

CITY OF LEBANON  
ZONING AND PLANNING COMMISSION WORK SESSION MINUTES  
JUNE 23, 2022

BE IT REMEMBERED that the Zoning and Planning Commission met at 6:00 P.M. Thursday, June 23, 2022, in the Council Chambers at City Hall located at 401 South Jefferson.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Members were present: Mike Evans, Chris Meckem, Carrie Plassmeyer, Randy Randolph, Jeff Stokes, Shirley Tarwater, and Randy Wall. Absent: (2) Kristen Waterman and David Wheeler.

A quorum was declared.

Commission member Kristen Waterman joined the Work Session at 6:02 p.m.

Staff members and others in attendance: Code Administrator Joe Berkich, Planning and Zoning Manager Chris VanFosson, Compliance Specialist Kim Schomaker, and Deputy City Clerk Lacey Brackett.

Minutes were taken by Deputy City Clerk Lacey Brackett

DISCUSSION OF COMMERCIAL ZONING DISTRICTS

Code Administrator Joe Berkich gave all Commission members a spreadsheet with business types and zoning districts. Berkich went over all zoning abbreviations.

Code Administrator Berkich then explained to the Commission that Code Administration and IT had worked together to improve the Zoning Map on the City of Lebanon's website. Deputy City Clerk Lacey Brackett went to the City of Lebanon's website and pulled the Zoning Map up for Commission to view. The map showed all zoning districts, addresses, boundary lines, etc. The Commission commended Code Administration's work and expressed it would now be easier to view zoning districts. Berkich explained to the Commission that this would be easier for the community to use as well.

Code Administrator Berkich stated that Code Administration had viewed a potential computer software that would make it easier for residents to schedule inspections, submit building permits, etc. He stated that the software would allow payments, which would simplify the process for the resident.

The Commission then went through the list of business types for each zoning district that was provided to them for review, made comments and suggested changes. Once the Commission finished going through the list, Berkich advised them that any changes would go to City Council for approval. Commission Member Waterman expressed that it would make it easier if the Commission had a list of all business types and zoning districts for each meeting. Berkich advised that they would provide the Commission a list once the zoning districts were approved.

ADJOURNMENT

Chairman Stokes declared the meeting adjourned at 8:03 P.M.

ATTEST:



Code Administrator  
Joe Berkich



Secretary Carrie Plassmeyer

Minutes Approved July 14, 2022