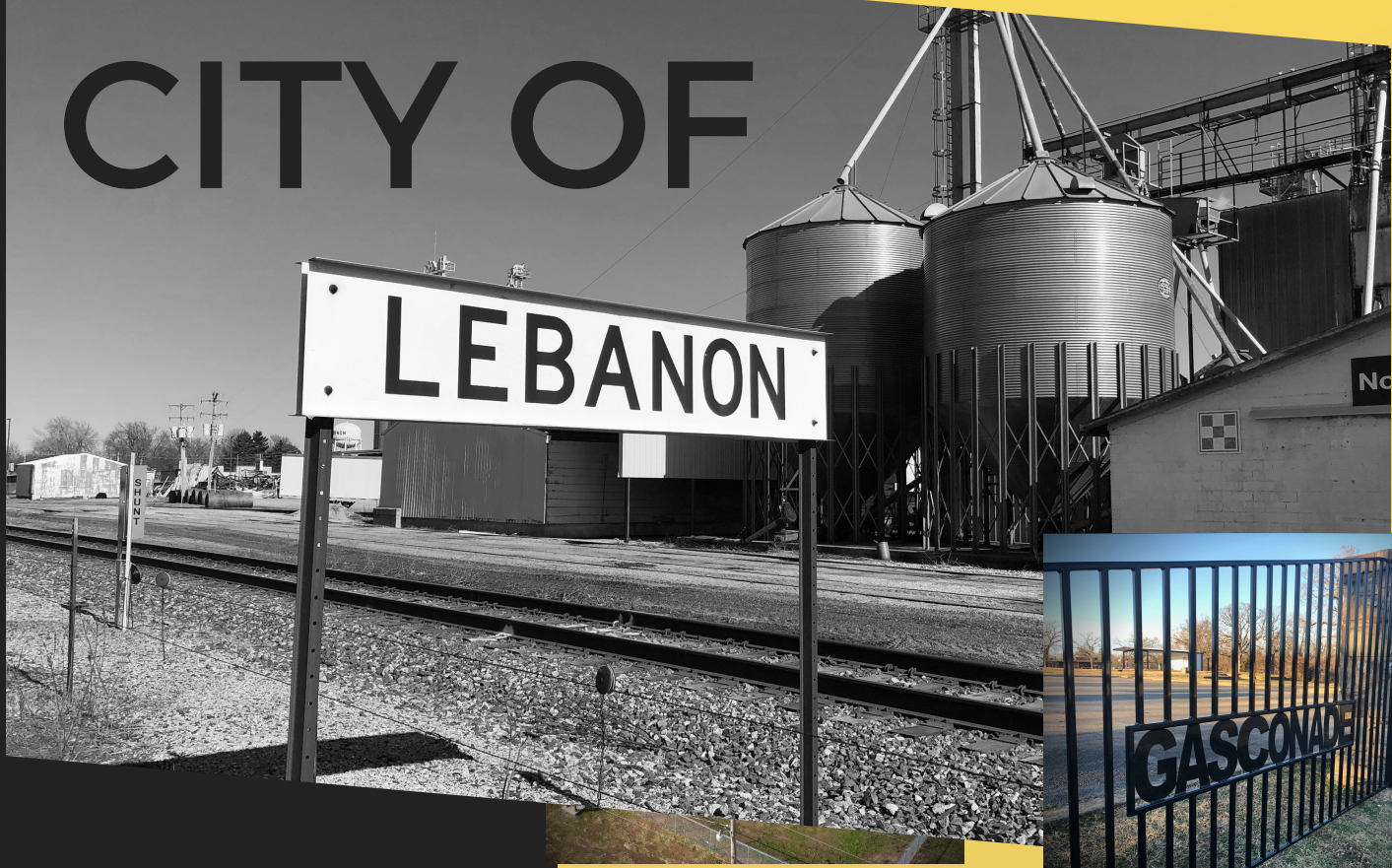


CITY OF



"MOVING
FORWARD FOR
SUCCESS"



CITY OF LEBANON
CAPITAL IMPROVEMENT PLAN
FY 2021-2025

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF LEBANON, LACLEDE COUNTY, MISSOURI, (HEREINAFTER REFERRED TO AS "CITY") ADOPTING THE FISCAL YEAR 2020 BUDGET FOR THE PERIOD BEGINNING JULY 1, 2019, AND ENDING JUNE 30, 2020.

WHEREAS, that the City Council held a Work Session regarding the Fiscal Year 2019 Proposed Budget on June 6, 2019; *and*

WHEREAS that during Said Work Sessions the following items were discussed 1) Revenues; 2) Expenditures; 3) Personnel Staffing; 4) Fund Balances; 5) Health Insurance Funding; 6) Capital Expenditures; and 7) City Goals; *and*

WHEREAS, the Capital Improvement Plan is a planning document; projects from this plan are moved into the budget each year and presented to City Council throughout the year for final approval; *and*

WHEREAS, despite the fact that the Capital Improvement Plan 2021-2025 was not discussed during the budget meeting, adoption is recommended to maintain the continuity of the City's past budget process; *and*

WHEREAS, that the City held the Fiscal Year 2020 Budget Public Hearing on June 24, 2019 *and*

WHEREAS, that the Fiscal Year 2020 Budget and the Capital Improvement Plan 2021-2025 were submitted to the City Council, for approval, by Council Bill No. 4804 at the June 24, 2019 Council Meeting.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LEBANON, LACLEDE COUNTY, MISSOURI, AS FOLLOWS:

SECTION 1: That the City Council of the City of Lebanon, Laclede County, Missouri, (hereinafter referred to as "City") hereby adopts and appropriates the revenues and expenditures as the Fiscal Year 2020 Approved Budget. Said Budget is hereby attached and incorporated herewithin as marked "*Exhibit A.*"

SECTION 2: That the City Council of the City of Lebanon, Laclede County, Missouri, (hereinafter referred to as "City") hereby adopts the Capital Improvement Plan 2021-2025. Said CIP is hereby attached and incorporated herewithin as marked "*Exhibit B.*"

SECTION 3: That this Ordinance shall be in full force and effect from and after the date of its passage and approval.

Passed and approved by the City Council of the City of Lebanon, Laclede County, Missouri, on this 24th day of June 2019.

(Seal)

Attest:



City Clerk Laina Starnes



Mayor Jared Carr

1st Reading: June 24, 2019

2nd Reading: June 24, 2019

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Welcome

Lebanon is one of the finest small cities in all the Ozarks. Being a full-service community that has over 150 years of history, a storied connection to Route 66, a historic downtown, and a strong manufacturing base, Lebanon is a great community in which to live, work, and play. However, the assets and infrastructure that made Lebanon successful now are aging and require replacement and maintenance. Growing business needs and citizen expectations drive the creation of new facilities, services, and upgrades to existing offerings. Capital improvements are a key responsibility of the City and allow for the attraction and retention of businesses while providing for public safety, recreation, and enhanced citizen services.

The purpose of this five-year Capital Improvement Plan is to identify and provide a means to address growing public needs through a standardized, annual process that involves not only City staff but also elected officials and the public at large. The CIP serves as a critical layer of transparency for residents concerned with how their tax dollars are spent. As projects are identified, developed, and eventually incorporated into the City Budget, citizens and elected officials alike are able to observe and interact with this process, ensuring that projects are responsibly funded and properly executed.

City staff is constantly striving to improve this document and to increase the level of public participation in its creation. Along with the City Budget, the CIP is one of the primary tools for the City to articulate its needs and plans to Lebanon's residents. Staff is dedicated to developing a plan that focuses on the essentials of providing the very best services and infrastructure to our citizens, industries, and local businesses.



Introduction

Executive Summary

Local governments today face many challenges, but none more daunting than the management of increasing infrastructure and equipment needs in the face of declining or flat revenues. In order to be good stewards of the public's trust and tax dollars, well-managed cities look to the future and attempt to anticipate needs over a long period of time to ensure that tax dollars are spent in a prudent, but timely manner, so as to maximize their value. This annual long-term planning process becomes the city's Capital Improvement Plan (CIP). The FY 2021-2025 CIP is an overview of the needs for infrastructure, public safety, parks, public facilities, and other improvements which make significant contributions to the community's livability.

The CIP sets forth a systematic means to address the need to maintain, upgrade, and replace components of the City of Lebanon's infrastructure. This plan is the result of various processes and incorporates input from the public, elected officials, appointed boards, and various staff. As one of the primary City planning documents, the CIP serves as an inventory of recommended future projects (i.e. street maintenance and storm water control) and major purchases (i.e. vehicles and facilities) which the City uses to support its services and programs. The projects and acquisitions contained in this plan are not approved for execution or implementation; rather they represent an articulation of needs as seen by City staff. Prior to undertaking any project or purchase in the CIP, staff submits each project to the city council for inclusion in the City Budget. Any project appearing in the budget is then purchased according to the requirements of the City Purchasing Policy.

Introduction

The Capital Improvement Plan (CIP) is a guide encompassing the new and continuing capital improvement needs of the City. Outlined in the CIP is a schedule of capital improvement projects and financial resources for the plan's five-year horizon. The CIP sets forth proposed expenditures for systematically constructing, maintaining, upgrading, and replacing the physical infrastructure necessary for continuing operations and providing city services. Throughout the process of formulating the CIP, needs are evaluated, improvement projects and asset acquisition examined and prioritized, and costs estimated, allowing the City to look for ways to maximize leverage of funds through partnerships with local, state and federal agencies. The CIP is reviewed annually to maintain visibility and allow for the adjustments to be made in the plans due to changes in priority as well as shifts in the fiscal environment.

A CIP provides many benefits including:

- Allowing a systematic evaluation of all potential projects at the same time
- The ability to stabilize debt and consolidate projects to reduce borrowing costs
- Promoting a dialog with citizens both individual and corporate
- Serving as a public relations and economic development tool
- Creating opportunities for collaboration among other governmental units to realize cost savings for the taxpayers
- Aiding in grant funding opportunities
- A focus on preserving a governmental entity's infrastructure while ensuring the efficient use of public funds

Introduction

Types of Capital Improvements

- Major building additions and remodeling
- Electrical distribution lines
- Substation upgrade
- Park land and development
- Wastewater treatment plants
- Sewer mains
- Stormwater sewers
- Street construction projects
- Traffic signals
- Computer systems and network infrastructure
- Water mains
- Water towers and wells
- New building construction
- Land purchases
- Equipment purchases
- Vehicles, including fire trucks, police cars, utility vans, and more

Why the City of Lebanon is Developing a CIP

City staff has worked to develop this document in order to identify the needs of departments and divisions as well as the citizens. The CIP is developed to help guide the governing body's discussions of community needs and create an effective communication tool for project forecasting.

Additional reasons to create a CIP are:

- Facilitate coordination between capital needs and the operating budgets.
- Enhance the community's credit rating, control of its tax rate, and avoids sudden changes in its debt service requirements.
- Identify the most economical means of financing capital projects.
- Increasing opportunities for obtaining federal and state aid.
- Relating public facilities to other public and private development and redevelopment policies and plans.
- Focusing attention on community objectives and fiscal capacity.
- Keeping the public informed about future needs and projects.
- Coordinating activities among neighboring governmental units to reduce duplication.
- Encouraging careful project planning and design to avoid costly mistakes and help the community reach desired goals.

Introduction

City of Lebanon's Strategy for The Capital Improvement Program

In creating the CIP, the City must endeavor to balance its resources among previously committed projects, major reconstruction, maintenance needs, and new projects. The capital improvements program was formulated with various obligations in mind, including debt service requirements, federal and state mandates, and cooperative funding agreements. Funding decisions in the CIP are based on need as reflected in infrastructure condition assessments and growth patterns, with an additional effort made to complete projects begun in previous years.

Once previous obligations have been addressed, the remaining resources are divided among maintenance, rehabilitation and new construction. Maintenance projects undertaken through the CIP include the large annual projects necessary to ensure that existing infrastructure does not deteriorate and remains in a usable state. Rehabilitation projects are initiated in those cases when infrastructure has experienced measurable deterioration but is safer or more economical to rebuild. Finally, meeting the development or redevelopment needs of the community necessitate the addition of capital infrastructure to the City systems. The result of the staff's effort to balance these factors over the next five years is represented in this document. To determine additional needs the budget team will solicit, compile and evaluate project requests from each department through submittal of a request which include a statement of the need and justification for the project, its costs, and its net effect on the operating budget over the project's lifetime, and an implementation schedule. Annual updating of this plan involves repeating the above steps to reflect new information, policies and proposed projects. The affected departments review and revise the entire program as necessary to reflect the most recent determination of need for equipment, maintenance of equipment, and the town's social and environmental conditions. Where possible, capital improvement projects are those which have a long useful life, benefit the City as a whole, maintain or increase the citizen's quality of life and either protect or have no adverse impact on the environment.

Funding the Capital Improvement Program

This CIP contains nearly 300 capital projects totaling \$71,531,485 million dollars between FY 2021 and FY 2025. A variety of instruments are used to finance these projects. Capital projects and acquisitions featured in the Fiscal Year 2020 Budget do not appear in this CIP document as this is planning and forecasting tool rather than an operational or allocation device. Current fiscal year capital improvements are best discussed in the context of the budget rather than the intermediate and longer-term horizon of the CIP. The Capital Improvement sales tax generates approximately \$1.8m annually, funding a significant portion of non-utility capital requests. User fees and rates tend to be a significant source of funding for Lebanon's CIP as well. Over the next five (5) fiscal years enterprise revenues are proposed to provide sixty-five percent (65%) of the funds for the CIP. These funds are generated through such municipal enterprise activities as water, sewer, electric, and fiber operations.

The general fund, grants, partnerships with special taxing districts, and other funds round out the funding sources for the CIP.

Examples of funding sources include the following:

Business License Tax – In 1976, the City of Lebanon authorized the creation of a Special Business District for its downtown area. In addition to a special property tax levy, eligible businesses within the district pay a \$50 business license tax annually.

Capital Improvement Tax - The voters of Lebanon elected to impose a local sales tax to establish and cover multi-year expenditures of major capital projects and expenditures for all general government

Introduction

programs. Since the sales tax is tied to the spending habits of local consumers it is subject to the local economic conditions affecting local residents.

Community Development Block Grant (CDBG) — Funds received through the CDBG program are awarded to cities for projects meeting at least one of the following federally mandated criteria, of primarily benefiting those of low-to-moderate income. The program offers grants to communities to improve local facilities, address critical health and safety concerns, and develop a greater capacity for growth. Funds are offered for projects that can range from housing and street repairs to industrial loans and job training.

COP (Certificate of Participation) Bond - A type of financing where an investor purchases a share of the lease revenues of a program rather than the bond being secured by those revenues. The authority usually uses the proceeds to construct a facility that is leased to the municipality, releasing the municipality from restrictions on the amount of debt that they can incur.

Debt Financing -- Improvements to major streets, bridges, parks, and public facilities are primarily reliant on tax revenue to support payback of General Obligation (GO) bonds, Certificates of Participation (COPS) and Revenue bonds, while some projects are backed by other revenue sources. General Obligation bonds provide debt financing not only for property tax-funded projects but also for capital improvement projects where debt service payments are paid by City enterprises (such as Water, Electric, or Stormwater), and special assessments. The interest rates on issued debt and the cost for construction can change substantially due to economic variables and both have a major effect on the costs associated with the CIP projects.

Department of Natural Resources- The Missouri Department of Natural Resources offers numerous opportunities for financial assistance including tax credits and exemptions, loans and grants. These opportunities are available for private individuals, communities, organizations and companies. Assistance can range from help in rehabilitating a historic building or building an erosion-control structure, to building sewer and water systems and cleaning up leaking underground storage tanks.

Enterprise Revenues — these funds are derived from fees and charges for services provided by operations of the utilities and are used to fund daily operations and provide resources for debt service and pay-as-you-go capital improvements only to enterprise facilities. Budget and accounting units are created for particular purposes, such as water and sewer or other self-sustaining operations, to separate the revenue and financial control of such operations from the General Fund.

Missouri Department of Transportation Enhancement Program— these are matching grants offered by the State Highway Commission to create multi-modal transportation opportunities in selected communities.

Missouri State Gasoline Sales Tax – The State of Missouri approved an additional gasoline sales tax of which a portion is returned to the City.

Motor Vehicle Sales Tax - The City receives funds through a Motor Vehicle Sales Tax and uses it to fund street maintenance activities. These funds are distributed to the City by the Missouri Department of Revenue. Fifty percent of the proceeds from the 3 percent State Motor Vehicle Sales Tax revenues is dedicated to highway and transportation use and is apportioned between cities, counties, and state as follows: ten percent (10%) to counties, fifteen percent (15%) to cities with allocation based on population from the last federal decennial census, two percent (2%) to the state transportation fund, and seventy-three percent (73%) to the state road fund.

Motor Vehicle Tax- In addition to Motor Vehicle Sales Tax the City and County receives a distribution from increases in the state motor vehicle fees. The Motor Vehicle Fee Increase is state license fees and taxes on motor vehicles that have been increased by law since 1979. The amount distributed is

Introduction

similar to the Motor Vehicle Sales Tax. These revenue sources are somewhat volatile with new and used car sales activity.

Park Tax – A portion of the local property tax is earmarked for the maintenance and enhancement of the City's park system.

Property Tax Collections - The valuation affects City's capacity to fund projects, and it is important that the City realizes reasonable valuation growth in the future. The weakened housing market, coupled with other local economic factors, has resulted in flat assessed valuation. Funds impacted by this are the General and Park funds.

Surface Transportation Program— Statewide Transportation Improvement Program (STIP) prepared annually, sets forth the specific construction projects the Missouri Department of Transportation MODOT will undertake in the next five years. It covers highways and bridges, transit, aviation, rail, waterways, enhancements and other projects.

Transportation Improvement Sales Tax – The voters of Lebanon elected to impose a local, one half of one percent, sales tax for the purpose of carrying out the renovation, reconstruction and maintenance of existing city streets. As this revenue stream is tied to the local sales prevailing economic factors impacting local residents can affect collections. By state law monies collected by such a tax shall be appropriated and disbursed only for transportation purposes. This tax was approved for a ten (10) year renewal in November 2017 and will sunset January 01, 2029.

Budget Terms Defined

Budget: An estimate of revenues and expenditures anticipated during a fiscal year and a summary of anticipate use of those revenues and expenditures.

Capital Assets: An asset with an anticipated life greater than one year and a minimum cost of one-thousand dollars (\$5,000).

Capital Budget: The City's systematic plan for addressing new construction, major maintenance greater than one-thousand dollars (\$5,000) in a given fiscal year. Additional expenses can include the purchase and improvement of land and the acquisition of new buildings and facilities, or acquisition of longer lived, yet depreciable assets.

Capital Improvements Project: A project that may include the construction of new facilities, renovation of existing structures or facilities to extend useful life, and major repair of infrastructure such as streets or utility lines that is of a comprehensive and non-routine nature.

Capital Improvement Plan: A presentation of the City's long and short-term projected capital improvement needs. The planning document is used by staff and the governing body to guide the discussion of current and intermediate term capital requirements.

Enterprise Fund: A fund in which operations are expected to fund operations in a manner similar to a private business enterprise. The costs of operating are expected to be financed on a continuing basis through user charges (rates) rather than through taxes.

Infrastructure: Capital assets which are immovable and have value only to a governmental unit such as, roads, sidewalks, bridges, streetlights, parking lots, water, wastewater, fiber, and electrical systems.

Operating Annual Expenditures: Items required for the operation of the City departments in the provision of City services. Small tools and equipment less than or equal to five-thousand dollars

Introduction

(\$5,000), the purchase of lower value Capital Assets and minor maintenance to existing buildings and facilities.

Operating Budget: The amount of monies the City allots annually to perform municipal functions.

Conclusion

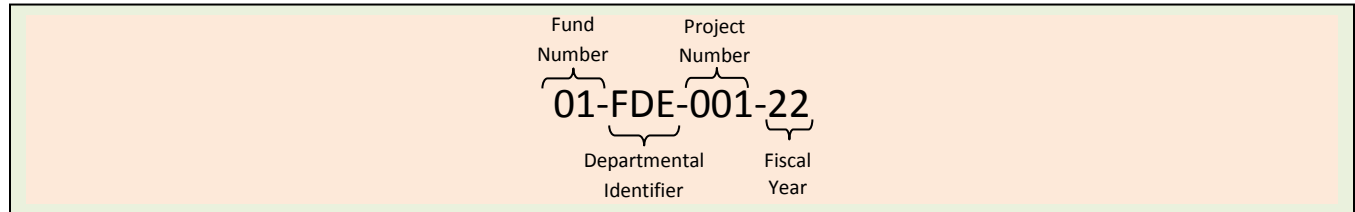
The Capital Improvement Plan is a five-year capital plan for infrastructure, parks, and facility improvements crucial to livability within the City. The purpose of instituting this annual capital review process is to provide the governing body and the community opportunities to discuss capital needs at the present and into the future. When building the CIP, staff concentrated on building upon core strategic priorities of the governing body and the community. Funds in the CIP are being allocated primarily in support of public safety operations and equipment, protecting the community's sizable investment in its road and utility networks provided recreational opportunities in park lands and recreational facilities, and assisting in creation of an environment conducive to economic development prospects. The annual nature of this process allows staff to review the appropriateness of various funding mechanism discussed above. By adopting the CIP, the governing body is only beginning a dialogue with staff and the community. Presentation of the CIP is the first step in the process. Projects are then reviewed by the council and adopted into the annual budget. The annual nature of the process allows for flexibility to alter courses of action in order to serve the needs of the community or respond to economic or other external issues which may impact the dynamics of any given project. As the year progresses, various fiscal, regulatory, or other external factors can necessitate changing the scope or even need of a project. This is one of the primary reasons adoption of a CIP is not unilateral spending approval to carry out a capital project.

How to Use This Document

Interpreting Projects

The project pages will be structured to provide information, both fiscal and factual about the project as well as contextualize the projected need for overall operations of the departments.

How to read a capital project number:



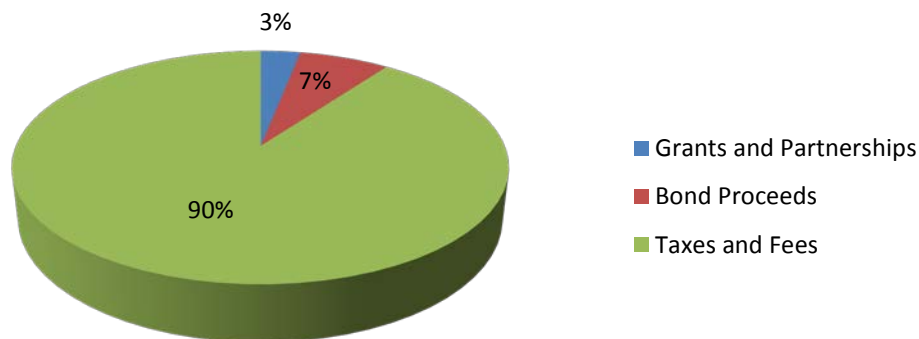
The fiscal year represents the first-year work will occur on the project at the time of the project's inclusion in the CIP. This allows the reader to see projects that have been deferred over multiple years as well as projects that are ongoing or require multi-year phases.

Division Abbreviation	
APT	Airport
CAO	City Administration
CBN	Community Buildings
CCC	Cowan Civic Center
CCK	City Clerk
CDC	Code Administration
DBD	Downtown Business District
EDC	Economic Development
ELF	Electric Division
FDE	Fire Department
FMS	Facility Management
FBR	Fiber
FIN	Finance Department
GFM	Garage
HMR	Human Resource
ITS	Information Technology
MCP	Municipal Court
MGB	Mayor and City Council
MLT	Multi-Department Project
PDA	Police Department and Animal Control
PKD	Parks
PRW	Purchasing & Warehouse
STR	Street Division
SWC	Stormwater
TRM	Tourism
WTR	Water Division
WWO	Wastewater Division

Summary Information

Division	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Airport	\$330,000	\$64,800	\$683,500	\$102,000	\$35,000	\$1,215,300
City Clerk	\$5,000			\$5,000		\$10,000
CCC/Fairgrounds	\$3,455,000	\$310,000	\$42,000	\$30,000	\$20,000	\$3,857,000
Code Administration	\$33,550	\$15,500	\$31,550	\$5,000	\$8,350	\$93,950
Downtown Business District	\$155,000					\$155,000
Electric	\$10,355,000	\$9,615,000	\$10,645,000	\$4,538,000	\$2,430,000	\$37,583,000
Facilities Management	\$37,500	\$90,000	\$116,500	\$49,000	\$17,000	\$310,000
Finance				\$8,200		\$8,200
Fire	\$129,000	\$221,000	\$2,850,000	\$34,000	\$15,000	\$3,249,000
Garage	\$64,800	\$66,000	\$7,000	\$5,000	\$	\$142,800
Information Technology	\$116,000	\$5,000	\$7,500	\$5,000	\$2,500	\$136,000
Parks	\$175,000	\$817,500	\$335,000	\$533,000	\$90,000	\$1,950,500
Police	\$291,400	\$157,000	\$161,000	\$141,000	\$144,000	\$894,400
Purchasing and Warehouse	\$38,000	\$40,000				\$78,000
Stormwater	\$190,000	\$215,000	\$160,000			\$565,000
Street	\$1,229,710	\$1,514,640	\$897,500	\$1,139,985	\$2,185,000	\$6,996,835
Tourism	\$3,500	\$70,000				\$73,500
Wastewater	\$3,995,000	\$926,000	\$965,000	\$960,000	\$1,097,000	\$7,943,000
Water	\$4,035,500	\$818,000	\$737,000	\$521,000	\$188,500	\$6,300,000
Total	\$24,638,960	\$14,945,440	\$17,638,550	\$8,076,185	\$6,232,350	\$71,531,485

Capital Project Funding Sources



Funding for capital projects comes from three major sources:

- 1. Taxes and Fees:** including, but not limited to, utility rates, fiber customer fees, franchise taxes, state gas tax, transportation tax, sales taxes, property tax, park tax, business license tax, and capital improvement tax.
- 2. Bond Proceeds:** debt securities issued to finance capital expenditures with repayment requirements.
- 3. Grants and Partnerships:** financial awards given by state, regional and federal sources or projects jointly planned with other local or state jurisdictions.

Overview

The Airport serves as a gateway to Lebanon for general aviators, corporate pilots, and special events. Featuring a 5,000 ft runway at an elevation of 1,320.7 ft, the airport is an important community asset, attracting visitors and regular travelers alike. Several major employers in Lebanon make regular use of the airport and the services it offers. Pilots are frequently impressed with the knowledgeable staff, friendly atmosphere, and accessibility to the community. In 2015, Lebanon formalized an agreement with AVFuel to become a branded partner. The City offers additional benefits to pilots participating in the AVTrip and contract fuel programs.

Funding

Capital improvement projects at the airport are generally funded using one or a combination of the Airport Fund, General Fund, Capital Improvement tax revenues, and state and federal grants.

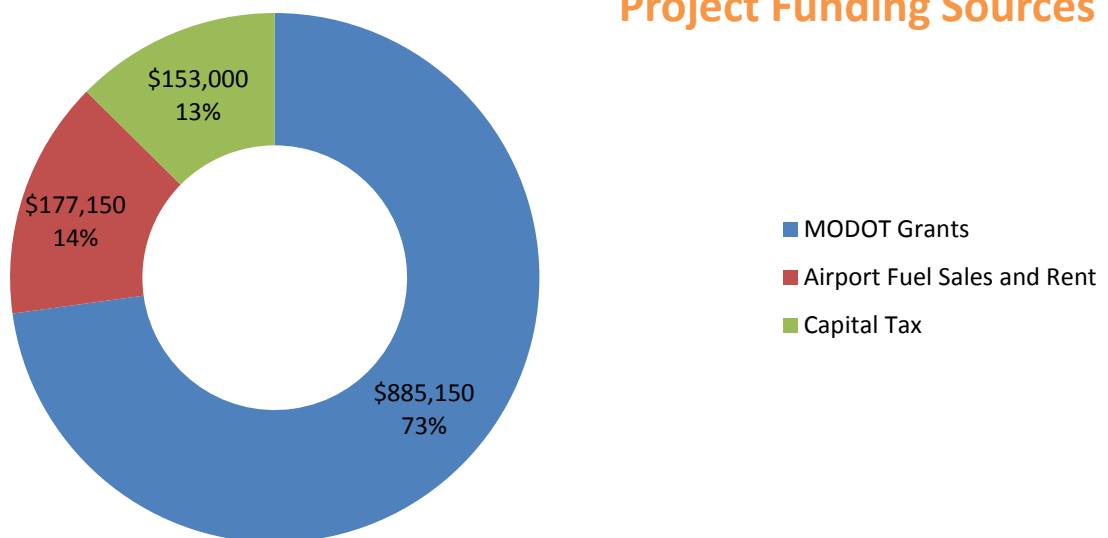
The Airport Fund is responsible for the operation of the Floyd W. Jones Airport. It is comprised of revenue from hangar and ground leases, aviation fuel sales, and state and federal grants.

The Missouri Department of Transportation Aviation Division serves as the primary vehicle for state and federal grant dollars. Lebanon receives entitlement funds each year that are paired with local matching dollars to fund large-scale capital improvements, such as the upcoming runway mill and overlay.

Projects

Capital projects for the Airport are based on a combination of staff-identified needs, ongoing maintenance requirements, Airport Advisory Board advice, and approved MODOT Master Plans. The City is currently working with MODOT to begin the process of creating a new Master Plan in 2020.

Project Funding Sources



Airport Master Plan

Project Number: 73-APT-001-21

Improvement Type: Land and Land Improvements

Division: 73-Airport

Description: Airport Master Plan development

Justification: The FAA recommends a master plan update every 20 years or at the end of its useful life. The current master plan was published in 2003 and planned through 2021. By 2017 it had already reached the end of its useful life. A master plan would allow community members, city staff, and elected officials to participate in planning the airport's future and serve to guide city staff in the development of the airport.

Funding Source	2021	2022	2023	2024	2025	Totals
Airport Fuel Sales and Rents	\$30,000					\$30,000
MODOT Grant	\$270,000					\$270,000
Project Total						\$300,000

Ramp and Parking Lot Repair

Project Number: 73-APT-003-21

Improvement Type: Land and Land Improvements

Division: 73-Airport

Description: The removal and repair of failing sections of the Parking lot and aircraft ramp

Justification: Both the public parking lot and aircraft ramp adjacent to the city t-hangars have undergone patch work and crack seal coats. Additional heaving and cracking have proven the continuous deterioration of the surfaces. Repairs are needed to ensure the safety of airport users and prevent damage to their vehicles and aircraft.

Funding Source	2021	2022	2023	2024	2025	Totals
Airport Fuel Sales and Rents	\$25,000					\$25,000
Project Total						\$25,000



Replace Existing Computer Systems/Printer

Project Number: 73-APT-001-24

Improvement Type: Furniture and Office Equipment

Division: 73-Airport

Description: Replacement of desktops or laptops that are on Win 7, 32-bit.

Justification: Current systems will have reached the end of life as they were purchased in 2016 and 2017. The 2016 systems were upgrade options and not suitable for Win10. As the airport continues to use applications and software suites, the systems must meet the demand. Modifications were made in FY17, which will keep current systems applicable until FY20.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Funds	\$5,000				\$5,000	\$10,000
Project Total						\$10,000



Airport Tractor

Project Number: 73-APT-001-22

Improvement Type: Machinery and Equipment

Division: 73-Airport

Description: 85 Horsepower, 4-wheel drive tractor, with front loader

Justification: The airport currently must depend on other departments and their machinery to maintain airport facilities to the desired safety standard. We need large enough equipment to remove snow, pull mowing equipment, and have a loader to remove brush and other debris.

Funding Source	2021	2022	2023	2024	2025	Totals
Airport Fuel Sales and Rents		\$26,000				\$26,000
Capital Improvement Fund		\$26,000				\$26,000
Project Total						\$52,000



Rotary Cutter

Project Number: 73-APT-002-22

Improvement Type: Machinery and Equipment

Division: 73-Airport

Description: 15-foot batwing rotary cutter

Justification: The airport maintains 21 acres of land, most of which is tall grass. In order to keep grass at a desirable height to mitigate wildlife and be visually attractive to users and the public large-scale mowing is necessary. The airport's current rotary mower is approaching the end of its useful life and does not groom to the desirable standard.

Funding Source	2021	2022	2023	2024	2025	Totals
Airport Fuel Sales and Rents		\$12,800				\$12,800
Project Total						\$12,800



Taxiway Rehabilitation

Project Number: 73-APT-001-23

Improvement Type: Land and Land Improvements

Division: 73-Airport

Description: Taxiway rehabilitation and installation of lighting system.

Justification: The parallel taxiway was originally constructed in 2004 and needs joint and marking repairs and improvements in order to mitigate FOD and extend its useful life. Currently the taxiway edges are indicated by 3-foot reflectors. The installation of taxiway edge lights and lighted runway hold short signs would exponentially improve the safety of the airfield for pilots arriving and departing after dark.

Funding Source	2021	2022	2023	2024	2025	Totals
Airport Fuel Sales and Rents			\$68,350			\$68,350
MODOT Grant			\$615,150			\$615,150
Project Total						\$683,500



Aviation Fuel Truck

Project Number: 73-APT-002-21

Improvement Type: Machinery and Equipment

Division: 73-Airport

Description: Airport Master Plan development

Justification: The current 100LL aviation gas refueling truck was manufactured in 1993 and has over 150,000 miles on its odometer. Staff recommends the purchase of a newer 100LL refueling truck in 2024 in order to ensure they can preserve the service revenue and maintain a safe working environment.

Funding Source	2021	2022	2023	2024	2025	Totals
Airport Fuel Sales and Rents						
MODOT Grant						
Capital Improvement Fund				\$95,000		\$95,000
Project Total						\$95,000

Utility Vehicle

Project Number: 73-APT-001-24

Improvement Type: Machinery and Equipment

Division: 73-Airport

Description: Purchase of an all-purpose utility vehicle.

Justification: The airport's current utility vehicle is well aged and has many operational issues. The vehicle aide's airport staff in maintaining the airport with picking up trash and spraying the airport's pavements and fence line.

Funding Source	2021	2022	2023	2024	2025	Totals
Airport Fuel Sales and Rents						
Capital Improvement Fund				\$7,000		\$7,000
Project Total						\$7,000



Hangar Remodel

Project Number: 73-APT-002-20

Improvement Type: Building and Building Improvements

Division: 73-Airport

Description: Remodel of city owned corporate hangar and interior office space.

Justification: The airport owns a corporate style hangar with office space. Airport staff believes that an upgrade to the facility would attract current, new, and potential future tenants to expand their operations on or to the field. Additional revenue could be collected through overnight or long-term rental.

Funding Source	2021	2022	2023	2024	2025	Totals
Airport Fuel Sales and Rents					\$15,000	\$15,000
MODOT Grant						
Capital Improvement Fund					\$15,000	\$15,000
Project Total						\$30,000



Overview

The City Clerk is an appointed officer of the City with duties described by RSMo 77.410, City Code of Ordinances Chapter 2 Administration Section 2-98 Duties of the City Clerk, and Article VII Open Meetings and Records. The City Clerk serves at the pleasure of the Mayor and City Council and is the Custodian of Records. As the Custodian of Records, the City Clerk maintains official records for the City, including minutes, ordinances, resolutions, contracts and other vital documents. The City Clerk is the official election authority for the City and administers all oaths of office. The City Clerk also oversees the issuance of various licenses, serves as clerical support to the Mayor and City Council and various appointed boards/committees.

