

CITY OF LEBANON
CITY COUNCIL MEETING MINUTES
February 28, 2022

BE IT REMEMBERED that the Council of the City of Lebanon, Missouri, met in Regular Session on February 28, 2022, at 6:00 p.m. in the Council Chambers at City Hall located at 401 South Jefferson.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Gib Adkins, Sheila Mitchell, Jonathan Reagan, Jeff Mutchler, Randy Wall, Chuck Jordan, Bob Garner, and Mayor Carr. Absent: Ken Eldridge.

A quorum was declared.

Staff members and others in attendance: City Administrator Mike Schumacher, Police Chief Bryan Arnold, Fire Chief Sam Schneider, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, IT Director/Airport Jarrad Schomaker, Street Superintendent Mike Moore, Code Administrator Joe Berkich, Human Resource Director Kathy Milliken, Communications Manager Derek Gean, Assistant City Administrator/City Clerk Laina Starnes, and City Counselor Chris Allen.

INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation was given by Don Anderson of Union Mission Church, followed by the pledge of allegiance.

AGENDA AMENDED

Mayor Carr requested to amend the agenda to add a SkillsUSA proclamation. Adkins moved and Jordan seconded to amend the agenda to add the proclamation as requested by Mayor Carr. Motion carried as follows: Yea: (7) Adkins, Mitchell, Reagan, Mutchler, Wall, Jordan, and Garner; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

PUBLIC COMMENTS

None.

DISCUSSIONS AND PRESENTATIONS

Mayor's Silver Leaf Award Presentation

In front of Captain John Hunter and his family, Fire Chief Sam Schneider stated that Hunter, in his almost 21 years of employment, had served the community in many roles and was a great asset to the City and the community. He then presented Hunter with his last fire fighter's helmet as a keepsake. Following Schneider's presentation, Mayor Carr took the floor and presented Hunter with the Mayor's Silver Leaf Award for his dedicated service and expressed it was an honor to be able to make this presentation to him.

COPE Check Presentation

Mayor Carr presented COPE's Executive Director Judy Kile a check in the amount of \$813. The funds represented money collected from court fines for domestic violence shelters as directed by state statute.

SkillsUSA Proclamation

Mayor Carr read the following proclamation aloud and declared March 2, 2022, as "SkillsUSA Day in Lebanon."

WHEREAS, March 2, 2022 is the SkillsUSA South Central District Competition in the City Of Lebanon, Missouri; and

WHEREAS, profound economic and technological changes in our society are rapidly reflected in the structure and nature of work, thereby placing new and additional responsibilities on our educational system; and

WHEREAS, career and technical education provides students with a school-to-careers connection and is the backbone of a strong, well-educated workforce, which fosters productivity in business and industry and contributes to our leadership in the national and international marketplace; and

WHEREAS, career and technical education gives high school students experience in practical, meaningful applications of basic skills such as reading, writing and mathematics, thus improving the quality of their education, motivating at-risk students and giving all students leadership opportunities in their fields and in their communities; and

WHEREAS, technical education offers individuals lifelong opportunities to learn new skills, which provide them with career choices and potential satisfaction; and

WHEREAS, SkillsUSA — a national organization for students preparing for technical, skilled, and service occupations in high schools and colleges/technical schools — helps its members — more than 365,000 students annually - become world-class workers and responsible Americans.

NOW THEREFORE, I, Mayor Jared Carr, on behalf of the City of Lebanon, do hereby proclaim March 2nd, 2022 as:

"SkillsUSA Day in Lebanon"

In Witness Whereof, I have hereunto set my hand and caused the seal of the City of Lebanon to be affixed this 28th day of February 2022.

CONSENT AGENDA

Jordan moved and Mitchell seconded that the Council approve the Consent Agenda as follows.

- Approval of Minutes

I. February 14, 2022, Council Meeting

- Approval of Warrants #107037-#107138, Payroll, and Drafts
- Approval of January Financial Report

Motion carried as follows: Yea: (7) Mitchell, Reagan, Mutchler, Wall, Jordan, Garner, and Adkins; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

RESOLUTION NO. 474- TEMPORARY ADDENDUM TO CITY CODE OF ORDINANCES
CHAPTER 2 ADMINISTRATION ARTICLE XII PURCHASING POLICY

Wall moved and Jordan seconded that the Council approve Resolution No. 474 as presented.

“A RESOLUTION ADOPTING A TEMPORARY ADDENDUM TO CITY OF LEBANON, MISSOURI CODE OF ORDINANCES CHAPTER 2 ARTICLE XII, PURCHASING POLICY.

