

CITY OF LEBANON  
PARK BOARD MEETING MINUTES  
APRIL 12, 2023

BE IT REMEMBERED that the Park Board of the City of Lebanon, Missouri, met in Regular Session on April 12, 2023, at 12:00 p.m. at the Winfrey House located at 25573 Highway 5.

DECLARATION OF A QUORUM

Upon roll call the following officers were present: Holly Goforth, David Matlock, Max Meckem, Carrie Plassmeyer, and Ramsey Stewart. Absent: Bobby Mowery, Heather Shadel, and Doug Smith.

A quorum was declared.

Max Meckem was present via Facetime.

Note: The board consisted of eight members due to the vacancy created when Dan Mizell was elected to City Council.

Staff members and others in attendance: Park Director John Shelton, Assistant Park Director Elliot Wilburn, and Assistant City Administrator/City Clerk Laina Starnes.

PRESIDENT'S OPENING COMMENTS

Park Board President, Carrie Plassmeyer spoke about expiring terms of board members as well as vacancies. A discussion then ensued.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Stewart moved and Matlock seconded to approve the March 8, 2023, meeting minutes as presented. Motion carried unanimously.

FEBRUARY FINANCIAL REPORT

Park Director John Shelton reported that revenue of Park Fund 70 currently exceeded the projected amount by \$70,000 with a few more months to go in the fiscal year and said they were in a good financial position.

DISCUSSION AND PRESENTATIONS

Ballfield Lights

Park Director John Shelton reported the holes were dug and the poles were ready to be set at Atchley Park. He also shared that Nelson Park was getting all new lights because there was an issue with the original ones; however, he said the lights were still under warranty.

### Mowing

Because of hiring difficulties, Park Director John Shelton reported they were looking to have the parks mowed by Dunn Mowing, the City's contracted mowing service. He then said he would provide more information at the next meeting.

### Baseball and Softball League

Assistant Park Director Elliot Wilburn reported that, to date, they had 10 more teams signed up over last year with 80+ more players. He also reported there were 40 teams that participated in the first weekend tournament with another tournament scheduled for the upcoming weekend. He added that park staff prepared the ballfields, and the contractor handled the rest.

### Parks Department Truck

Park Director John Shelton reported they were on the list to get their new truck next month.

### Shade Structures

Park Director John Shelton provided visuals of the shade structure desired and stated they would be purchased from the same vendor as the others at Nelson Park. He said he would place them on the next meeting's agenda as an action item.

### COMMENTS FROM THE BOARD

Ramsey Stewart- stated a toilet at Harke Park wasn't flushing and there weren't any paper towels.

Holly Goforth- asked when the dirt for the sledding hill would be needed. Park Director John Shelton said he wasn't for sure because he anticipated engineering work would need to be done first.

### CLOSED SESSION

Goforth moved and Matlock seconded that the Park Board move out of Regular Session and into Closed Session pursuant to RSMo 610.021 (2) to discuss real estate matters. Motion carried as follows: Yea: (5) Goforth, Matlock, Meckem, Plassmeyer, and Stewart. Nay: (0) None. Absent: (3) Mowery, Shadel, and Smith.

The Park Board moved into Closed Session at 12:41 pm and returned to Regular Session at 12:52 pm.

### ADJOURNMENT

President Carrie Plassmeyer declared the meeting adjourned at 12:52 pm.

  
Park Board President Carrie Plassmeyer

Minutes Approved: July 12, 2023