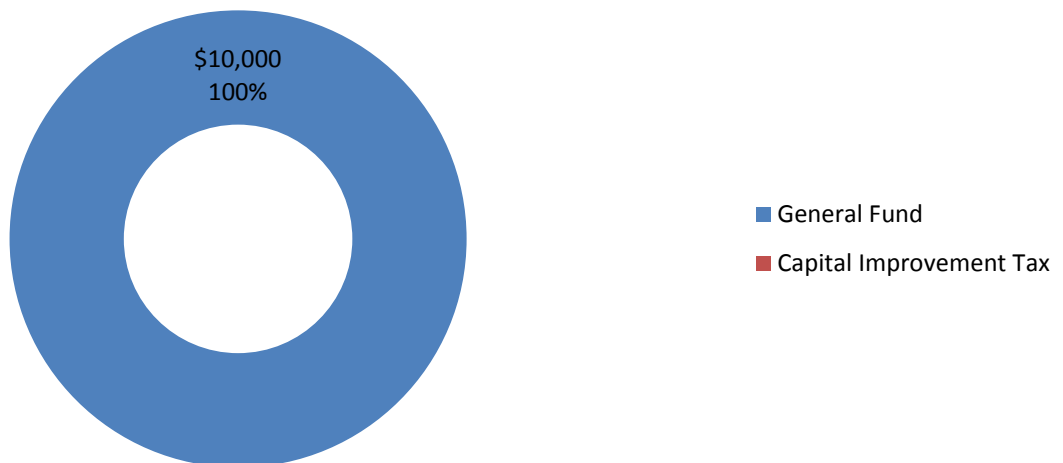
Funding

Capital improvement projects for the City Clerk are funded using revenues from the Capital Improvement tax or the General Fund.

Projects

Capital projects for the City Clerk are based on a combination of identified needs and requests from City Council.

Project Funding Sources



Replace Existing Computer Systems

Project Number: 01-CCK-001-19

Improvement Type: Furniture and Office Equipment

Division: 01-City Clerk

Description: Replacement of desktops or laptops that are on Win 7, 32-bit. Note: Formerly 01-OCK-001-19

Justification: The City Clerk systems will be at end of life, end of service, in FY24 and will need to be replaced. The Deputy City Clerk will need the same setup as the City Clerk for FY21 but will need to be moved to the FY20 budget as the position will be filled earlier than FY21. The IT Department recommends the Surface Pro 6, 1TB HDD, with 16Gb, and 2.2 processor as the positions are application driven and processing speeds are critical.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund	\$5,000			\$5,000		\$10,000
Project Total						\$10,000



Cowan Civic Center and Fairgrounds

Overview

The Cowan Civic Center is one of the premiere event locations in all of the Ozarks. The main building is a multipurpose facility that can accommodate an incredible range of events, including weddings, conventions, sporting events, business meetings, and more. In addition to housing a YMCA which manages a full gym and workout facility with a recreational pool, the Cowan Civic Center features a 675-seat theater capable of hosting concerts, recitals, plays, and musicals alike.

In addition to the main facility, the site also features two buildings, the Mills Center and Wallace Center, available for rent to accommodate smaller events, such as meetings, wedding receptions, and more.

Finally, the Laclede County Fair is proudly hosted annually at the fairgrounds adjacent to the CCC facilities. The fairgrounds include an open-air show arena and a dirt stadium. The Lebanon Agricultural Legacy Center, a new blended open-air and indoor climate controlled facility to host additional agricultural events and multiuse facility, was completed in FY 2018.

Funding

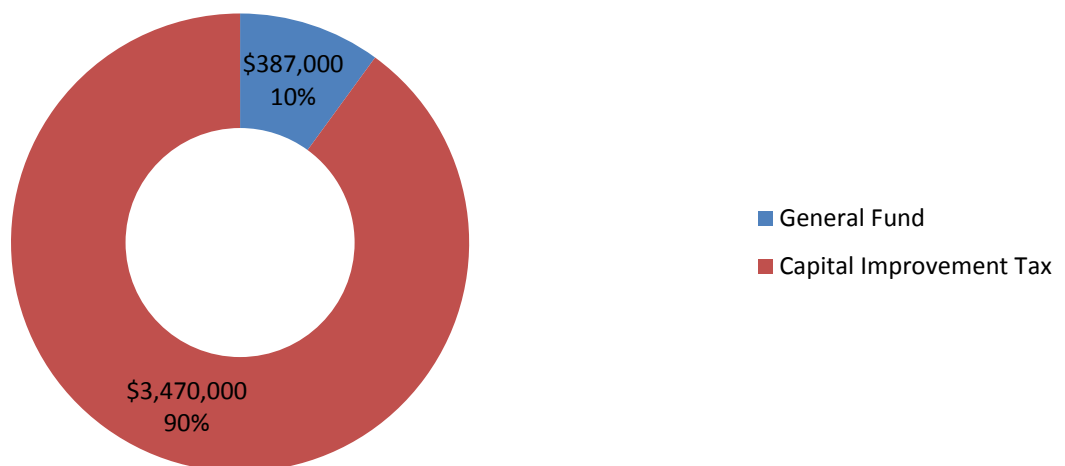
Capital improvement projects at the CCC and surrounding facilities are generally funded using either the General Fund or Capital Improvement tax revenue.

Projects

Capital projects for the Cowan Civic Center facilities are based on a combination of staff-identified needs, ongoing maintenance requirements, public requests, and approved facility plans.

Capital projects for the fairgrounds are based on staff identified needs, ongoing maintenance requirements, and suggestions from the Laclede County Fair Board.

Project Funding Sources



Cowan Civic Center and Fairgrounds

Replace Existing Computer Systems/Wireless

Project Number: 01-CCC-001-19

Improvement Type: Machinery and Equipment

Division: 01-Civic Center

Description: Replacement of existing desktops and laptops with Win 7.

Justification: Current computers have reached end of life. Normal life due to technology is 4-5 years. CCC computers will be 8 years old and were upgraded in 2014 to Win 7. The City is migrating to Win 10, and most systems will have a harder time computing as applications evolve. The new 64-bit Win 10 systems will run quicker and process data across the network in a more efficient manner. The wireless nodes will be 5 years old as well and will need to be upgraded and expanded

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund	\$8,000					\$8,000
Project Total						\$8,000



Cowan Civic Center and Fairgrounds

Exhibition Hall Chairs

Project Number: 01-CCC-001-21

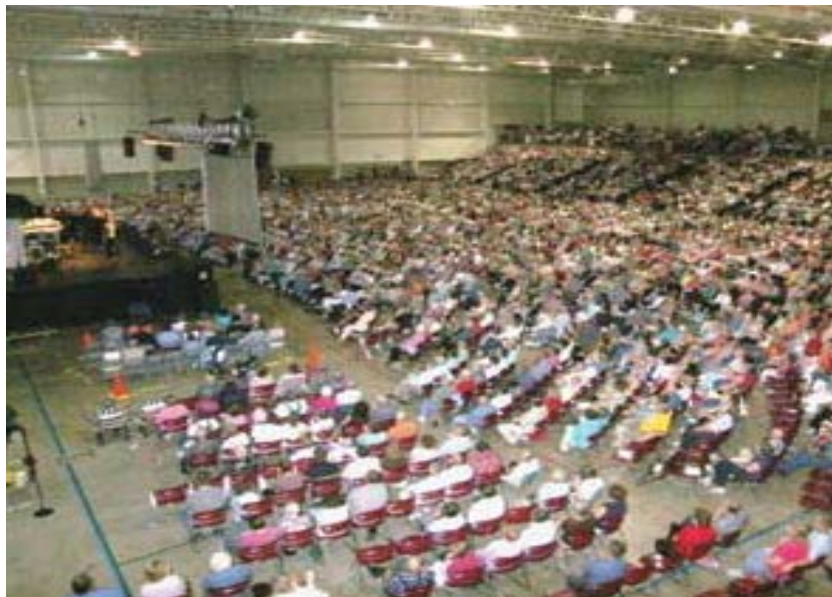
Improvement Type: Furniture and Office Equipment

Division: 01-Civic Center

Description: Parts to refurbish the red chairs used for events in the Civic Center Exhibition Hall.

Justification: The Civic Center has red chairs for the Exhibition Hall that were purchased in 1998. After consultation with the manufacturer it was determined the City could replace damaged components in-house and realize a significant savings over buying the same quantity of new chairs. Chairs will need to be repaired periodically to maintain amount needed for events.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund	\$12,000		\$12,000			\$24,000
Project Total						\$24,000



Cowan Civic Center and Fairgrounds

Replacement of CCC Office Furniture

Project Number: 01-CCC-002-22

Improvement Type: Furniture and Office Equipment

Division: 01-Civic Center

Description: Replace of copy machine, desks, chairs, and bookshelves that are 18 years old.

Justification: Most of the office furniture is what was originally purchased. The copy machine is a Sharp 1996 model and was refurbished when purchased 12 years ago. Some of the current furniture was acquired after the City Hall remodel, so not all furniture matches. Conference Room chairs are old council chairs that were in storage.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund		\$60,000				\$60,000
Project Total						\$60,000



Cowan Civic Center and Fairgrounds

Replace 2005 Boom Lift

Project Number: 01-CCC-003-22

Improvement Type: Machinery and Equipment

Division: 01-Civic Center

Description: Replacement of 2005 60' boom lift.

Justification: Current boom lift will be 17 years old. Repairs will be very costly and unit will need replaced. While this equipment has been maintained and will continue to be, many of the internal parts have significant wear and will have considerable cost associated with repair or replacement. Lift is used for replacement of lights, Christmas decorations, and hanging banners and repair of overhead doors throughout city buildings. Trade in possible.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund		\$150,000				\$150,000
Project Total						\$150,000



Cowan Civic Center and Fairgrounds

On Line Booking

Project Number: 01-CCC-004-23

Improvement Type: Furniture and Office Equipment

Division: 01-Civic Center

Description: On line booking software

Justification: By the year 2023, on line booking will be the market place for event planners to reserve venues. Event planners will be able to access calendars, building layouts, and reserve space for their events.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund			\$30,000			\$30,000
Project Total						\$30,000



Cowan Civic Center and Fairgrounds

Half Ton Pickup

Project Number: 01-CCC-001-24

Improvement Type: Machinery and Equipment

Division: 01-Civic Center

Description: One half ton pickup

Justification: Replacement of model year 2014 pickup used by Civic Center. This vehicle is used to transport staff and supplies between job sites in the City network of facilities. While the vehicle has been maintained and will continue to be, many of the internal parts of the drive train have significant wear and will have considerable cost associated with repair or replacement as the truck continues through its service life. The anticipated service life of such a vehicle under the Capital Asset policy is anticipated to be seven (7) years. It is recommended that the unit be offered for public auction as the age and miles on the odometer since it will have little to no trade-in value on a new vehicle.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund				\$30,000		\$30,000
Project Total						\$30,000



Replacement of HVAC Units

Project Number: 22-CCC-006-14

Improvement Type: Building and Building Improvements

Division: 01-Civic Center

Description: Replace 1997 roof top HVAC Unit in theater dressing rooms at CCC.

Justification: Unit 11 will be 24 years old. It is increasingly difficult to find parts for routine maintenance or emergency repairs. The analysis by MFEC also indicated that these units are nearing the end of expected useful life and a replacement plan should be implemented. HVAC units are used to heat and cool the CCC and functioning, reliable units are essential in maintaining a positive relationship with individuals and groups who rent the space.

Funding Source	HVAC Unit Number	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax	RTU 11 Theater Dressing Room	\$50,000					\$50,000
Project Total							\$50,000



Cowan Civic Center and Fairgrounds

Mill, Overlay, and Restripe: CCC Parking Lot

Project Number: 22-CCC-002-15

Improvement Type: Land and Land Improvements

Division: 01-Civic Center

Description: Repairs to the Civic Center parking areas that in 2015 are 18 years old.

Justification: The parking areas at the Civic Center need milling and 2" overlay for each of the parking lot areas on the map at the Civic Center. After the mill and fill treatment is completed, new striping will need to be applied. Lot restriping will begin in 2020.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax	\$20,000					\$20,000
General Fund		\$15,000				\$15,000
Project Total						\$35,000



Cowan Civic Center and Fairgrounds

Comprehensive Repair Plan for CCC Roof

Project Number: 22-CCC-002-17

Improvement Type: Building and Building Improvements

Division: 01-Civic Center

Description: Repairs to the 20 year old CCC roof.

Justification: Due to bad weather and time, there are numerous areas where "bubbles" are forming on the roof surface. They are not currently leaking but with foot traffic, these bubbles could cause leaks in the roof membrane.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax	\$80,000					\$80,000
Project Total						\$80,000



Cowan Civic Center and Fairgrounds

Upgrade Theater Stage Lights

Project Number: 22-CCC-005-17

Improvement Type: Building and Building Improvements

Division: 01-Civic Center

Description: Replacement of 20 year old lights for theater stage.

Justification: Lights on stage are the original lights. Several have stopped working or been broken during adjustments. The new ellipsoidal lights will be more user-friendly. LED will supply the same amount of light. They will also have the capability of changing colors. Currently, installation of colored gels is required for different effects.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax	\$20,000					\$20,000
Project Total						\$20,000



Addition of Dressing Rooms and Concession Area for CCC Exhibition Hall and Indoor Walking Trail

Project Number: 22-CCC-001-20

Improvement Type: Building and Building Improvements

Division: 01-Civic Center

Description: Add dressing room area and concession area to exhibition hall and indoor walking trail.

Justification: Currently there is no changing area in exhibition hall. Whenever groups need to dress before a performance, they have to walk outside to the theater dressing rooms. This is very inconvenient for the performers. Adding a concession area in exhibition hall would also make sense at this time. Concessionaires must use the concession stand in the foyer or setup tables in exhibition hall close to power outlets. They also must bring in cash registers or leave money on tables where they are serving the food. Public survey showed us that the public would like an indoor walking trail. It would be free to the public except for the cost of an access card.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax	\$3,1000,000					\$3,1000,000
Project Total						\$3,1000,000



Repair Gym Floor

Project Number: 22-CCC-001-21

Improvement Type: Building and Building Improvements

Division: 01-Civic Center

Description: Repair existing gymnasium floor

Justification: Gym floor is 22 years old. We have not done anything but put new floor finish on it since it was installed. Due to multiple types of events, water damage, and just normal wear and tear it needs repaired. We will need to reline all floor markings, replace boards and add a logo to improve the aesthetics of the floor.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund	\$25,000					\$25,000
Project Total						\$25,000



Cowan Civic Center and Fairgrounds

Replace Multi-Purpose Flooring

Project Number: 22-CCC-002-21

Improvement Type: Building and Building Improvements

Division: 01-Civic Center

Description: Replace multi-purpose flooring with stained concrete and sports floor for exercise classes

Justification: Multi-purpose flooring is 23 years old. The mondo sports flooring currently installed is hard to keep clean and not conducive for exercise classes. Half of the floor would be stained concrete for the treadmills, weights, etc. The other half would be a sports type flooring as they have at Joel E. Barber school. This flooring works well for the multiple usages and pieces can be replaced if damaged.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Fund	\$100,000					\$100,000
Project Total						\$100,000



Cowan Civic Center and Fairgrounds

Replacement of Gas Fired Pool Heater

Project Number: 22-CCC-001-22

Improvement Type: Machinery and Equipment

Division: 01-Civic Center

Description: Replacement of gas fired pool heater for indoor pool.

Justification: Existing pool heater will be eight years old in 2022. Normal life expectancy is 7 years. Replacement is necessary to maintain water temperature and energy conservation

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax		\$30,000				\$30,000
Project Total						\$30,000



Cowan Civic Center and Fairgrounds

Upgrade of UV System for CCC Pool

Project Number: 22-CCC-002-22

Improvement Type: Machinery and Equipment

Division: 01-Civic Center

Description: Replacement of UV system for indoor pool.

Justification: Existing UV system will be eight years old in 2022. UV systems are fairly new to the pool industry, so life expectancy is uncertain. Replacement is necessary to maintain chemical balance and water quality of pool.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax		\$15,000				\$15,000
Project Total						\$15,000



Rebuild Paddock Water Filter for CCC Pool

Project Number: 22-CCC-003-22

Improvement Type: Machinery and Equipment

Division: 01-Civic Center

Description: Replacement of filter system for indoor pool.

Justification: Filtration system will need to be rebuilt in 2022 when it will be 8 years old. The current high quality system could last longer than expected but anything can happen. The system has been problem free since installation and it is recommended to rebuild rather than replace this system.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax		\$40,000				\$40,000
Project Total						\$40,000



Rider Auto Scrubber

Project Number: 22-CCC-004-22

Improvement Type: Machinery and Equipment

Division: 01-Civic Center

Description: Rider auto scrubber

Justification: Rider auto scrubber will allow us easier and faster clean up after events. Staff will be able to utilize machine throughout entire building. This machine will be replacing 13-year-old machine. Normal life is 7 years of normal usage.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax	\$20,000					\$20,000
Project Total						\$20,000



Cowan Civic Center and Fairgrounds

New Table and Chairs for Community Buildings

Project Number: 01-CCC-001-21

Improvement Type: Furniture and Office Equipment

Division: 01-Community Buildings/NEC

Description: New tables and new chairs

Justification: Existing tables are over 30 years old. Many have holes in the tops, legs are no longer sturdy enough for some events. We have been using some tables from Civic Center to compensate for broken or defective tables at Mills Center. We have many wedding receptions and family gatherings and the tables need to be usable.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund	\$20,000				\$20,000	\$40,000
Project Total						\$40,000



Code Administration

Overview

Code Administration is responsible for the administration and enforcement of building codes, zoning regulations, and subdivision regulations as set forth by the City Council. This includes permitting, regulating construction, and use or occupancy of buildings and structures.

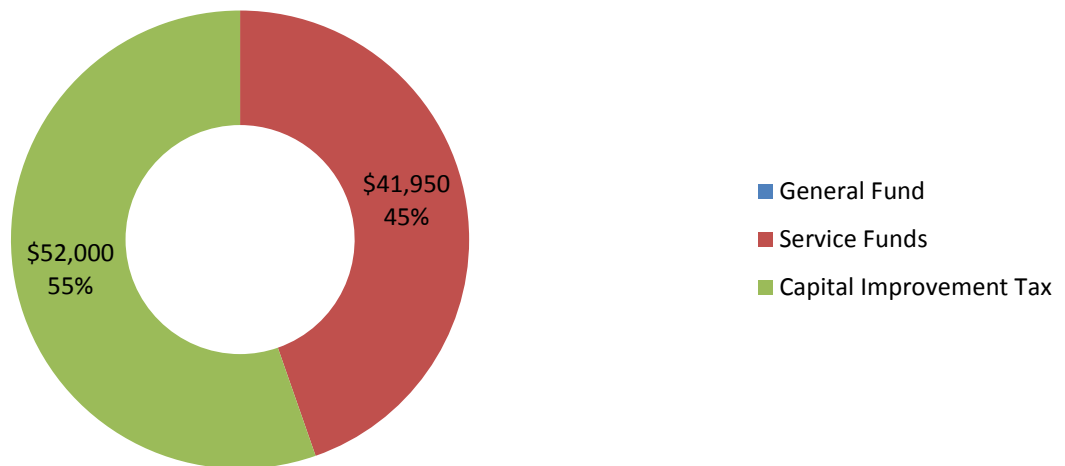
Funding

Capital improvement projects for Code Administration are generally funded by funds in which they perform services for such as; the General, Street, Electric, Water, and Wastewater Funds or Capital Improvement tax revenue.

Projects

Capital projects for Code Administration are based on a combination of staff-identified needs focused on enhancing services to our citizen and outside contractor customers.

Project Funding Sources



Replacement of Staff Fleet Vehicles

Project Number: 22-CDC-001-21

Improvement Type: Machinery and Equipment

Division: 50-Community Development and Compliance

Description: Replacement of existing Ford Van

Justification: As the City implements regular building inspections, our vehicle requirements will increase. Code Administration inspectors are currently using a 1998 Ford Van. This vehicle is well beyond its regular service life. In 2023, we are proposing the replacement of the 1998 Ford Van.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax	\$26,000		\$26,000			\$52,000
Project Total						\$52,000



Replacement of Network Systems

Project Number: 22-CDC-002-21

Improvement Type: Machinery and Equipment

Division: 50-Community Development and Compliance

Description: Replace Aging Desktop Computers.

Justification: Rotation of current systems as they reach end of life and will need to be replaced to maintain appropriate processing speeds associated with software.

Funding Source	2021	2022	2023	2024	2025	Totals
Service Funds	\$5,000	\$3,000	\$3,000	\$5,000	\$5,000	\$21,000
Project Total						\$21,000



Replacement of Xerox WorkCenter

Project Number: 22-CDC-004-25

Improvement Type: Machinery and Equipment

Division: 50-Community Development and Compliance

Description: Replacement of existing Xerox WorkCenter 6605

Justification: . Current WorkCenter will have reached end of life and will need to be replaced

Funding Source	2021	2022	2023	2024	2025	Totals
Service Funds					\$800	\$800
Project Total						\$800



Replacement of Network Systems

Project Number: 22-CDC-001-21

Improvement Type: Machinery and Equipment

Division: 50-Community Development and Compliance

Description: Replace Aging iPad tablets and cases.

Justification: Rotation of current systems as they reach end of life and will need to be replaced to maintain appropriate processing speeds associated with software.

Funding Source	2021	2022	2023	2024	2025	Totals
Service Funds	\$2,550		\$2,550		\$2,550	\$7,650
Project Total						\$7,650



Replacement of Cannon Plotter/Scanner

Project Number: 22-CDC-001-22

Improvement Type: Machinery and Equipment

Division: 50-Community Development and Compliance

Description: Replacement of existing Cannon iPF840 Plotter/Scanner

Justification: Current system will have reached end of life and will need to be replaced to maintain appropriate processing speeds associated with software.

Funding Source	2021	2022	2023	2024	2025	Totals
Service Funds		\$12,500				\$12,500
Project Total						\$12,500



Downtown Business District

Overview

The Downtown Business District (DTBD) was established as a special business district in 1976 by petition of business owners and Ordinance 1979 of the City Council. An advisory board, the Downtown Business District Board of Directors, is comprised of property owners or senior managers of businesses within the district boundaries and provides advice and guidance to the City Council related to planning efforts and spending tax dollars within the Special Business District. The DTBD makes capital improvements to the district, promotes downtown through marketing and advertising, and maintains and provides landscaping and other beautification services.

Funding

Capital improvement projects for the Downtown Business District are funded using a variety of sources, including the General Fund, Capital Improvement Tax, Economic Development Fund, and special property and business taxes.

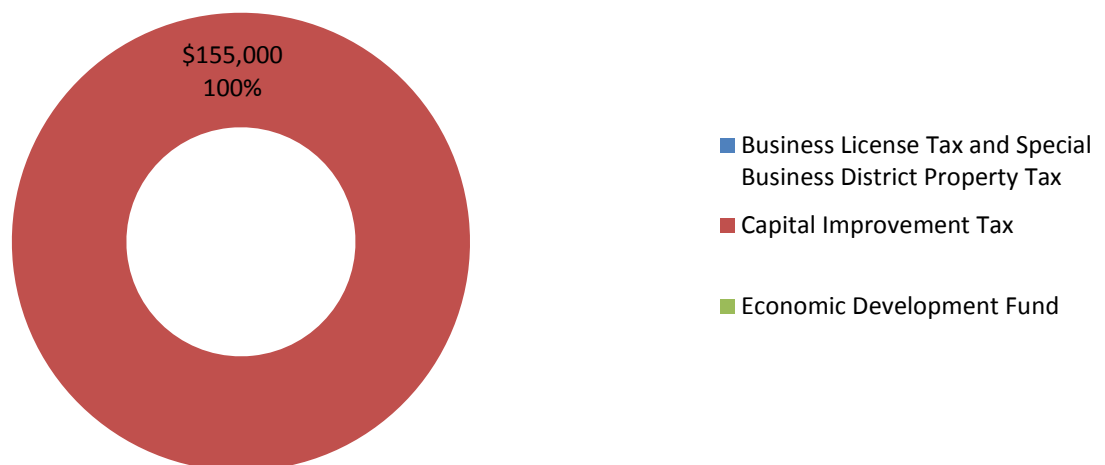
The Downtown Business District Fund is comprised of real property and business license taxes paid by property and business owners within the boundaries of the district, unless specifically exempted by statute.

The Economic Development Fund utilizes rent monies generated from City-owned industrial facility leases.

Projects

Capital projects for the Downtown Business District are based on a combination of staff-identified needs, requests from the DTBD Board, business and property owner suggestions, citizen requests, and ongoing maintenance requirements.

Project Funding Sources



Downtown Business District Signage Upgrades

Project Number: 75-DBD-001-18

Improvement Type: Furniture and Office Equipment

Division: 75-Downtown Business District

Description: New signs will be used to create a distinct sense of place for the downtown area. In 2019 and 2021, new gateway monument signs will be purchased and placed at Jackson and Commercial and Washington and Commercial. In 2020, 2022, and 2023, new public parking signs will be purchased. In 2020, 2022, and 2023, welcome to downtown pole signs will be purchased and placed at strategic entry points in the downtown area.

Justification: The Downtown Business District has adopted a strategic plan calling for improvements to its physical environment. Modern downtowns feature many amenities and decorations that our district currently lacks. The gateway signs will give visitors and local shoppers a clear sense of place when shopping downtown, as will the new public parking signs and welcome to downtown signs.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax	\$125,000					
Project Total						\$125,000



Downtown Business District

Fiber Camera Project

Project Number:99-DBD-001-10

Improvement Type: Building and Building Improvements

Department: 75-Downtown Business District

Description: Install power, fiber, Wi-Fi, and camera solution to Downtown Business District.

Justification: To revitalize the DBD, infrastructure must be in place. Power to the poles with embedded fiber is needed to install cameras and a wireless solution. The solution will enhance safety and security while providing citizens a quality shopping experience.

Funding Source	2021	2022	2023	2024	2025	Totals
Business License Tax and Special Business District Property Tax						
Economic Development Fund						
Capital Improvement Tax	\$30,000					\$30,000
Project Total						\$30,000

Overview

The City of Lebanon has operated a municipal electric utility since the early 1900's. The Electric system for the City is made of 135 miles of 7.2 KV distribution and 40 miles of 69 KV transmission loop inter-connecting seven sub-stations to three 69KV transmission lines linking to the Show-Me Transmission network. The city provides electric to most citizens within city limits.

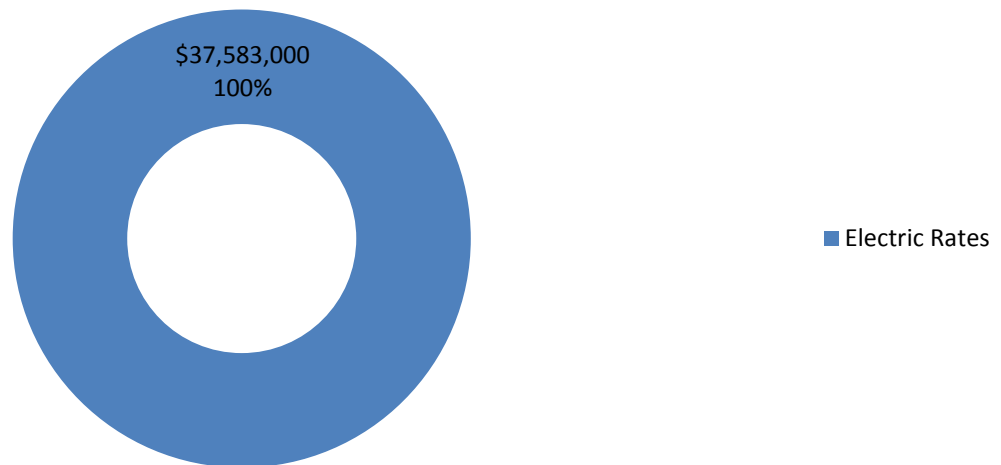
Funding

Capital improvement projects for the Electric division are funded primarily using revenues generated from electric customer fees and rates.

Projects

Capital projects for the Electric division are based on a combination of staff-identified needs, requests from City Council, customer needs, and ongoing maintenance requirements.

Project Funding Sources



161 Substations and Transmission

Project Number: 80-ELF-007-14

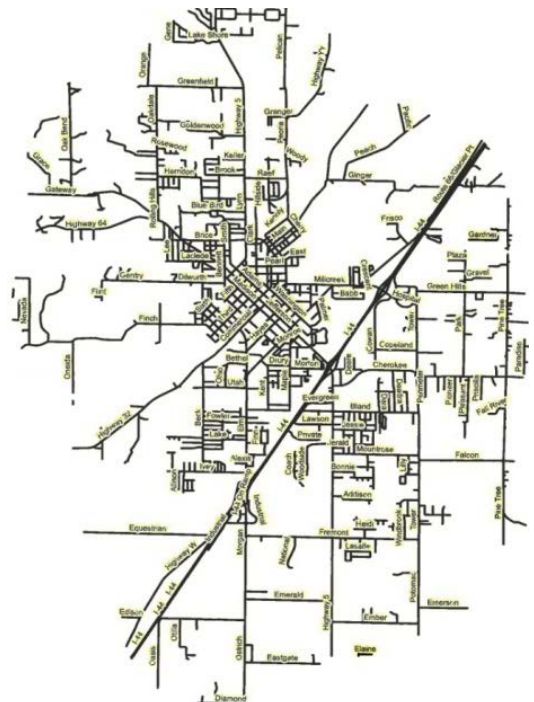
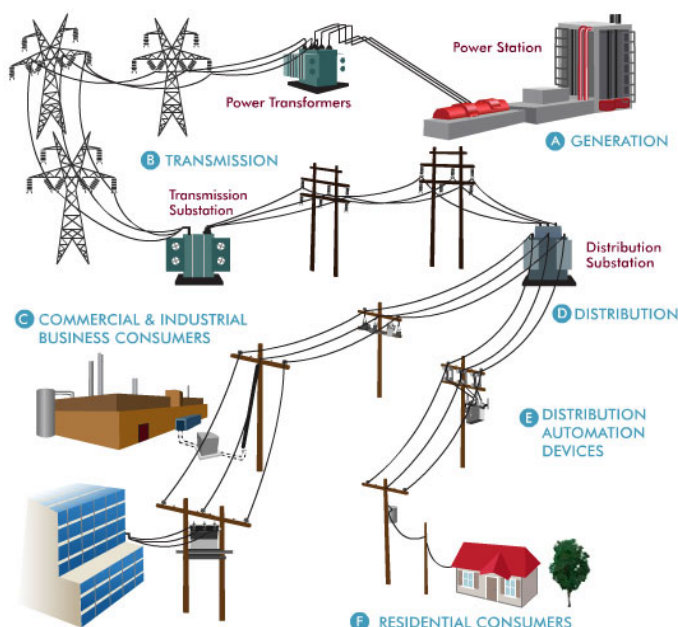
Improvement Type: Building and Building Improvements

Division: 80-Electric

Description: Design, construct, and easement acquisition for (2) 161 kV high voltage lines, (2) 161 switch stations, and (2) 161 to 69kV substations. One line will come into town from the west, while the other would come from the south connecting directly to Associated Electric Transmission lines.

Justification: Annual cost for transmission from SHO-ME Power is approximately \$1.4 million. Cost of infrastructure can be purchased with approximately fifteen (15) years of transmission cost. This infrastructure investment would allow future cost savings to the electric utility customers.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates	\$5,000,000	\$5,000,000	\$5,000,000			\$15,000,000
Project Total						\$15,000,000



Line Reconductor/Pole Changeouts

Project Number: 80-ELF-008-14

Improvement Type: Land and Land Improvements

Division: 80-Electric

Description: We have identified feeders 1040 and 3050 to replace existing conductors due to capacity limits, or line extensions to serve future developments. Feeder 1040 consists of 39 poles and 14,732 linear feet of wire. Feeder 3050 consists of 35 poles and 15,905 linear feet of wire. There will be poles identified to change out on these feeders. This will be a reoccurring project extending to additional feeders.

Justification: These feeders were identified through our system inspection and determined to be below industry standards. Most of the poles on feeder 1040 are from the 1980's. The wire on 1040 has been in service since the early 1960's. On feeder 3050, most of the poles are from the 1990's. The wire on feeder 3050 is nearing capacity.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates	\$600,000	\$600,000	\$600,000	\$600,000		\$2,400,000
Project Total						\$2,400,000



Forestry Truck and Brush Chipper

Project Number: 80-ELF-003-21

Improvement Type: Machinery and Equipment

Division: 80-Electric

Description: Purchase a new Forestry Truck and Brush Chipper for our right-of-way crew.

Justification: Plans to replace a 2002 Chevrolet with a HI-Ranger unit and 2004 Chip More Chipper with 2,083 hours. Both units have exceeded the end of their useful life in accordance with the capitalization policy.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates	\$325,000					\$325,000
Project Total						\$325,000



Overhead Aerial Cable Project – North & South Side of Birchbark Lane

Project Number: 80-ELF-004-21

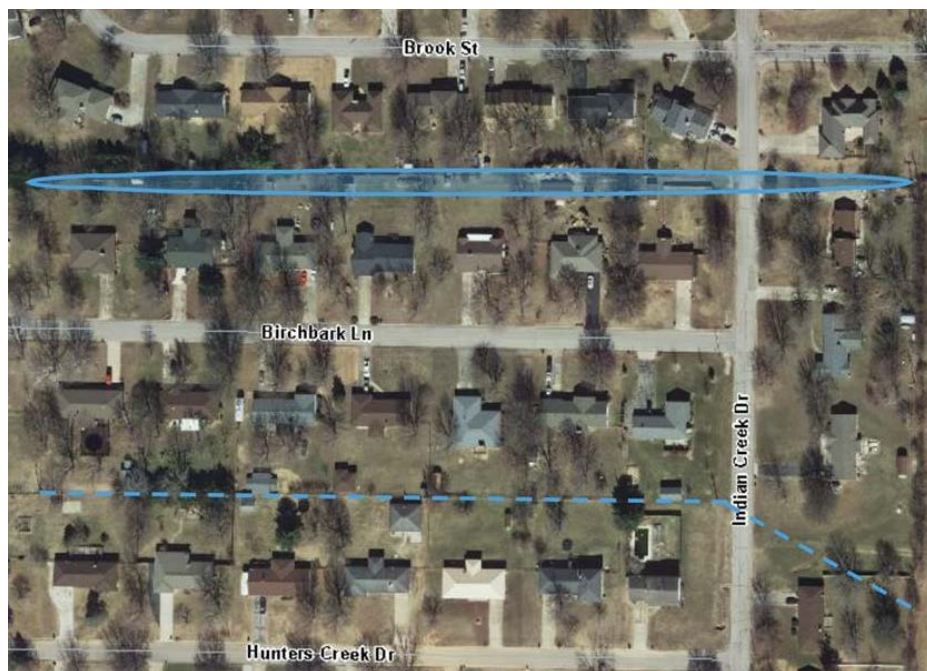
Improvement Type: Building and Building Improvements

Division: 80-Electric

Description: Replace 4,426 linear feet of existing overhead lines with aerial cable in areas that we have right of way restrictions. We plan on having the overhead single-phase lines engineered for cost estimates and replacement in previously identified locations.

