

CITY OF LEBANON  
CITY COUNCIL WORK SESSION MINUTES  
June 1, 2023

BE IT REMEMBERED that the Council of the City of Lebanon, Missouri, met in Work Session on June 1, 2023, at 6:00 p.m. in the Council Chambers at City Hall located at 401 South Jefferson.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following City Council Officers were present: Gib Adkins, Sheila Mitchell, Dan Mizell, Jeff Mutchler, Randy Wall, Chuck Jordan, Bob Garner, and Mayor Carr. Absent: None.

Ward 2 seat is vacant due to the resignation of Ken Eldridge.

A quorum was declared.

Staff members and others in attendance: City Administrator Mike Schumacher, Fire Chief Sam Schneider, Code Administrator Joe Berkich, Human Resource Director Kathy Milliken, Finance Director Kat Gill, and Communications Manager Derek Gean.

Others in attendance include Benefit Advisor Ryan Allision with Ollis/Akers/Arney Insurance & Business Advisors (OAA).

Minutes were taken by Human Resource Director Kathy Milliken in the absence of Assistant City Administrator/City Clerk Laina Starnes.

PROPERTY AND CASUALTY INSURANCE – FIRST STATE INSURANCE AGENCY

City Administrator Mike Schumacher presented the annual renewal for the P&C Insurance on behalf of First State Insurance Agency (FSIA) as they were unable to be in attendance. For all lines of business, the overall increase in annual premium is \$138,000.

City staff will be issuing a Request for Proposal (RFP) for Broker Services for P&C Insurance. Anticipated rollout for the RFP is early 2024 and FSIA will have the opportunity to submit a proposal.

OEPN BURNING PROCESS

Fire Chief Sam Schneider presented information regarding open burning within the city limits. Open burning is currently a Council Goal. The items presented included allowed burning, unauthorized burning, permitting, and proposed application process for open burning.

Chief Schneider stated the City only issued tickets for burning which becomes habitual at this time.

PLANNING & ZONING (P&Z), BOARD OF PUBLIC WORKS (BPW), CITY COUNCIL ATTENDANCE/COMPENSATION REQUIREMENTS

Mayor Carr discussed the option of compensation and attendance requirements for boards within the City, specifically, Planning and Zoning.

After discussion with Council, it was determined attendance should be not tied to compensation and the Planning and Zoning Board should be compensated \$100 per month.

GOALS GROUP #4

Code Administrator Joe Berkich, Finance Director Kat Gill, and Human Resource Director Kathy Milliken presented to Council the Internal Services Goals update.

Benefit Advisor Ryan Allison provided an update of the upcoming health insurance renewal. The policy currently renews July 1. Allison stated OAA has negotiated a multi-year agreement (27-month) with Pareto, SunLife, and Auxiant. Maximum liability will have an overall increase of 5.53%. Plan design changes are in the planning phase and anticipated implementation is for January 2024.

ROUND TABLE DISCUSSION

Mayor Carr – announced the immediate resignation of Council Ken Eldridge due to personal and professional commitments. Mayor Carr will provide a potential candidate to fulfill the current unexpired term and Council will vote for approval. There will be no Work Session in July.

Councilman Jordan – noted the upcoming Route 66 parade on Saturday, June 3.

Councilman Garner – stated moving to OAA was the best move for the City to handle employee benefits.


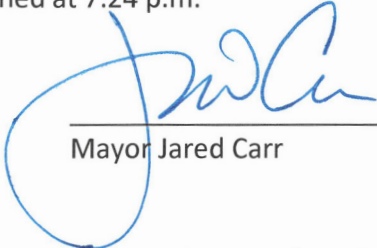
Councilman Mitchell – requested to pursue an ordinance to ban texting while driving. She also inquired about work being done on the east side of Tower Road next to the storm drain.

Councilman Adkins – stated he met with the new Chamber Director, Ashley Mahan, and would like to invite her to an upcoming Council meeting. He also inquired if a date had been set for the Council Retreat.

Council Mizell – presented the idea of increasing the spending limit and/or authority. He states many cities have higher thresholds. After a discussion with Council, City Administrator Mike Schumacher stated he would ask Finance Director Kat Gill to provide a review of the purchasing policy and existing spending limits at a later work session for further discussion.

ADJOURNMENT

Mayor Carr declared the meeting adjourned at 7:24 p.m.

<p>ATTEST:</p>  <p>Deputy City Clerk Lacey Brackett</p>	 <p>_____ Mayor Jared Carr</p> <p>Minutes Approved: <u>August 14, 2023</u></p>
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