

CITY OF LEBANON
CITY COUNCIL WORK SESSION MINUTES
March 05, 2020

BE IT REMEMBERED that the Council of the City of Lebanon, Missouri, met in Work Session on March 5, 2020 at 6:00 p.m. in the Council Chambers at City Hall located at 401 South Jefferson.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Gib Adkins, Ken Eldridge, Sheila Mitchell, Jonathan Reagan, LeAnn Mather, Randy Wall, Chuck Jordan, and Mayor Carr. Absent: Bob Garner.

A quorum was declared.

Staff members and others in attendance: City Administrator Mike Schumacher, Public Works Director Richard Shockley, Environmental Superintendent Eric Mork, Electric Superintendent Travis Long, Environmental Operations Manager Tommy Huff, Street Superintendent Mike Moore, Public Works Analyst Kelly Roberts, Code Administrator Joe Berkich, IT Director Jarrad Schomaker, Finance Director Kat Gill, Communications Manager Derek Gean, and Deputy City Clerk Lindsey Slavens.

Deputy Clerk Lindsey Slaven took minutes in the absence of Assistant City Administrator/City Clerk Laina Starnes.

UTILITY CUSTOMER PORTAL PRESENTATION

Environmental Operations Manager Tommy Huff presented a PowerPoint to Council on the new Customer Utility Portal. He demonstrated different features that would allow residents to manage their utility usage including options of setting thresholds, viewing outages/leaks, receiving personalized notifications, and usage totals. He concluded by announcing the release date to residents would be the following Monday, March 9, 2020.

WATER STUDY PRESENTATION

Environmental Superintendent Eric Mork presented a PowerPoint on a Water Master Plan. He stated that a study had been done to identify the quality of the system, recommendations needed, and address future goals. The current volume of water usage was presented at 57% commercial and 43% residential which could shift if an industry were to shut down. The study also provided a projected date of 2028 for maximum demand in which would result in the need of a new well. Councilman Adkins questioned the cost of digging a new well, and Mork responded that the estimated total would be 1.1 million. He added that this was also being worked into the Capital Improvement Plan. In conclusion, the study identified the water storage to be robust and functioning at high quality.

AIRPORT SELF-SERVE FUEL

I.T Director/Airport Jarrad Schomaker presented a PowerPoint to review the self-serve fuel method for pilots and airport staff. He started by stating that by eliminating staff

presence for pumping, which included on call employees and overtime, expenses would decrease. He continued that an RFI was sent out to give an idea of what the total cost of the project would be including; design, location, network, and payment features. Once received, budgeting for the next Fiscal Year and addition to the Airport Master Plan would be explored. Mayor Carr asked if other airports had been reached out to for comparison. Schomaker replied yes, they had looked at other designs and structures as well as purchasing versus lease options.

GROUP 2 UPDATE-INFRASTRUCTURE AND UTILITIES

Public Works Analyst Kelly Roberts presented a PowerPoint updating Council on the infrastructure and utility goals. She emphasized departmental objectives and displayed graphs representing Fiscal Year totals of street sweeping, signs installations, street striping, paving, and environmental inspections thus far. One of the main highlights was a significant decrease in electrical and water outages had been achieved. She added that customers would be able to access said outages via the utility portal as mentioned by Tommy Huff in his presentation. This option would allow individuals to track the outage in real time as well as detour phone calls. Councilwoman Mather questioned the drone that was previously purchased, and if that resource would help in reducing outages. Electric Superintendent Travis Long replied that the drone's ability would help with outages tremendously.

ROUND TABLE DISCUSSION

Councilman Jordan- commented that MFA was looking great and looked forward to seeing it completed. He also asked when pothole patching would begin, and City Administrator Michael Schumacher replied that it would depend on weather, but that it would be soon. He also mentioned that asphalt was going in at Nelson Park the following Saturday as well as other key components such as lights and bleachers.

Councilman Eldridge- reported that Laclede Electric had donated poles to the high school girls' softball field. He asked if the City would be using the same company for mowing that year, and City Administrator Michael Schumacher replied that options were being looked into including the use of in-house care. Eldridge added his appreciation of staff members hard work with all the major projects taking place and commended their teamwork.

Councilman Adkins- asked if the Farmers Market project was still on track for completion. City Administrator Michael Schumacher answered that they were waiting on the blessing from the engineer, but on track to open on Memorial Day weekend. Adkins also questioned parking around the old Nelson Park, and Schumacher replied that Tracker had formed a plan but had not yet shared or implemented anything.

Councilwoman Mather- requested an update on Cowan Civic Center projects. City Administrator Michael Schumacher responded that areas of major need or concern were being addressed including; roof repair/replacement, foundation repair, concrete work, indoor walking track and covered entry.

Councilman Raegan- expressed the need for additional businesses at the local Mall.

City Administrator Michael Schumacher- updated Council on City projects and added that financing options were being explored. He added that the Public Safety Building was an area of focus and Fire Chief Sam Schneider, along with Fire Staff, had visited other facilities for ideas to bring back for brainstorming.

Mayor Carr- announced the next City Council meeting was to be held on the following Monday.

ADJOURNMENT

Mayor Carr declared the meeting adjourned at 7:13 pm.

ATTEST:



City Clerk Laina Starnes



Mayor Jared Carr

Minutes Approved March 23, 2020