total over \$30,000. Gay Boston moved and Melissa Walker seconded that the Boyers be reimbursed \$15,000. The motion passed unanimously.

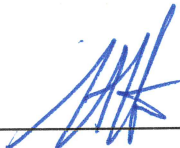
##### Expenditure for Motorized Vehicle with Tourism Office

The Board considered an expenditure for a small, motorized vehicle (covered golf cart) for joint use by Downtown Lebanon and the city's tourism office. Cynthia Coffman addressed the different ways and times the vehicle would be useful for downtown events and projects.

Chris Walters moved, and Melody Allen seconded, to pay \$1,250 from the Downtown Business District Fund for this purpose. The motion passed unanimously.

ADJOURNMENT

There being no other business, the meeting was adjourned at 10:00 a.m. on a motion by Melody Allen, seconded by Melissa Walker and passed unanimously.

  
\_\_\_\_\_  
President Steve Hite

ATTEST  
  
\_\_\_\_\_  
Executive Director Cynthia Coffman

~~8-2-23~~ 10/11/23  
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Date