WHEREAS, that an unprecedented disruption of the availability of raw materials, manufactured goods, transportation resources, and labor has occurred in the marketplace due to the worldwide Covid 19 pandemic and an overlapping series of natural disasters and critical accidents which have caused severe shortages of critical supplies and services upon which the City of Lebanon relies in carrying out its mission to serve the public; *and*

WHEREAS, that these circumstances have reduced access to, and increased prices of, many of the goods and services the City purchases on a regular and recurring basis and widespread volatility in the marketplace has meant that contracted suppliers are unable to provide needed parts and supplies or are forced to go outside normal supply chain resources at markedly increased costs; *and*

WHEREAS, that under these extraordinary circumstances it is necessary to temporarily allow greater flexibility in purchasing practices in order to assure the public that critical resources are in place so the City can consistently meet the public health and safety needs of its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LEBANON, LACLEDE COUNTY, MISSOURI, AS FOLLOWS:

SECTION 1: The City Administrator, in consultation with the Finance Director, is authorized to temporarily suspend application of City Code Chapter 2 Article XII, Purchasing Policy and ongoing supply contracts for goods and services when, in the Administrator's professional judgment, it is necessary to do so in order to assure the availability of critical resources. In exercising such authority, the City Administrator shall consider:

1. The immediate criticality of the goods or services involved.
2. Whether the general market for the goods or services at issue is significantly and widely disrupted and the proposed deviation from established procedures or terms is not simply the result of profiteering by a vendor.

3. Alternative sources for the goods or services.
4. The reasonableness of the proposed terms or procedures under the circumstances then prevailing.
5. The importance of public confidence in the integrity of the City's purchasing system.
6. Fair and impartial treatment of all bidders and suppliers.

SECTION 2: Each use of the authority by this Addendum shall be reported promptly to the Mayor and City Council together with an explanation of the reasons for the action taken.

SECTION 3: The authority granted by this Addendum shall expire if revoked by the City Council or on December 31, 2022, whichever occurs first.

Passed and approved by the City Council of the City of Lebanon, Laclede County, Missouri, as this 28th day of February 2022.”

Motion carried as follows: Yea: (7) Reagan, Mutchler, Wall, Jordan, Garner, Adkins, and Mitchell; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

PUBLIC HEARING

Adkins moved and Jordan seconded that the Council move out of Regular Session and into Public Hearing. Motion carried as follows: Yea: (7) Mutchler, Wall, Jordan, Garner, Adkins, Mitchell, and Reagan; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

Replat of 254 Polk

Code Administrator Joe Berkich stated a main structure was required to be on a lot in order to build an accessory structure on it. Therefore, the property owners requested a replat to combine two lots into one lot so they could build an accessory structure. There were no public comments.

Replat of 468 Polk

Code Administrator Joe Berkich reported the owners were requesting a replat to combine 2½ lots into two lots to build affordable housing. There were no public comments.

Replat of 711 Main, 791 Main, and 786 Green

Code Administrator Joe Berkich reported the property owners wished to replat so they could subdivide three lots into five to build affordable housing. There were no public comments.

Replat of 2825 Charlton

Code Administrator Joe Berkich stated the property owners wished to combine two lots into 1 lot to build an accessory structure and a replat was required in order for them to be able to do so. There were no public comments.

Jordan moved and Adkins seconded that the Council move out of Public Hearing and back into Regular Session. Motion carried as follows: Yea: (7) Wall, Jordan, Garner, Adkins, Mitchell, Reagan, and Mutchler; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

COUNCIL BILL NO. 6241- FINAL PLAT, REPLAT OF 254 POLK

An Ordinance by the City Council of the City of Lebanon, Laclede County, Missouri, (hereinafter referred to as "City") approving and accepting the Final Plat of Replat of Lots 13 and 14, Block 20 Magnetic Addition to the City of Lebanon, Laclede County, Missouri, known as 254 Polk.

Mitchell moved and Jordan seconded that the Council approve the first reading of Council Bill No. 6241 and that it be passed to the second reading. Motion carried as follows: Yea: (7) Jordan, Garner, Adkins, Mitchell, Reagan, Mutchler, and Wall; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

Wall moved and Adkins seconded that the Council approve the second and final reading of Council Bill No. 6241 and that the roll be called for the approval and passage of said bill. Motion carried as follows: Yea: (7) Garner, Adkins, Mitchell, Reagan, Mutchler, Wall, and Jordan; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

Mayor Carr declared Council Bill No. 6241 duly passed and approved and that it be entered among City Records as Ordinance No. 6488.

