

CITY OF LEBANON  
PARK BOARD MEETING MINUTES  
MAY 8, 2024

BE IT REMEMBERED that the Park Board of the City of Lebanon, Missouri, met in Regular Session on May 8, 2024, at 12:00 p.m. at the Winfrey House located at 25573 Highway 5.

DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Melody Allen, John Gideon, Holly Goforth, Carrie Plassmeyer, Doug Smith, and Ramsey Stewart. Absent: Heather Shadel and Neal Wilkinson

A quorum was declared.

Max Meckem resigned from the Board on March 12<sup>th</sup>; therefore, the Board currently consists of 8 members with one vacancy.

Staff members and others in attendance: Park Director John Shelton and Assistant Park Director Elliot Wilburn.

Minutes were taken by Assistant Park Director Elliot Wilburn.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Goforth moved and Smith seconded to approve the April 10, 2024, Regular Meeting minutes as presented. Motion carried as follows: Yea: (6) Allen, Gideon, Goforth, Plassmeyer, Smith, and Stewart. Nay: (0) None. Absent: (2) Shadel and Wilkinson.

MARCH 2024 FINANCIAL REPORT

Park Director John Shelton went over the financials with the Board and shared that everything looked good. He estimated that the department would have close to \$600,000.00 cash after reserve requirements at the end of the budget year.

DISCUSSION AND PRESENTATIONS

Wallace Park Update

Park Director John Shelton reported that the playground equipment for Wallace Park was on site and crews planned to start working on the installation of the playground. The initial estimated completion date of Memorial Day was not likely, and the completion date would be closer to July. He also reported that the fencing was up for pickleball, but park staff would need to put the first layer of paint down, and then a professional company would come in and paint the lines and actual court.

Ramsey Stewart shared that the fence of the pickleball court would be a good place for a banner or advertisement for the courts.

### Atchley Park Batting Cages

Park Director John Shelton presented pictures of the two batting cages at Atchley Park and stated that they were open for use but would need to fix the bottom of the net in order to hold it better.

President Plassmeyer stated that she reached out to Holt Monument about the status of the bench, but they still did not have a firm date for its arrival. They advised that when it was ordered in June of 2023, it was approximately a year lead time. She also inquired about getting a rules sign put up on the cages to limit the number of kids that were in there at a time.

### Activities Report

Assistant Park Director Elliot Wilburn reported that recreational league baseball and softball would begin games next week and that the spring competitive league is wrapping up its season this week. The baseball/softball tournament last weekend held at Atchley and Nelson Park had 48 teams play in it and another 48 teams were registered for this weekend's tournament. He also reported that swim team signups have started, and kids can register online for the summer swim team season.

### Upcoming Events

Assistant Park Director Elliot Wilburn presented the different events that the Parks Department would be hosting over the next month which included baseball or softball tournaments every Saturday through July. The Route 66 Festival and pool will open on June 1<sup>st</sup>, a movie in the park will be on June 14<sup>th</sup>, and the Jared Hilton Memorial Disc Golf Tournament will be on June 15<sup>th</sup>.

### POSSIBLE ACTION ITEMS

None.

### COMMENTS FROM THE BOARD

Board Member Stewart asked about acquiring signage for the connector trail that connects Harke Park to Nelson Park. Park Director John Shelton shared that once the crosswalk gets painted, the trail would get a sign and solar lights were also being looked at as a possible addition. Stewart also asked about the park installing a QR system in the park that leads to a page of local businesses and restaurants that wanted to advertise in the park. There was discussion amongst the Board that the City was working on a similar plan. Stewart inquired about the reasoning behind waiting for action from the City instead of proceeding through the Parks. He expressed concern that the Parks Department is missing opportunities.

### ADJOURNMENT

President Carrie Plassmeyer declared the meeting adjourned at 12:56 pm.



Park Board President Carrie Plassmeyer

Minutes Approved: June 12, 2024