Justification: Many of these lines are costly to maintain due to yard fences and vegetative growth. Replacement will add reliability while lowering maintenance costs.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates	\$40,000					\$40,000
Project Total						\$40,000



Overhead Aerial Cable Project – South Side of Hunters Creek Drive

Project Number: 80-ELF-005-21

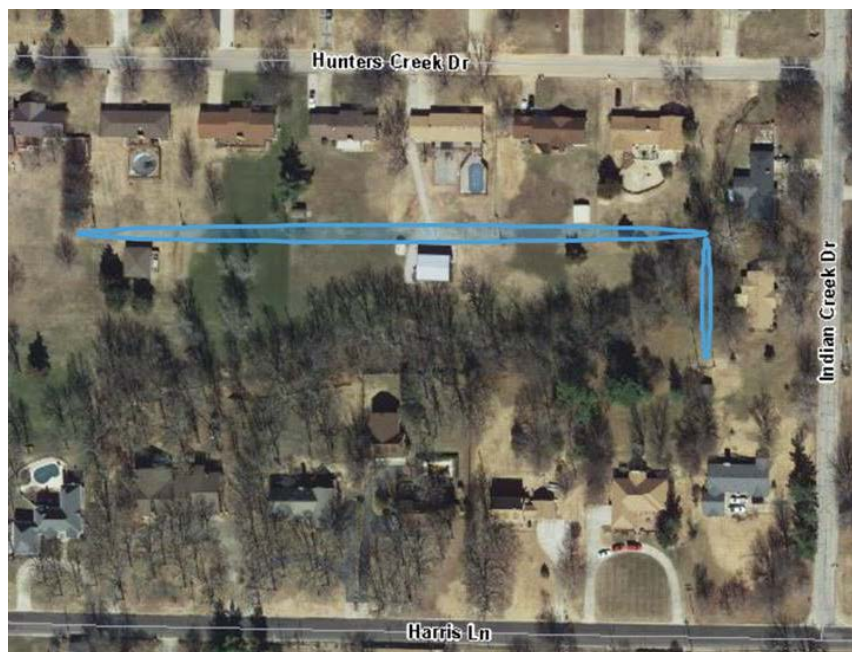
Improvement Type: Building and Building Improvements

Division: 80-Electric

Description: Replace 2,000 linear feet of existing overhead lines with aerial cable in areas that we have right of way restrictions. We plan on having the overhead single-phase lines engineered for cost estimates and replacement in previously identified locations.

Justification: Many of these lines are costly to maintain due to yard fences and vegetative growth. Replacement will add reliability while lowering maintenance costs.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates	\$30,000					\$30,000
Project Total						\$30,000



Overhead Aerial Cable Project – Stanwood Drive and Belwood Road

Project Number: 80-ELF-006-21

Improvement Type: Building and Building Improvements

Division: 80-Electric

Description: Replace 4,000 linear feet of existing overhead lines with aerial cable in areas that we have right of way restrictions. We plan on having the overhead single-phase lines engineered for cost estimates and replacement in previously identified locations.

Justification: Many of these lines are costly to maintain due to yard fences and vegetative growth. Replacement will add reliability while lowering maintenance costs.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates			\$30,000			\$30,000
Project Total						\$30,000



Overhead Aerial Cable Project – Arbour Drive and Northbrook Street

Project Number: 80-ELF-007-21

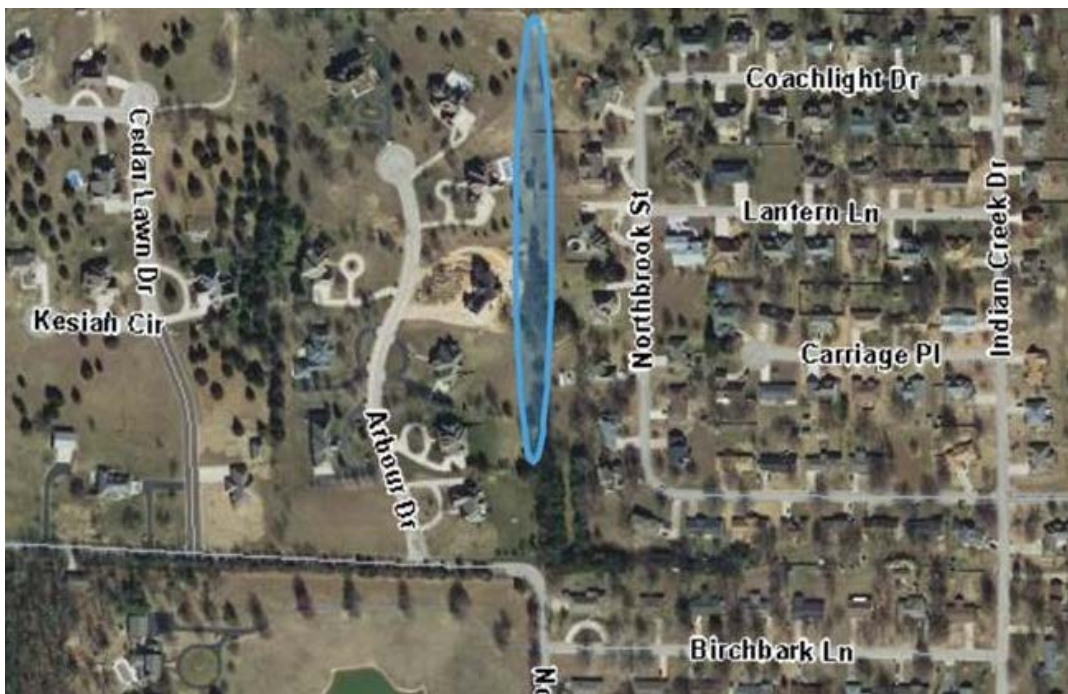
Improvement Type: Building and Building Improvements

Division: 80-Electric

Description: Replace 2,380 linear feet of existing overhead lines with aerial cable in areas that we have right of way restrictions. We plan on having the overhead single-phase lines engineered for cost estimates and replacement in previously identified locations.

Justification: Many of these lines are costly to maintain due to yard fences and vegetative growth. Replacement will add reliability while lowering maintenance costs.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates	\$15,000					\$15,000
Project Total						\$15,000



Electric Division

Overhead Aerial Cable Project – Woodhill Drive

Project Number: 80-ELF-008-21

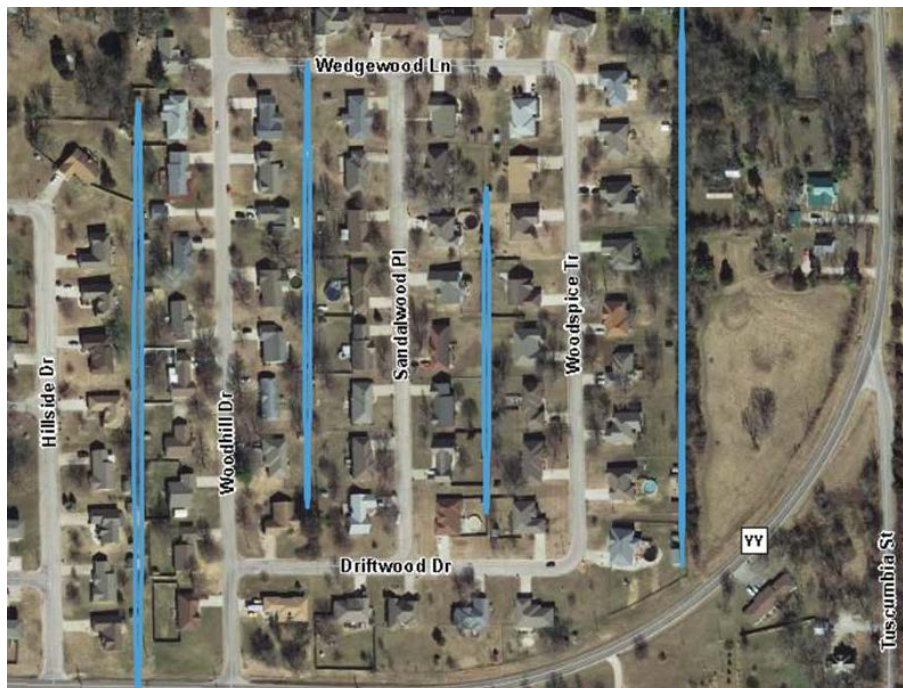
Improvement Type: Building and Building Improvements

Division: 80-Electric

Description: Replace 9,263 linear feet of existing overhead lines with aerial cable in areas that we have right of way restrictions. We plan on having the overhead single-phase lines engineered for cost estimates and replacement in previously identified locations.

Justification: Many of these lines are costly to maintain due to yard fences and vegetative growth. Replacement will add reliability while lowering maintenance costs.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates		\$50,000				\$50,000
Project Total						\$50,000



Overhead Aerial Cable Project – Krudwig Avenue, Walser and Donnalee Avenue

Project Number: 80-ELF-009-21

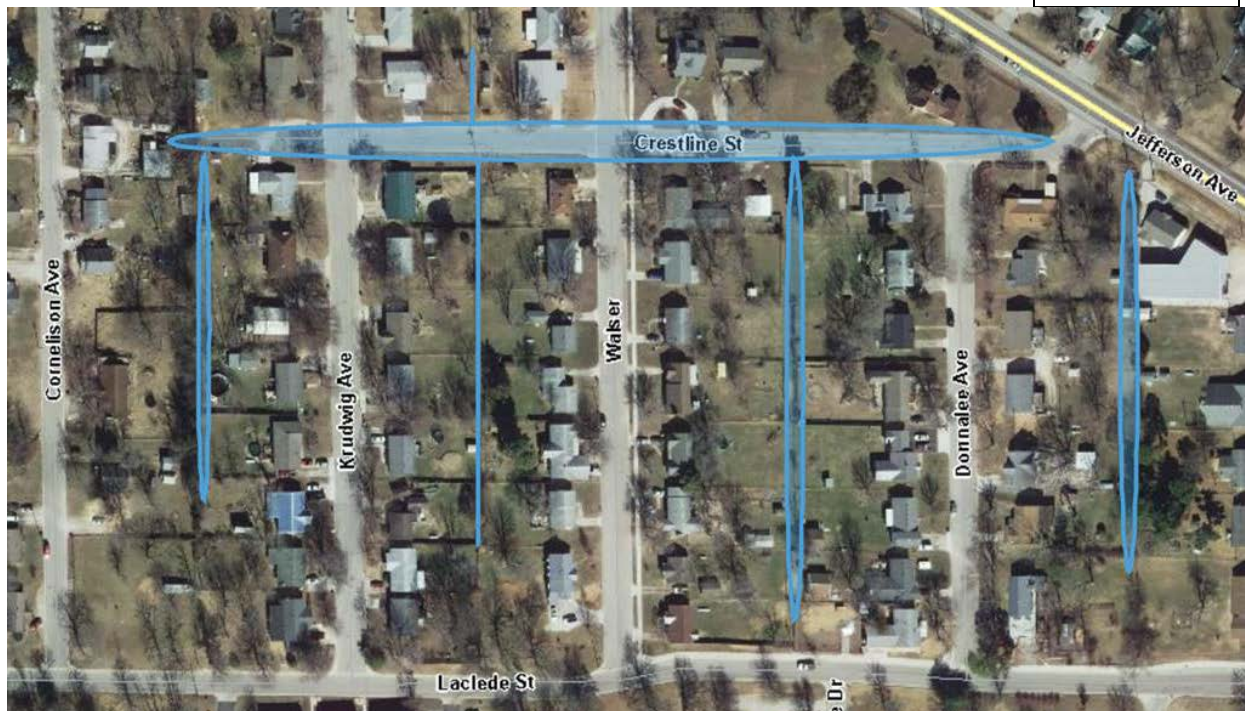
Improvement Type: Building and Building Improvements

Division: 80-Electric

Description: Replace 7,525 linear feet of existing overhead lines with aerial cable in areas that we have right of way restrictions. We plan on having the overhead single-phase lines engineered for cost estimates and replacement in previously identified locations.

Justification: Many of these lines are costly to maintain due to yard fences and vegetative growth. Replacement will add reliability while lowering maintenance costs.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates		\$50,000				\$50,000
Project Total						\$50,000



Overhead Aerial Cable Project – Osage Street, Parkway and Highland Street

Project Number: 80-ELF-010-21

Improvement Type: Building and Building Improvements

Division: 80-Electric

Description: Replace 4,834 linear feet of existing overhead lines with aerial cable in areas that we have right of way restrictions. We plan on having the overhead single-phase lines engineered for cost estimates and replacement in previously identified locations.

Justification: Many of these lines are costly to maintain due to yard fences and vegetative growth. Replacement will add reliability while lowering maintenance costs.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates			\$30,000			\$30,000
Project Total						\$30,000



Overhead Aerial Cable Project – Holly Street, Pine Street and Zachary Drive

Project Number: 80-ELF-011-21

Improvement Type: Building and Building Improvements

Division: 80-Electric

Description: Replace 4,673 linear feet of existing overhead lines with aerial cable in areas that we have right of way restrictions. We plan on having the overhead single-phase lines engineered for cost estimates and replacement in previously identified locations.

Justification: Many of these lines are costly to maintain due to yard fences and vegetative growth. Replacement will add reliability while lowering maintenance costs.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates				\$30,000		\$30,000
Project Total						\$30,000



Overhead Aerial Cable Project – Polk Avenue, Taylor Street and 5th Street

Project Number: 80-ELF-012-21

Improvement Type: Building and Building Improvements

Division: 80-Electric

Description: Replace 3,024 linear feet of existing overhead lines with aerial cable in areas that we have right of way restrictions. We plan on having the overhead single-phase lines engineered for cost estimates and replacement in previously identified locations.

Justification: Many of these lines are costly to maintain due to yard fences and vegetative growth. Replacement will add reliability while lowering maintenance costs.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates				\$30,000		\$30,000
Project Total						\$30,000



Cable Reel Pulling Trailer

Project Number: 80-ELF-013-21

Improvement Type: Machinery and Equipment

Division: 80-Electric

Description: Purchase a cable reel pulling trailer.

Justification: This pulling trailer will enable us to complete the aerial electric cable projects listed above and future projects as well. This can also be used to pull fiber cable.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates	\$100,000					\$100,000
Project Total						\$100,000



LED Streetlight Conversion

Project Number: 80-ELF-003-15

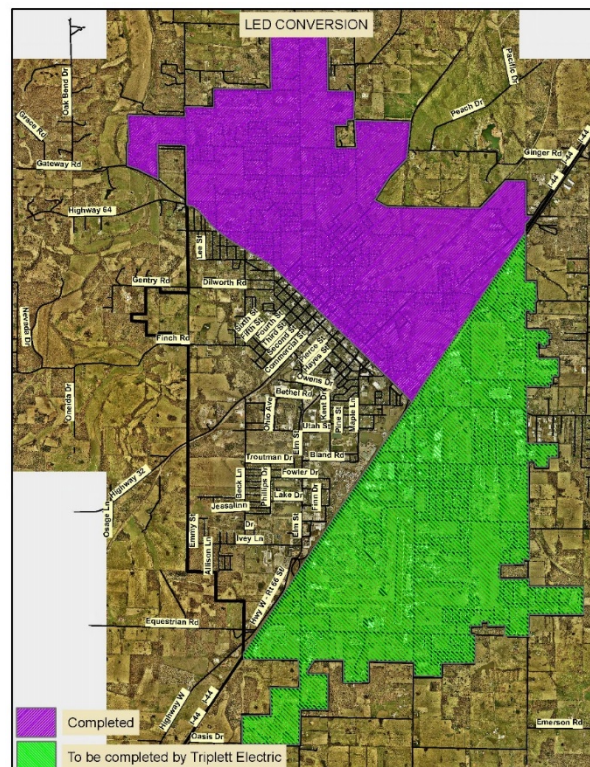
Improvement Type: Machinery and Equipment

Division: 80-Electric

Description: Replace High Pressure Sodium Bulbs with LED Bulbs. We have found that we can replace just the bulb at considerably lower cost than replacing the whole fixture.

Justification: By replacing existing bulbs with LEDs we will see a savings in energy consumption and maintenance costs due to longer life expectancy. This will also be a means of reducing energy consumption and our carbon footprint.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates	\$60,000	\$60,000				\$120,000
Project Total						\$120,000



Distribution Pole Changes

Project Number: 80-ELF-004-15

Improvement Type: Building and Building Improvements

Division: 80-Electric

Description: Replacement of distribution poles.

Justification: As a component of the Electric Department's system reliability Toth and Associates was hired to perform a system inspection. During this inspection they identified 75 poles that met our requirements to be replaced.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates	\$250,000	\$250,000	\$250,000	\$250,000		\$1,000,000
Project Total						\$1,000,000



Substation Recloser Upgrades

Project Number: 80-ELF-014-21

Improvement Type: Land and Land Improvements

Division: 80-Electric

Description: Replacement of aging substation reclosers in substations

Justification: This project will change out our dated reclosers that were installed in 1992 and upgrade to a recloser that have better safety options and will save on maintenance costs. The new reclosers will have polymer insulators that will reduce the possibility of flashovers.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
Project Total						\$1,500,000



Material Handler Bucket Truck

Project Number: 80-ELF-015-21

Improvement Type: Machinery and Equipment

Division: 80-Electric

Description: Replacement of a material handler bucket truck.

Justification: This will replace a 2007 material handler bucket truck that has reached the end of its useful life in accordance with the capitalization policy.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates	\$250,000					\$250,000
Project Total						\$250,000



Electric Division

Department Pickups

Project Number: 80-ELF-003-17

Improvement Type: Machinery and Equipment

Division: 80-Electric

Description: Replacement of pickup trucks.

Justification: We are proposing to replace two (2) 2007 pickups that each have over 100,000 miles. Both trucks have reached the end of their useful life in accordance with the capitalization policy.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates			\$40,000	\$40,000		\$80,000
Project Total						\$80,000



Replace Existing Computer Systems

Project Number: 80-ELF-001-20

Improvement Type: Furniture and Office Equipment

Division: 80-Electric

Description: Replacement of desktops or laptops.

Justification: Current systems will have reached their end of life based on usage and capitalization policy. As the Electric Division continues to operate in the field and develop and or use software suites, more computing power will be needed. The current systems were purchased in 2016 and 2017.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates	\$10,000	\$10,000		\$8,000		\$28,000
Project Total						\$28,000



Battery Backups for Substation Reclosers

Project Number: 80-ELF-002-20

Improvement Type: Machinery and Equipment

Division: 80-Electric

Description: Purchase and install battery backups for substation recloser controls. In the event of substation outages, these backups will enable us to operate the reclosers and critical equipment within the substations.

Justification: This project will provide backup power to critical equipment in the event of an outage to the main substation power.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates	\$30,000					\$30,000
Project Total						\$30,000



Electric Division

80 Ft. Bucket Truck

Project Number: 80-ELF-016-21

Improvement Type: Machinery and Equipment

Division: 80-Electric

Description: Replace existing bucket truck.

Justification: This will replace a 1998 bucket truck that has reached the end of its useful life in accordance with the capitalization policy.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates			\$350,000			\$350,000
Project Total						\$350,000



Automated Sectionalizing Switches

Project Number: 80-ELF-004-20

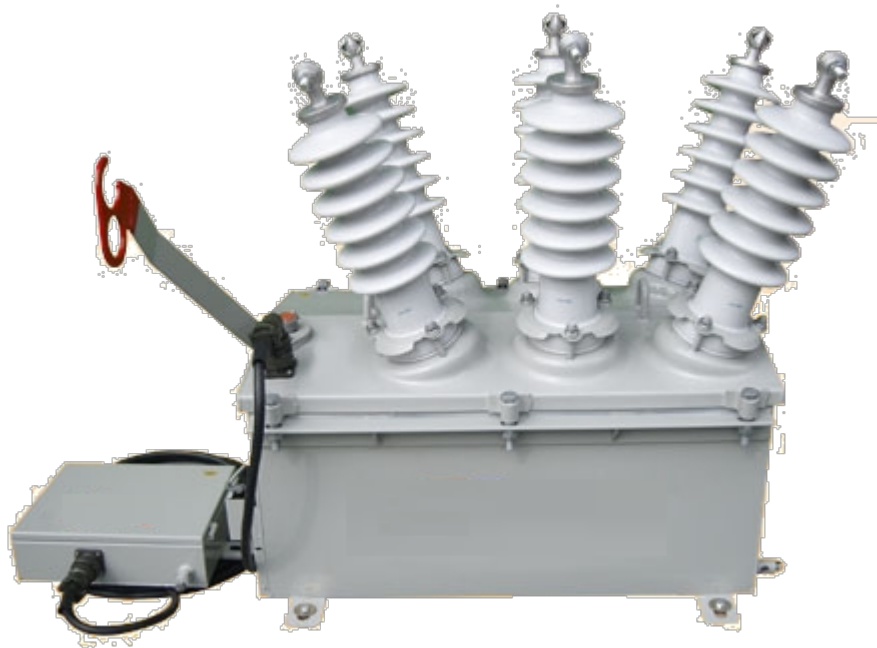
Improvement Type: Machinery and Equipment

Division: 80-Electric

Description: Replace existing blade type 600-amp switches with automated switches. This project will also change existing gang operated switches that we cannot repair due to age.

Justification: Many of these existing blade type switches will not open due to load and age. During line switching operations these switches must be opened one at a time versus a gang type switch operating all three phases at once.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates	\$150,000	\$150,000	\$150,000	\$100,000	\$100,000	\$650,000
Project Total						\$650,000



69 kV High Voltage Tie Line between Substation #6 and #8

Project Number: 80-ELF-001-21

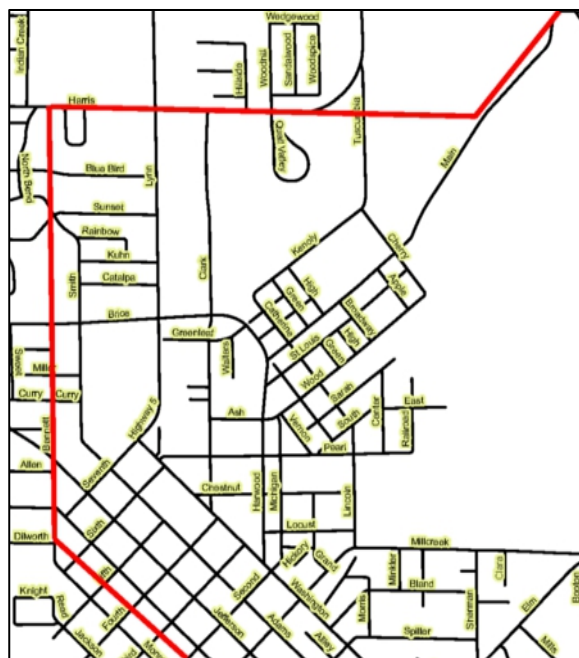
Improvement Type: Building and Building Improvements

Division: 80-Electric

Description: Work with an engineer to plan and design a high voltage tie line between Substation #6 located on Ivey Lane and Substation #8 located on Brice Street. There is approximately 10,445 linear feet of new line to build. This substation is on a radial feed and we would like it to be loop feed for system reliability.

Justification: This is our only substation that doesn't have a loop feed to provide a backup power supply on the high voltage system.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates	\$1,000,000					\$1,000,000
Project Total						\$1,000,000



Line Reconductor/Extensions- Michigan/Monroe

Project Number: 80-ELF-002-21

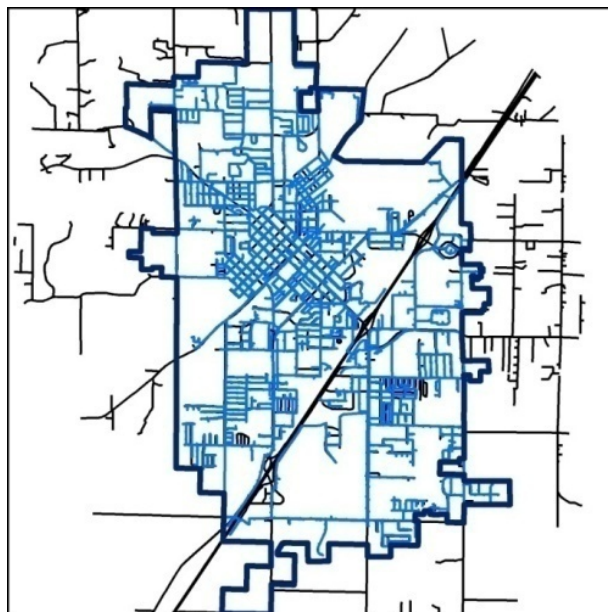
Improvement Type: Land and Land Improvements

Division: 80-Electric

Description: Replacement of existing conductors due to capacity limits or line extensions to serve future developments. Work will be located on Michigan Avenue to Pearl and then from Pearl to Chestnut. The work will consist of changing approximately 15 poles and replacing approximately 13,600 feet of wire. Approximately 2,011 feet of wire and no poles will need to be changed on the Monroe project.

Justification: This will increase reliability and improve system longevity.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates	\$600,000					\$600,000
Project Total						\$600,000



New Substation #4

Project Number: 80-ELF-003-23

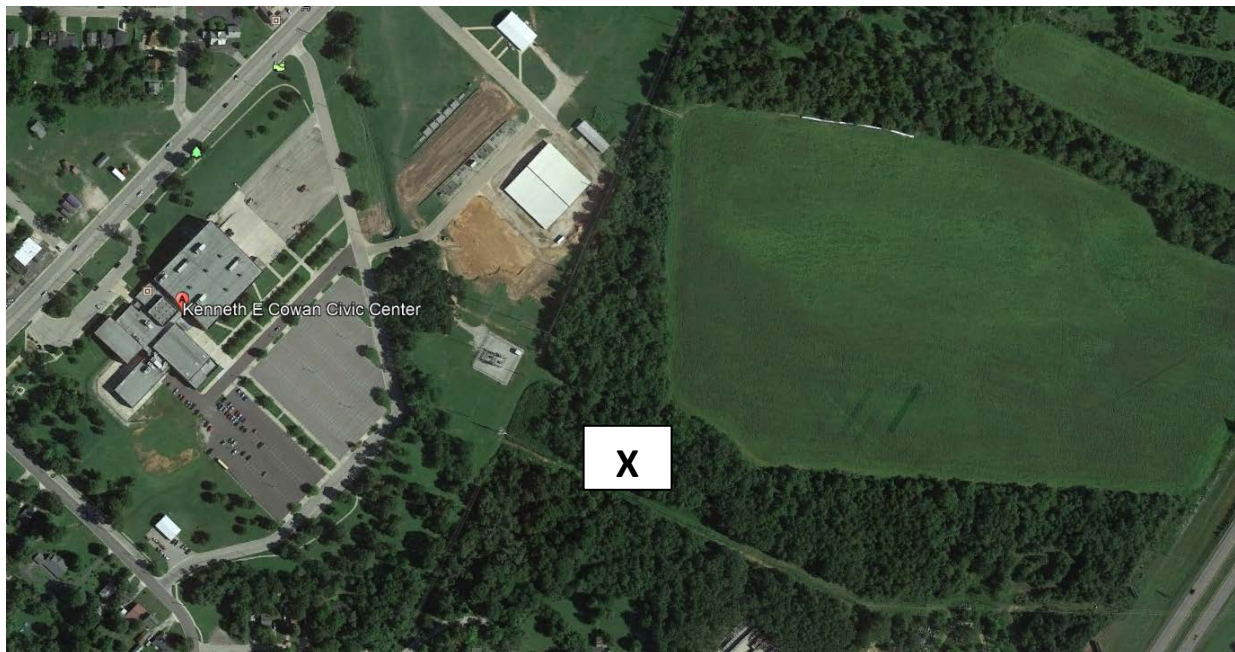
Improvement Type: Machinery and Equipment

Division: 80-Electric

Description: Design and construction of a new substation near 69kV switch-station to decrease future loading issues.

Justification: This project will have to be engineered and constructed so that can provide better reliability, improve capacity and alleviate some of the load on substation #3.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates			\$250,000	\$550,000		\$800,000
Project Total						\$800,000



Electric Division

Line Reconductor/Extensions- South

Project Number: 80-ELF-002-23

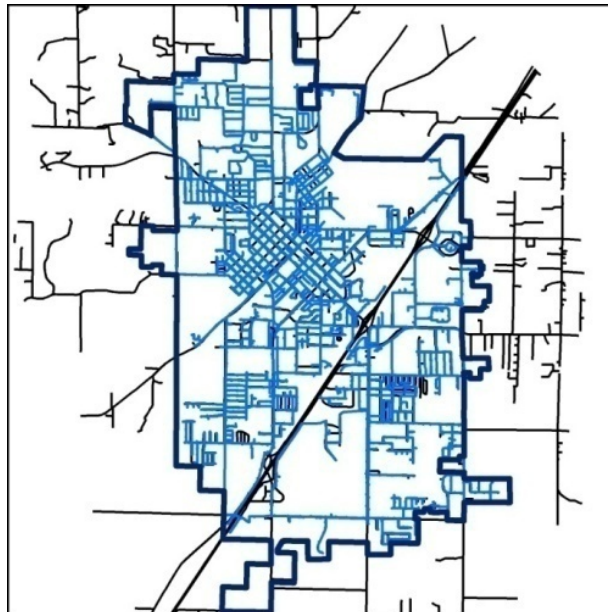
Improvement Type: Land and Land Improvements

Division: 80-Electric

Description: Replacement of exist conductors due to capacity limits, or line extensions to serve future developments. This work will consist of changing approximately 35,500 feet of 4/0 ACSR to 477 and 57 poles and existing hardware.

Justification: This feeder serves mainly residential customers but is also a backup feed for Regal Beloit, Lebanon Middle school, Christian Health Care South and Lowe Boats.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates			\$1,000,000			\$1,000,000
Project Total						\$1,000,000



Line Reconductor/Extensions- Substations 7 and 8

Project Number: 80-ELF-004-22

Improvement Type: Land and Land Improvements

Division: 80-Electric

Description: Replacement of existing conductors and outdated insulators due to capacity limits and line extensions to serve future developments. This work will consist of approximately 11,139 linear feet of reconductoring and changing approximately sixty (60) 69kV poles between substations #7 and #8 from wood to steel. This work will continue until all the 69kV grid has been updated to include new insulators and increased wire size.

Justification: This will increase reliability and improve system longevity.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates		\$1,500,000	\$1,000,000	\$1,000,000	\$1,000,000	\$4,500,000
Project Total						\$4,500,000



Update Substation Bays

Project Number: 80-ELF-017-21

Improvement Type: Land and Land Improvements

Division: 80-Electric

Description: Engineer and construct new substation bays. Currently the substation bays are approximately 50+ years old. This project will bring the substation infrastructure up to industry standards.

Justification: These updates will allow us to safely bypass feeder breakers during routine substation maintenance. This will increase reliability, improve system longevity and decrease maintenance costs.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates	\$300,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$4,300,000
Project Total						\$4,300,000



Insulator Upgrades

Project Number: 80-ELF-018-21

Improvement Type: Machinery and Equipment

Division: 80-Electric

Description: Replacement of existing porcelain insulators.

Justification: Porcelain insulators are brittle making them crack and break rather easy. Replacing them with polymer insulators increases their lifespan therefore reducing material costs and potential outages. This will increase reliability, improve system longevity and decrease maintenance costs.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$150,000
Project Total						\$150,000



Substation Transformer Upgrades

Project Number: 80-ELF-019-21

Improvement Type: Machinery and Equipment

Division: 80-Electric

Description: Replacement recommendation of existing transformers in substations #5, #6 and #7.

Justification: The transformers in substations 5, 6 & 7 are approximately 30+ years old and 7.4 MW. Upgrading to new transformers at 10MW will increase reliability, improve system longevity and decrease maintenance costs.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates	\$600,000	\$600,000	\$600,000	\$600,000		\$2,400,000
Project Total						\$2,400,000



Backyard Machine

Project Number: 80-ELF-020-21

Improvement Type: Machinery and Equipment

Division: 80-Electric

Description: Purchase a backyard machine.

Justification: This will help us work in areas where we have right of way restrictions. It can also be utilized during the aerial cable projects by allowing us to work without shutting off the power.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates	\$150,000					\$150,000
Project Total						\$150,000



69kV Breaker Install in Substations #5 and #6

Project Number: 80-ELF-021-21

Improvement Type: Machinery and Equipment

Division: 80-Electric

Description: Purchase and install 69kV breakers in subs #5 & #6.

Justification: This will protect our 69kV grid while ensuring our major industries do not experience service damage.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates	\$300,000					\$300,000
Project Total						\$300,000



Install Polymer 69kV and 7200 Arresters

Substations #1, #2, #3, #5, #7 & #8

Project Number: 80-ELF-022-21

Improvement Type: Machinery and Equipment

Division: 80-Electric

Description: Purchase and install polymer 69kV and 7200 arresters in subs #1, 2, 3, 5, 7 & 8.

Justification: This will protect our substation equipment from glass shrapnel that is the result of current glass arresters breaking/shattering. Polymer arresters will provide better reliability than glass regardless of weather conditions. By switching to polymer arresters this will contribute to bringing our substations up to industry standards.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates	\$200,000					\$200,000
Project Total						\$200,000



Single Phase Reclosers

Project Number: 80-ELF-023-21

Improvement Type: Machinery and Equipment

Division: 80-Electric

Description: Purchase and install single phase recloser fuses.

Justification: These will be installed throughout our entire electrical system. The recloser devices will add system reliability in a single-phase application. They will reduce labor and maintenance costs due to fewer tree/small animal related outages.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric Rates	\$15,000	\$15,000	\$15,000			\$45,000
Project Total						\$45,000



Facilities Management

Overview

Facilities Management's primary mission is to maintain and improve City property and grounds. This encompasses a diverse set of responsibilities including, but not limited to, mowing right-of-way, plowing snow, maintaining downtown landscaping, maintaining landscaping at City Hall and Public Works, hanging Christmas decorations, performing routine maintenance on building mechanical systems, performing basic repairs to facilities, and more. Facilities Management is also responsible for planning the long-term mechanical and structural needs of City facilities. Capital projects for Facilities Management are intended to support the various labors of this division and to provide critical upgrades and maintenance for City facilities.

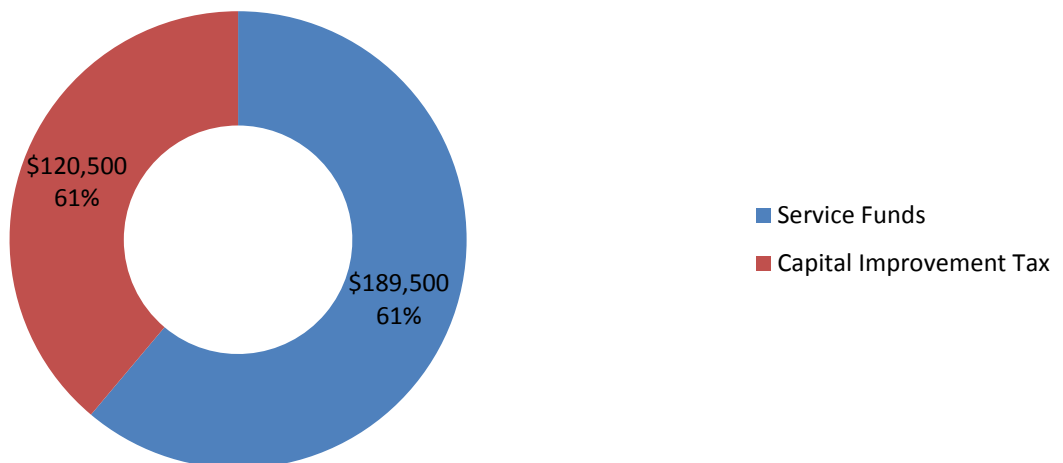
Funding

Capital improvement projects for Facilities Management are funded by services performed for funds such as; General, Street, Economic Development, Airport, Downtown Business District, Parks, Electric, Water and Wastewater Funds and, using revenues from the Capital Improvement tax.

Projects

Capital projects for Facilities Management are based on a combination of staff identified needs and requests from City Council.

Project Funding Sources



Facilities Management

60" Zero Turn Mowers

Project Number: 01-FMS-002-19

Improvement Type: Machinery and Equipment

Division: 60-Facility Management

Description: Replacement of 60" zero turn mowers.

Justification: The current mowers are 2010, 2012 and 2013 model years. During their typical service life these units accrue significant numbers of hours on the chassis and mechanical parts. As they continue to age the cost to run per hour increases and the mowing crew experiences more breakdowns. These breakdowns are expensive from both a materials and time perspective. Purchase of a new mower, and trading in the current mowers, will help to increase efficiency through less downtime and lower the acquisition price. It will also help in the plans to standardize the mowing fleet.

