

CITY OF LEBANON
BOARD OF PUBLIC WORKS MEETING MINUTES
APRIL 19, 2023

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met on April 19, 2023, at 12:00 p.m. in the Meeting Room at the Public Works Facility located at 1401 West Commercial.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Don Anderson, Ted Dahl, and LeAnn Mather. Absent: Jeremy Goforth.

A quorum was declared.

Staff members and others in attendance: Public Works Director/Board of Public Works General Manager Richard Shockley, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Public Works Analyst Kelly Roberts, and Finance Director Kat Gill, and Assistant City Administrator/City Clerk Laina Starnes.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Dahl moved and Anderson seconded that the Board approve the April 5, 2023, meeting minutes as presented. Motion carried as follows: Yea: (3) Anderson, Dahl, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (1) Goforth.

PUBLIC HEARINGS

Anderson moved and Dahl seconded that the Board move out of Regular Session and into Public Hearing. Motion carried as follows: Yea: (3) Anderson, Dahl, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (1) Goforth.

Jeremy Goforth joined the meeting at 12:02 pm.

Utility Rates Schedule and Fees Schedule

Public Works Director/Board of Public Works General Manager Richard Shockley went over the proposed electric rates and water rates with the board. He added that inflation was higher than the assumption used in the rate studies and said money should be included in FY2025 so the studies could be refreshed. He also noted that the City had the second lowest water rates in Missouri with populations over 10,000.

There were no public comments.

Fiscal Year 2024 Budget

Public Works Director/Board of Public Works General Manager Richard Shockley went through the goals set by City Council for utilities and then Finance Director Kat Gill presented their proposed budgets. Beginning with the electric budget, some of the things Gill spoke about were the debt history, capital leases, and the electric reserve. She spoke about how a strategy would need to be established to fund the reserve after Detroit Tool Metal Products had fulfilled its lease purchase agreement. Kat then addressed the water and wastewater budgets and shared their 5-year revenue history and expenditures. Fund balances for all three utilities were touched on as well. In closing, she entertained questions from the board.

There were no public comments.

Anderson moved and Goforth seconded that the Board move out of Public Hearing and back into Regular Session. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (0) None.

DISCUSSIONS AND PRESENTATIONS

March Operations Detail Report

Due to the length of the meeting to this point, Public Works Director/Board of Public Works General Manager stated he would provide information on March's operations via an email to the board.

RESOLUTION NO. 2023-019- ADOPTION OF ELECTRIC AND WATER SERVICE RATES AND FEES SCHEDULES

A Resolution of the Board of Public Works of the City of Lebanon, Laclede County, Missouri adopting the City's Electric and Water Service Rates and Fees Schedules for Fiscal Year 2024.

Mather moved and Anderson seconded that the Board approve Resolution No. 2023-019 as presented. Motion carried as follows: Yea: 4) Anderson, Dahl, Goforth, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2023-019 duly passed and approved.

RESOLUTION NO. 2023-020- APPROVAL, BOARD OF PUBLIC WORKS FISCAL YEAR 2024 BUDGET AND UTILITY SUMMARY OF 2025-2029 CIP

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, adopting the Fiscal Year 2024 Budget for the period beginning July 1, 2023 and ending June 30, 2024 and the Utility Summary of the 2025-2029 Capital Improvement Plan.

Goforth moved and Dahl seconded that the Board approve Resolution No. 2023-020 as presented. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2023-020 duly passed and approved.

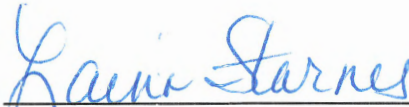
BOARD MEMBER COMMENTS

Chairwoman Mather stated it was amazing what Finance Director Kat Gill put into the budget process to make it clear and understandable. Public Works Director/Board of Public Works General Manager added that Gill sacrificed and worked long hours to provide a good document for the board's first budget approval.

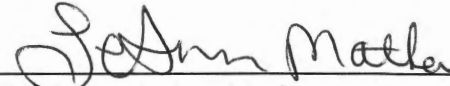
ADJOURNMENT

Chairman Mather declared the meeting adjourned at 1:19 pm. Motion passed unanimously.

ATTEST:



City Clerk



Chairman LeAnn Mather

Minutes Approved May 17, 2023