COUNCIL BILL NO. 6242- FINAL PLAT, REPLAT OF 468 POLK

An Ordinance by the City Council of the City of Lebanon, Laclede County, Missouri, (hereinafter referred to as "City") approving and accepting the Final Plat of Replat of a fractional part of Lot 11 and all of Lots 12 and 13, Block 8 Magnetic Addition to the City of Lebanon, Laclede County, Missouri, known as 468 Polk.

Jordan moved and Reagan seconded that the Council approve the first reading of Council Bill No. 6242 and that it be passed to the second reading. Motion carried as follows: Yea: (7) Adkins, Mitchell, Reagan, Mutchler, Wall, Jordan, and Garner; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

Adkins moved and Mitchell seconded that the Council approve the second and final reading of Council Bill No. 6242 and that the roll be called for the approval and passage of said bill. Motion carried as follows: Yea: (7) Mitchell, Reagan, Mutchler, Wall, Jordan, Garner, and Adkins; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

Mayor Carr declared Council Bill No. 6242 duly passed and approved and that it be entered among City Records as Ordinance No. 6489.

COUNCIL BILL NO. 6243- FINAL PLAT, REPLAT OF 711 MAIN, 791 MAIN AND 786 GREEN

An Ordinance by the City Council of the City of Lebanon, Laclede County, Missouri, (hereinafter referred to as "City") approving and accepting the Final Plat of Replat of Block 13, Original Town of Lebanon, Lebanon, Laclede County, Missouri, known as 711 Main, 791 Main, and 786 Green.

Mitchell moved and Jordan seconded that the Council approve the first reading of Council Bill No. 6243 and that it be passed to the second reading. Motion carried as follows: Yea: (7) Reagan, Mutchler, Wall, Jordan, Garner, Adkins, and Mitchell; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

Adkins moved and Reagan seconded that the Council approve the second and final reading of Council Bill No. 6243 and that the roll be called for the approval and passage of said bill. Motion carried as follows: Yea: (7) Mutchler, Wall, Jordan, Garner, Adkins, Mitchell, and Reagan; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

Mayor Carr declared Council Bill No. 6243 duly passed and approved and that it be entered among City Records as Ordinance No. 6490.

COUNCIL BILL NO. 6244- FINAL PLAT, REPLAT OF LOTS 14 AND 15 OF FREMONT PLACE SUBDIVISION, 2825 CHARLTON

An Ordinance by the City Council of the City of Lebanon, Laclede County, Missouri, (hereinafter referred to as "City") approving and accepting the Final Plat of Replat of Lots 14 and 15 of Fremont Place Subdivision of the City of Lebanon, Laclede County, Missouri, known as 2825 Charlton.

Wall moved and Garner seconded that the Council approve the first reading of Council Bill No. 6244 and that it be passed to the second reading. Motion carried as follows: Yea: (7) Wall, Jordan, Garner, Adkins, Mitchell, Reagan, and Mutchler; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

Mitchell moved and Reagan seconded that the Council approve the second and final reading of Council Bill No. 6244 and that the roll be called for the approval and passage of said bill. Motion carried as follows: Yea: (7) Jordan, Garner, Adkins, Mitchell, Reagan, Mutchler, and Wall; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

Mayor Carr declared Council Bill No. 6244 duly passed and approved and that it be entered among City Records as Ordinance No. 6491.

COUNCIL BILL NO. 6245- PURCHASE, UNDERGROUND PRIMARY JUNCTION MATERIAL, HARRY COOPER

An Ordinance by the City Council of the City of Lebanon, Laclede County, Missouri, (hereinafter referred to as "City") authorizing the purchase of Underground Primary Junction Material from Harry Cooper for the Electric Department.

Jordan moved and Mitchell seconded that the Council approve the first reading of Council Bill No. 6245 and that it be passed to the second reading. Motion carried as follows: Yea: (7) Garner, Adkins, Mitchell, Reagan, Mutchler, Wall, and Jordan; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

Mitchell moved and Reagan seconded that the Council approve the second and final reading of Council Bill No. 6245 and that the roll be called for the approval and passage of said bill. Motion carried as follows: Yea: (7) Adkins, Mitchell, Reagan, Mutchler, Wall, Jordan, and Garner; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

Mayor Carr declared Council Bill No. 6245 duly passed and approved and that it be entered among City Records as Ordinance No. 6492.

COUNCIL BILL NO. 6246- PURCHASE, POLE HARDWARE AND STANDOFF BRACKETS, GRAYBAR ELECTRIC

An Ordinance by the City Council of the City of Lebanon, Laclede County, Missouri, (hereinafter referred to as "City") authorizing the purchase of Pole Hardware and Standoff Brackets from Graybar Electric for the Electric Department.