Funding Source	2021	2022	2023	2024	2025	Totals
Service Funds		\$12,000	\$12,500	\$13,000		\$37,500
Project Total						\$37,500



Facilities Management

Half Ton Pickups

Project Number: 01-FMS-002-16

Improvement Type: Machinery and Equipment

Division: 60-Facility Management

Description: Replacement of ½ ton pickups.

Justification: Replacement of pickups used by Facilities Management. These vehicles are used to transport staff and supplies between job sites in the City network of facilities. One of these vehicles needs to be a ¾ ton 4x4 for snow removal throughout the city parking lots. While the vehicle has been maintained and will continue to be, many of the internal parts of the drive train have significant wear and will have considerable cost associated with repair or replacement as the truck continues through its service life. The anticipated service life a such vehicles under the Capital Asset policy is anticipated to be seven (7) years. It is recommended that the units be offered for public auction as between the age and miles on the odometer they will have little to no trade-in value on a new vehicle.

Funding Source	2021	2022	2023	2024	2025	Totals
Service Funds		\$24,000		\$30,000		\$54,000
Project Totals						\$54,000



Facilities Management

Backhoe

Project Number: 01-FMS-001-23

Improvement Type: Machinery and Equipment

Division: Facilities Management

Description: Purchase of a new backhoe to replace a 2003 model unit.

Justification: A backhoe is used to excavate ditches, haul and load material, and remove snow. The backhoe being replaced is approaching the end of expected life. Staff anticipates trading in the unit being replaced to help defray purchase cost of the new unit.

Funding Source	2021	2022	2023	2024	2025	Totals
Service Funds			\$111,000			\$111,000
Trade-In of Existing Equipment			(\$13,000)			(\$13,000)
Project Total						\$98,000



Replace HVAC Units at City Hall

Project Number: 22-FMS-001-18

Improvement Type: Machinery and Equipment

Division: 01-City Administration

Description: Replacement of City Hall HVAC units with natural gas units.

Justification: City Hall HVAC units to be replaced are on the old pre-remodel and expansion part of City Hall. The units will be 21 years old against a normal service life of 15 years. Additionally, in 2020 the Federal government has stated that they will phase out R22 refrigerant, making our units obsolete. Changing units over to natural gas will increase efficiency and lower energy costs.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax		\$16,000			\$17,000	\$33,000
Project Total						\$33,000



Replace HVAC Units at Public Works

Project Number: 22-FMS-002-20

Improvement Type: Building and Building Improvements

Division: 60-Facility Management

Description: Replacement of HVAC units at Public Works.

Justification: Public Works was built in 2005. The rooftop units as well as the units that take care of the bathrooms, break room, and electrical department offices will be 15 years old in 2020. Most units were undersized because of value engineering and are working at maximum capacity during high heat or very cold conditions. In 2020, Federal government has stated that they will phase out R22 refrigerant, making all our units obsolete. Hopefully by 2020 natural gas will be installed at PW building and similar sized units can be installed thanks to energy efficiency improvements. The rooftop units will be replaced in 2021 and 2022 along with one ground unit in each of those years.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax	\$16,500	\$16,500				\$33,000
Project Total						\$33,000



Facilities Management

Repair Fire Station #1 Parking Lot

Project Number: 22-FMS-003-20

Improvement Type: Building and Building Improvements

Division: 60-Facility Management

Description: Restripe and reseal fire station #1 parking lot.

Justification: Fire Station #1 parking lot is showing a lot of wear. A 2" overlay for the entire lot is recommended. After overlay the lot would be restriped.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax		\$15,000				\$15,000
Project Total						\$15,000



Facilities Management

Repair Fire Station #2 Parking Lot

Project Number: 22-FMS-004-21

Improvement Type: Building and Building Improvements

Division: 60-Facility Management

Description: Reseal and restripe fire station parking lot.

Justification: Fire Station #2 parking lot is showing a lot of wear. A 2" overlay is recommended for the entire lot. After overlay the lot would be restriped.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax	\$15,000					\$15,000
Project Total						\$15,000



Facilities Management

Elm Street Christmas Decorations

Project Number: 22-FMS-005-20

Improvement Type: Land and Land Improvements

Division: 60-Facility Management

Description: Acquisition of Christmas decorations along Elm Street/Route 66.

Justification: Christmas decorations have been added along Elm Street over the last several years and this project seeks to continue that effort. The addition of these decorations (candy canes) would provide a decoration on poles past Booten and Springfield Road in 2018 and additional decorations the future years to go the entire length of Elm Street.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax	\$6,000	\$6,500	\$6,000	\$6,000		\$24,500
Project Total						\$24,500



Overview

The Finance Department ensures the accurate accounting, disbursement, and safeguarding of City funds by maintaining accounting and fixed asset records and issuing reports in conformance with generally accepted accounting principles. Services provided to the City's operating departments/divisions include procurement, financial reporting, debt management, investment management, payroll, accounts payable, capital asset control, budget management, inventory supply control, and accounts receivable. Finance also oversees the auditing of the City.

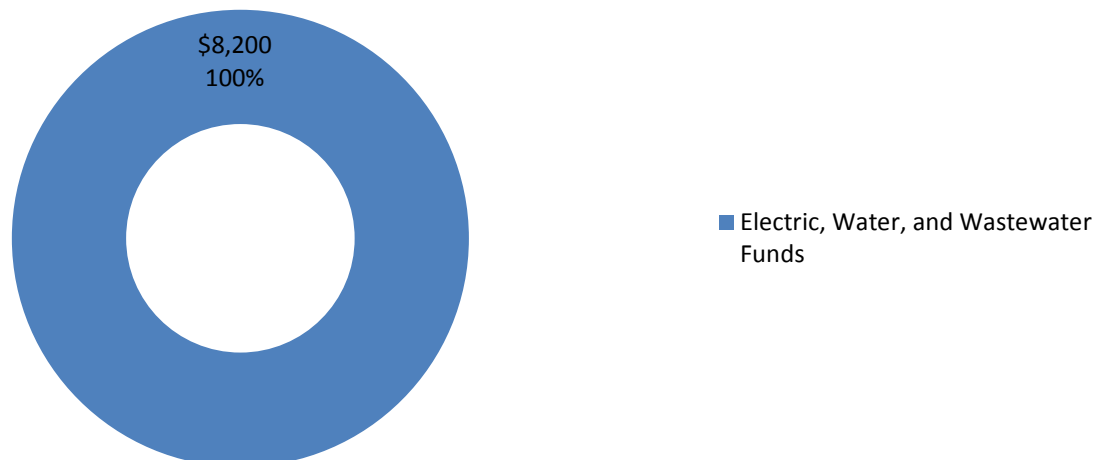
Funding

Capital improvement projects for the Finance Department are funded primarily using revenues in the General Fund.

Projects

Capital projects for the Finance Department are based on a combination of staff identified needs, requests from City Council, and customer needs.

Project Funding Sources



Replace Existing Computer Systems

Project Number: 01-FIN-001-19

Improvement Type: Furniture and Office Equipment

Division: 01-Finance Department

Description: Replacement of desktops or laptops with Win 7, 32-bit OS with current OS provided by Microsoft.

Justification: Current systems will have reached their end of life and operate on Win 7. Applications and suites will modify the way Finance is driven. Higher computing capacity will be required to process data efficiently. As Incode, CMMS, and other databases are used more and more, the system must keep up. Current systems were purchased or upgraded in 2014. The IT Department has recommended 2020 as the year to purchase new systems. The new systems will have Win 10 or greater with faster processing speeds and larger HD for storage. They will be more mobile oriented and allow the Cash Collections to dock and undock to each station.

Funding Source	2021	2022	2023	2024	2025	Totals
Electric, Water, and Wastewater Funds				\$8,200		\$8,200
Project Total						\$8,200



Fire Department

Overview

The City of Lebanon Fire Department is committed to providing the highest level of public safety to the community, visitors, and neighbors. The department protects lives and property through fire suppression, emergency medical care, technical rescue, hazardous material mitigation, disaster management, fire prevention and public education. Capital projects for the Fire Department provide vital equipment and facilities to support the mission of this department.

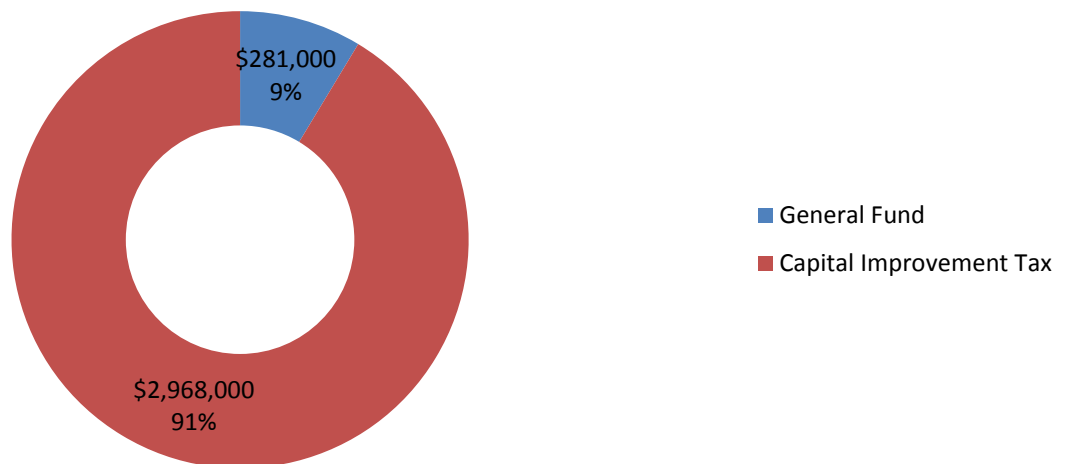
Funding

Capital improvement projects for the Fire Department are funded using revenues from the Capital Improvement tax or General Fund.

Projects

Capital projects for the Fire Department are based on a combination of staff identified needs, requests from City Council, and citizen needs.

Project Funding Sources



Replacement of Cardiac Monitors

Project Number: 01-FDE-002-16

Improvement Type: Machinery and Equipment

Division: 01-Fire Department

Description: Replacement of outdated cardiac monitors/AED.

Justification: The department currently utilizes Physio Control LifePak 12 cardiac monitor/AED combination machine. This platform is several years old and has reached its end of service life. Physio Control is no longer supporting the current platform with parts. Physio Control has released the LifePak 15 as the new field monitor. The LifePak 15 has been improved for field service. It is a more durable device and offers a variety of options for patient care. Mercy EMS utilizes this platform as well. The use of equipment which is compatible with our ambulance service allows for fluid patient care. This replacement plan replaces all our cardiac monitors over the next five years. Beginning in FY16 and completing the program in FY22, we hope to purchase one monitor each year.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund	\$20,000	\$20,000				\$40,000
Project Total						\$40,000



Fire Department

Hazardous Materials Identification & Air Monitoring

Project Number: 01-FDE-005-16

Improvement Type: Machinery and Equipment

Division: 01-Fire Department

Description: Purchase of equipment used to identify unknown and potentially hazardous substances.

Justification: It is not uncommon for fire department personnel to respond to a chemical release. Many times, personnel arrive on scene and are not able to identify the chemical. Handling of unknown substances can be dangerous to fire personnel and the community as well. Without knowing the products involved in a release, fire personnel could conduct mitigation procedures which could cause an adverse reaction resulting in injuries to both fire department personnel and civilians. This equipment greatly enhances the departments' ability to identify these substances. In conjunction with identifying unknown substances, air monitoring is vital to the safe mitigation of hazardous material incidents. Crews must be able to identify which direction a product maybe moving and in what concentrations in order to make evacuation and mitigation decisions. In addition, this air monitoring equipment is used to locate propane and natural gas leaks, carbon monoxide, and other harmful products. Fire department personnel respond to a variety of odor investigations in which air monitoring equipment is utilized. In addition, air monitoring equipment is utilized after structure fires to determine when the environment is safe to enter.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund		\$25,000				\$25,000
Project Total						\$25,000



Fire Department

Storage Addition Station 2

Project Number: 01-FDE-006-16

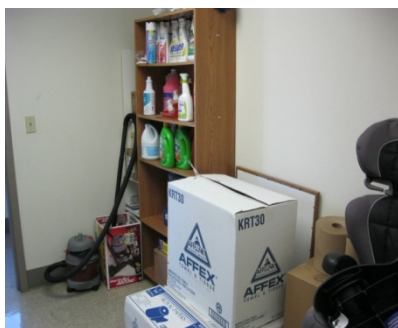
Improvement Type: Building and Building Improvements

Division: 01-Fire Department

Description: Construction of additional storage space at Fire Station 2.

Justification: The existing fire stations were built in 1973. At that time the fire department was a volunteer organization. Apparatus were smaller, the mission of the fire service was drastically different. Neither station was built for full-time staff. In 2002 both stations received significant remodels and station 1 was added onto. Since then the fire department has expanded again and out grown station 2. The current building simply was not designed to house the size of apparatus and staff currently utilizing the building. Storage of everyday items such as paper, janitorial supplies, portable equipment, and tools is a challenge. Currently personnel must utilize a spare bedroom as storage. In addition, the bay area is cluttered with hose reels, pressure washer, and bunker gear making access around the apparatus difficult. An addition to the station would improve storage options and improve the useful life of the station.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund		\$20,000				\$20,000
Project Total						\$20,000



Living & Office Space	Bay Area	Proposed Storage Add-On
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Fire Department

Replace HVAC Units at Fire Stations 1 and 2

Project Number: 01-FDE-007-16

Improvement Type: Building and Building Improvements

Division: 01-Fire Department

Description: Replace aging HVAC units at Fire Station 1 and 2.

Justification: The heating and cooling systems at each station will be 17 years old in 2019. At this age the units are nearing their life expectancy. Due to its size and design station 1 has a total of two HVAC units. One unit was replaced in FY17. The remaining unit is the larger of the two at station 1 and is scheduled for replacement in FY20. Station 2 is serviced by a single unit. The HVAC units have already begun to show their age. Each unit has had minor repairs over the past few years. New units will improve efficiency and cost less to operate.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund		\$8,000				\$8,000
Project Total						\$8,000



Fire Department

Traffic Control Signal Light Station 2

Project Number: 01-FDE-013-16

Improvement Type: Machinery and Equipment

Division: 01-Fire Department

Description: Flashing traffic control signal.

Justification: Civilian traffic on South Highway 5 in front of Fire Station 2 frequently does not stop when a fire apparatus pulls out of the station responding to calls. Often apparatus is forced to set on the apron with lights and sirens on to allow vehicles to pass before they can leave the station. A traffic control device such as flashing warning lights some distance from the station could reduce the frequency of this problem. A manually activated switch would turn on the flashing lights and warn traffic of the fire apparatus exiting the station.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund			\$30,000			\$30,000
Project Total						\$30,000



Fire Department

Fire Safety Trailer

Project Number: 01-FDE-002-17

Improvement Type: Machinery and Equipment

Division: 01-Fire Department

Description: Public life safety fire and weather alert training trailer.

Justification: The fire safety house is a tool utilized to teach adults and children fire safety in the home. The trailers have working smoke alarms, heated doors, and fake smoke all of which make the experience life like. In addition, the trailers also have a weather alert module which helps teach children to seek shelter. Additional possibilities include a live fire extinguisher training platform, dialing 911, and climbing out windows on quick deploy ladders. This item could be utilized by all area fire departments, schools, and organizations such as Boy and Girl Scouts.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund		\$60,000				\$60,000
Project Total						\$60,000



Improvements to Fire Station 1 Roof

Project Number: 01-FDE-005-17

Improvement Type: Building and Building Improvements

Division: 01-Fire Department

Description: Replacement or improvement of station roof.

Justification: The roof at Station 1 has three different sections. Two of them are TPO membrane type roof coverings and the third is a metal roof. The two TPO roof surfaces over the living and office space are flat and nearing 20 years of age. Roof leaks are common in this area and multiple attempts to repair leaks have been completed. The metal roof over the bay area is also nearly 20 years old. This portion of the roof is overlapped metal sheets which are screwed into a frame with rubber washer, metal screws. Water damage is evident in large portions of the bay area. Metal roofs contract and move over time due to exposure to heat and cold. Phase 1 of this project repairs the roof over the bay area in FY20, the same year the insulation in the bay is recommended for replacement. During this phase a tar or membrane surface should be placed over the metal sheeting. Phase two in FY21 places a new membrane cover over the remaining portions of the roof. Maintenance of these roofs will extend the life of the structures.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund					\$15,000	\$15,000
Project Total						\$15,000



Fire Department

Mobile Tablets

Project Number: 01-FDE-002-18

Improvement Type: Machinery and Equipment

Department: 01-Fire Department

Description: Tablet notebooks.

Justification: Provide computer tablets to replace Toughbook computers. Devices are more mobile and are replacing laptop computers across the nation. Tablets are used to complete pre-plans, hydrant testing, and other mobile functions including report writing. Devices can also provide additional GIS data through City system. Tablets are less expensive than laptop computers.

Location: Fire Stations 1 and 2

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund		\$10,000				\$10,000
Project Total						\$10,000



Confined Space Rescue Breathing System

Project Number: 01-FDE-001-21

Improvement Type: Machinery and Equipment

Division: 01-Fire Department

Description: Confined space rescue breathing system.

Justification: During a confined space rescue situation it is often necessary to provide rescue personnel with breathing air. Current SCBA utilized for fire suppression is bulky and not effective in confined spaces. This is due to the limited air supply and physical size of the SCBA. This apparatus provides a much smaller physical device for use in confined spaces. In addition, the amount of air available is increased and can extend rescue personnel's time inside the confined space. The air supply system can also be utilized in some haz-mat situations to increase the air supply and work time of entry crews or decon personnel.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund	\$18,000					\$18,000
Project Total						\$18,000



Update Station Alerting System

Project Number: 01-FDE-003-21

Improvement Type: Building and Building Improvements

Division: 01-Fire Department

Description: Installation of station alerting systems.

Justification: Recent studies suggest that fire fighters are exposed to increased levels of stress when they are suddenly awoken for a call. Current alerting systems utilize a sudden and loud sound transmitted through speakers located throughout the fire station. To add to the sudden stress, fire fighters are in the dark trying to turn on the lights, find their uniform to respond to calls. Newer alerting systems utilize a ramped-up approach to the alerting system. Allowing the volume of the alert tone to increase over a preset amount of time, reducing the sudden stress on a fire fighters body. These systems can also turn on lights in the bedroom and apparatus floor improving visibility for the fire fighter without stumbling around in the dark.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund	\$10,000					\$10,000
Project Total						\$10,000



Fire Department

LUCAS CPR Device

Project Number: 01-FDE-002-22

Improvement Type: Machinery and Equipment

Division: 01-Fire Department

Description: LUCAS Automatic CPR Device.

Justification: High quality CPR is vital to survival of a sudden cardiac arrest event. Medical studies suggest that maintaining high quality CPR during an event can be physically taxing on first responders and CPR is stopped to often during cardiac arrest events. The ability to maintain the compression rates required to maintain the heart and other critical organs is challenging and requires several personnel rotating through compressions. The LUCAS device quickly establishes a steady and accurate CPR depth and rate and reduces the stress on first responders.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund		\$30,000				\$30,000
Project Total						\$30,000



Fire Department

Replacement of Staff Fleet Vehicles

Project Number: 22-FDE-003-14

Improvement Type: Machinery and Equipment

Division: 01-Fire Department

Description: Replacement of 2004 staff Crown Victoria with a ½ or ¾ ton 4x4 pickup truck with bed cap or cover.

Justification: The department is moving away from SUV's and passenger cars, replacing them with pick-up trucks. The four-door trucks now available provide the same passenger capability and are more versatile as a long-term vehicle. Trucks can be repurposed as brush trucks, or simple service vehicles in the future and they provide the ability to haul items easier. Also, the passenger area is safer. In case of an accident there is no heavy equipment in the passenger area of the cab which could strike the driver or passengers. Phase 1 of this plan in FY20 replaces a 2004 Crown Victoria with over 122,000 miles with a similar sedan which will be driven by the Inspector. Phase 2 of this plan in FY21 replaces a 2006 Expedition with a ½ ton 4x4 crew-cab truck to be driven by the Training Officer or Fire Chief.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax	\$33,000					\$33,000
Project Total						\$33,000



Fire Department

Bunker Gear

Project Number: 22-FDE-001-17

Improvement Type: Machinery and Equipment

Department: 01-Fire Department

Description: Purchase of new bunker pants, coats, and boots.

Justification: The Fire Department has established a bunker gear program which provides each firefighter two set of gear. This allows personnel to wash and repair a set of gear as needed and have a second set to wear. The process also provides a rotation in which no gear is ever 10 years old or older. NFPA recommends replacing gear every 10 years. Quality well maintained bunker gear maintains a high level of firefighter safety.

Location: Fire Stations 1 and 2

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Fund			\$72,000			\$72,000
Project Total						\$72,000



Mobile Traffic Light Controllers

Project Number: 22-FDE-002-17

Improvement Type: Machinery and Equipment

Division: 01-Fire Department

Description: Purchase of devices which the direction of travel associated with traffic signals.

Justification: Emergency vehicles are often faced with traffic congestion especially at large intersections which are controlled by traffic lights. Many times, this forces the emergency vehicle to drive in the on-coming lanes of traffic. This situation places emergency vehicles head-to-head with traffic which can increase the likelihood of a traffic accident. These devices provide emergency vehicles with the ability to control the traffic signals from a distance. A signaling device temporarily alters the traffic signal giving the responding emergency vehicle a green light at any intersection the devices are installed. This function moves traffic directly in front of the emergency vehicle out of the way and stops cross traffic from proceeding. This greatly reduces and may eliminate the frequency of head-to-head driving. This improves roadway safety for fire personnel and the public.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax	\$18,000	\$18,000	\$18,000	\$18,000		\$72,000
Project Total						\$72,000



Fire Department

Bay Floors of Fire Station 1

Project Number: 22-FDE-002-19

Improvement Type: Building and Building Improvements

Division: 01-Fire Department

Description: Grind and reseal concrete floor of Fire Station 1 bay area.

Justification: The concrete floor at Fire Station 1 has not been correctly sealed since its construction in 2002. At the time a local company attempted to seal the floor with clear and red product. The product did not completely adhere to the floor creating areas not protected from water and other fluids. The floor also has a slight ridge running the length of the bay due to an addition that was never made flush, creating a tripping hazard. The floors current sealant does not allow fluids to run off-of and appears to easily stain when exposed to oil and other vehicular fluids. In addition, the floor does not reflect a positive image for a public building such as a fire station.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax				\$16,000		\$16,000
Project Total						\$16,000



Fire Department

Project Number: 99-FDE-001-16 (was 22-FDE-001-16)

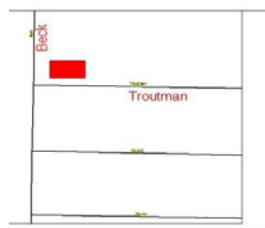
Improvement Type: Building and Building Improvements

Division: 01-Fire Department

Description: Construction and staffing of a third fire station in the Beck and Ivey Lane area.

Justification: A third fire station will improve response times to the southwest district of the City where current response times are nearly two to three minutes longer than the other two response districts. Additional on-duty firefighters will improve effectiveness during emergency incidents and could reduce the number of off-duty callbacks. This will allow a portion of the labor costs to be absorbed by the existing budget. The additional on-duty personnel and improved coverage should assist in lowering our ISO rating from a 4 to a 3. Call volume in the southwest district continues to increase. This portion of the City has more open area for development in both commercial and residential lots. This project could take a phased in approach. Phase One, would include land purchase and architectural design of the facility. The current target area for Station 3 is Beck Lane and Ivey Lane. Pricing for land in this area was determined from conversations with local realtors. Sufficient land should be purchased to locate a training facility at the same location. Costs are projected at \$70,000 for 3 acres of land. Phase Two is construction. Cost estimates have been determined from a local contractor and the City of West Plains who just constructed a similar fire station. Construction cost is based on 9000 square feet at \$135.00 per square foot. An additional \$15,000 from the General Fund is allocated for furniture, appliances, and other needs of the station.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax			\$1,215,000			\$1,215,000
General Fund			\$15,000			\$15,000
Project Total						\$1,230,000



Fire Department

Training Facility

Project Number: 99-FDE-002-16

Improvement Type: Building and Building Improvements

Division: 01-Fire Department

Description: Construction of multi-level burn tower / training facility at Fire Station #2. Note: Formerly 22-FDE-005-16

Justification: Live fire training has become difficult for fire departments to conduct due to air quality standards and government regulations. Preparing acquired structures to meet these standards is time consuming and can be expensive. Construction of a training facility provides the fire and police departments and others to train at any time without excessive prep-time. The overall training facility would also include props for haz-mat, confined space, and other rescue disciplines. This project could possibly be shared with Laclede County fire departments and law enforcement. FY 2021 dollars include land-prep, infrastructure including electric, water and sewer, and construction of the cornerstone of the facility, a multi-level live burn facility. Two physical locations have been considered. The primary site would be on land purchased to construct Fire Station 3. A second consideration is land owned by the City on West Hwy 32 near Public Works. Out years are budgeted for continued development of the facility and maintenance.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax			\$1,500,000			\$1,500,00
Project Total						\$1,500,000



Fire Station LED Signage

Project Number:

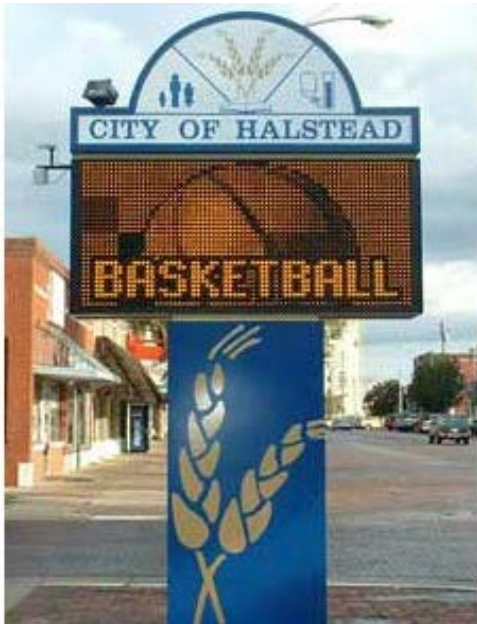
Improvement Type: Building and Building Improvements

Division: 01-Fire Department

Description: Purchase and installation of LED sign at each fire station.

Justification: The fire stations are not identified with signage along the roadway. The purpose of the signage is to provide an additional avenue by which the City can communicate to its citizens. Burning conditions, safety messages, other miscellaneous information can be distributed using this signage. Citizens can become informed simply by reading the sign as they go about their daily activities.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax	\$30,000	\$30,000				\$60,000
Project Total						\$60,000



Overview

The Garage provides preventative maintenance and repair of City vehicles and equipment.

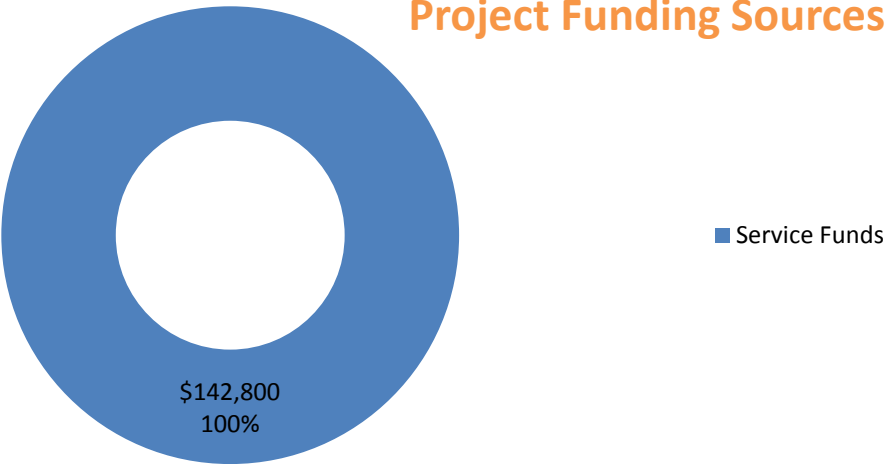
Funding

Capital improvement projects for the Garage Division are funded using revenues from multiple funds, such as; General, Street, Parks, Electric, Water, and Wastewater Funds.

Projects

Capital projects for the Garage Division are based on needs anticipated by staff.

Project Funding Sources



Garage Division

Vehicle Lift

Project Number: 60-GFM-002-21

Improvement Type: Machinery and Equipment

Division: 60-Garage

Description: Replacement of one (1) 4-post vehicle lift

Justification: Replacement of one (1) 4-post vehicle lift used by the Garage. The existing lift was purchased in 1999 and has been rebuilt once. It has exceeded its service life.

Funding Source	2021	2022	2023	2024	2025	Totals
Service Funds	\$18,000					\$18,000
Project Total						\$18,000



Heavy Truck Scan Tool

Project Number: 60-GFM-005-19

Improvement Type: Machinery and Equipment

Division: 60-Garage

Description: Purchase of one (1) heavy truck scan tool

Justification: This will give the ability of the Garage to scan and diagnose the different manufacturers of engines that are installed in heavy trucks in the city fleet. Heavy trucks currently must be scheduled and sent to Springfield to diagnose even the simplest codes.

Funding Source	2021	2022	2023	2024	2025	Totals
Service Funds				\$5,000		\$5,000
Project Total						\$5,000



Fleet Fuel Dispensers & Diesel Exhaust Fluid (DEF) Fuel Pump System

Project Number: 60-GFM-001-21

Improvement Type: Machinery and Equipment

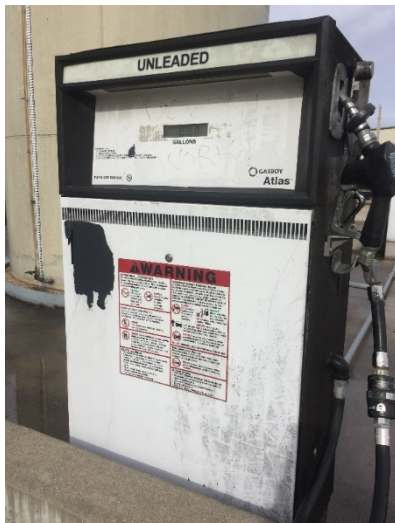
Division: 60-Garage

Description: Remove and replace four (4) fleet fuel dispensers and purchase of one (1) DEF fuel pump system

Justification: Current units are approximately 15 years old. Due to their age we have issues with them malfunctioning. At this point it is more cost effective to replace the units then to continue to repair them.

Diesel exhaust fluid (DEF) is an additive used to lower the exhaust emissions from diesel engines. Use of DEF is required by law on all modern diesel engines and has a positive impact on the environment. We anticipate the number of fleet trucks and construction equipment with diesel engines to steadily increase. The purchase of this system will make the use of DEF more cost-effective and easier to track its consumption.

Funding Source	2021	2022	2023	2024	2025	Totals
Service Funds	\$46,800					\$46,800
Project Total						\$46,800



Garage Division

Garage Office

Project Number: 60-GFM-002-22

Improvement Type: Machinery and Equipment

Division: 60-Garage

Description: Enclose existing Garage office

Justification: Currently it is difficult to hold phone conversations with vendors and manufacturer representatives while running vehicles/equipment and shop work is performed close by. Enclosing the office space will help keep all paperwork dust/debris free and better organized. This will provide for a cleaner, quieter work space in which to conduct Garage business.

Funding Source	2021	2022	2023	2024	2025	Totals
Service Funds		\$6,000				\$6,000
Project Total						\$6,000



Service Truck

Project Number: 60-GFM-001-19

Improvement Type: Machinery and Equipment

Division: 60-Garage

Description: Replacement of one (1) 1999 3/4-ton Ford pickup with utility bed

Justification: Replacement of model year 1999 pickup used by the Garage. This vehicle is used to transport staff and supplies between job sites in the City network of facilities. While the vehicle has been maintained and will continue to be, many of the internal parts of the drive train have significant wear, and will have considerable cost associated with repair or replacement. The anticipated service life of such vehicle under the Capital Asset policy is seven (7) years.

Funding Source	2021	2022	2023	2024	2025	Totals
Service Funds	\$60,000					\$60,000
Project Total						\$60,000



Refrigerant Management System

Project Number: 60-GFM-001-23

Improvement Type: Machinery and Equipment

Division: 60-Garage

Description: Purchase of one (1) refrigerant management system

Justification: This will reclaim, recover and recycle Freon, lower the amount spent on the purchase of Freon and have a positive impact on the environment as required by law. Fleet vehicles are currently sent to outside vendors to perform air conditioner discharge and charging of pressure system.

Funding Source	2021	2022	2023	2024	2025	Totals
Service Funds			\$7,000			\$7,000
Project Total						\$7,000



Overview

The Information Technology Division is responsible for the security, planning, implementation, and continual support of the City's data, networking equipment, and computer systems. This division is responsible for installing and maintaining all computer related hardware, as well as for installing and upgrading all software executed on these systems. Direction is also provided to the departments to determine future computer system and software needs.

Funding

Capital improvement projects for Information Technology are funded using revenues from the funds in which they perform services for, such as; General, Street, Tourism, Parks, Fiber, Electric, Water, and Wastewater funds or the Capital Improvement tax.

Projects

Capital projects for Information Technology are based on a combination of staff identified needs and requests from City Council.

Project Funding Sources



Replace Existing Computer Systems

Project Number: 01-ITS-001-20

Improvement Type: Furniture and Office Equipment

Division: 60-Information Technology

Description: Replacement of desktops, laptops, and tablets with Win 7 to Win 10 or greater.

Justification: Current systems will have reached the end of life and operate under Win 7, 32-bit. Win 10 or greater will be required to continue processing data in efficient manner. The tablets will be used for remote work or field operations. The IT Department is often stretched thin and all over the city. The tablet will allow remote access to servers for troubleshooting.

Funding Source	2021	2022	2023	2024	2025	Totals
Service Funds	\$5,000				\$2,500	\$7,500
Project Total						\$7,500



Mobile Data Tablets

Project Number: 22-ITS-005-16

Improvement Type: Machinery and Equipment

Division: 60-Information Technology

Description: Purchase of tablet devices for use by staff.

Justification: The current Mobile Data Terminals or laptops throughout the field divisions are approximately 5-7 years old. Some were DoD systems and state surplus systems. These computers are out of warranty and are subject to rough conditions and harsh environments. These computers will need to be replaced as soon as possible. Tablets are available and have been field tested based on the department or division; therefore, the migration will begin towards those versus Toughbooks or laptops. The tablets will provide a mobile networked environment to process data through our Local Area Network (LAN) and connect to our vast application suites, such as ITI, Incode, FH, FARO, and ESRI. In FY18, Parks (79), Facilities (63), Fleet/Garage (60-305), Finance (01-170), and Fire Department (01-110) will have the tablet capabilities. In FY19, Civic (01-130), Human Resource (01-145), Information Technology (60-315), Electric (80), Environmental/Waste Water (85-200), and Environmental/Water (87-200) will be the final departments or divisions to receive tablets. Throughout the FY22 and so forth, the request will be for replacements from tablets purchased in FY16 and beyond.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax		\$5,000		\$5,000		\$10,000
Project Total						\$10,000

Capital Hardware Purchase

Project Number: 99-ITS-001-16

Improvement Type: Machinery and Equipment

Division: 60-Information Technology

Description: Upgrades and replacement of city wide computing infrastructure.

Justification: Updating of routers, switches, servers, wireless devices, peripherals, and miscellaneous items (tools, cabling, etc.) nearing the end of its expected lifecycle. The servers were replaced in FY17 and switches in FY18 and FY19 for current configuration. The design was implemented by Scale in 2017 with purpose for failover protection and expansion within the city network. In FY19 and beyond, the IT Department will continue to upgrade, modify, and fix nodes as needed and will continue to support all components. FY19 will include the Firewall, and remaining switches, which will be at end of life and support from CISCO. As the infrastructure expands, additional SCALE components will be incorporated.

