

CITY OF LEBANON
CITY COUNCIL WORK SESSION MINUTES
April 7, 2022

BE IT REMEMBERED that the Council of the City of Lebanon, Missouri, met in Work Session on April 7, 2022, at 6:00 p.m. in the Council Chambers at City Hall located at 401 South Jefferson.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following City Council Officers were present: Gib Adkins, Ken Eldridge, Sheila Mitchell, Jonathan Reagan, Randy Wall, Chuck Jordan, Bob Garner, and Mayor Carr. Absent: Jeff Mutchler.

A quorum was declared.

Staff members and others in attendance: City Administrator Mike Schumacher, Public Works Director Richard Shockley, Park Director John Shelton, Human Resource Director Kathy Milliken, Communications Manager Derek Gean, Deputy City Clerk Lacey Brackett, and Assistant City Administrator/City Clerk Laina Starnes.

AGENDA ADMENDED

Mayor Carr asked that the agenda be amended so Park Director John Shelton could leave for another commitment.

Adkins moved and Jordan seconded to amend the agenda by moving Park Director John Shelton's presentation from the second presentation to the first. Motion carried as follows: Yea: (7) Adkins, Eldridge, Mitchell, Reagan, Wall, Jordan, and Garner; Nay: (0) None; Abstain: (0) None; Absent: (1) Mutchler.

GROUP 3 GOALS- PARKS AND RECREATION

Park Director John Shelton reported the status of goals set for the Parks Department. During this time Shelton spoke about QR codes on park signage; parking lot striping; and dusk to dawn lights and other lighting added to the shelters, concession stand, and walking trail. He spoke about park activities and staffing as well.

WASTEWATER TREATMENT PLANT IMPROVEMENTS PROJECT

Public Works Director Richard Shockley reported they were nearing completion of the 2020 Wastewater Improvements Project. Shockley said a "substantial completion" was issued in February of this year and they were currently working on the final punch list. He also noted that project change orders only increased the project cost by 1.2%.

AMERICAN RESCUE PLAN ACT (ARPA)- UPDATE

City Administrator Mike Schumacher spoke briefly about the City's ARPA dollars being utilized for subdivision street projects which included Jones, Legacy Trails, Flatwoods, and Grandview in FY22 through FY24 and a utility payment kiosk, SCADA, and South 5/Fremont in FY22 and FY23. He reported the City had received its first ARPA check and the second check was expected in April or May.

TEMPORARY EMPLOYMENT SERVICES

Human Resource Director Kathy Milliken reported the City was looking to engage Penmac to assist with seasonal hires. She said that the Parks Department had a total of 36 spots for summer and the hiring process for those seasonal workers consumed so much time that it debilitated her department. Milliken said using Penmac could create efficiencies and free up time to work on higher priority tasks. In closing, she said a contract would likely be presented to Council for their consideration at an upcoming meeting. This contract would serve as a trial to determine if their services served as a good fit for the City.

ROUND TABLE DISCUSSION


Mayor Carr- passed around a few proclamations he would present at the next meeting. One was to honor former Mayor Stanley H. "Bud" Allen who passed away a few days prior. He also spoke about the position of City Attorney and how no one had signed up to run on the April ballot. He then explained that if one or more names were written in on the ballot, the position would most likely be filled by the qualified person who held the highest numbers of votes.


Councilman Eldridge- provided information regarding the Back the Blue event scheduled for April 30th. He then spoke highly of Shannon Imler and the Ice Cream Factory as Imler would be selling his ice cream at this event and donating 20% of sales to Shop with a Cop.

Councilman Wall- spoke about the upcoming Volunteer Appreciation Luncheon and thanked those who worked hard putting the event together.

ADJOURNMENT

Mayor Carr declared the meeting adjourned at 7:23 p.m.

ATTEST:

City Clerk Laina Starnes



Mayor Jared Carr

Minutes Approved May 9, 2022