

# **City of Lebanon Park Board Meeting**

## **Winfrey Property**

## **25573 Highway 5**

### **Meeting Minutes: June 8<sup>th</sup>, 2022**

#### **In Attendance:**

**Park Board Members:** RaeAnn Shoemaker, Max Meckem, Heather Shadel, Doug Smith, and Bob Mowery.

**Media:** Steve Smith **Public:** Jon Skinner from the Missouri Department of Conservation **Staff:** Director of Parks John Shelton and Assistant Director of Parks Elliot Wilburn,

RaeAnn Shoemaker called the meeting to order.

Max Meckem made a motion to approve the May 11<sup>th</sup> minutes. The motion was seconded by Doug Smith. All approved.

#### **Missouri Department of Conservation:**

Jon Skinner introduced himself to the Board, he has been a community forester for the MDC for the last 20 years. John Shelton commented that Jon has been a huge help in getting the city Tree City status and has also been a great asset to work with on the downtown park, recommending the best type of trees for that environment. Jon stated that he was available for input and to help in anyway he could for the parks department. He also said that lots of structural pruning will need to be started with the planting of all the new trees throughout the park system.

#### **Walking Trail Sponsorship:**

John reported that he is working with Blue Sage Company on creating a sponsorship that would provide them signage on walking trails and fitness equipment in the parks for a donation of \$25,000-\$30,000. The money would be used to purchase outdoor fitness equipment to be installed around Nelson Lake.

#### **Park Activities:**

Elliot Wilburn reported that all youth baseball and softball leagues are now up and running but unfortunately, they have had 3 nights of rainouts so far this season. He also stated that the Jared Hilton Disc Golf Tournament was coming up and it already had 110 registrations. The Route 66 Festival will be held at Boswell Park on June 18<sup>th</sup> and they are expecting another huge crowd. The last thing he reported on was baseball and softball tournament and that they have one scheduled every weekend through July 23<sup>rd</sup> except for 4<sup>th</sup> of July weekend.

#### **Field Lease Agreement:**

John stated that currently Run and Gun rents the fields and hosts all the tournaments throughout the summer, but they do not have any kind of agreement in place. He said that run and gun would like a lease to where they get first right of field rentals, and they guarantee the parks department that they will not move their tournaments to a new location. He thinks an agreement would be a great benefit for both sides. The Board agreed and asked John to have the city attorney draft a lease agreement for the 2 sides.

#### **Staffing:**

John commented that after this season the pool manager would be leaving and that we would need to look at options for a manager next year. In the past it has been a position that had someone new almost every year and John would like the position to be more consistent. His recommendation would be to add a full time person to the park staff that works Tuesday-Saturday during the busy season that would be responsible for managing the pool, keeping the pool chemistry, and also be responsible for the weekend tournaments, While

this would be an additional cost to the parks with benefits and pay he thinks it would be money well invested especially with the trouble they are having in finding seasonal workers.

**Fund Balance:**

John stated that the recommendation of the Finance department was for the parks to keep a fund balance above 30% of revenue. This amount was approved by City Council as well.

**Comments from the Board:**

Doug Smith asked if any conversations have happened between the parks department and the Lebanon Soccer Association about the parks being more involved with the running of the league. John answered that none have taken place yet.

**Comments from the Public:**

John commented that he has heard a lot of compliments about the ballfields and how nice the facilities are from both local league participants and also from out of town teams participating in the weekend tournaments.

Bob Mowery made a motion to adjourn the meeting. The motion was seconded by Heather Shadel. All approved.

A handwritten signature in black ink, appearing to read 'RaeAnn Shoemaker', written over a horizontal line.

Park Board President, RaeAnn Shoemaker