Funding Source	2021	2022	2023	2024	2025	Totals
Service Funds	\$70,000					\$70,000
Project Total						\$70,000



Printer Replacement Konica

Project Number: 99-ITS-003-20

Improvement Type: Furniture and Office Equipment

Division: 60-Information Technology

Description: Replacement of networked high-end printer for city hall.

Justification: The current printer (Konica Minolta) will have reached its end of service life in 2020. The printer was swapped with the PW Konica in FY16 and will be well over 4 million prints. The printer is used by all departments across the city, but heavily used by billing and utilities. Beyond FY20, network printers will need to be replaced city-wide.

Funding Source	2021	2022	2023	2024	2025	Totals
Service Funds	\$4,000		\$7,500			\$11,500
Project Total						\$11,500



SCALE Nodes

Project Number: 99-ITS-001-21

Improvement Type: Furniture and Office Equipment

Division: 60-Information Technology

Description: Purchase additional SCALE nodes.

Justification: With the Ag Barn, Atchley Park, Palmer, and Downtown Business District additions to the network, the SCALE will be overworked. Two additional hardware devices will ensure the routing and storage of information is seamless. The cost will be spread across departments as they will become data access points for the closest processing point.

Funding Source	2021	2022	2023	2024	2025	Totals
Service Funds	\$23,000					\$23,000
Project Total						\$23,000



Switches

Project Number: 99-ITS-002-21

Improvement Type: Furniture and Office Equipment

Division: 60-Information Technology

Description: Purchase switches for expansion.

Justification: With the Ag Barn and Palmer additions to the fiber ring, the switches will enable network access and communication. Both buildings do not have City of Lebanon access. Fiber is located at both buildings but has yet to be terminated.

Funding Source	2021	2022	2023	2024	2025	Totals
Service Funds	\$14,000					\$14,000
Project Total						\$14,000



Parks and Recreation

Overview

The Parks and Recreation Department is responsible for maintaining eight parks that cover over 125 acres. Located within these parks are 36 holes of disc golf, nine baseball/softball fields, several playground areas, three paved walking trails, 15 shelters, the Boswell Aquatic Center, Nelson Pond, and a skate park. Capital projects for Parks and Recreation enhance park amenities, support ongoing maintenance efforts, and develop new facilities for residents and visitors to enjoy.

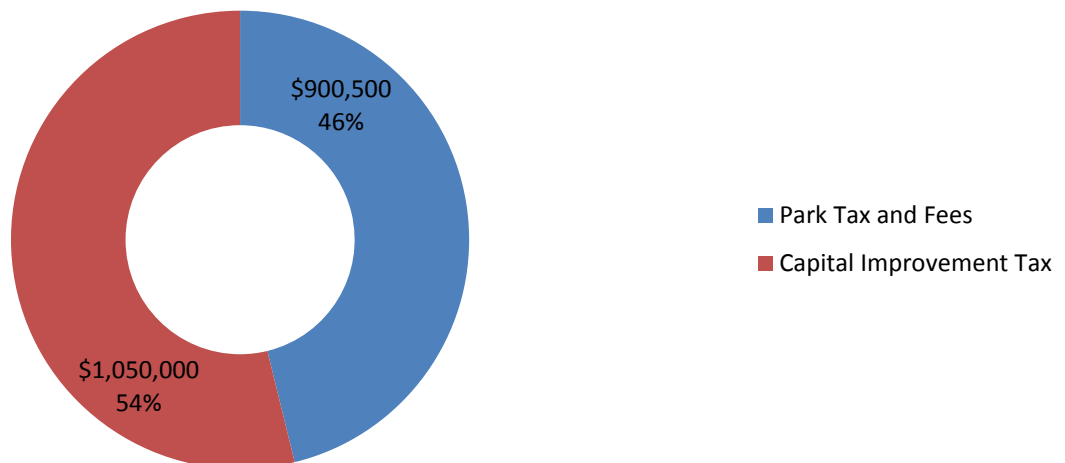
Funding

Capital improvement projects for the Parks and Recreation Department are funded using revenues from the Parks property tax, park fees, General Fund, or Capital Improvement tax. Parks and Recreation additionally has proceeds in the Park Fund from the sale of the Nelson Education Building in 2014.

Projects

Capital projects for Parks and Recreation are based on a combination of staff identified needs, Park Board identified needs, ongoing maintenance requirements, citizen desires, and requests from City Council.

Project Funding Sources



Parks and Recreation

Boswell Aquatic Center

Project Number: 22-PKD-012-14

Improvement Type: Building and Building Improvements

Division: 79-Parks

Description: Replace shelter covers and floating toys as well as add new floating toys in 2021. Add zero depth entry to the main pool area and changes to the front entry of the building in 2022. Replace existing lounge chairs and picnic tables in 2025.

Justification: Several lounge chairs are broken, and need replaced. Shelter covers are the original covers from the remodel and are starting to wear out. Regular pool painting maintenance. Zero depth entry would be extremely beneficial for easier access to the main pool area

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax		\$250,000				\$250,000
Park Tax and Fees	\$20,000				\$15,000	\$35,000
Project Total						\$285,000

Parks and Recreation

Skate Park Improvements

Project Number: 22-PKD-001-19

Improvement Type: Land and Land Improvements

Division: 79-Parks

Description: Upgrades to existing skate park, purchasing of new equipment and expanding of concrete surfacing

Justification: Skate boarding is a growing sport and with only one small skate park in the area it needs to be expanded to allow more kids use of the facility.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax		\$125,000				\$125,000
Project Total						\$125,000

Walking and Bicycle Trail

Project Number: 22-PKD-001-20

Improvement Type: Land and Land Improvements

Division: 79-Parks

Description: Create a trail throughout the city that connects parks, schools, and the library.

Justification: Walk/Bike trails are one of the most sought-after amenities when considering moving to a new community as a resident or moving a business to a community. We have many walkers, joggers, bikers, and kids in the community currently running random routes on existing streets and sidewalks. A trail could also be used for dedicated races and to attract events in the future.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax		\$250,000		\$250,000		\$500,000
Project Total						\$500,000

Vehicle and Motor Equipment

Project Number: 79-PKD-001-14

Improvement Type: Machinery and Equipment

Division: 79-Parks

Description: Replacement of 4-wheel drive, 2 seat Utility Vehicle used for ball field maintenance. Replacement of a 60inch zero turn commercial grade mower with striping kit. Replacement of ½ ton 2-wheel drive Truck with trailer towing package, V8, limited slip-rear end, based off state bid.

Justification: To replace vehicles as part of our scheduled vehicle replacement plan. Replace a 2013 model utility vehicle in 2021. Replace a 2016 mower in 2021, replace a 2017 model mower in 2022, replace a 2018 model mower in 2023, replace a 2019 model mower in 2024, replace a 2020 model mower in 2025. Replace a 2011 model truck in 2023 and replace a 2012 model truck in 2024. New truck with dump bed in 2025, this will allow us to haul mulch and gravel Replace a 2004 tractor in 2022.

Funding Source	Unit Description	2021	2022	2023	2024	2025	Totals
Park Tax and Fees	Utility Vehicles	\$12,000					\$12,000
	Pickup Truck			\$26,000	\$26,000		\$52,000
	Mower	\$13,000	\$13,500	\$14,000	\$14,500	\$15,000	\$70,000
	Tractor		\$35,000				\$35,000
	Dump Truck					\$40,000	\$40,000
Project Total							\$209,000



WT Vernon Park

Project Number: 79-PKD-010-14

Improvement Type: Building and Building Improvements

Division: 79-Parks

Description: Renovate the restrooms for ADA compliance, including fixture replacement. Replace aging playground equipment and add a 10-car paved parking lot. Install additional playground equipment. We have also purchased land adjacent to the park property that could be upgraded or added to the park.

Justification: Restrooms have old out dated fixtures which are hard to find and not ADA compliant. Replace aging equipment with newer safer equipment. A paved parking lot will help address access requirements and other regulations and removes parking from the side of a narrow street.

Funding Source	2021	2022	2023	2024	2025	Totals
Park Tax and Fees	\$100,000					\$100,000
Project Total						\$100,000



Parks and Recreation

Harke Park

Project Number: 79-PKD-001-15

Improvement Type: Building and Building Improvements

Division: 79-Parks

Description: Remodel current restroom with new flooring, automatic flush toilets and sinks.

Justification: New playground equipment has created a lot more use of facilities at Harke Park and a greater need to update the current restrooms to make them more user friendly.

Funding Source	2021	2022	2023	2024	2025	Totals
Park Tax and Fees		\$25,000				\$25,000
Project Total						\$25,000

Parks and Recreation

Infield Surface Material

Project Number: 79-PKD-010-16

Improvement Type: Land and Land Improvements

Division: 79-Parks

Description: Add turfacer pro league red infield conditioner to the current infield surface material at Atchley, Boswell, and Nelson parks. In 2024 have all fields laser leveled.

Justification: New material will add color to the surface which will help with ball visibility. It will also allow the field to be in better playing condition when it rains and keep the surface from hardening during hot and dry weather.

Funding Source	2021	2022	2023	2024	2025	Totals
Park Tax and Fees	\$5,000	\$5,000	\$5,000	\$12,500	\$5000	\$32,500
Project Total						\$32,500



Parks and Recreation

Walking Trail Maintenance

Project Number: 79-PKD-002-17

Improvement Type: Land and Land Improvements

Division: 79-Parks

Description: Resealing of walking trails at Atchley and Harke parks.

Justification: Regular maintenance of walking trails.

Funding Source	2021	2022	2023	2024	2025	Totals
Park Tax and Fees		\$14,000			\$15,000	\$29,000
Project Total						\$29,000



Replace Existing Computer Systems

Project Number: 79-PKD-001-19

Improvement Type: Furniture and Office Equipment

Division: 79-Parks

Description: Replacement of desktops, laptops, or tablets with legacy OS.

Justification: Regular replacement of computer systems

Funding Source	2021	2022	2023	2024	2025	Totals
Park Taxes and Fees				\$5,000		\$5,000
Project Total						\$5,000



Sprinkler System-Atchley Park Fields

Project Number: 79-PKD-002-19

Improvement Type: Land and Land Improvements

Division: 79-Parks

Description: Install sprinkler system on the Atchley Park field number 3 that didn't get installed in 2016.

Justification: Being our premier tournament location, a sprinkler system will allow better turf field practices which will result in a better and safer playing surface.

Funding Source	2021	2022	2023	2024	2025	Totals
Park Tax and Fees	\$25,000					\$25,000
Project Total						\$25,000

Parks and Recreation

Winfrey Property

Project Number: 99-PKD-003-19

Improvement Type: Building and Building Improvements

Division: 79-Parks

Description: Development of new park land and associated facilities.

Justification: During the development of the CIP, Margie Winfrey donated a 15-acre property adjacent Atchley Park to the City for development of a park in memory of her late husband Conn Winfrey. The site has several possibilities that will be discussed by the Park staff and the Park Board. The Capital Improvement Tax will cover infrastructure development such as a parking lot and electric, water, and sewer service.

Funding Source	2021	2022	2023	2024	2025	Totals
Park Tax and Fees			\$165,000			\$165,000
Capital Improvement Tax			\$125,000			\$125,000
Project Total						\$290,000

Parks and Recreation

Pierce Street Park Development

Project Number: 99-PKD-003-19

Improvement Type: Building and Building Improvements

Division: 79-Parks

Description: Park funds to pay for playground equipment with fall protection and shelter with restroom. Capital tax to pay for 5 car head-in parking lot

Justification: Land was donated to the parks and needs to be developed into a park similar to the development of Spiller Park,

Funding Source	2021	2022	2023	2024	2025	Totals
Park Tax and Fees				\$75,000		75,000
Capital Improvement Tax				\$50,000		50,000
Project Total						\$125,000

Parks and Recreation

Parking Lot Resurfacing

Project Number: 99-PKD-003-19

Improvement Type: Land and Land Improvements

Division: 79-Parks

Description: Resurfacing of parking lots at Gasconade/Hughes Center parking lot in 2024 and the parking lots at Boswell Park ballfields and B.A.C. parking lot in 2022.

Justification: Maintenance of parking lots that is regularly scheduled due to the wear of the parking lot.

Funding Source	2021	2022	2023	2024	2025	Totals
Park Tax and Fees		\$100,000		\$100,000		\$200,000
Project Total						\$200,000

Police Department

Overview

The Lebanon Police Department is committed to providing excellent law enforcement services to the citizens of the community. This department is also committed in providing professional police services that meet the expectations of the community and maximizing the use of department resources to enhance the safety and security for the citizens of Lebanon. Capital improvements for the Police Department support the mission of protecting and serving the public through providing critical equipment, hardware and software, vehicles, and facilities, as well as replacing existing technology and equipment as maintenance and operational needs require.

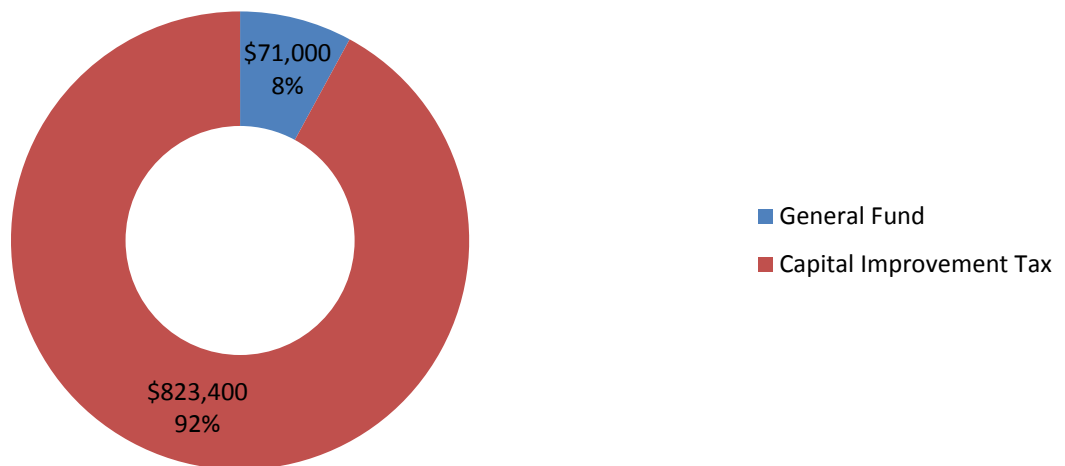
Funding

Capital improvement projects for the Police Department are funded primarily through the Capital Improvement tax or the General Fund. The Police Department also utilizes state and federal grants when appropriate and available.

Projects

Capital projects for the Police Department are based on a combination of staff identified needs, ongoing maintenance requirements, and requests from City Council.

Project Funding Sources



Police Department

Replace Existing Computer Systems

Project Number: 01-PDA-003-18

Improvement Type: Furniture and Office Equipment

Division: 01-Police Department

Description: Replacement of desktops or laptops with Win 7 32-bit OS with Win 10 or greater.

Justification: Current desktops and in-car tablets are at end of life and most were already years old since they were received from DoD free program. Through DoD the department will continue to stay on the list, but some systems are not compatible with .NET framework 4.5, which is required by CJIS and Omnigo (application manager). Without Omnigo the officers have no digital way to communicate with dispatch and all calls will be OTAR, versus silent dispatch. As cars are replaced, so should the tablets.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund	\$16,000	\$16,000	\$16,000			\$48,000
Project Total						\$48,000



Police Department

Field Investigation Hardware and Software

Project Number: 01-PDA-001-19

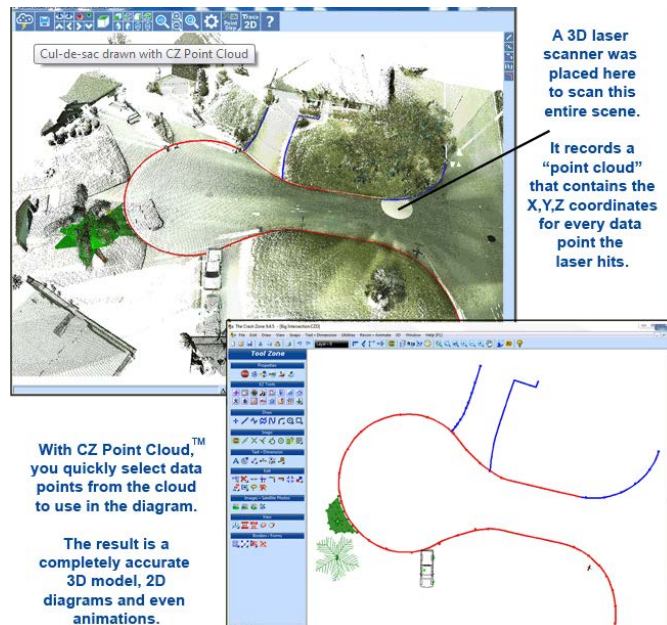
Improvement Type: Furniture and Office Equipment

Division: 01-Police Department

Description: Purchase of Point Cloud Module for FARO software used in CAD and CADZone.

Justification: On-site equipment is needed to record accidents and or crime scenes in 3D to import into our CADZone and build 2D reports. The software and hardware would interact to build data points and recreate the accident or crime. The hardware is compatible with the current software used on the desktops. Field operations will be able to reconstruct in real-time and record accidents and or crashes to enhance efficient law enforcement operations. FY20 will consists of hardware nodes for crash recreation and FY21 for crime zone recreation.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund	\$15,000					\$15,000
Project Total						\$15,000



Police Department

911 Hardware

Project Number: 01-PDA-002-19

Improvement Type: Furniture and Office Equipment

Division: 01-Police Department

Description: Purchase of hardware and software for in-house 911 System.

Justification: Current 911 system is a branch off the county 911 system. The laptop configuration is designed for mobile command structures, not a fixed installation. Also, the county relays calls to the city or uses over-the-air communication and the city would like to go back to silent dispatch methods deployed in our fleet. Requested the fixed unit under the tax and was denied by the county. The city of Lebanon would have timely service from city dispatchers. The city would also take fire dispatch back from the county. FY20 cost were for the 911 active line. From that point the request will be to modify and upgrade systems.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund			\$4,000	\$4,000		\$8,000
Project Total						\$8,000



Police Department

Patrol Car (Dash) Cameras/Siren Boxes

Project Number: 22-PDA-004-14

Improvement Type: Machinery and Equipment

Division: 01-Police Department

Description: Replacement of Digital Ally In-Car Camera System.

Justification: The current configuration as setup in FY19. From that point the Police Department would like to expand the camera units to the non-patrol vehicles and replace defective ones after their end-of-life, end-of-service.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax	\$3,000				\$27,000	\$30,000
Project Total						\$30,000



Police Department

Patrol Cars

Project Number: 22-PDA-003-15

Improvement Type: Machinery and Equipment

Division: 01-Police Department

Description: Replacement of Police Vehicles.

Justification: The Police Department has implemented a replacement cycle to replace three aging and high mileage patrol vehicles each year. This replacement program will keep the police department patrol fleet in reliable condition and eliminate the necessity of replacing large numbers of vehicles at one time. The three vehicles scheduled to be replaced in FY-19 are three 2011 model Dodge Charger used by the patrol division. At time of replacement based on current usage these vehicles will have in excess of 100,000 miles and be out of warranty. Under the City's fixed asset policy ordinance 5052 the anticipated service life of a patrol vehicle is three (3) years. The below cost estimate does not include ancillary equipment to transform these vehicles into a serviceable patrol vehicle. This might include but not limited to painting, striping, emergency equipment, push bumpers, cages and the computer consoles/docking station or other items which may not be transferable from the old to new vehicles. Any equipment needed to outfit the vehicles would be budgeted for in the department's vehicle equipment fund account. The vehicles removed from use by the patrol division will be rotated within the department to replace older vehicles or removed from police service and offered to other city departments, or for public sale.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax	\$117,000	\$117,000	\$117,000	\$117,000	\$117,000	\$585,000
Project Total						\$585,000



Police Department

Dispatch Zetron Radio Upgrade

Project Number: 22-PDA-001-17

Improvement Type: Machinery and Equipment

Division: 01-Police Department

Description: Purchase of Zetron radio upgrade package.

Justification: The current Zetron was replaced in FY18, which met CJIS requirements. In FY21, an additional Zetron is requested to compliment the third CAD station. In FY24, one of the systems may need to be replaced to maintain current standards as recommended by Radiophone. Current requirements are Win 7 or above. With Win 10 becoming the dominant OS, some config changes may be needed in the near future.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax	\$42,000			\$15,000		\$57,000
Project Total						\$57,000



Police Department

IRIS Upgrade

Project Number: 22-PDA-003-17

Improvement Type: Machinery and Equipment

Division: 01-Police Department

Description: Purchase of IRIS upgrade both hardware and software.

Justification: Current IRIS computer and software is legacy and is down frequently. It is on a XP platform and old camera, which is no longer supported by Microsoft or CJIS. Current requirements are Win 7 or above. The new IRIS scanner will read the retinas and interpret the data based on what is housed in the suite. It also auto-populates fields for easy entry if the individual has not been in the system before. The new system must be Win 8 or greater with significant HD and RAM requirements that are not met by a legacy oriented system.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax	\$15,000					\$15,000
Project Total						\$15,000



Police Department

ID System and Hardware Upgrade

Project Number: 22-PDA-004-17

Improvement Type: Machinery and Equipment

Division: 01-Police Department

Description: Purchase of new ID system and hardware for city badges or FOBs.

Justification: Current ID computer and software is legacy. It is on a XP platform, which is no longer supported by Microsoft or CJIS. Current requirements are Win 8 or above. The ID system is currently operating as a standalone system, which gets zero network support or updates. If Department of Defense does not have an extra system, the project will be pushed forward to 2019. Federal Protection may swap the system out in FY19.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax	\$12,000					\$12,000
Project Total						\$12,000



Police Department

WAVE Upgrade

Project Number: 22-PDA-001-18

Improvement Type: Machinery and Equipment

Division: 01-Police Department

Description: Purchase of WAVE upgrade for backup radios in the police dispatch.

Justification: Current WAVE computer and software is legacy. It is on a XP platform, which is no longer supported by Microsoft or CJIS. Current requirements are Win 7 or above. The WAVE system is our backup radio communications system. Previous software and hardware was purchased from JMARK Solutions out of Springfield, Mo, which has recommended to upgrade as it is currently 4 years old. The WAVE system will also migrate with MOSWIN. FY20 will change the hardware components. From that date, upgrades must be maintained.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax				\$5,000		\$5,000
Project Total						\$5,000



Police Department

Automatic License Plate Reader (APLR)

Project Number: 22-PDA-002-18

Improvement Type: Machinery and Equipment

Division: 01-Police Department

Description: Purchase of complete permanent LPR camera system.

Justification: Ensures more plates are valid and registered to proper vehicle and assists officers in removing “tagged” vehicles off the street. The system reads license plates through four cameras and runs the plates through a variety of databases resulting with immediate responses to the officer. If the plate is “tagged” meaning is stolen or is wanted for any reason, the officer can immediately take action. In a 10-mile loop, the scan processed over 200 plates. Initial cost is \$22,000 with \$1,200 annual fee. This will be evaluated annually based on grants, cost, and equipment modifications.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax	\$24,000	\$24,000	\$24,000			\$72,000
Project Total						\$72,000



Police Department

Vehicle Siren Boxes

Project Number: 22-PDA-001-21

Improvement Type: Machinery and Equipment

Division: 01-Police Department

Description: Purchase 28 Siren Boxes

Justification: Current siren control boxes are dated between 1995 and 2001. They are legacy and do not allow the officer to use the boxes to full capacity. The electronics have been modified to the point they are inoperable. Most do not allow the light bar to function as indicated on the panel, just simply turn on, which also damages the dash camera functions.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax	\$15,400					\$15,400
Project Total						\$15,400



Police Department

Body Cameras

Project Number: 22-PDA-002-21

Improvement Type: Machinery and Equipment

Division: 01-Police Department

Description: Purchase 28 Body Cameras

Justification: The Police Department has migrated to the Motorola dash cameras with full integration into the radio system. The body cameras will add another level of safety, security, and evidence collection. The Motorola platform will also link to the storage enabling one CAD event into Omnigo.

Funding Source	2021	2022	2023	2024	2025	Totals
Capital Improvement Tax	\$32,000					\$32,000
Project Total						\$32,000



Purchasing and Warehouse Division

Overview

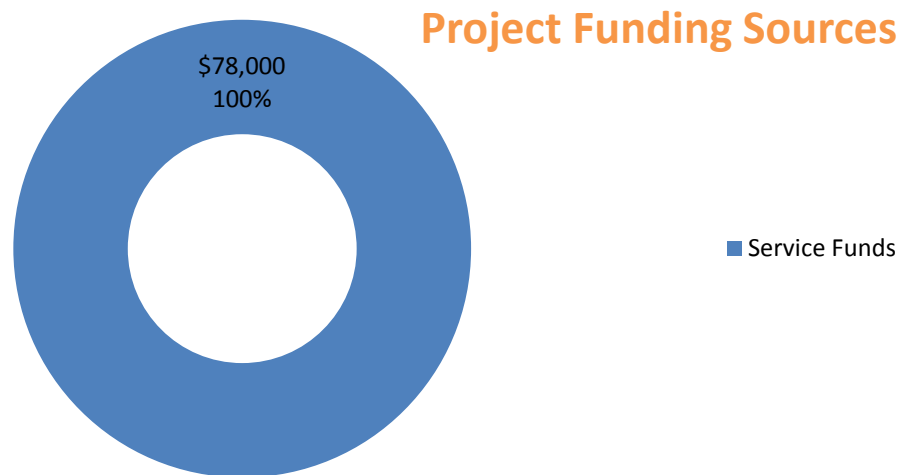
The Purchasing and Warehouse provides for the receipt of freight deliveries, as well as stocking and maintaining the inventory of parts for various divisions of the City.

Funding

Capital improvement projects for the Purchasing and Warehouse Division are funded using revenues from multiple funds that services are provided for, such as; General, Street, Parks, Electric, Water and Wastewater Funds.

Projects

Capital projects for the Purchasing and Warehouse are based on needs anticipated by staff.



Purchasing and Warehouse Division

Pickup Truck

Project Number: 60-PRW-003-21

Improvement Type: Machinery and Equipment

Division: 60-Purchasing and Warehouse

Description: ½ Ton 6 Cylinder Standard Cab 4x4 Pickup Truck. Note: Formerly 60-GFM-003-21

Justification: Over the year(s) the warehouse never had a pickup truck assigned for operational use. This is needed for the warehouse use in transporting material(s) within the warehouse and warehouse yard as needed.

Funding Source	2021	2022	2023	2024	2025	Totals
Service Funds	\$38,000					\$38,000
Project Total						\$38,000



Warehouse Forklift

Project Number: 60-PRW-002-22

Improvement Type: Machinery and Equipment

Division: 60-Purchasing and Warehouse

Description: Replacement of Warehouse Forklift used for inventory. Note: Formerly 60-GFM-002-22

Justification: The forklift presently operated by the Warehouse was bought in 1998 and sees usage associated with maintaining inventory supplies for the City operation. There is heavy use and wear on the lift. In 2022 this piece of equipment will be 24 years old, which is within the typically anticipated service life of a well-maintained fork lift. Recommending upgrade to 10,000 lb. lift, mass side shift and fork hydraulic shift, backup mirrors, backup alarm, strobe light.

Funding Source	2021	2022	2023	2024	2025	Totals
Service Funds		\$46,000				\$46,000
Trade In		(\$6,000)				(\$6,000)
Project Total						\$40,000



Overview

Stormwater projects are responsible for managing stormwater conveyance as well as detention facility maintenance and improvements.

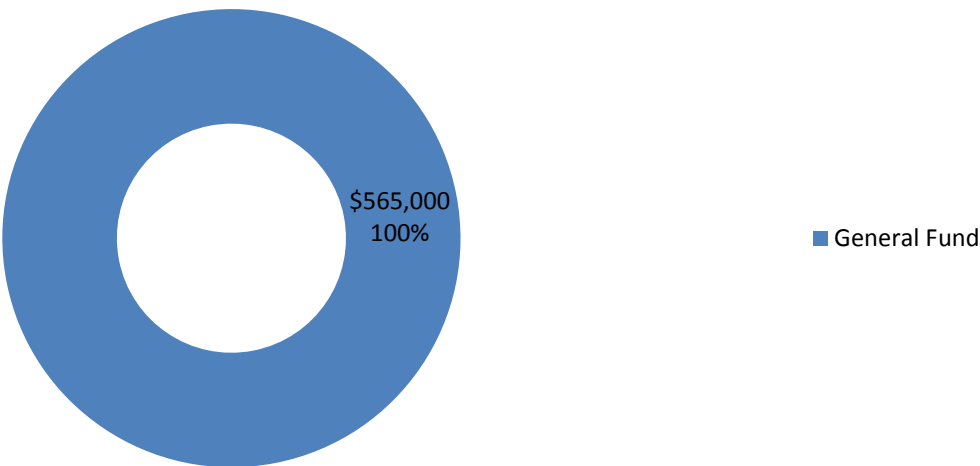
Funding

Stormwater projects are paid for using the General Fund

Projects

Capital projects for the Stormwater division are based on a combination of staff-identified needs, requests from City Council, customer needs, and ongoing maintenance requirements.

Project Funding Sources



Justification: Many detention facilities have been in operation several years without evaluations or maintenance that can be improved to storm water control.

An aerial photograph of a city area, likely a coastal or urban region. A thick black line outlines a specific area of interest, which appears to be a city or a large urban development. The area inside the outline is densely packed with buildings and infrastructure, while the area outside is more sparsely developed with green spaces and some smaller structures. The overall color palette is dominated by greens and browns, suggesting a mix of vegetation and urban development.

Stormwater: Waterman Drive and Windsor Drive

Project Number: 01-SWC-003-18

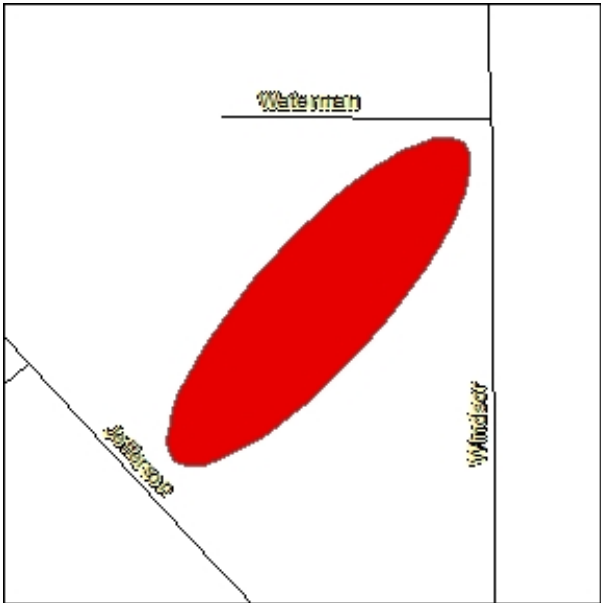
Improvement Type: Land and Land Improvements

Division: 01-Stormwater

Description: Obtain drainage-way easement, clear and stabilize existing drainage-way. Note: Formally 01-ENV-003-18

Justification: Existing drainage-way lacks capacity causing area flooding.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund	\$25,000					\$25,000
Project Total						\$25,000



Stormwater: Mountrose Beacon Branch

Project Number: 01-SWC-001-19

Improvement Type: Land and Land Improvements

Division: 01-Stormwater

Description: Complete stormwater study on Beacon Branch to identify improvements. Obtain drainage-way easements, clear and stabilize existing drainage-way along Mountrose. Obtain easement and construct detention facility. Note: Formally 01-ENV-001-19

Justification: Watershed north of Mountrose was developed prior to stormwater detention requirements. Stormwater tops street driving surface during extreme rain events.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund	\$55,000	\$50,000				\$105,000
Project Total						\$105,000



Stormwater Division

Stormwater: Springfield and Jackson

Project Number: 01-SWC-002-19

Improvement Type: Land and Land Improvements

Division: 01-Stormwater

Description: Obtain drainage-way easements, clear and stabilize existing drainage-way from Jackson to Springfield. Note: Formally 01-ENV-002-19

Justification: Existing drainage-way has bank erosion and lack adequate capacity during intense rain events.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund		\$25,000				\$25,000
Project Total						\$25,000



Stormwater Division

Stormwater: Hydraulic Engineering Study

Project Number: 01-SWC-006-19

Improvement Type: Land and Land Improvements

Division: 01-Stormwater

Description: A study of the flow and conveyance of fluids, principally water and sewage. Note: Formally 01-ENV-006-19

Justification: Watershed studies to identify capital improvement needs and to evaluate FEMA Flood Zone mapping.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund	\$50,000	\$50,000	\$50,000			\$150,000
Project Total						\$150,000

Stormwater: Washington and North Park Manor

Project Number: 01-SWC-001-20

Improvement Type: Land and Land Improvements

Division: 01-Stormwater

Description: Obtain drainage-way easements, clear and stabilize existing drainage-way from Washington Avenue to East North Park Manor Boulevard. Note: Formally 01-ENV-001-20

Justification: Existing drainage-way has bank erosion and lack adequate capacity during intense rain events.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund			\$50,000			\$50,000
Project Total						\$50,000



Stormwater: Brook and Indian Creek Improvements

Project Number: 01-SWC-001-21

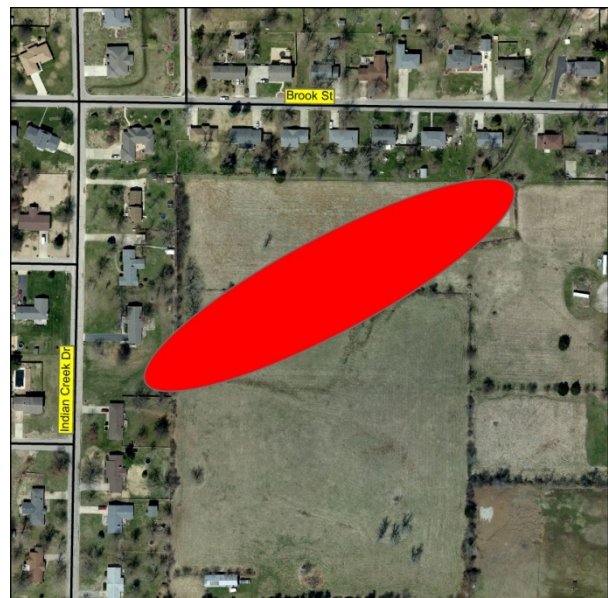
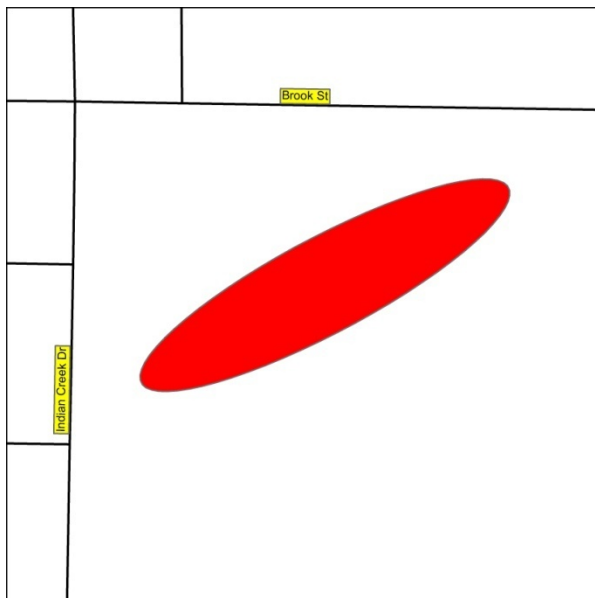
Improvement Type: Land and Land Improvements

Division: 01-Stormwater

Description: Obtain drainage-way easements, clear and stabilize existing drainage-way. Note: Formally 01-ENV-001-21

Justification: Existing drainage-way has lack adequate capacity during intense rain events.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund	\$30,000					\$30,000
Project Total						\$30,000



