

City of Lebanon Park Board Meeting

Winfrey Property

25573 Highway 5

Meeting Minutes: January 8th, 2020

In Attendance:

Park Board Members: Max Meckem, Dave Matlock, Jacob Hedges, Bob Mowery, RaeAnn Shoemaker, Carrie Plassmeyer and Raeanne Reid. **Media:** Dalton Evans. **Public:** Bruce Owen **Staff:** Director of Parks John Shelton, Assistant Director of Parks Elliot Wilburn, Communications Director Derek Gean

RaeAnn Shoemaker called the meeting to order.

Bob Mowery made a motion to approve the December 11th minutes. The motion was seconded by Dave Matlock. All approved.

Minimum Wage:

John Shelton reported that although the parks department is exempt from having to follow the new minimum wage increase it would be hard for them to compete with other employers when trying to hire employees if the pay wasn't to the state minimum wage requirements. He said the new wages would immediately affect the pay of pool lifeguards, concession workers, and seasonal and part-time park staff employees. He said that this would affect sports entry fees and concession prices the most. After some discussion with the Board raising sports entry fees \$10 per kid for league and adult admission prices for competitive league games to \$5 for adults and leaving a child age 12 and under at \$1 for admission to competitive league games.

Staff Plan:

John presented the staff plan to the Board with increases to lifeguard, concession workers, and park seasonal and part-time pay adjusted to the new minimum wage increase. The new plans also rearranged some workers so that all concession employees would come from the park activities budget.

Raeanne Reid made a motion to approve the FY21 staff plans. The motion was seconded by Carrie Plassmeyer. All approved.

Capital Improvement Projects:

John said with the building of the new Nelson Park that he thinks it would be a good idea to push back some projects this year and focus on some smaller projects. The projects he would like to see completed for FY21 are float toys and shelter covers replaced at Boswell Aquatic Center, Boswell Amphitheater, sand volleyball courts being built, updated lights on Atchley ball fields, and sidewalks added at Gasconade, Wallace, and Boswell Park.

Budget:

John said that he should have the budget ready to be approved at the next meeting. He didn't expect any real changes except for capital improvement projects and the staff from next year. Elliot Wilburn commented that concessions would change slightly as all concession expenses and revenue will be in park activities. He said that will help with inventory and save a lot of work when concession workers work in different stands throughout the park system.

Winter Restroom Hours:

John reported that recently they have had some issues with people sleeping in the restrooms over night when its cold out. He stated that since the restrooms are heated that they will have people sleeping in the restrooms

overnight. Some of these instances have resulted in the restrooms being trashed when they leave and even had an incident where they took an outlet out and wired their space heater directly to the wires. Elliot commented that he called around to other parks and they have had some problems in the past. Some of the other cities have installed automatic door locks, closed restrooms completely in the winter, had park staff lock doors at night, and had law enforcement do checks on the restrooms. After some discussion the Board asked John to reach out to Police Chief Arnold about doing random checks and patrolling of the restrooms.

Resolution 023-Dog Park Equipment Purchase:

John presented Resolution 023 to the Board. John stated that he has received 2 donations of \$5,000 each for the purchase of new equipment for the dog park. He said the donors would like to remain unnamed at the time.

A RESOLUTION OF PARK BOARD OF THE CITY OF LEBANON, LACLEDE COUNTY, MISSOURI, APPROVING THE PURCHASE OF DOG PARK EQUIPMENT FROM CUNNINGHAM RECREATION IN THE AMOUNT OF \$11,245.06.

Raeanne Reid made a motion to accept Resolution 023 as presented. The motion was seconded by Bob Mowery. All approved.

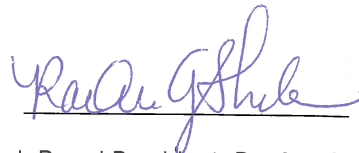
Comments from the Board:

RaeAnn said she has heard from some out of town teams that they are worried about the status of the spring competitive league, thinking the new park won't be ready to open in time. Elliot said that he would reach out to all the coaches from last year and assure them that they will be having a league this spring. Carrie Plassmeyer said she had people asking at a Planning and Zoning meeting if there will be handicap parking and restrooms at Nelson Lake. John answered yes to the parking but right now there are no plans for restrooms at Nelson Lake. He said we could bring in portable restrooms and that during any events at Nelson Lake portable restrooms could be brought in.

Comments from the Public:

Bruce Owen commented that there is a lot of enthusiasm about the new park and he's excited about it. He thanked everyone for all their hard work and said it's something to be proud of. He asked John about the status of the amphitheater at Boswell Park. John answered that the new Nelson has pushed it back, but it is still in the plans to be built. He also commented that some additional side walks still needed to be built at Boswell Park as well.

Bob Mowery made a motion to adjourn the meeting. The motion was seconded by Raeanne Reid. All approved.



Park Board President, RaeAnn Shoemaker