Jordan moved and Garner seconded that the Council approve the first reading of Council Bill No. 6246 and that it be passed to the second reading. Motion carried as follows: Yea: (7) Mitchell, Reagan, Mutchler, Wall, Jordan, Garner, and Adkins; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

Wall moved and Adkins seconded that the Council approve the second and final reading of Council Bill No. 6246 and that the roll be called for the approval and passage of said bill. Motion carried as follows: Yea: (7) Reagan, Mutchler, Wall, Jordan, Garner, Adkins, and Mitchell; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

Mayor Carr declared Council Bill No. 6246 duly passed and approved and that it be entered among City Records as Ordinance No. 6493.

COUNCIL BILL NO. 6247- PURCHASE, STREET SWEEPER VACUUM HEAD ASSEMBLY, BUCHER MUNICIPAL NORTH AMERICA

An Ordinance by the City Council of the City of Lebanon, Laclede County, Missouri, (hereinafter referred to as "City") authorizing the purchase of a Vacuum Head Assembly from Bucher Municipal North America for the 2016 Johnston Street Sweeper.

Jordan moved and Mutchler seconded that the Council approve the first reading of Council Bill No. 6247 and that it be passed to the second reading. Motion carried as follows: Yea: (7) Mutchler, Wall, Jordan, Garner, Adkins, Mitchell, and Reagan; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

Wall moved and Mitchell seconded that the Council approve the second and final reading of Council Bill No. 6247 and that the roll be called for the approval and passage of said bill. Motion carried as follows: Yea: (7) Wall, Jordan, Garner, Adkins, Mitchell, Reagan, and Mutchler; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

Mayor Carr declared Council Bill No. 6247 duly passed and approved and that it be entered among City Records as Ordinance No. 6494.

COUNCIL BILL NO. 6248- AGREEMENT, WATER TOWER CLEANING AND INSPECTION SERVICES, OZARK APPLICATORS LLC

An Ordinance by the City Council of the City of Lebanon, Laclede County, Missouri, (hereinafter referred to as "City") authorizing and directing the Mayor and City Clerk to enter into and execute an Agreement between the City and Ozark Applicators LLC for Water Tower Cleaning and Inspection Services.

Jordan moved and Garner seconded that the Council approve the first reading of Council Bill No. 6248 and that it be passed to the second reading. Motion carried as follows: Yea: (7) Jordan, Garner, Adkins, Mitchell, Reagan, Mutchler, and Wall; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

Mitchell moved and Reagan seconded that the Council approve the second and final reading of Council Bill No. 6248 and that the roll be called for the approval and passage of said bill. Motion carried as follows: Yea: (7) Garner, Adkins, Mitchell, Reagan, Mutchler, Wall, and Jordan; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

Mayor Carr declared Council Bill No. 6248 duly passed and approved and that it be entered among City Records as Ordinance No. 6495.

COUNCIL BILL NO. 6249- PURCHASE, MERAKI POWER OVER ETHERNET SWITCHES, CONVERGEONE

An Ordinance by the City Council of the City of Lebanon, Laclede County, Missouri, (hereinafter referred to as "City") authorizing the purchase of Meraki Power Over Ethernet (POE) Switches for the Public Safety Building from ConvergeOne.

Wall moved and Garner seconded that the Council approve the first reading of Council Bill No. 6249 and that it be passed to the second reading. Motion carried as follows: Yea: (7) Adkins, Mitchell, Reagan, Mutchler, Wall, Jordan, and Garner; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

Garner moved and Reagan seconded that the Council approve the second and final reading of Council Bill No. 6249 and that the roll be called for the approval and passage of said bill. Motion carried as follows: Yea: (7) Mitchell, Reagan, Mutchler, Wall, Jordan, Garner, and Adkins; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

Mayor Carr declared Council Bill No. 6249 duly passed and approved and that it be entered among City Records as Ordinance No. 6496.

COUNCIL BILL NO. 6250- HANGAR DONATION AND AIRPORT GROUND SPACE LEASE ASSIGNMENT, JEFFREY BOND TO LEBANON EXPERIMENTAL AIRCRAFT ASSOCIATION

An Ordinance by the City Council of the City of Lebanon, Laclede County, Missouri, (hereinafter referred to as "City") approving the Donation of a Hangar owned by Jeffrey B. Bond to the Lebanon Experimental Aircraft Association and authorizing and directing the Mayor and City Clerk to enter into and execute an Assignment of Lease Agreement by Jeffrey B. Bond to Lebanon Experimental Aircraft Association of certain ground space located at the Lebanon Municipal Airport.