Stormwater: Springfield and Jackson

Project Number: 01-SWC-002-21

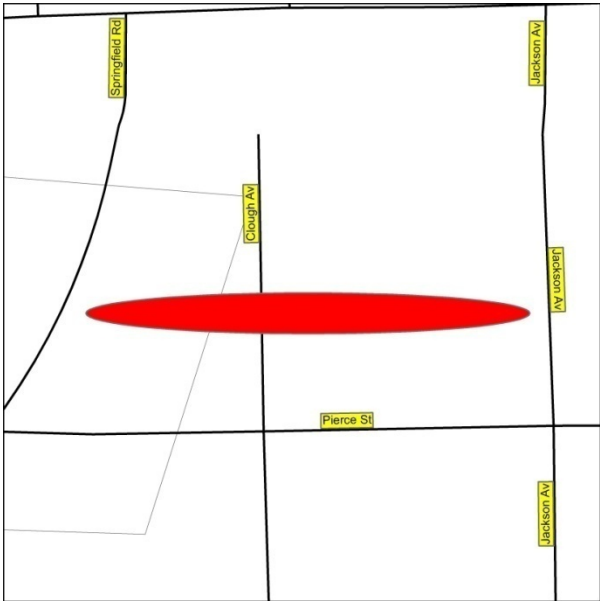
Improvement Type: Land and Land Improvements

Division: 01-Stormwater

Description: Obtain drainage-way easements between Jackson Ave. and Springfield Rd., clear and stabilize existing drainage-way. Note: Formally 01-ENV-002-21

Justification: Existing drainage-way is full of vegetation and no erosion control.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund	\$25,000					\$25,000
Project Total						\$25,000



Stormwater: Quail Valley Improvements

Project Number: 01-SWC-001-22

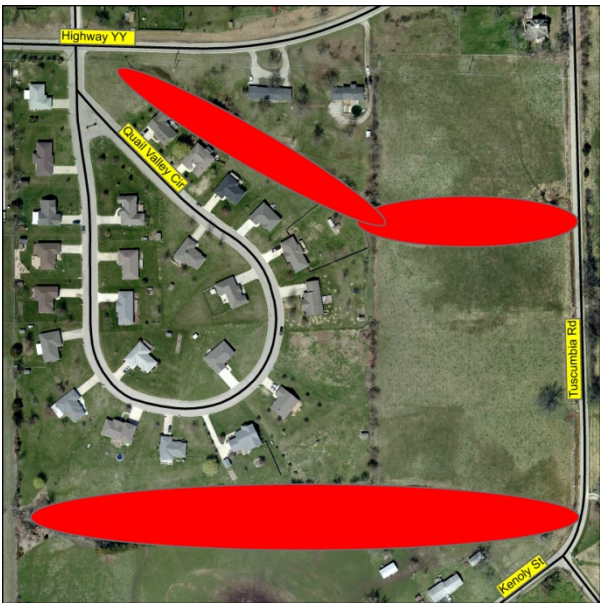
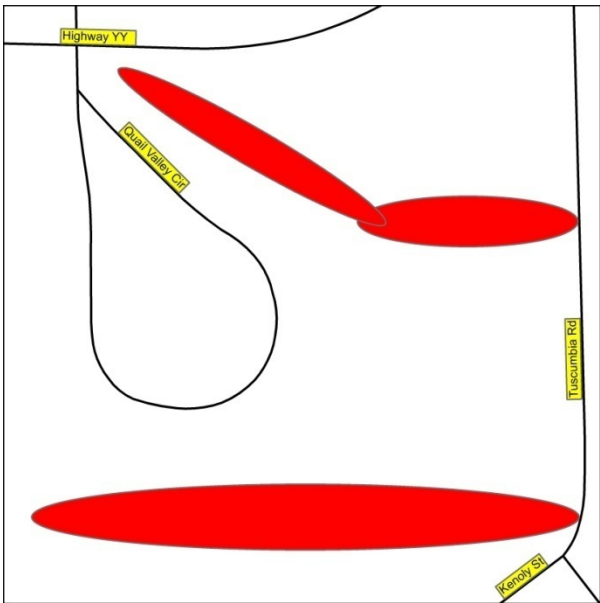
Improvement Type: Land and Land Improvements

Division: 01-Stormwater

Description: Obtain drainage-way easements, clear and stabilize existing drainage-way. Note: Formally 01-ENV-001-22

Justification: Existing drainage-way has lack adequate capacity during intense rain events.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund		\$15,000				\$15,000
Project Total						\$15,000



Stormwater: Highway YY and Raef Road Improvements

Project Number: 01-SWC-002-22

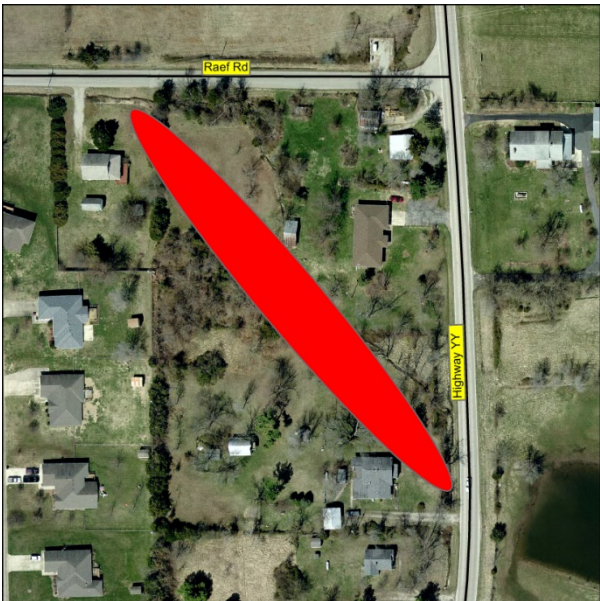
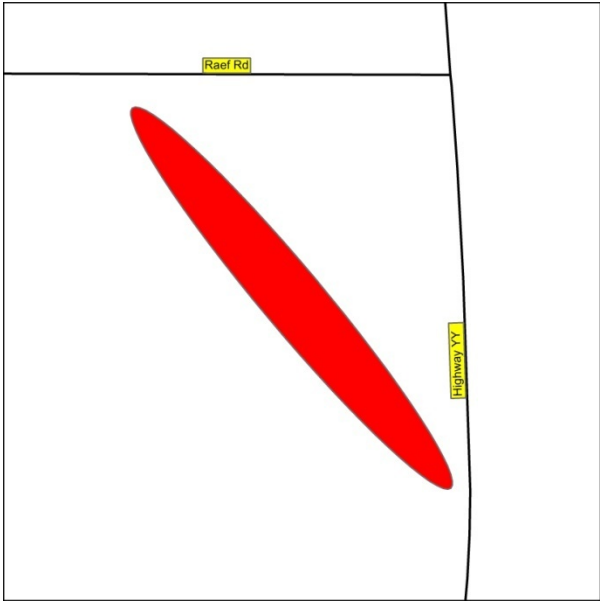
Improvement Type: Land and Land Improvements

Division: 01-Stormwater

Description: Obtain drainage-way easements, clear and stabilize existing drainage-way. Note: Formally 01-ENV-002-22

Justification: Existing drainage-way has lack adequate capacity during intense rain events.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund		\$10,000				\$10,000
Project Total						\$10,000



Stormwater Division

Stormwater: Washington and Park Manor

Project Number: 01-SWC-003-22

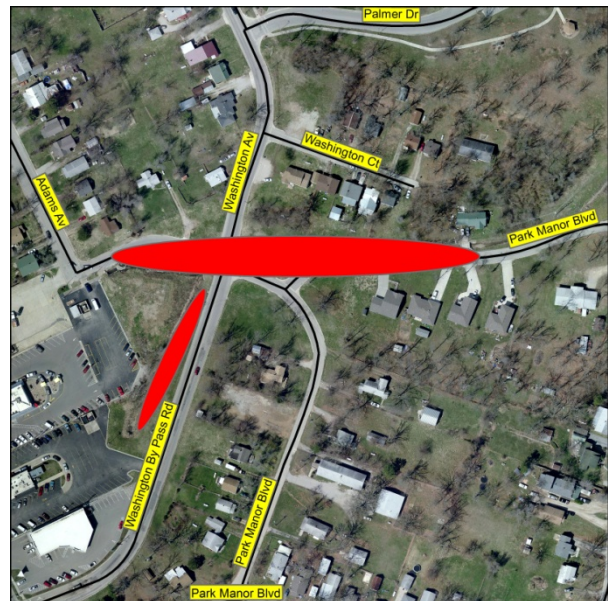
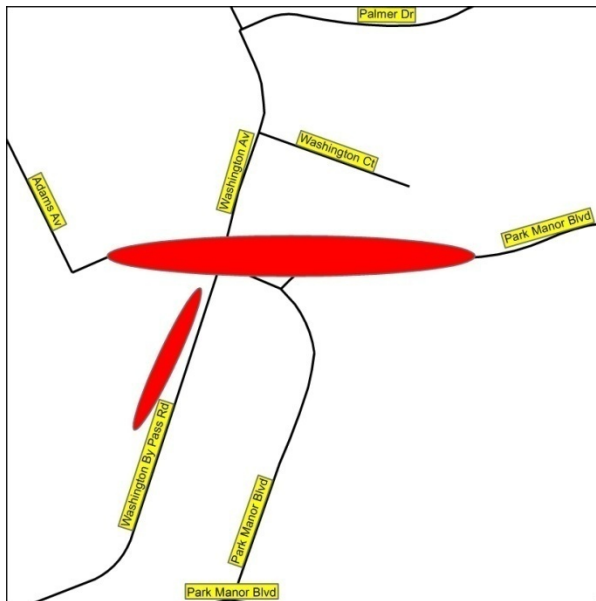
Improvement Type: Land and Land Improvements

Division: 01-Stormwater

Description: Obtain drainage-way easements, clear and stabilize existing drainage-way. Note: Formally 01-ENV-003-22

Justification: Existing drainage-way has lack adequate capacity during intense rain events and erosion control.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund		\$60,000				\$60,000
Project Total						\$60,000



Stormwater: West Fremont Improvements

Project Number: 01-SWC-001-23

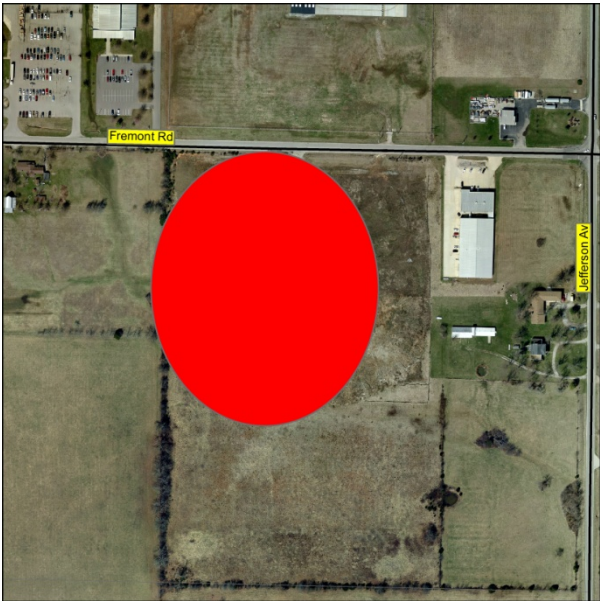
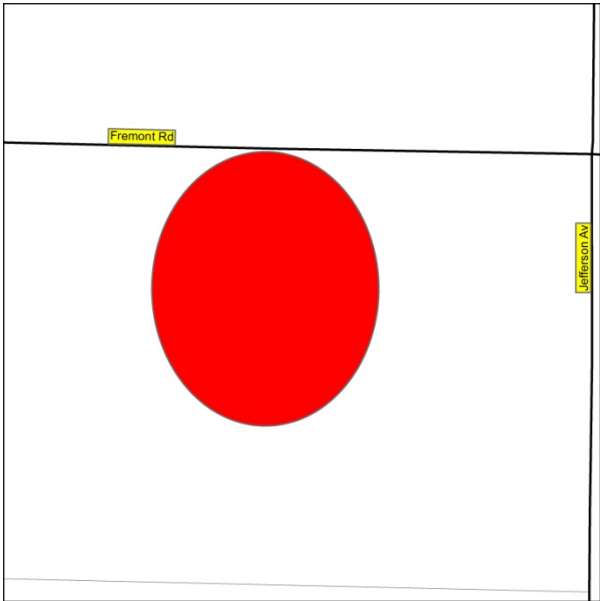
Improvement Type: Land and Land Improvements

Division: 01-Stormwater

Description: Clear and stabilize existing drainage-way. Note: Formally 01-ENV-001-23

Justification: Existing drainage-way has lack adequate capacity during intense rain events with no erosion control.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund			\$10,000			\$10,000
Project Total						\$10,000



Stormwater: Evergreen Improvements

Project Number: 01-SWC-002-23

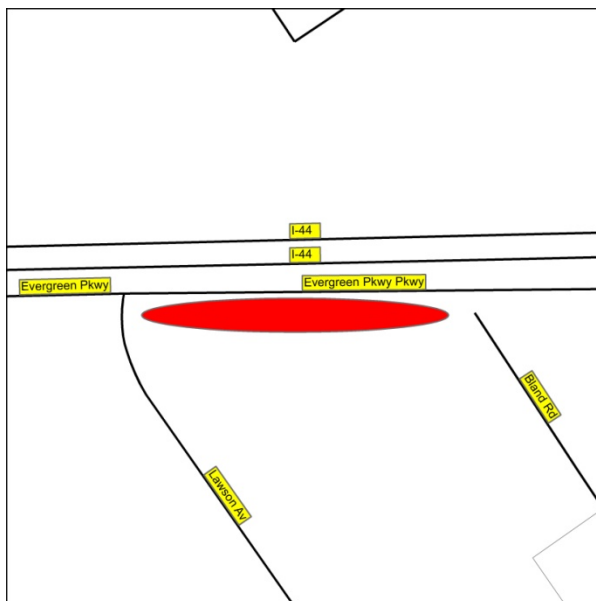
Improvement Type: Land and Land Improvements

Division: 01-Stormwater

Description: Replace existing piping and stabilize drainage-way. Note: Formally 01-ENV-002-23

Justification: Existing drainage-way concrete flume and piping is aged with defects.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund			\$25,000			\$25,000
Project Total						\$25,000



Stormwater: Flatwoods

Project Number: 01-SWC-003-23

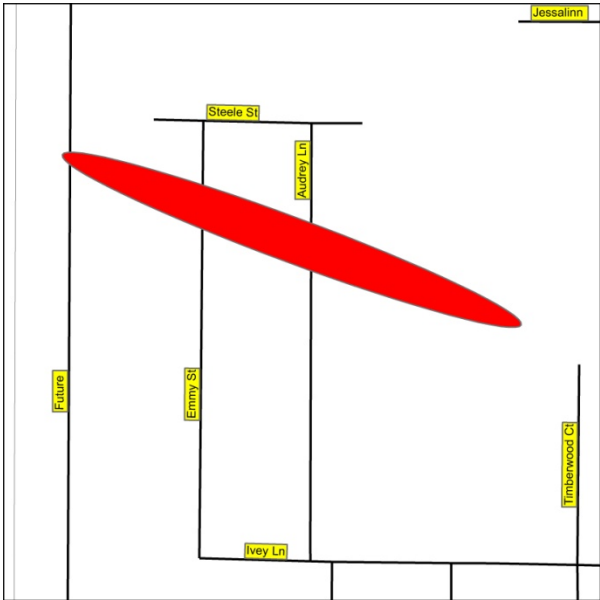
Improvement Type: Land and Land Improvements

Division: 01-Stormwater

Description: Stabilize existing drainage-way. Note: Formally 01-ENV-003-23

Justification: Existing drainage-way has no erosion control.

Funding Source	2021	2022	2023	2024	2025	Totals
General Fund			\$25,000			\$25,000
Project Total						\$25,000



Street Division

Overview

The Street Division is responsible for pedestrian, bicycle, and automotive transportation networks in the City. It provides for the maintenance and expansion of transportation needs of our citizens such as: repair and maintenance of existing public roads, sidewalk improvements, and other upgrades to local transportation system. Capital improvements associated with this division include street surface treatments, operating equipment purchases, and other maintenance needs.

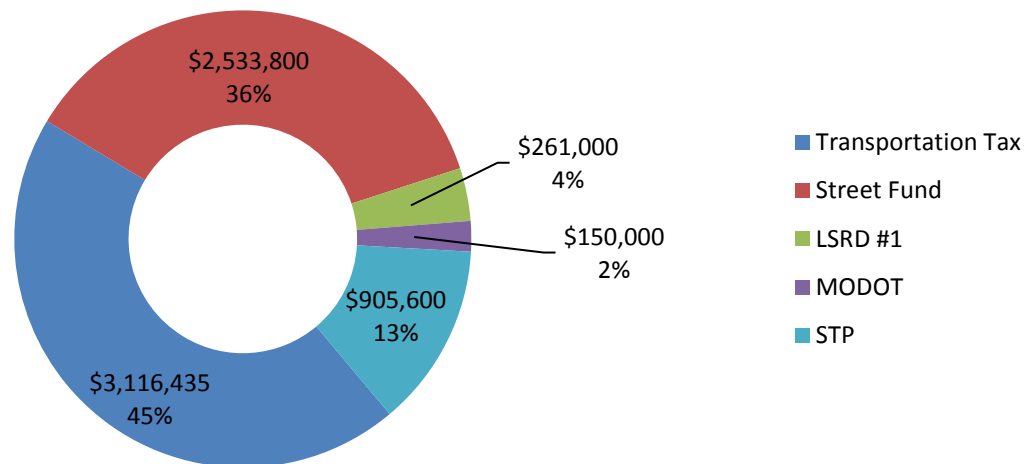
Funding

Capital improvement projects for the Street Division are funded using revenues from the transportation tax, state gas and motor vehicle tax, grants, and cooperative plans with other taxing jurisdictions such as MODOT and the Lebanon Special Road District #1. Some projects are identified as specifically using transportation tax dollars in an effort to provide further transparency with regard to how this vital tax is used in capital planning.

Projects

Capital projects for the Street Division are based on a combination of the adopted Street Master Plan, staff identified needs, ongoing maintenance requirements, citizen desires, and requests from the City Council.

Project Funding Sources



Street Division

Millcreek Road Improvements

Project Number: 08-STR-002-16

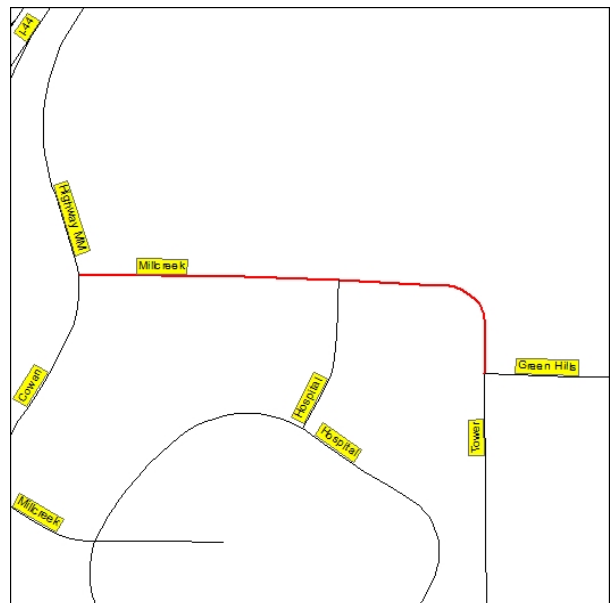
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Construct 1,400 linear feet of new 28-foot-wide street with curb and gutter and storm sewer from Green Hills Road to Hwy. MM

Justification: The current pavement inspection shows the pavement to be in poor to failing condition on the Pavement Condition Index. Reconstruction of Millcreek Road will address the street surface condition, and will also address the street width and storm water issues in the area. These improvements have been identified in the Street Master Plan.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund		\$175,000				\$175,000
Project Total						\$175,000



Street Division

Three Quarter Ton 4X4 Pickup Truck Replacements

Project Number: 08-STR-005-16

Improvement Type: Machinery and Equipment

Division: 08-Street

Description: Purchase of three new two-quarter ton 4 x 4 pickups to replace 2001 and 2002 model units.

Justification: Three quarter ton pickups are used to transport personnel, tools, and equipment to jobsites. Pickups being replaced are approaching the end of service life and in line with the City Capitalization policy.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund	\$35,000					\$35,000
Project Total						\$35,000



Street Division

Truck Mounted Striping Machine

Project Number: 08-STR-008-16

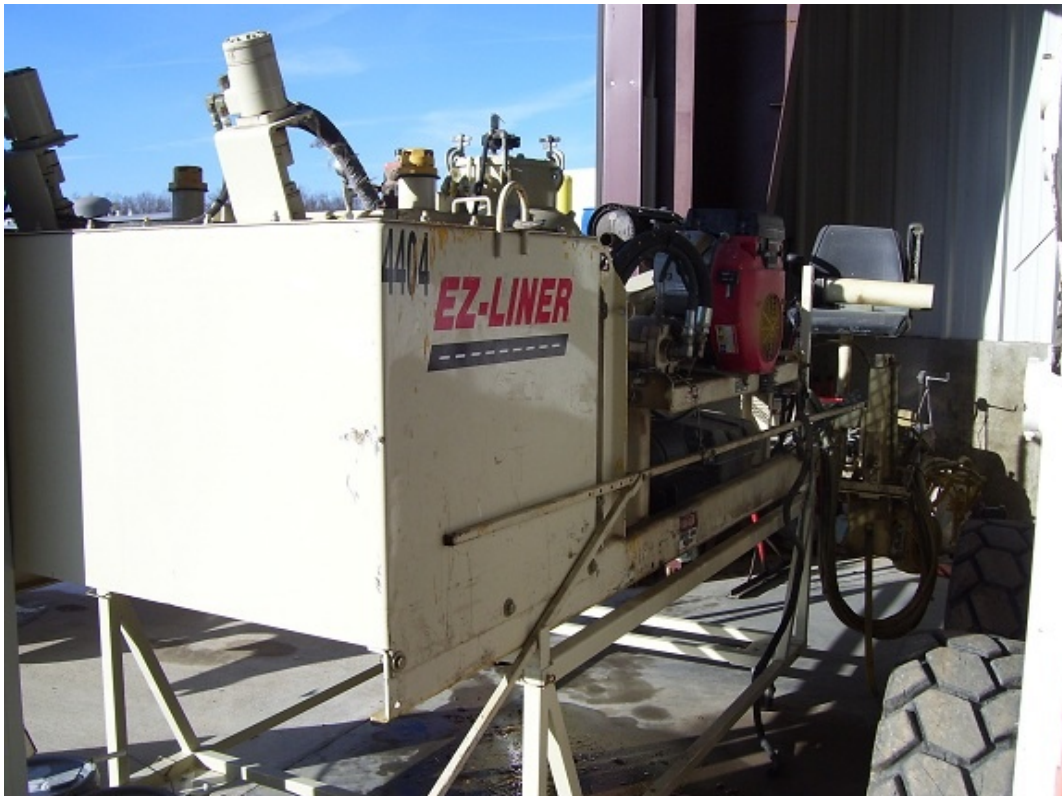
Improvement Type: Machinery and Equipment

Division: 08-Street

Description: Purchase of a new truck mounted striping machine to replace a 2006 model unit.

Justification: A truck mounted striping machine is place traffic safety paint on street surfaces. The truck mounted striping machine being replaced is approaching the end of expected life.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund			\$35,000			\$35,000
Project Total						\$35,000



Street Division

Tandem Axle Dump Truck

Project Number: 08-STR-008-17

Improvement Type: Machinery and Equipment

Division: 08-Street

Description: Purchase of new tandem axle dump truck to replace a 2006 model unit. Lease purchase tandem axle dump truck for 5 years at \$31,000 per year.

Justification: Tandem axle dump trucks are used to haul dirt, haul aggregate, plow snow, and to spread de-icing materials. Tandem axle dump trucks being replaced are approaching the end of expected life.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund			\$155,000			\$155,000
Project Total						\$155,000



Street Division

Single Axle Dump Truck

Project Number: 08-STR-017-17

Improvement Type: Machinery and Equipment

Division: 08-Street

Description: Purchase of a new single axle dump truck to replace a 1996 model unit.

Justification: A single axle dump truck is used to haul dirt, aggregate, asphalt, and plow snow. The single axle dump truck being replaced is approaching the end of expected life.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund	\$120,000					\$120,000
Project Total						\$120,000



Street Division

Mowing Tractor

Project Number: 08-STR-018-17

Improvement Type: Machinery and Equipment

Division: 08-Street

Description: Purchase of a new tractor to replace a 1995 model unit.

Justification: This tractor is used for mowing along City streets and right of way. The tractor being replaced is approaching the end of expected life.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund			\$35,000			\$35,000
Project Total						\$35,000



Street Division

Track Loader

Project Number: 08-STR-020-17

Improvement Type: Machinery and Equipment

Division: 08-Street

Description: Purchase of a new track loader to replace a 2000 model unit.

Justification: Track loaders are used for excavation, grading, and material loading on street and storm drainage projects. The track loader being replaced is approaching the end of expected life. Staff anticipates trading in the unit being replaced and a 1999 unit to help defray purchase cost of the new unit.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund				\$300,000		\$300,000
Trade-In of Existing Equipment				(\$50,000)		(\$50,000)
Project Total						\$250,000



Street Division

Crack Sealer Machine

Project Number: 08-STR-007-18

Improvement Type: Machinery and Equipment

Division: 08-Street

Description: Purchase of a new crack sealer machine to replace a 1998 model unit.

Justification: A crack seal machine is used to seal cracks in the asphalt surface of pavement. The crack sealer machine being replaced is approaching the end of expected life.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund				\$50,000		\$50,000
Project Total						\$50,000



Street Division

Hoover Avenue

Project Number: 08-STR-003-19

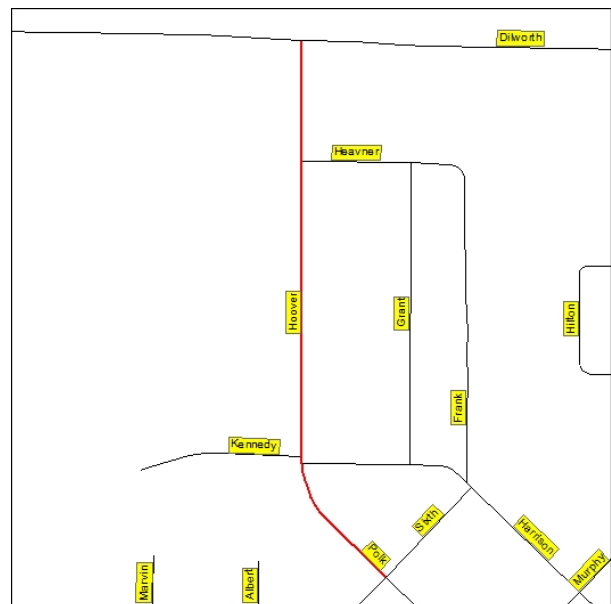
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Asphalt pavement overlay of 1283' of Hoover Avenue from Dilworth Road to Kennedy Street.

Justification: The majority of the pavement on Hoover Avenue is in very poor condition on the Pavement Condition Index. This approach to rehabilitation will improve ride quality and reduce pavement distresses, while increasing the useful life of the roadway.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax	\$32,500					\$32,500
Project Total						\$32,500



Street Division

Snow Plow Attachment

Project Number: 08-STR-007-19

Improvement Type: Machinery and Equipment

Division: 08-Street

Description: Purchase of a new snow plow attachment for skid steer loader to replace a 2009 model unit.

Justification: A snow plow attachment for a skid steer loader is for snow removal. The snow plow attachment being replaced is approaching the end of expected life.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund	\$7,500					\$7,500
Project Total						\$7,500



Street Division

Drop Hammer Attachment

Project Number: 08-STR-008-19

Improvement Type: Machinery and Equipment

Division: 08-Street

Description: Purchase of a new drop hammer attachment for skid steer loader to replace a 2009 model unit.

Justification: A drop hammer attachment for a skid steer loader is to break up concrete and rock in excavation projects. The drop hammer attachment being replaced is approaching the end of expected life.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund	\$5,500					\$5,500
Project Total						\$5,500



Street Division

Road Grader

Project Number: 08-STR-009-19

Improvement Type: Machinery and Equipment

Division: 08-Street

Description: Purchase of new road grader to replace a 1994 model unit.

Justification: A road grader is used to grade streets, ditches, and remove snow. The road grader being replaced is approaching the end of expected life. Staff anticipates trading in the unit being replaced to help defray purchase cost of the new unit.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund		\$240,000				\$240,000
Trade-In of Existing Equipment		(\$20,000)				(\$20,000)
Project Total						\$220,000



Street Division

Half Ton 4X4 Pickup Truck Replacements

Project Number: 08-STR-005-20

Improvement Type: Machinery and Equipment

Division: 08-Street

Description: Purchase of three new half-ton 4 x 4 pickups to replace 2005 model units.

Justification: Half-ton pickups are used to transport personnel, tools, and equipment to jobsites. Pickups being replaced are approaching the end of service life and in line with the City Capitalization policy.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund	\$50,000	\$25,000				\$75,000
Project Total						\$75,000



Street Division

Roller Compactor

Project Number: 08-STR-008-20

Improvement Type: Machinery and Equipment

Division: 08-Street

Description: Purchase of a new roller compactor to replace a 2000 model unit.

Justification: A roller compactor is used to roll and compact dirt and aggregate on street and storm drain projects. The roller compactor being replaced is approaching the end of expected life.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund		\$40,000				\$40,000
Project Total						\$40,000



Street Division

Semi-Tractor

Project Number: 08-STR-009-20

Improvement Type: Machinery and Equipment

Division: 08-Street

Description: Purchase of a used semi-tractor to replace a 2000 model unit.

Justification: A semi-tractor is used to transport heavy equipment to jobsites. The semi-tractor being replaced is approaching the end of expected life.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund				\$120,000		\$120,000
Project Total						\$120,000



Street Division

Excavator

Project Number: 08-STR-010-20

Improvement Type: Machinery and Equipment

Division: 08-Street

Description: Purchase of a new excavator to replace 2005 model unit.

Justification: An excavator is used to excavate materials on street and storm drainage projects. The excavator being replaced is approaching the end of expected life. Staff anticipates trading in the unit being replaced to help defray purchase cost of the new unit.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund					\$250,000	\$250,000
Trade-In of Existing Equipment					(\$25,000)	(\$25,000)
Project Total						\$225,000



Street Division

Skid Steer Loader

Project Number: 08-STR-011-20

Improvement Type: Machinery and Equipment

Division: 08-Street

Description: Purchase of a new skid steer loader to replace a 2010 model unit.

Justification: A skid steer loader is used to excavate, grade, remove snow, and do dirt work on projects. The skid steer loader being replaced is approaching the end of expected life. Staff anticipates trading in the unit being replaced to help defray purchase cost of the new unit.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund	\$65,000					\$65,000
Trade-In of Existing Equipment	(\$10,000)					(\$10,000)
Project Total						\$55,000



Street Division

Mountrose Street Improvements

Project Number: 08-STR-001-21

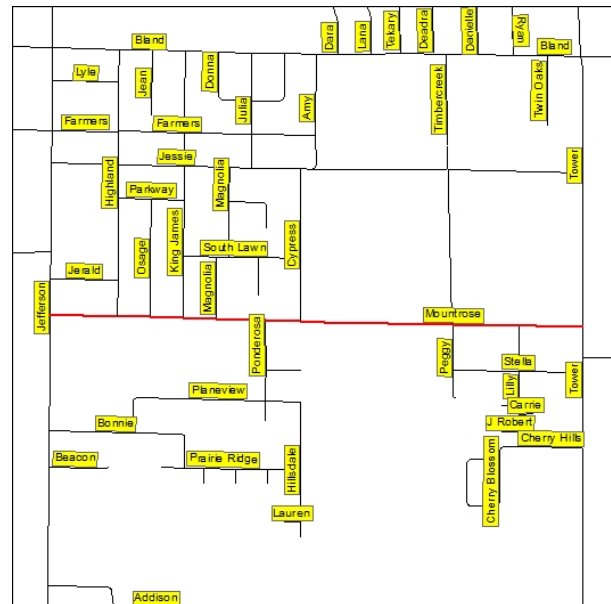
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Widening to 22 linear feet and asphalt overlay of 5,280ft of Mountrose Street from MO Hwy. 5 to Tower Road with shoulders and storm sewer.

Justification: Mountrose Street improvements are needed to address street surface, storm drainage system, and street width.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax	\$210,500					\$210,500
Project Total						\$210,500



Harwood Avenue Surface Treatment

Project Number: 08-STR-002-21

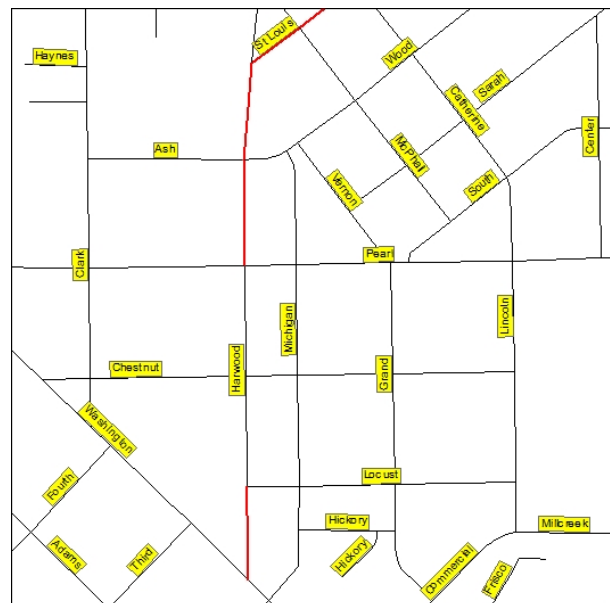
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Chip and Seal surface treatment of 852 linear feet of Harwood Avenue from Pearl Street to St. Louis Street and 388 linear feet from Washington Avenue to Locust Street.

Justification: This section of the pavement on Harwood Avenue is in fair to good condition on the Pavement Condition Index. Chip and Seal surface treatment is needed to protect the paved surface of Harwood Avenue.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax		\$10,400				\$10,400
Project Total						\$10,400



Tower Road Surface Treatment

Project Number: 08-STR-003-21

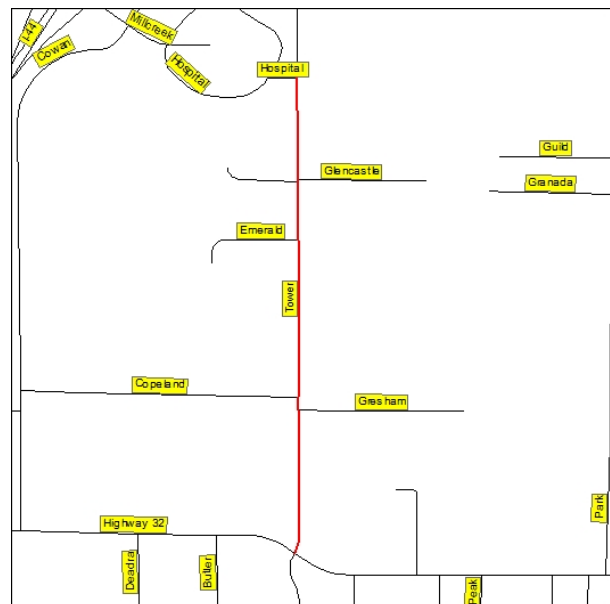
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Chip and Seal surface treatment of 2,820 linear feet of Tower Road from Copeland Drive to Hospital Drive.

