

CITY OF LEBANON
CITY COUNCIL WORK SESSION MINUTES
June 6, 2019

BE IT REMEMBERED that the Council of the City of Lebanon, Missouri, met in Work Session on June 6, 2019 at 6:00 p.m. in the Council Chambers at City Hall located at 401 South Jefferson.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Gib Adkins, Ken Eldridge, Sheila Mitchell, LeAnn Mather, Randy Wall, Chuck Jordan, Bob Garner and Mayor Carr. Absent: Jonathan Reagan

A quorum was declared.

Staff members and others in attendance: City Administrator Mike Schumacher, Public Works Director Richard Shockley, Police Chief Randy Halstead, Fire Chief Sam Schneider, Street Superintendent Mike Moore, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Tourism Director Nicole McGinnis, HR Director Kathy Milliken, Finance Director Kat Gill, Parks Director John Shelton, IT Director and Airport Manager Jarrad Schomaker, Code Administrator Joe Berkich, Communications Manager Derek Gean, REDI President Brian Thompson, and Assistant City Administrator/City Clerk Laina Starnes.

COUNCIL GOALS- GROUP 5, ECONOMIC DEVELOPMENT & TOURISM

Group 5, which consisted of Tourism, Lebanon REDI and Code Administration, gave a presentation to the Council on the status of their Council goals. Tourism Director Nicole McGinnis reported her department had launched VisitLebanonMO.org, a new tourism-based website; created a new way-finding signage project to better direct tourism traffic and identify City assets; and added a promoter position for City events. Lebanon REDI President Brian Thompson reported a new incentive policy for the various economic development tools available had been created and a business survey was in the works. IT Director and Airport Manager Jarrad Schomaker shared that personnel changes were underway to better serve the needs of the airport and the new OTC Aviation Program had been incorporated into the City video.

City Administrator Mike Schumacher added that City employee Mike Wood was being transferred to the airport and would serve as Airport Supervisor and one FTE was being moved to Facilities Management. He also reported the runway overlay had been put out to bid.

FISCAL YEAR 2020 BUDGET PRESENTATION AND DISCUSSION

City Administrator Mike Schumacher opened the budget discussion by providing some high points related to the budget. He shared that Finance Director Kat Gill was looking to purchase some additional budgeting software, so she didn't have to manage the City's budget in excel. He said money had been placed in the budget for future surveys and improvements to the old electric facility for Mercy's ambulance service.

Schumacher also touched on other budget related items such as taking the triangles out in the downtown area, eliminating cells phones and going to a per diem, and amending the personnel manual regarding hours worked and per diem for travel.

Finance Director Kat Gill gave a quick overview of the budget as a whole and then she was followed by each department head who focused on major capital improvement purchases, changes in staff, etc.

Note: The PowerPoint presentations are attached and made part of the permanent record.

RECESS

Mitchell moved and Adkins seconded that the Council move into Recess. Motion passed unanimously. Council moved into Recess at 7:35 pm.

At 8:05 pm, Mitchell moved and Adkins seconded that the Council move out of Recess and back into Work Session. Motion passed unanimously.

CONTINUATION OF BUDGET PRESENTATIONS

After Council returned to Work Session, department heads continued with their presentations and then entertained questions. The Council took no action or gave any direction to staff to make changes to the proposed budget.

The proposed budget would be presented to Council for approval at the last Council meeting in June.

ROUND TABLE DISCUSSION

None.

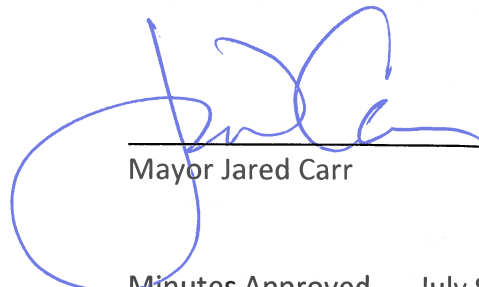
ADJOURNMENT

Mayor Carr declared the meeting adjourned at 8:56 pm.

ATTEST:



City Clerk Laina Starnes



Mayor Jared Carr

Minutes Approved July 8, 2019