

DOWNTOWN BUSINESS DISTRICT ADVISORY BOARD

Meeting Minutes of May 3, 2023

BE IT REMEMBERED that the Downtown Business District Advisory Board of the City of Lebanon met at 9:40 a.m. on March 3, 2023, at First State Community Bank, 101 W. Commercial St.

ROLL CALL, ATTENDANCE AND DECLARATION OF A QUORUM

Upon roll call, the following board members were present: Melody Allen, Michelle Boyer, Steve Hite, Melissa Walker, and Chris Walters. Absent: Gay Boston, Ginger Johnson, Ed Brackett, and Amy Dent.

A quorum was declared, and the meeting began at 9:40 a.m.

Minutes were taken by Downtown Business District Executive Director Cynthia Coffman.

APPROVAL OF MINUTES

Chris Walters moved, and Melody Allen seconded that the Board approve the March 1, 2023, meeting minutes as presented. The motion carried unanimously.

Financial Report,

The Downtown Business District Fund report from the Lebanon Area Foundation was shared and briefly discussed. A copy of the City's March 2023 financials for Downtown also were distributed.

ACTION ITEMS


Proposed Façade Improvement Grants

Seven façade grant applications had been recommended by the Design Committee for DTBD funding. Cynthia Coffman reviewed each application (see attached document "Façade Grant Applications Recommended for Funding by Design Committee, 2023") and answered Board questions about the proposed projects.

Chris Walters moved for approval of the seven applications. Melissa Walker seconded the motion. The motion carried on a unanimous vote with Melody Allen abstaining from the vote on her application for 301 West Commercial. Cynthia agreed to notify the applicants that they were approved for matching funds if the grant requirements are met.

Adjournment

There being no other business, the meeting was adjourned by acclamation at 10:10 a.m.

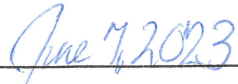


President Steve Hite

ATTEST



Executive Director Cynthia Coffman



Date