Justification: This section of the pavement on Tower Road is in fair to poor condition on the Pavement Condition Index. Chip and Seal surface treatment is needed to protect the paved surface of Tower Road.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax	\$17,000					\$17,000
Project Total						\$17,000



Street Division

Raef Road Surface Treatment

Project Number: 08-STR-004-21

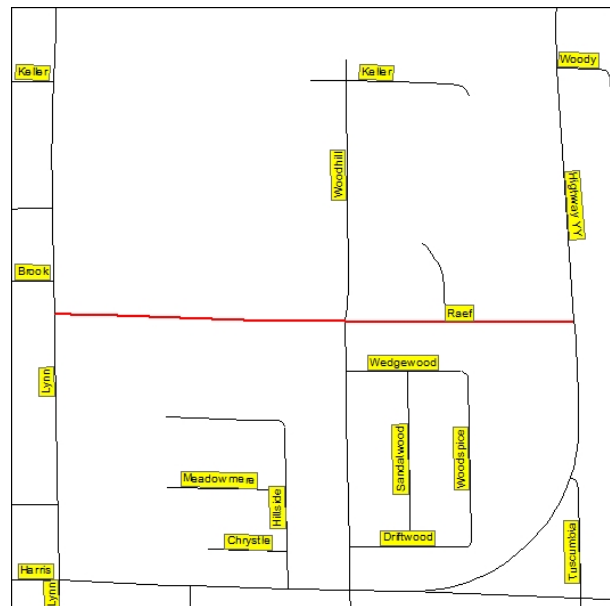
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Chip and Seal surface treatment of 2,580 linear feet of Raef Road from Highway YY to Lynn Street.

Justification: The majority of the pavement on Raef Road is in fair condition on the Pavement Condition Index. Chip and Seal surface treatment is needed to protect the paved surface of Raef Road.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax	\$12,250					\$12,250
Project Total						\$12,250



East Fremont Road Improvements

Project Number: 08-STR-005-21

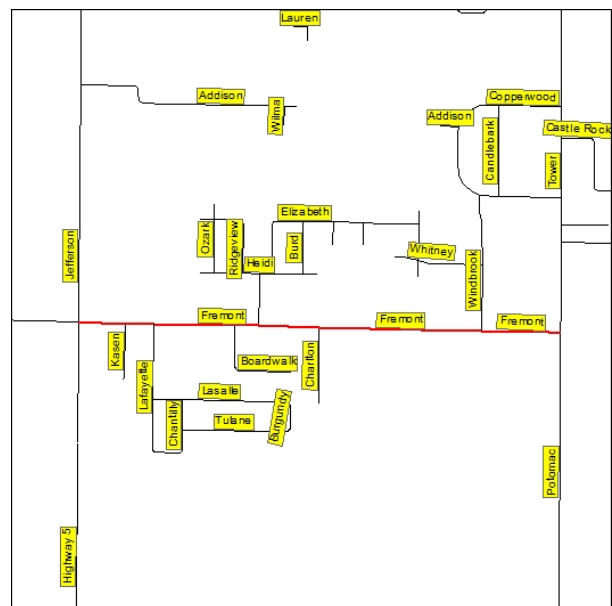
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Reconstruction of 5253 linear feet of Fremont Road from Tower Road to Jefferson Avenue with curb and gutter and storm drain.

Justification: Fremont Road reconstruction is due to needed improvements to street surface, street width, and storm sewer. Funding is via a Street Fund and Lebanon Special Road District Number 1 partnership.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax		\$165,000				\$165,000
LSRD #1		\$261,000				\$261,000
Project Total						\$426,000



Street Division

Adams Avenue Improvements

Project Number: 08-STR-006-21

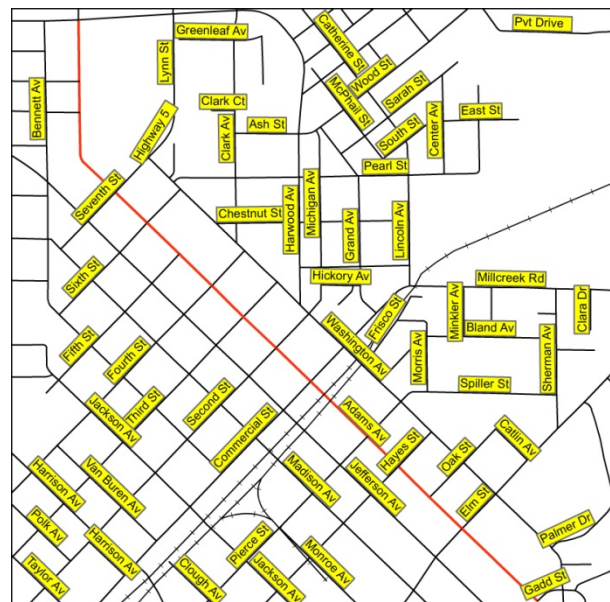
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Surface Treatment on 5,221 linear feet of existing asphalt pavement from Brice Street to Fourth Street and the Railroad Tracks to Elm Street. This project includes reconstruction of sidewalk curb ramps at street intersections from Seventh Street to Fifth Street and from Pierce Street to Elm Street.

Justification: The pavement on Adams Avenue ranges from very poor to very good condition on the Pavement Condition Index. This approach to rehabilitation of Adams Avenue will improve ride quality and reduce pavement distresses. Sidewalk curb ramp reconstruction is due to ADA compliance issues.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax	\$35,800					\$35,800
Project Total						\$35,800



Street Division

Harris Lane Surface Treatment

Project Number: 08-STR-008-21

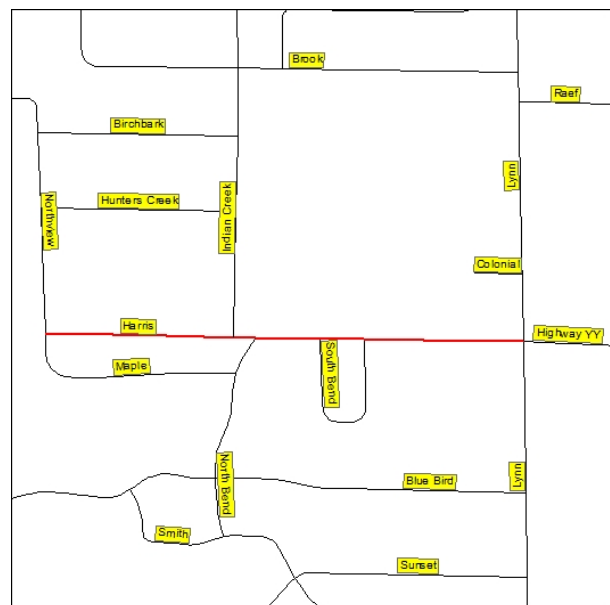
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Chip and Seal surface treatment of 2,520 linear feet of Harris Lane from Northview Street to Lynn Street.

Justification: The majority of the pavement on Harris Lane is in good condition on the Pavement Condition Index. Chip and Seal surface treatment is needed to protect the paved surface of Harris Lane.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax		\$17,000				\$17,000
Project Total						\$17,000



Rolling Hills Road Surface Treatment

Project Number: 08-STR-009-21

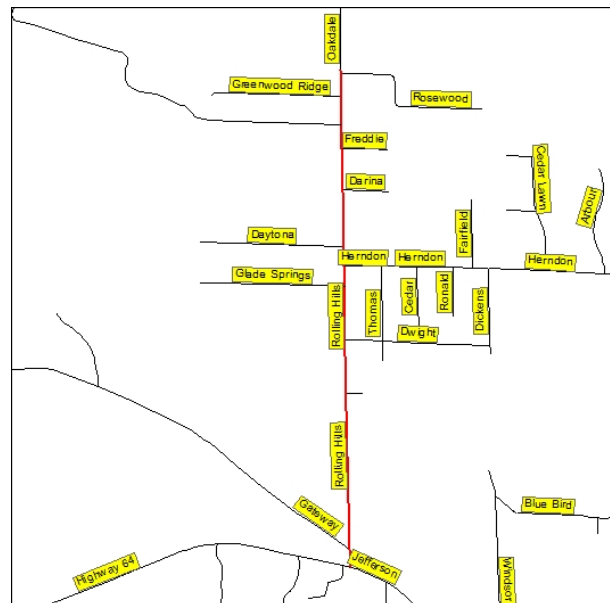
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Chip and Seal surface treatment of 4,630 linear feet of Rolling Hills Road from Jefferson Avenue to Rosewood Drive.

Justification: The majority of the pavement on Rolling Hills Road ranges from fair to good condition on the Pavement Condition Index. Chip and Seal surface treatment is needed to protect the paved surface of Rolling Hills Road.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax		\$27,700				\$27,700
Project Total						\$27,700



Street Division

Herndon Road Surface Treatment

Project Number: 08-STR-010-21

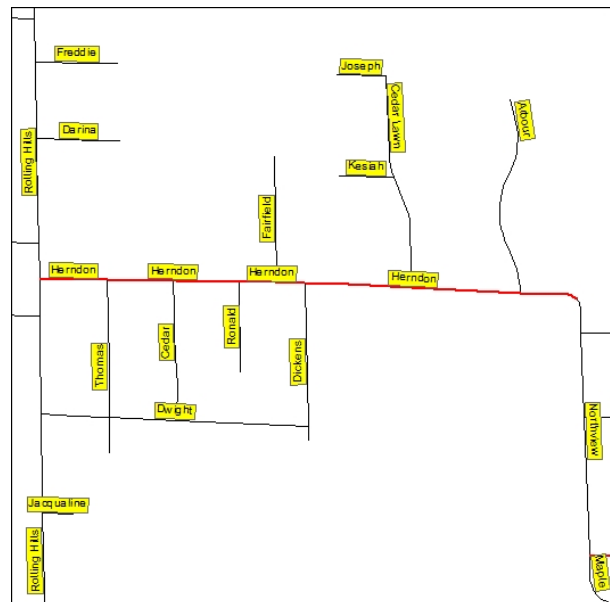
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Chip and Seal surface treatment of 2670 linear feet of Herndon Road from Rolling Hills Road to Northview Street.

Justification: The majority of the pavement on Herndon Road is in fair condition on the Pavement Condition Index. Chip and Seal surface treatment is needed to protect the paved surface of Herndon Road.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax	\$13,200					\$13,200
Project Total						\$13,200



Street Division

Jackson Avenue Surface Treatment

Project Number: 08-STR-011-21

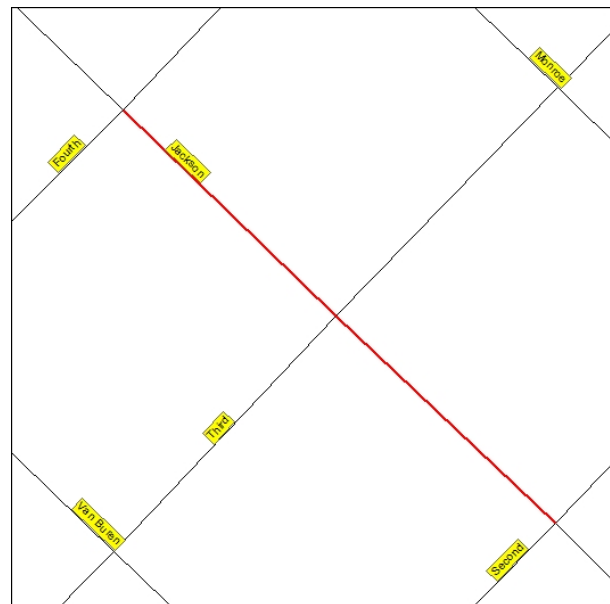
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Chip and Seal surface treatment of 1416 linear feet of Jackson Avenue from Commercial Street to Fourth Street.

Justification: The pavement on Jackson Avenue is in poor condition on the Pavement Condition Index. Chip and Seal surface treatment is needed to protect the paved surface of Jackson Avenue.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax	\$10,500					\$10,500
Project Total						\$10,500



Bethel Road Asphalt Overlay

Project Number: 08-STR-013-21

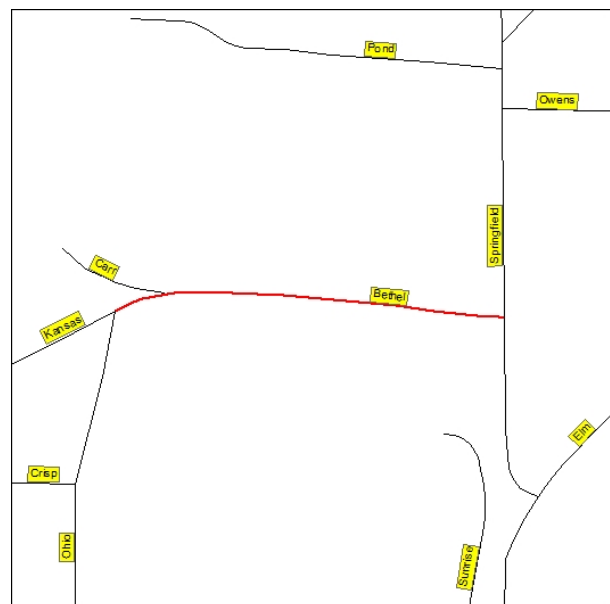
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Asphalt pavement overlay of 1200' of Bethel Road from Springfield Road to Ohio Street.

Justification: The majority of the pavement on Bethel Road is in very poor condition on the Pavement Condition Index. This approach to rehabilitation will improve ride quality and reduce pavement distresses, while increasing the useful life of the roadway.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax		\$43,500				\$43,500
Project Total						\$43,500



Street Division

Howard Drive Surface Treatment

Project Number: 08-STR-014-21

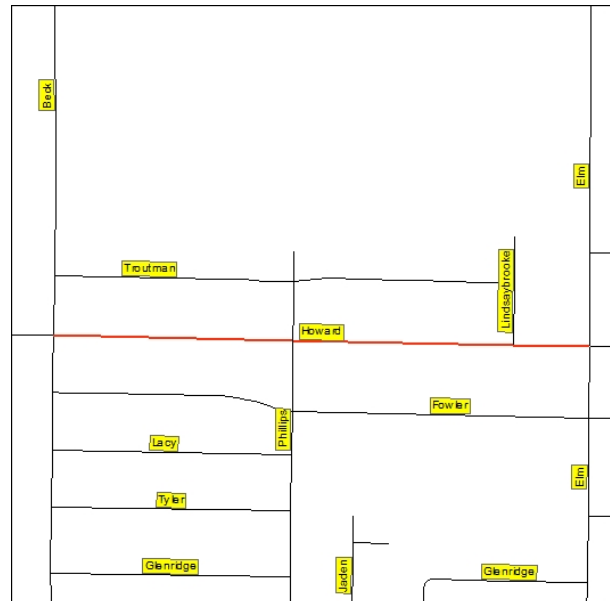
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Chip and Seal surface treatment of 2,666 linear feet of Howard Drive from Elm Street to Beck Lane.

Justification: The pavement on Howard Drive ranges from fair to failing condition on the Pavement Condition Index. Chip and Seal surface treatment is needed to protect the paved surface of Howard Drive.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax		\$13,500				\$13,500
Project Total						\$13,500



Street Division

Traffic Signal Installation at the Intersection of Tower Road and Hwy. 32

Project Number: 08-STR-015-21

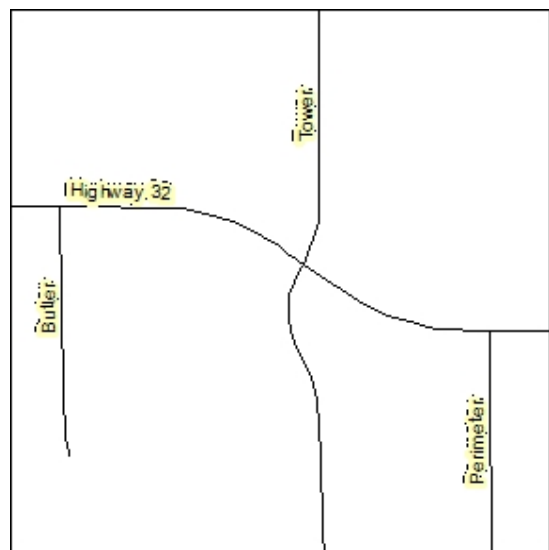
Improvement Type: Machinery and Equipment

Division: 08-Street

Description: Traffic signal installation at this intersection.

Justification: Traffic signal installation has been previously identified by the Missouri Dept. of Transportation as needed at this intersection due to traffic volume and roadway configuration. Funding is through a partnership with Missouri Department of Transportation.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax				\$75,000		\$75,000
MODOT				\$75,000		\$75,000
Project Total						\$150,000



Street Division

Traffic Control Improvements at the Intersection of Hwy MM, Cowan Drive, and Millcreek

Project Number: 08-STR-016-21

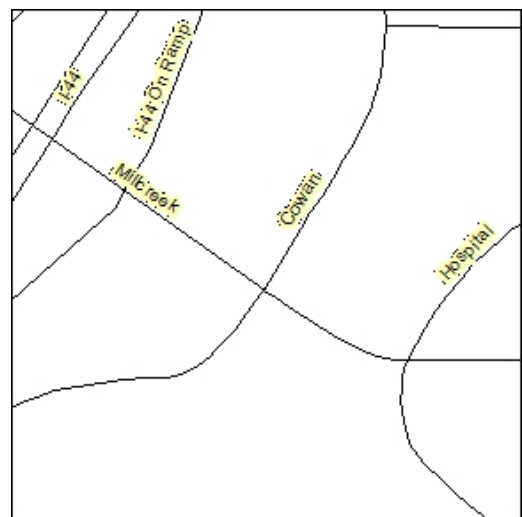
Improvement Type: Machinery and Equipment

Division: 08-Street

Description: Make needed improvements for traffic control at this intersection. Study to determine best approach for improvements for traffic control at this location.

Justification: Traffic control improvements are needed due to times of peak traffic causing congestion at this intersection. Funding is through a partnership with Missouri Department of Transportation.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax			\$75,000			\$75,000
MODOT			\$75,000			\$75,000
Project Total						\$150,000



East Bland Road Surface Treatment

Project Number: 08-STR-017-21

Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Chip and Seal surface treatment of 2,930 linear feet of East Bland Road from Amy Drive to Tower Road

Justification: The majority of the pavement on East Bland Road is in good condition on the Pavement Condition Index. Chip and Seal surface treatment is needed to protect the paved surface of East Bland Road.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax		\$21,000				\$21,000
Project Total						\$21,000



Street Division

Fowler Drive

Project Number: 08-STR-020-21

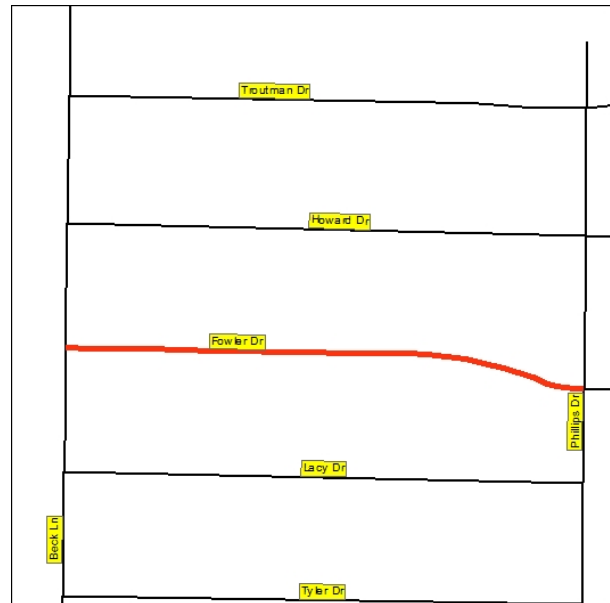
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Asphalt pavement overlay of 1195' of Fowler Drive from Phillips Drive to Beck Lane.

Justification: The majority of the pavement on Fowler Drive is in failing condition on the Pavement Condition Index. This approach to rehabilitation will improve ride quality and reduce pavement distresses, while increasing the useful life of the roadway.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax	\$48,960					\$48,960
Project Total						\$48,960



TRACTOR AND BOOM MOWER ATTACHMENT

Project Number: 08-STR-021-21

Improvement Type: Machinery and Equipment

Division: 08-Street

Description: Purchase of new tractor and boom mower attachment for right of way and easement maintenance.

Justification: A tractor with a boom mower is used to cut grass and brush. A tractor with boom mower attachment would be used for maintaining street rights of way and easements.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund	\$150,000					\$150,000
Project Total						\$150,000



Street Division

Elm Street Surface Treatment

Project Number: 08-STR-001-22

Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Slurry seal surface treatment of 10,050 linear feet of Elm Street from Ivey Lane to Jefferson Avenue

Justification: The majority of the pavement on Elm Street is in very good condition on the Pavement Condition Index. Slurry seal surface treatment will be needed to protect the paved surface on Elm Street.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax		\$220,000				\$220,000
Project Total						\$220,000



Street Division

Roller Compactor

Project Number: 08-STR-002-22

Improvement Type: Machinery and Equipment

Division: 08-Street

Description: Purchase of a new roller compactor to replace a 2004 model unit.

Justification: A roller compactor is used to roll and compact dirt and aggregate on street and storm drain projects. The roller compactor being replaced is approaching the end of expected life.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund				\$85,000		\$85,000
Project Total						\$85,000



Street Division

Hydro-Seeder

Project Number: 08-STR-004-22

Improvement Type: Machinery and Equipment

Division: 08-Street

Description: Purchase of a new hydro-seeder and mulching machine to replace an existing unit.

Justification: A hydro-seeder and mulching machine is used to apply grass seed and mulch to dirt surfaces on dirt work and landscaping projects. The hydro-seeder and mulching machine being replaced is approaching the end of expected life.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund			\$10,000			\$10,000
Project Total						\$10,000



Street Division

North Park Manor Boulevard

Project Number: 08-STR-011-22

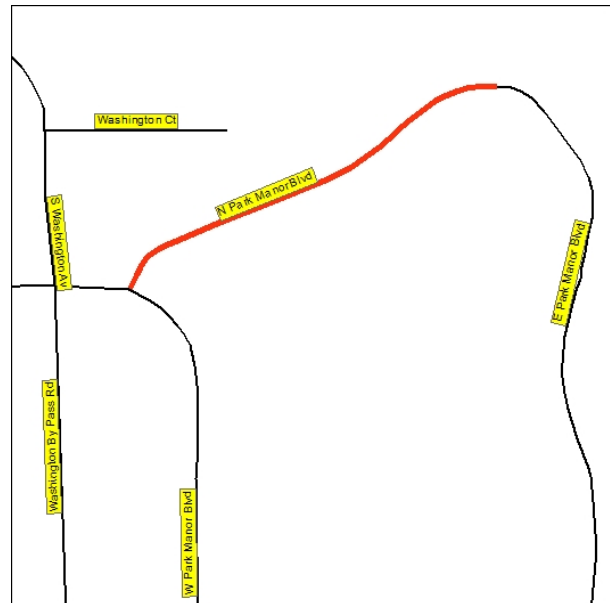
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Asphalt pavement overlay of 721' of North Park Manor Boulevard from East Park Manor Boulevard to West Park Manor Boulevard.

Justification: The majority of the pavement on North Park Manor Boulevard is in poor condition on the Pavement Condition Index. This approach to rehabilitation will improve ride quality and reduce pavement distresses, while increasing the useful life of the roadway.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax		\$24,985				\$24,985
Project Total						\$24,985



Street Division

East Park Manor Boulevard

Project Number: 08-STR-012-22

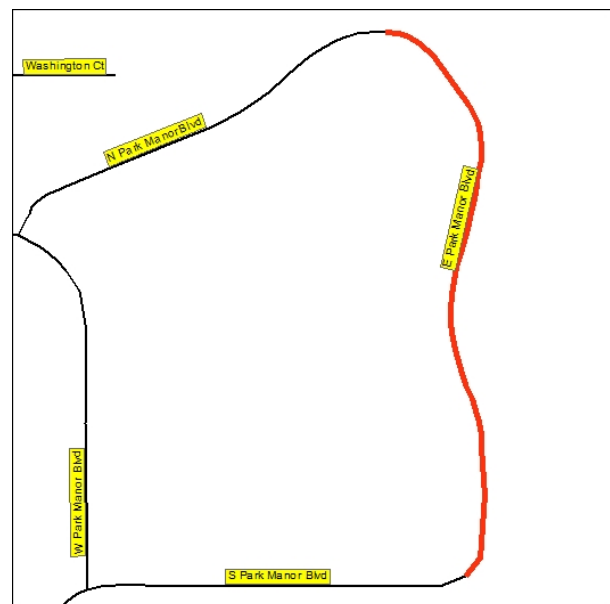
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Asphalt pavement overlay of 1000' of East Park Manor Boulevard from South Park Manor Boulevard to North Park Manor Boulevard.

Justification: The majority of the pavement on East Park Manor Boulevard is in failing condition on the Pavement Condition Index. This approach to rehabilitation will improve ride quality and reduce pavement distresses, while increasing the useful life of the roadway.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax		\$28,875				\$28,875
Project Total						\$28,875



Street Division

South Park Manor Boulevard

Project Number: 08-STR-013-22

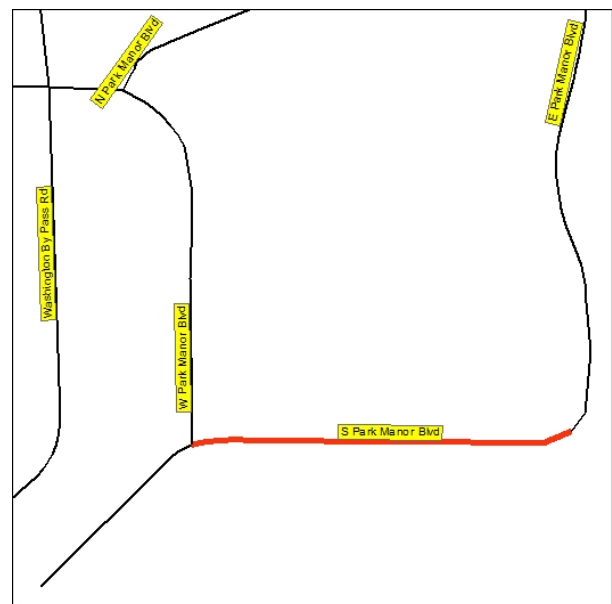
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Asphalt pavement overlay of 642' of South Park Manor Boulevard from East Park Manor Boulevard to West Park Manor Boulevard.

Justification: The majority of the pavement on South Park Manor Boulevard is in failing condition on the Pavement Condition Index. This approach to rehabilitation will improve ride quality and reduce pavement distresses, while increasing the useful life of the roadway.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax		\$18,540				\$18,540
Project Total						\$18,540



Street Division

West Park Manor Boulevard

Project Number: 08-STR-014-22

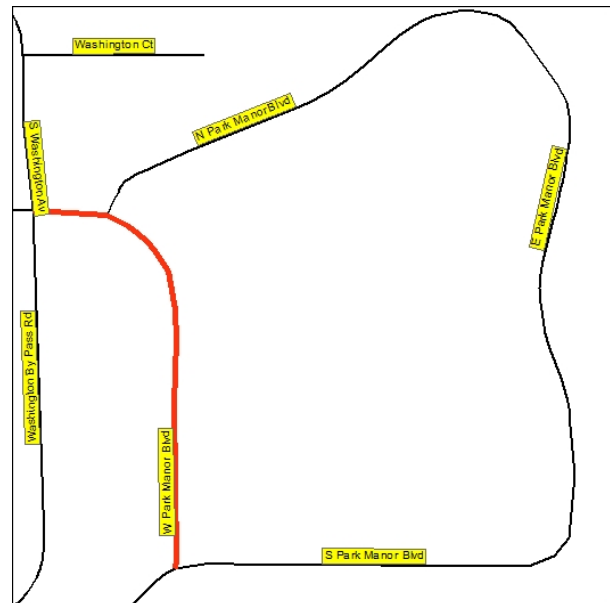
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Asphalt pavement overlay of 641' of West Park Manor Boulevard from South Park Manor Boulevard to North Park Manor Boulevard.

Justification: The majority of the pavement on West Park Manor Boulevard is in very poor condition on the Pavement Condition Index. This approach to rehabilitation will improve ride quality and reduce pavement distresses, while increasing the useful life of the roadway.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax		\$18,540				\$18,540
Project Total						\$18,540



Street Division

Monroe Avenue

Project Number: 08-STR-015-22

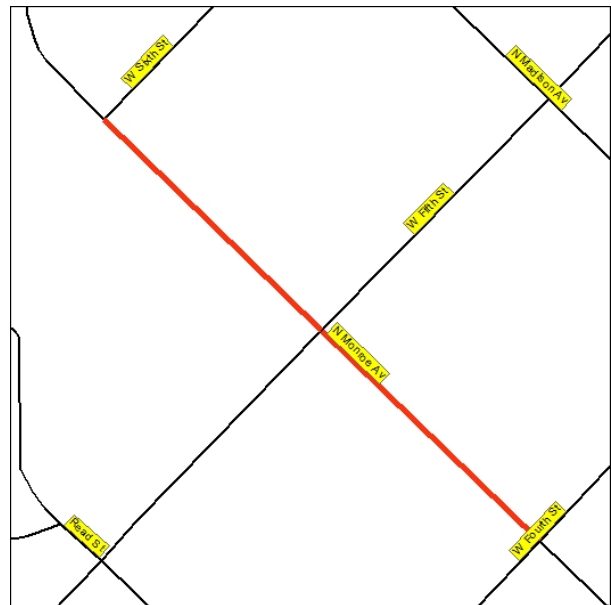
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Asphalt pavement overlay of 925' of Monroe Avenue from Fourth Street to Sixth Street.

Justification: The pavement on Monroe Avenue ranges from fair to failing condition on the Pavement Condition Index. This approach to rehabilitation will improve ride quality and reduce pavement distresses, while increasing the useful life of the roadway.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax		\$50,600				\$50,600
Project Total						\$50,600



Jefferson Avenue Sidewalk Improvements

Project Number: 08-STR-016-22

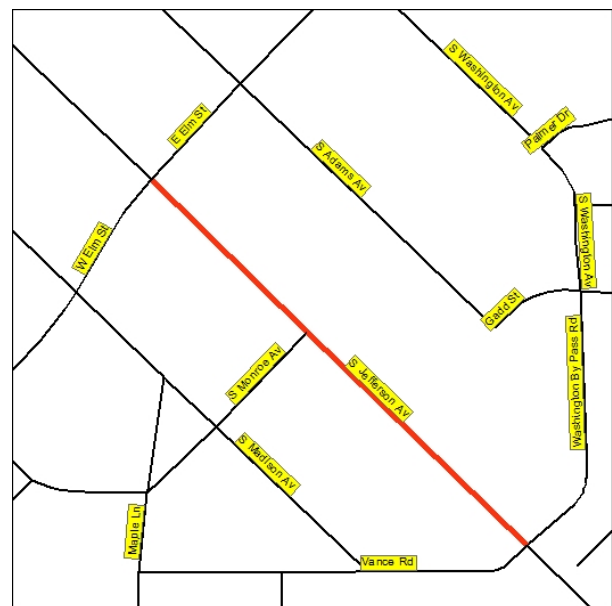
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Construction of sidewalk along both sides of 1,550 linear feet of Jefferson Avenue from Elm Street to Vance Road.

Justification: ADA compliant sidewalks along Jefferson Avenue are needed to meet pedestrian traffic and safety issues. Funding is via Street Funds and MODOT Surface Transportation Funds Grant.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax		\$62,000				\$62,000
STP Funds		\$248,000				\$248,000
Project Total						\$310,000



Street Division

Elm Street Surface Treatment

Project Number: 08-STR-001-23

Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Slurry seal surface treatment of 6,260 linear feet of Elm Street from Historic Route 66 (Seminole) to Jefferson Avenue

Justification: The majority of the pavement on Elm Street is in very good condition on the Pavement Condition Index. Slurry seal surface treatment will be needed to protect the paved surface on Elm Street.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax			\$136,350			\$136,350
Project Total						\$136,350



West Bland Road Asphalt Overlay

Project Number: 08-STR-005-23

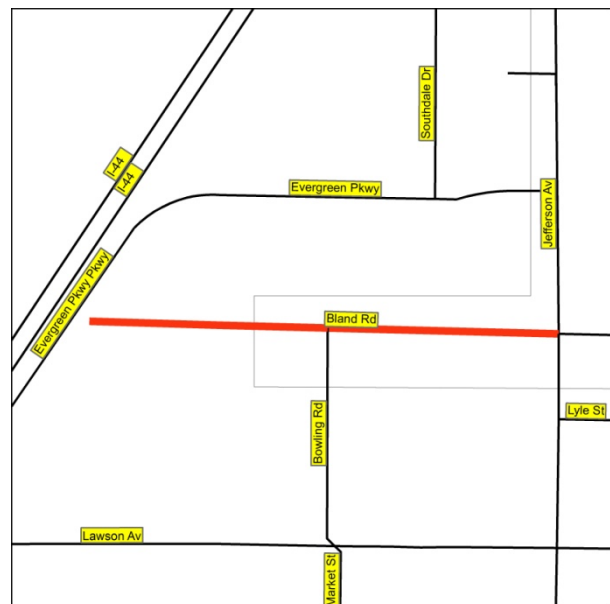
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Asphalt pavement overlay of 1,660 linear feet of West Bland Road from Jefferson Avenue to Evergreen Parkway.

Justification: The pavement surface on West Bland Road is in failing condition on the Pavement Condition Index. This approach to rehabilitation will improve ride quality and reduce pavement distresses, while increasing the useful life of the roadway.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax			\$71,950			\$71,950
Project Total						\$71,950



Hospital Drive Asphalt Overlay

Project Number: 08-STR-006-23

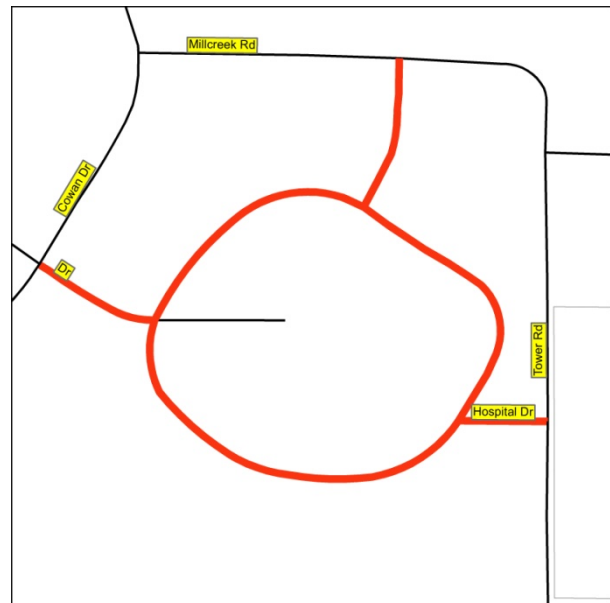
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Asphalt pavement overlay of 4,100 linear feet of Hospital Drive.

Justification: The pavement surface on Hospital Drive is in fair to very poor condition on the Pavement Condition Index. This approach to rehabilitation will improve ride quality and reduce pavement distresses, while increasing the useful life of the roadway.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax			\$118,400			\$118,400
Project Total						\$118,400



Street Division

Albert Street Improvements

Project Number: 08-STR-007-23

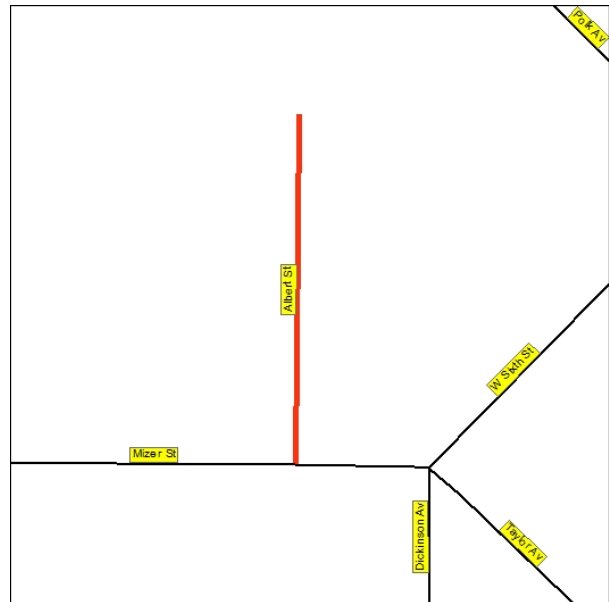
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Construct 320 linear feet of new 28-foot-wide street with curb and gutter and storm sewer from Mizer Street to the end of Albert Street.

