

CITY OF LEBANON
BOARD OF PUBLIC WORKS MEETING MINUTES
February 7, 2024

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met on February 7, 2024, at 12:00 p.m. in the Meeting Room at the Public Works Facility located at 1401 West Commercial.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Don Anderson, Ted Dahl, and LeAnn Mather. Absent: Jeremy Goforth.

Don Anderson was present via FaceTime.

A quorum was declared.

Staff members and others in attendance: Public Works Director/Board of Public Works General Manager Richard Shockley, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Public Works Analyst Kelly Roberts, and Assistant City Administrator/City Clerk Laina Starnes.

AGENDA AMENDED

Mather moved and Dahl seconded to move the approval of the minutes, Resolution 2024-001, and 2024-002 to the top of the agenda. Motion carried as follows: Yea: (3) Anderson, Dahl, and Mather; Nay: (0) None; Abstain: (0) None; Absent: (1) Goforth.

APPROVAL OF MINUTES

Dahl moved and Anderson seconded that the Board approve the January 17, 2024, meeting minutes as presented. Motion carried as follows: Yea: (3) Anderson, Dahl, and Mather; Nay: (0) None; Abstain: (0) None; Absent: (1) Goforth.

RESOLUTION NO. 2024-001- PURCHASE, FEEDER SWING PANELS FOR SUBSTATIONS 5 AND 6, SCHWEITZER ENGINEERING LABS

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, approving the Purchase of Feeder Swing Panels from Schweitzer Engineering Labs for Substations 5 and 6 for the Electric Department.

Dahl moved and Mather seconded that the Board approve Resolution No. 2024-001. Motion carried as follows: Yea: (3) Anderson, Dahl, and Mather; Nay: (0) None; Abstain: (0) None; Absent: (1) Goforth.

Chairwoman Mather declared Resolution No. 2024-001 duly passed and approved.

RESOLUTION NO. 2024-002- TOTH AND ASSOCIATES TASK ORDERS, DISTRIBUTION LINE CHANGEOUTS

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, authorizing and directing the Chairwoman of the Board of Public Works and City Clerk to enter into and execute Task Order No. 6 and 7 with Toth and Associates for Distribution Line changeouts at various locations.

Dahl moved and Anderson seconded that the Board approve Resolution No. 2024-002 as presented.

Mather then moved and Dahl seconded to amend Resolution No. 2024-002 to correct the resolution language so that reference to Task Order No. 6 reflected the correct amount of \$38,495.02 and Task Order No. 7 reflected the correct amount of \$19,830.00. Motion to amend Resolution No. 2024-002 carried as follows: Yea: (3) Anderson, Dahl, and Mather; Nay: (0) None; Abstain: (0) None; Absent: (1) Goforth.

Motion to approve Amended Resolution 2024-002 then carried as follows: Yea: (3) Anderson, Dahl, Goforth, and Mather; Nay: (0) None; Abstain: (0) None; Absent: (1) None.

Chairwoman Mather declared Amended Resolution No. 2024-002 duly passed and approved.

Don Anderson exited FaceTime at 12:09 pm.

PUBLIC COMMENTS

None.

DISCUSSIONS AND PRESENTATIONS

Lineman Certificate Presentations

Electric Superintendent Travis Long presented Jordan Begley and Jacob Winterrowd each a certificate for successfully completing 4-years of lineman training through Missouri Public Utility Alliance (MPUA).

Operations Update

Environmental Services Superintendent Eric Mork reported that the rock blaster was getting started in the Lebanon Industrial Park, the water line on Frank Street was being replaced, and an excavator was being rented to use in confined areas.

Electric Superintendent Travis Long reported on his department's operations for the month of January, which included transformer changeouts, transformer upgrades, pole changeouts, and installation of streetlights. He also reported that during the month of January there were a total of seven outages affecting 40 meters.

Public Works Director/Board of Public Works General Manager Richard Shockley reported that Ozark Fiber was scheduled to complete its underground work. He also spoke about revenue at the six-month mark in the FY24 budget by saying that electric revenue was under by 6%, the wastewater revenue was on target, and water revenue was up by 7.3%.

December Financials

Public Works Director/Board of Public Works General Manager Richard Shockley reported that the Electric Fund was hanging in there and the warmer weather was helping. He continued by talking about the electric market in general and how Laclede Electric was more competitive with small commercial rates. However, he said the City offered lower residential rates than Laclede Electric.

Shockley then reported that capital had to be trimmed out of the Water Fund to align the budget with actual revenue and there would be a debt service payment of around \$1M coming out of the Wastewater Fund in the spring.

Shockley then reported that a cost of service study for electric, water, and wastewater would be presented to Council for approval with results from that study expected in March.

BOARD MEMBER COMMENTS

None.

ADJOURNMENT

Chairman Mather declared the meeting adjourned at 12:40 pm. Motion passed unanimously.



Chairman LeAnn Mather

Minutes Approved February 21, 2024