Reagan moved and Jordan seconded that the Council approve the first reading of Council Bill No. 6250 and that it be passed to the second reading. Motion carried as follows: Yea: (6) Reagan, Mutchler, Wall, Jordan, Garner, and Mitchell; Nay: (1) Adkins; Abstain: (0) None; Absent: (1) Eldridge.

Jordan moved and Reagan seconded that the Council approve the second and final reading of Council Bill No. 6250 and that the roll be called for the approval and passage of said bill. Motion carried as follows: Yea: (6) Mutchler, Wall, Jordan, Garner, Mitchell, and Reagan; Nay: (1) Adkins; Abstain: (0) None; Absent: (1) Eldridge.

Mayor Carr declared Council Bill No. 6250 duly passed and approved and that it be entered among City Records as Ordinance No. 6497.

COUNCIL BILL NO. 6251- PURCHASE, FIRE RMS MANAGEMENT BUNDLE, ESO

An Ordinance by the City Council of the City of Lebanon, Laclede County, Missouri, (hereinafter referred to as "City") authorizing the purchase of the Fire RMS Management Suite from ESO.

Jordan moved and Garner seconded that the Council approve the first reading of Council Bill No. 6251 and that it be passed to the second reading. Motion carried as follows: Yea: (7) Wall, Jordan, Garner, Adkins, Mitchell, Reagan, and Mutchler; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

Reagan moved and Garner seconded that the Council approve the second and final reading of Council Bill No. 6251 and that the roll be called for the approval and passage of said bill. Motion carried as follows: Yea: (7) Jordan, Garner, Adkins, Mitchell, Reagan, Mutchler, and Wall; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

Mayor Carr declared Council Bill No. 6251 duly passed and approved and that it be entered among City Records as Ordinance No. 6498.

COUNCIL BILL NO. 6252- AGREEMENT, ICE CREAM FACTORY REDEVELOPMENT

An Ordinance by the City Council of the City of Lebanon, Laclede County, Missouri, (hereinafter referred to as "City") authorizing and directing the Mayor and City Clerk to enter into and execute a Redevelopment Agreement between the City and the Ice Cream Factory LLC.

Mayor Carr reported that Public Works Director Richard Shockley was unable to attend this meeting and said he thought it would be beneficial to hold off acting on Council Bill No. 6252 until Shockley could be available to answer any questions related to the utility ramp up schedule reflected in the Redevelopment Plan.

Mitchell then moved and Adkins seconded that Council Bill No. 6252 be postponed until the next Council meeting scheduled for March 14, 2022. Motion carried as follows: Yea: (7) Garner, Adkins, Mitchell, Reagan, Mutchler, Wall, and Jordan; Nay: (0) None; Abstain: (0) None; Absent: (1) Eldridge.

COMMENTS

Code Administrator Joe Berkich introduced his new employee, Chris VanFossen, who would serve as Planning and Zoning Manager. He said he was honored to have VanFossen join his team as he was a 22-year veteran of the Air Force.

Fire Chief Sam Schneider- stated he failed to mention earlier in the meeting that John Hunter was also a veteran of the Air Force.

City Administrator Mike Schumacher- said the City finally received its FEMA reimbursement for the May 2021 storm.

Councilwoman Mitchell- stated she had a friend from the Ukraine who had been unable to reach her family. She then requested that the downtown tower be lit yellow and blue for Ukraine.

Councilman Reagan- stated he had someone in his family who was from Poland, and he felt for the those in Ukraine as well. He also thanked the community for showing their support by rallying and holding American flags when the Freedom Convoy travelled through Lebanon.

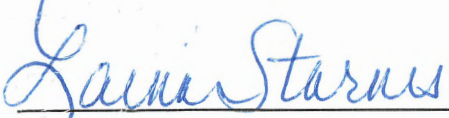
Councilman Garner- shared that his grandson had won an award in a SkillsUSA competition and then reported on the recent wins of the LHS Girls Wrestling Team at their state competition. He also asked if the City could get signs ordered acknowledging their achievement.

Mayor Carr- reported that MoDOT had discontinued their sign program, but said they allowed "Welcome to Lebanon" signs in their right of way. He then spoke of the possibility of acknowledging the team on some newly designed welcome signs. He then congratulated Captain John Hunter on his retirement with the City and said he looked forward to participating in the SkillsUSA event at the Civic Center. He closed by saying there would be an assembly on Thursday honoring the Girls Wrestling Team.

ADJOURNMENT

Mayor Carr declared the meeting adjourned at 7:00 pm.

ATTEST:



City Clerk Laina Starnes



Mayor Jared Carr

Minutes Approved March 14, 2022