

CITY OF LEBANON  
PARK BOARD MEETING MINUTES  
APRIL 10, 2024

BE IT REMEMBERED that the Park Board of the City of Lebanon, Missouri, met in Regular Session on April 10, 2024, at 12:00 p.m. at the Winfrey House located at 25573 Highway 5.

DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Melody Allen, John Gideon, Holly Goforth, Carrie Plassmeyer, Doug Smith, and Ramsey Stewart. Absent: Heather Shadel and Neal Wilkinson.

A quorum was declared.

Max Meckem resigned from the Board on March 12<sup>th</sup>; therefore, the Board currently consists of 8 members with one vacancy.

Staff members and others in attendance: Park Director John Shelton, Assistant Park Director Elliot Wilburn, and Deputy City Clerk Lacey Brackett.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Smith moved and Goforth seconded to approve the March 13, 2024 Regular Meeting minutes as presented. Motion carried as follows: Yea: (6) Allen, Gideon, Goforth, Plassmeyer, Smith, and Stewart. Nay: (0) None. Absent: (2) Shadel and Wilkinson.

Smith moved and Goforth seconded to approve the March 13, 2024 Closed Session Meeting minutes as presented. Motion carried as follows: Yea: (6) Gideon, Goforth, Plassmeyer, Smith, Stewart, and Allen. Nay: (0) None. Absent: (2) Shadel and Wilkinson.

FEBRUARY 2024 FINANCIAL REPORT

Park Director John Shelton shared that the Financials were in good shape currently. He shared that revenue is potentially more than what was budgeted; however, financials did not reflect the asphalt project that was planned for July.

DISCUSSION AND PRESENTATIONS

Placer AI

Park Director John Shelton presented a demonstration as to how Place.ai would work. The presentation reflected on a previous weekend when a ball tournament was hosted at Nelson Park. The numbers were based on a geofencing area and used metrics showing the number of visits, peaks of which days had the highest visitors, and reported where the participants attended after the tournament. Shelton explained the company uses several different factors to get access, but access comes from mobile apps to allow location services. Park Board President Carrie Plassmeyer inquired about potentially viewing the revenue from the certain days tracked in order to review how revenues were impacted on those particular days viewed.

### Playground Updates

Shelton and Assistant Parks Director Elliot Wilburn presented pictures of the new fall protection located at the Nelson and Harke parks. Plassmeyer reported that she was at Harke Park a couple of days previously and heard multiple people complimenting the newest updates. Wilburn shared that the fall protection would be the same at Wallace Park.

### Baseball/Softball League Update

Wilburn reported that registration was down by approximately 59 kids compared to last year. He shared that Waynesville and St. Robert areas were bringing 6 teams, and on April 13<sup>th</sup>, a tournament would be hosted consisting of 46 teams. He reported that they currently had enough concession stand workers; however, with prom and graduation, employees would be less during those times.

Shelton applauded Wilburn and all of his work on working with the representative to get tournaments ready.

### POSSIBLE ACTION ITEMS

#### Work Order for the Design Work of Atchley Park

Shelton presented the work order for Atchley Park sharing that it would be approximately \$59,000. He shared that this would include preliminary drawings and would show changes from the Master Plan. Shelton stated there was a conversation about lending the money to finance the project.

Smith moved and Allen Seconded that the Park Board approve moving forward with the Work Order for the Design Work of Atchley Park and forward it to City Council for final approval. Motion carried as follows: Yea: (6) Goforth, Plassmeyer, Smith, Stewart, Allen, and Gideon. Nay: (0) None. Absent: (2) Shadel and Wilkinson.

### COMMENTS FROM THE BOARD

Plassmeyer reported that her child was in LSA and shared if Board Member Wilkinson was here, she would ask for an update and shared there had been two applications submitted to replace the vacant position on the Board.

Shelton shared that the new watering system had been a huge improvement and infields, and the Hughes Center dirt work was completed.

Board Member Doug Smith shared he had seen where the fence for the pickleball court at Wallace Park had been approved by City Council.

Board Member John Gideon announced Friends of the Fort Golf Tournament would be held on April 26th.

### ADJOURNMENT

President Carrie Plassmeyer declared the meeting adjourned at 12:56 pm.



Carrie Plassmeyer  
Park Board President Carrie Plassmeyer

Minutes Approved: May 8, 2024