

CITY OF LEBANON  
BOARD OF PUBLIC WORKS MEETING MINUTES  
APRIL 5, 2023

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met on April 5, 2023, at 12:00 p.m. in the Meeting Room at the Public Works Facility located at 1401 West Commercial.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Don Anderson, Ted Dahl, and LeAnn Mather. Absent: Jeremy Goforth.

A quorum was declared.

Staff members and others in attendance: Public Works Director/Board of Public Works General Manager Richard Shockley, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Public Works Analyst Kelly Roberts, and Assistant City Administrator/City Clerk Laina Starnes.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Anderson moved and Dahl seconded that the Board approve the March 22, 2023, meeting minutes as presented. Motion carried as follows: Yea: (4) Anderson, Dahl, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (1) Goforth.

DISCUSSIONS AND PRESENTATIONS

Operations Update

Public Works Director /Board of Public Works General Manager Richard Shockley spoke to the board about the recent disruptions in traffic flow as a result of BNSF Railroad crossings being closed for maintenance. He said they did receive more notice regarding the closings than typical but had no control over them; however, Shockley stated the City strived to be good partners. Shockley also shared that they worked closely with the Fire and Police Departments when storm events were predicted and reported that equipment was spread out at different facilities in preparation of a possible tornado to mitigate damage. Shockley closed his comments by reporting he was assisting Shannon Imler with the Ice Cream Factory navigate through federal regulations regarding solar as Imler was putting together a solar proposal to take advantage of some tax credits.

Electric Superintendent Travis Long gave an update on his department's operations. Long reported on the projects they were working on that required setting transformers and changing out poles. He shared that there were no storm related outages in March and spoke about MPUA apprentice training.

Environmental Superintendent Eric Mork shared that temporary water meters were being disbursed for the spring and summer months and they were testing water lines at Legacy Trails before the concrete was poured. He also said that water tower inspections were complete.

#### Submetering- Suncrest Properties via Zoom

Representatives from Suncrest Properties reported they owned 21 mobile communities across Missouri, Iowa, and Kansas and had recently acquired the Ivey Acres and Oakwood mobile home communities in Lebanon. They then spoke to the board about submetering, how it worked and its advantages, which included fairness, conservation, cost savings and 24/7 monitoring. They asked the board to consider changing City Code to allow submetering for these reasons. Public Works Director /Board of Public Works General Manager Richard Shockley suggested the board have a discussion regarding this topic at a future meeting.

#### February Financial Reports

Public Works Director /Board of Public Works General Manager Richard Shockley reported that the financials for utilities were good and reserve levels looked good as well. He shared they had considerable encumbrances because of material ordered but not yet received. He also shared that both water and wastewater had debt service payments due in the spring.

#### RESOLUTION NO. 2023-016- APPROVAL, TASK ORDER NO. 2 FOR VEGETATION CAPACITOR CONTROL PROGRAMMING, TOT AND ASSOCIATES, INC.

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, authorizing and directing the Chairman of Board of Public Works and City Clerk to enter into and execute Task Order No. 2 with Toth and Associates, Inc. for Capacitor Control Programming for the Electric Department.

Dahl moved and Anderson seconded that the Board approve Resolution No. 2023-016. Motion carried as follows: Yea: (3) Anderson, Dahl, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (1) Goforth.

Chairwoman Mather declared Resolution No. 2023-016 duly passed and approved.

#### RESOLUTION NO. 2023-017- PURCHASE, AERATION SPARE PARTS, ENVIRO-LINE COMPANY, INC.

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, approving the purchase of Aeration Spare Parts from Enviro-Line Company, Inc. for the Wastewater Department.

Mather moved and Anderson seconded that the Board approve Resolution No. 2023-017. Motion carried as follows: Yea: (3) Anderson, Dahl, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (1) Goforth.

Chairwoman Mather declared Resolution No. 2023-017 duly passed and approved.

RESOLUTION NO. 2023-018- PURCHASE, TWO (2) PORTABLE TRASH PUMPS, CORE&MAIN LP

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, approving the purchase of Two (2) Portable Trash Pumps from Core&Main LP for the Water and Wastewater Departments.

Anderson moved and Dahl seconded that the Board approve Resolution No. 2023-018. Motion carried as follows: Yea: (3) Anderson, Dahl, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (1) Goforth.

Chairwoman Mather declared Resolution No. 2023-018 duly passed and approved.

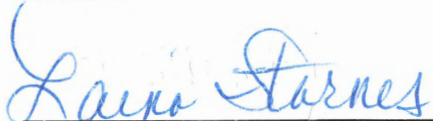
BOARD MEMBER COMMENTS

None.

ADJOURNMENT

Chairman Mather declared the meeting adjourned at 12:57 pm. Motion passed unanimously.

ATTEST:

  
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City Clerk

  
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Chairman LeAnn Mather

Minutes Approved April 19, 2023