Justification: The current pavement inspection shows the pavement to be in failing condition on the Pavement Condition Index. Reconstruction of Albert Street will address the street surface condition, and will also address the street width and storm water issues in the area.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund			\$22,500			\$22,500
Project Total						\$22,500



Street Division

Marvin Avenue Improvements

Project Number: 08-STR-008-23

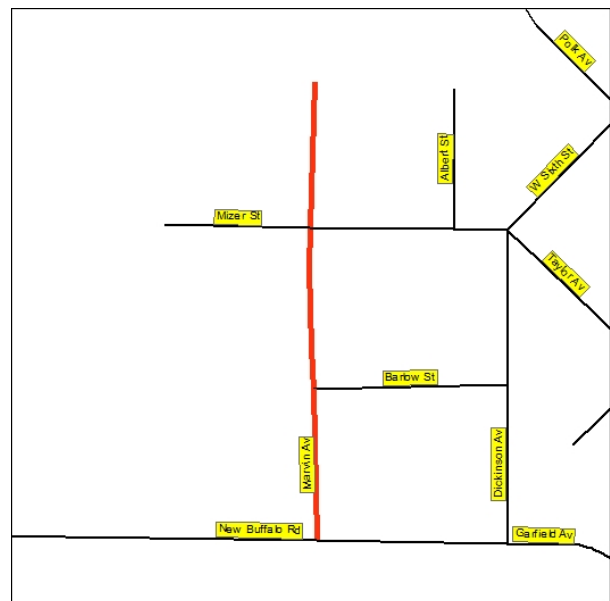
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Construct 680 linear feet of new 28-foot-wide street with curb and gutter and storm sewer from New Buffalo Road to the end of Marvin Avenue.

Justification: The current pavement inspection shows the pavement to be in very poor to failing condition on the Pavement Condition Index. Reconstruction of Marvin Avenue will address the street surface condition, and will also address the street width and storm water issues in the area.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund			\$47,900			\$47,900
Project Total						\$47,900



Street Division

Mizer Street Improvements

Project Number: 08-STR-009-23

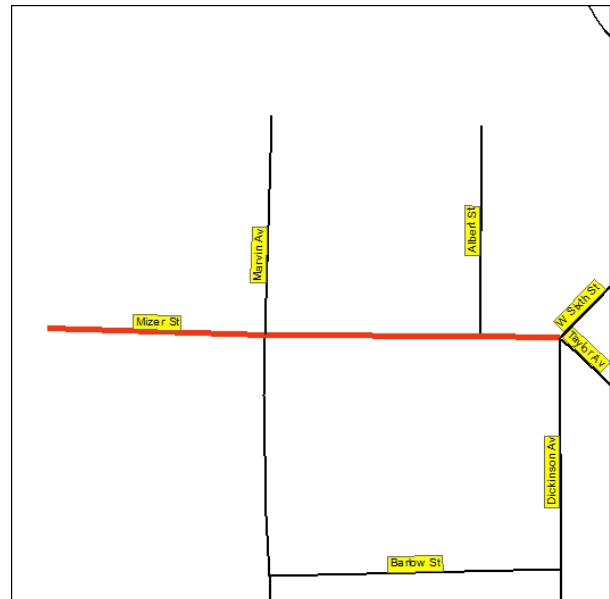
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Construct 450 linear feet of new 28-foot-wide street with curb and gutter and storm sewer from Sixth Street to Marvin Avenue.

Justification: The current pavement inspection shows the pavement to be in failing condition on the Pavement Condition Index. Reconstruction of Mizer Street will address the street surface condition, and will also address the street width and storm water issues in the area.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund			\$31,600			\$31,600
Project Total						\$31,600



Street Division

Barlow Street Improvements

Project Number: 08-STR-010-23

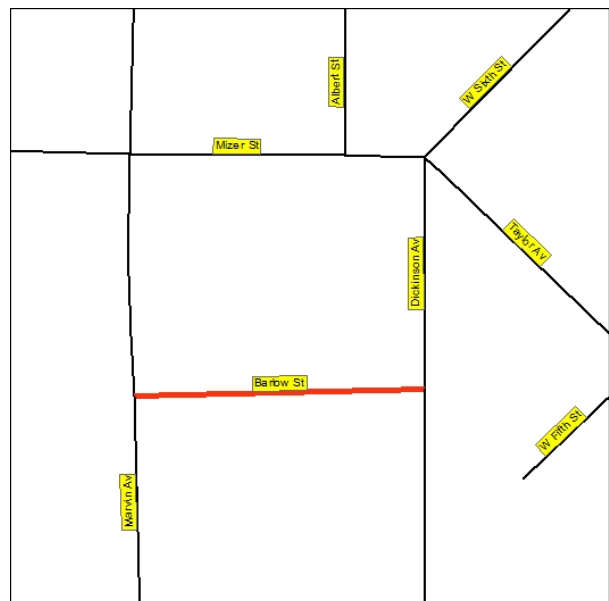
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Construct 450 linear feet of new 28-foot-wide street with curb and gutter and storm sewer from Dickinson Avenue to Marvin Avenue.

Justification: The current pavement inspection shows the pavement to be in very poor condition on the Pavement Condition Index. Reconstruction of Barlow Street will address the street surface condition, and will also address the street width and storm water issues in the area.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund			\$31,600			\$31,600
Project Total						\$31,600



Street Division

Dickinson Avenue Improvements

Project Number: 08-STR-011-23

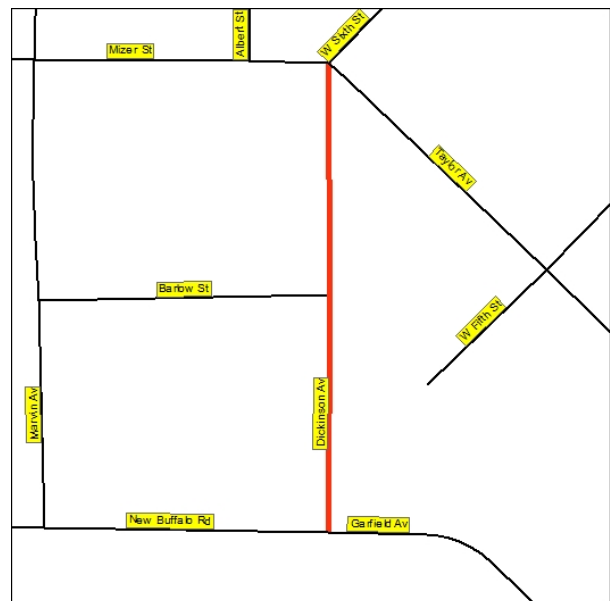
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Construct 450 linear feet of new 28-foot-wide street with curb and gutter and storm sewer from New Buffalo Road to Mizer Street.

Justification: The current pavement inspection shows the pavement to be in poor to very poor condition on the Pavement Condition Index. Reconstruction of Dickinson Avenue will address the street surface condition, and will also address the street width and storm water issues in the area.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund			\$52,200			\$52,200
Project Total						\$52,200



Street Division

Beck Lane

Project Number: 08-STR-001-24

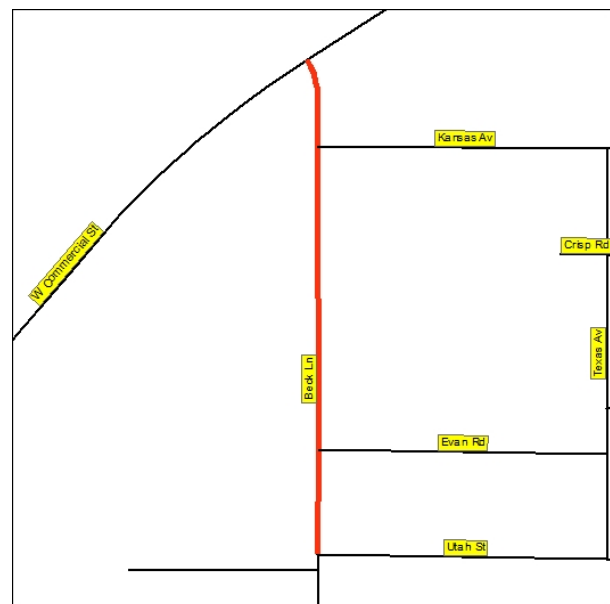
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Asphalt pavement overlay of 1513' of Beck Lane from Utah Street to Commercial Street.

Justification: The pavement on Monroe Avenue is in fair condition on the Pavement Condition Index. This approach to rehabilitation will improve ride quality and reduce pavement distresses, while increasing the useful life of the roadway.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax				\$68,200		\$68,200
Project Total						\$68,200



Street Division

Lake Drive

Project Number: 08-STR-002-24

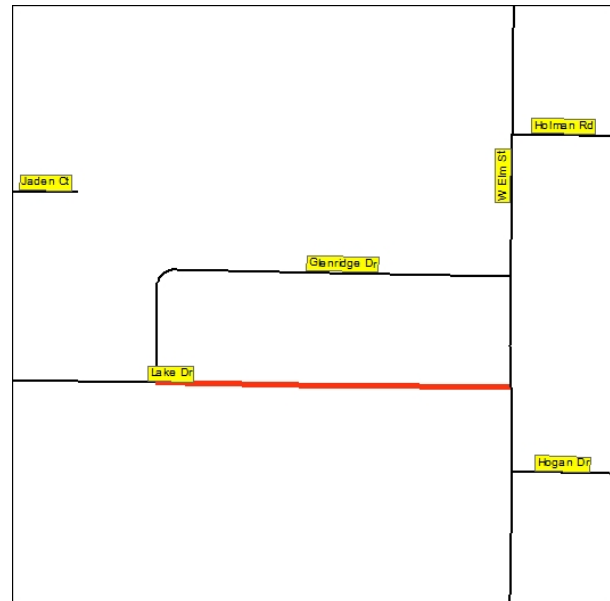
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Asphalt pavement overlay of 810' of Lake Drive from Elm Street to Glenridge Drive.

Justification: The pavement on Lake Drive is in need of an asphalt overlay to address ride quality and reduce pavement distresses, while increasing the useful life of the roadway.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax				\$42,650		\$42,650
Project Total						\$42,650



Street Division

Sherman Avenue

Project Number: 08-STR-003-24

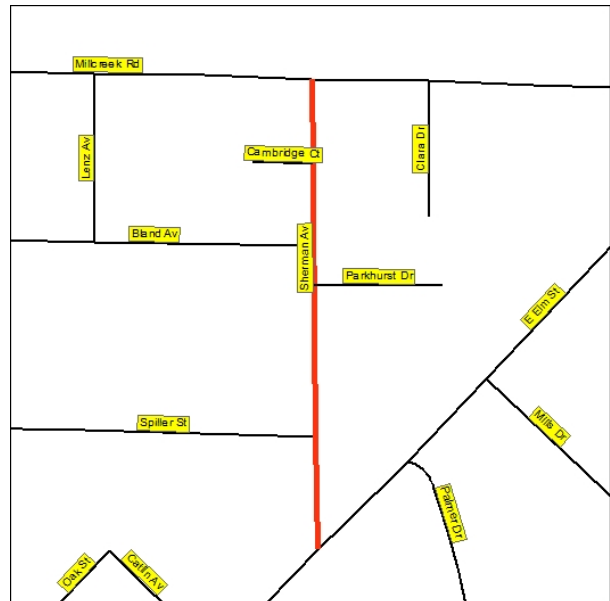
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Asphalt pavement overlay of 1410' of Sherman Avenue from Elm Street to Millcreek Road.

Justification: The pavement on Sherman Avenue is in need of an asphalt overlay to address ride quality and reduce pavement distresses, while increasing the useful life of the roadway.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax				\$74,175		\$74,175
Project Total						\$74,175



Jefferson Avenue Sidewalk Improvements

Project Number: 08-STR-004-24

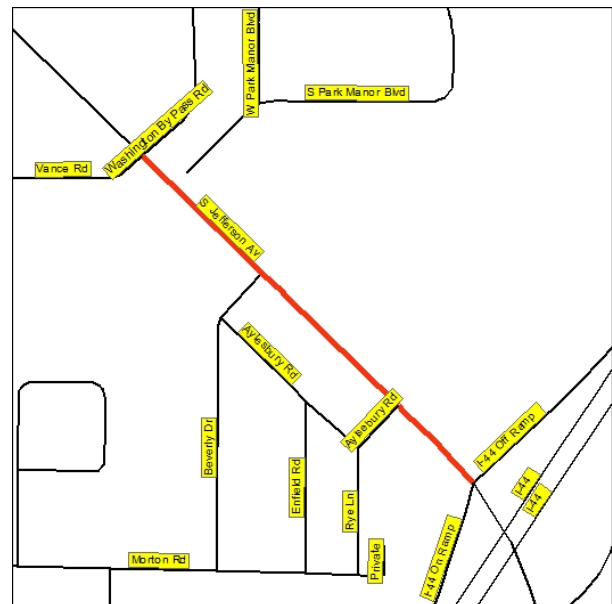
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Construction of sidewalk along both sides of 1,650 linear feet of Jefferson Avenue from Interstate 44 to Vance Road.

Justification: ADA compliant sidewalks along Jefferson Avenue are needed to meet pedestrian traffic and safety issues. Funding is via Street Funds and MODOT Surface Transportation Funds Grant.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax				\$66,000		\$66,000
STP Funds				\$264,000		\$264,000
Project Total						\$330,000



Street Division

Green Street

Project Number: 08-STR-005-24

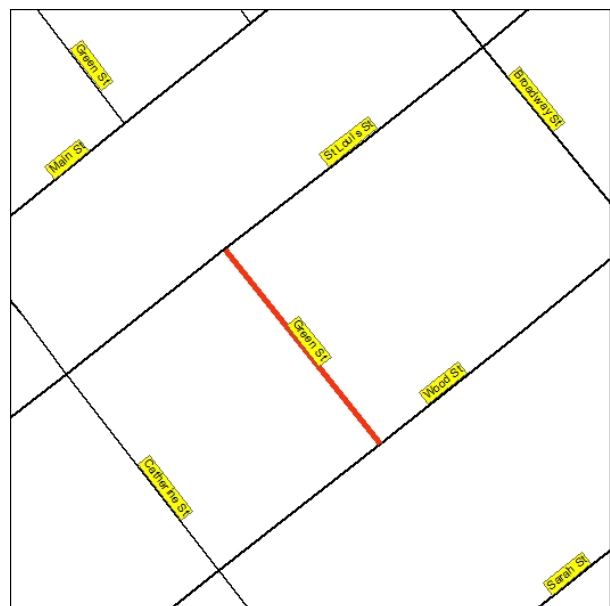
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Asphalt pavement overlay of 375' of Green Street from St. Louis Street to Wood Street.

Justification: The pavement on Green Street is in failing condition on the Pavement Condition Index. This approach to rehabilitation will improve ride quality and reduce pavement distresses, while increasing the useful life of the roadway.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax				\$17,950		\$17,950
Project Total						\$17,950



Street Division

Lincoln Avenue

Project Number: 08-STR-006-24

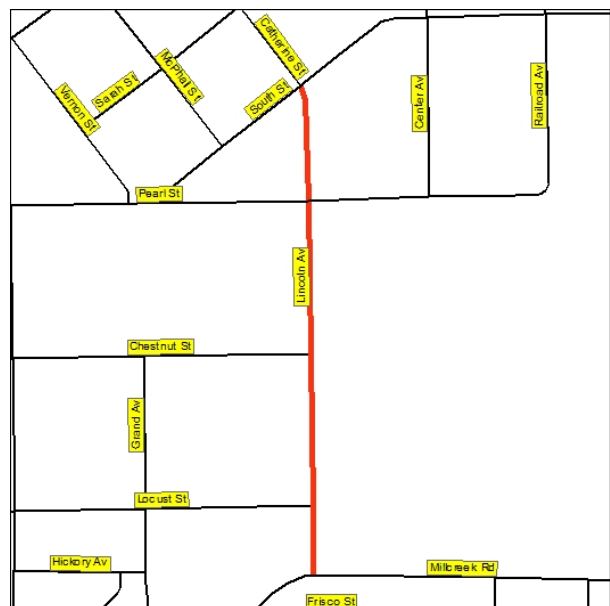
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Asphalt pavement overlay of 1500' of Lincoln Avenue from Millcreek Road to South Street.

Justification: The pavement on Lincoln Avenue is in poor to failing condition on the Pavement Condition Index. This approach to rehabilitation will improve ride quality and reduce pavement distresses, while increasing the useful life of the roadway.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax				\$91,900		\$91,900
Project Total						\$91,900



Street Division

Bland Avenue

Project Number: 08-STR-007-24

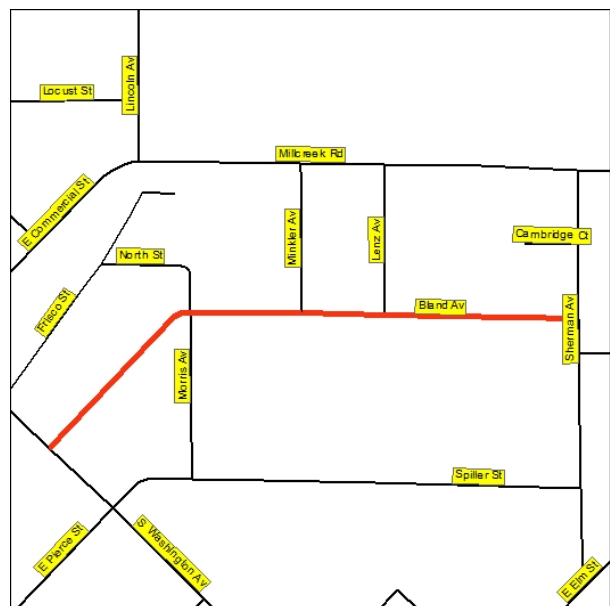
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Asphalt pavement overlay of 2020' of Bland Avenue from Washington Avenue to Sherman Avenue.

Justification: The pavement on Bland Avenue is in good to very poor condition on the Pavement Condition Index. This approach to rehabilitation will improve ride quality and reduce pavement distresses, while increasing the useful life of the roadway.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax				\$110,110		\$110,110
Project Total						\$110,110



Street Division

Lawson Road

Project Number: 08-STR-001-25

Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Asphalt pavement overlay of 2400' of Lawson Road from Jefferson Avenue to Evergreen Parkway.

Justification: The pavement on Lawson Road is in very poor to failing condition on the Pavement Condition Index. This approach to rehabilitation will improve ride quality and reduce pavement distresses, while increasing the useful life of the roadway.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax					\$121,000	\$121,000
Project Total						\$121,000



Street Division

Tower Road

Project Number: 08-STR-002-25

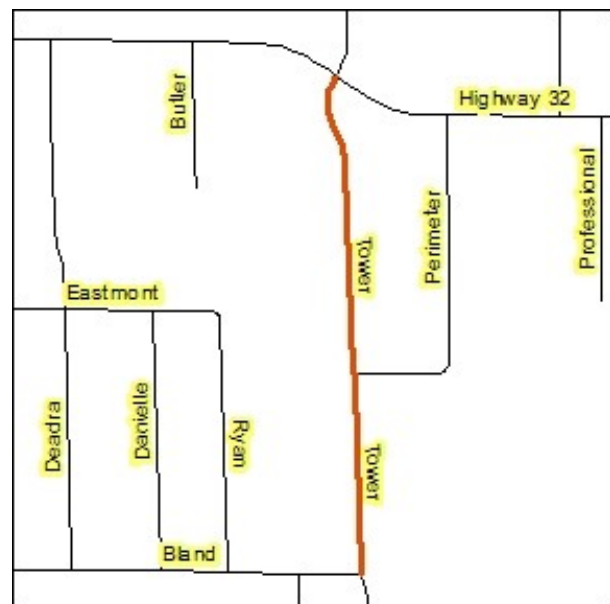
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Asphalt pavement overlay of 2500' of Tower Road from Bland Road to Highway 32.

Justification: The pavement on Tower Road is in fair condition on the Pavement Condition Index. This approach to rehabilitation will improve ride quality and reduce pavement distresses, while increasing the useful life of the roadway.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax					\$113,000	\$113,000
Project Total						\$113,000



Street Division

Tuscumbia Road

Project Number: 08-STR-003-25

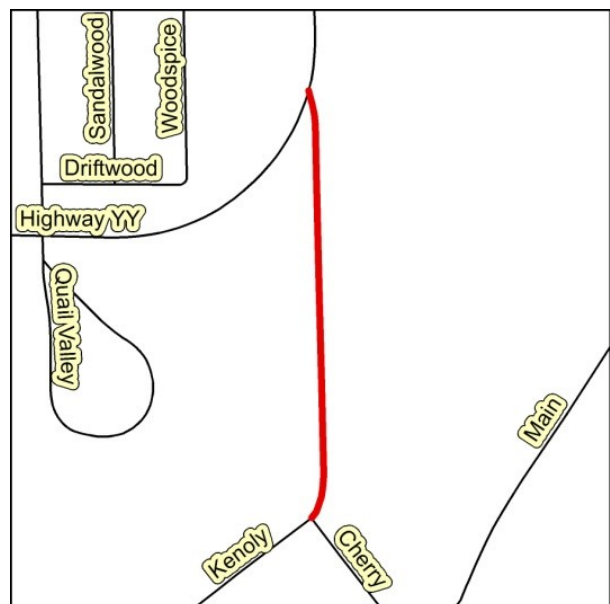
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Asphalt pavement overlay of 1745' of Tuscumbia Road from Cherry Street to Highway YY.

Justification: The pavement on Tuscumbia Road is in failing condition on the Pavement Condition Index. This approach to rehabilitation will improve ride quality and reduce pavement distresses, while increasing the useful life of the roadway.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax					\$59,000	\$59,000
Project Total						\$59,000



Street Division

Jefferson Avenue Sidewalk Improvements

Project Number: 08-STR-004-25

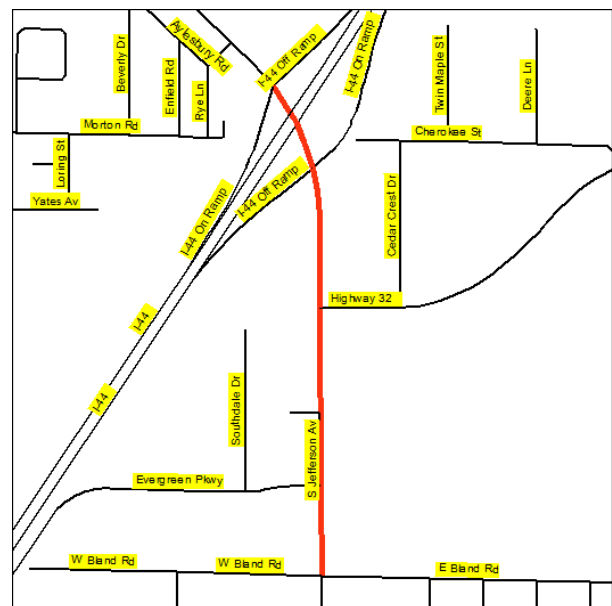
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Construction of sidewalk along both sides of 2,500 linear feet of Jefferson Avenue from Interstate 44 to Bland Road.

Justification: ADA compliant sidewalks along Jefferson Avenue are needed to meet pedestrian traffic and safety issues. Funding is via Street Funds and MODOT Surface Transportation Funds Grant.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax					\$98,400	\$98,400
STP Funds					\$393,600	\$393,600
Project Total						\$492,000



Street Division

Fourth Street

Project Number: 08-STR-005-25

Improvement Type: Land and Land Improvements

Division: 08-Street

Description: New construction of 3,000 linear feet of street from Garfield Avenue to Highway 32.

Justification: Fourth Street construction is needed to improve the traffic flow in the western portion of the City. This street would provide a through route from Beck Lane to Jefferson Avenue.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax					\$655,000	\$655,000
Project Total						\$655,000



Street Division

Street Sweeper

Project Number: 08-STR-006-25

Improvement Type: Machinery and Equipment

Division: 08-Street

Description: Purchase of new street sweeper to replace a 2016 model unit. Lease purchase street sweeper for 5 years at \$50,000 per year.

Justification: Street sweepers area used to clean dirt and debris from the street surface. This improves the appearance of the street corridor as well as improving the water quality of storm water run-off.

Funding Source	2021		2022	2023	2024	2025	Totals
Street Fund						\$250,000	\$250,000
Project Total							\$250,000



Street Division

Skid Steer Loader

Project Number: 08-STR-007-25

Improvement Type: Machinery and Equipment

Division: 08-Street

Description: Purchase of a new skid steer loader to replace a 2016 model unit.

Justification: A skid steer loader is used to excavate, grade, remove snow, and do dirt work on projects. The skid steer loader being replaced is approaching the end of expected life. Staff anticipates trading in the unit being replaced to help defray purchase cost of the new unit.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund					\$80,000	\$80,000
Trade-In of Existing Equipment					(\$10,000)	(\$10,000)
Project Total						\$70,000



Street Division

Backhoe

Project Number: 08-STR-008-25

Improvement Type: Machinery and Equipment

Division: 08-Street

Description: Purchase of a new backhoe to replace a 2016 model unit.

Justification: A backhoe is used to excavate ditches, haul and load material, and remove snow. The backhoe being replaced is approaching the end of expected life. Staff anticipates trading in the unit being replaced to help defray purchase cost of the new unit.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund					\$120,000	\$120,000
Trade-In of Existing Equipment					(\$15,000)	(\$15,000)
Project Total						\$105,000



SALT STORAGE BUILDING

Project Number: 08-STR-009-25

Improvement Type: Building and Building Improvements

Division: 08-Street

Description: Construction of salt storage building for storage of rock salt for snow removal.

Justification: A salt storage building is needed at the Public Works facility to store salt used for winter snow and ice removal operations.

Funding Source	2021	2022	2023	2024	2025	Totals
Street Fund					\$75,000	\$75,000
Project Total						\$75,000



Springfield Road Sidewalk Improvements

Project Number: 08-STR-010-25

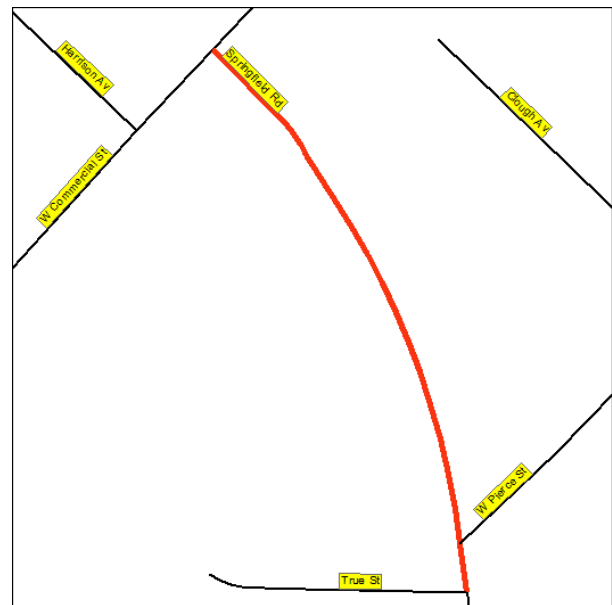
Improvement Type: Land and Land Improvements

Division: 08-Street

Description: Construction of sidewalk along one side of 750 linear feet of Springfield Road from True Street to Commercial Street.

Justification: An ADA compliant sidewalk along Springfield Road is needed to meet pedestrian traffic and safety issues.

Funding Source	2021	2022	2023	2024	2025	Totals
Transportation Sales Tax					\$20,000	\$20,000
Project Total						\$20,000



Overview

Tourism is responsible for providing marketing and educational opportunities for the many events and visitors to the Lebanon area. This is accomplished through both conventional and non-conventional marketing channels.

Funding

Capital improvement projects for the Tourism Department are funded primarily through the lodging tax paid by hoteliers located in Lebanon. Certain projects may be funded out of the General Fund as well.

Projects

Capital projects for Tourism are based on a combination of staff identified needs and requests from the Tourism Advisory Committee

Project Funding Sources



New Tourism Website

Project Number: 40-TRM-001-22

Improvement Type: Furniture and Office Equipment

Division: 40-Tourism

Description: The creation and implementation of a fully functional visitation website and mobile application to use as tools to promote interest and educate visitors of local attractions.

Justification: Tourism for Lebanon and the surrounding area is steadily growing each year and to keep up with the demand for information and continued interest in the area a tool is needed that is easily adjusted to that changing climate. More functionality and adaptability is needed than the current website allows for.

Funding Source	2021	2022	2023	2024	2025	Totals
Lodging Taxes		\$70,000				\$70,000
Project Total						\$70,000

Tourism Department

Replace Computer Systems/Printer

Project Number:

Improvement Type: Furniture and Office Equipment

Division: 40-Tourism

Description: The current systems will be approaching end of life and needs be replaced.

Justification: The Tourism Department is highly mobile and will need to replace the legacy system with a system designed for mobility, yet capable of handling the software suites used daily.

Funding Source	2021	2022	2023	2024	2025	Totals
Lodging Taxes	\$3,500					\$3,500
Project Total						\$3,500



Wastewater Division

Overview

Wastewater projects are designed to support the operations of the municipal wastewater system, including the prevention of introduction of pollutants into the system and improving opportunities to reclaim and recycle wastewater and sludge.

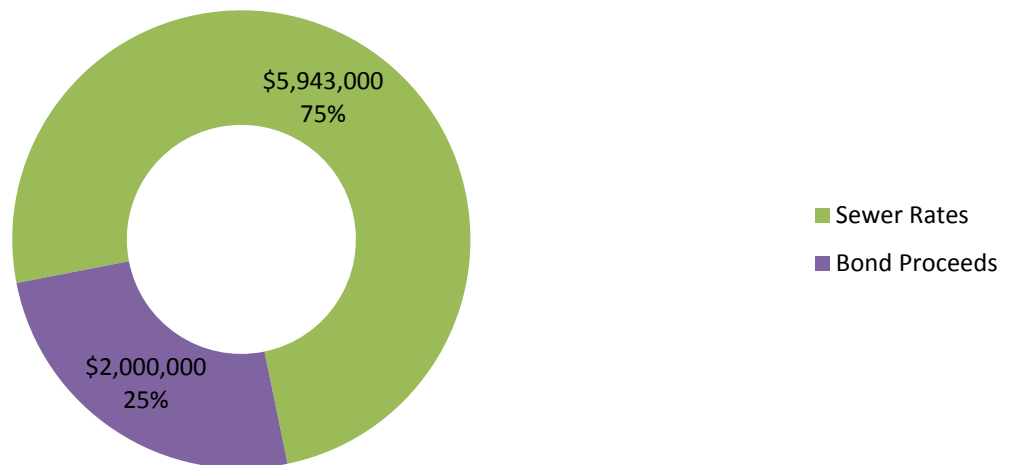
Funding

Capital improvement projects for the Wastewater division are funded primarily using revenues generated from wastewater customer fees and rates. Certain large-scale Wastewater division projects also use bond proceeds as a funding source.

Projects

Capital projects for the Wastewater division are based on a combination of staff-identified needs, requests from City Council, customer needs, and ongoing maintenance requirements.

Project Funding Sources



Wastewater Division

Collection Improvements in the Goodwin Hollow Watershed

Project Number: 85-WWO-001-14

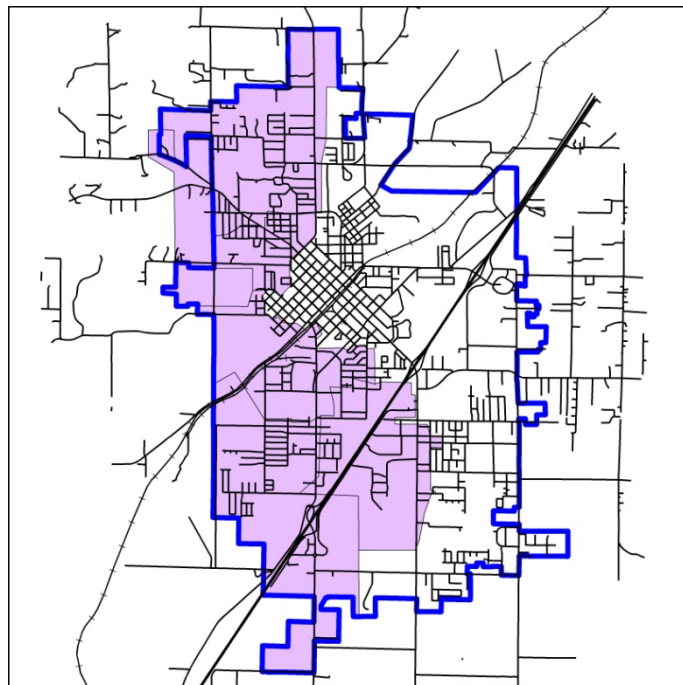
Improvement Type: Land and Land Improvements

Division: 85-Wastewater

Description: Sanitary Sewer Evaluation Study (SSES) of Goodwin Hollow watershed and rehabilitation/improvements identified within report (MULTIYEAR FUNDING). Improvements anticipated include lining of pipes and manholes, creation of new design standards, and other best management practices. Note: Formerly 85-ENV-001-14

Justification: This project will reduce the number and duration of sanitary sewer overflows in this watershed by repairing/replacing collection system pipes and manholes that have numerous defects that allow rainwater to exceed the capacity of the lines.

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates	\$650,000	\$700,000	\$750,000	\$750,000	\$750,000	\$3,600,000
Project Total						\$3,600,000



Wastewater Division

Lift Station SCADA

Project Number: 85-WWO-007-15

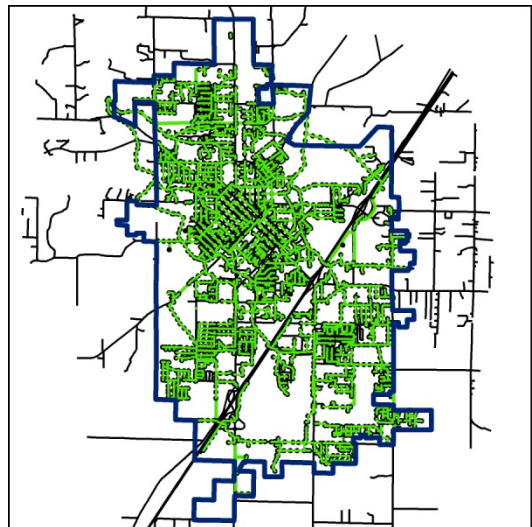
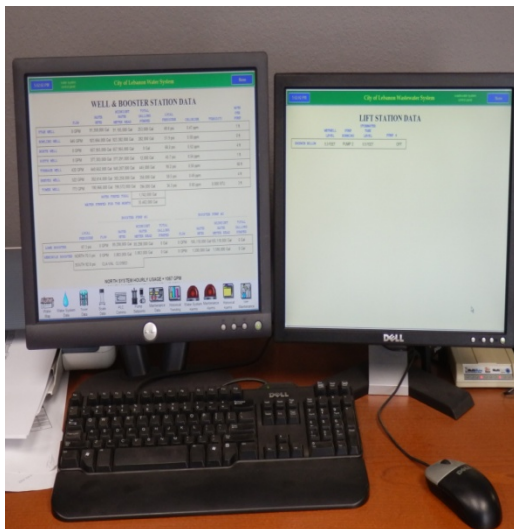
Improvement Type: Machinery and Equipment

Division: 85-Wastewater

Description: Install wireless communication network and Programmable Logic Controllers (PLC). Note: Formerly 85-ENV-007-15

Justification: Installation of the SCADA system will provide better management and maintenance of critical lift station infrastructure. Use of SCADA technology will allow staff to remotely monitor and operate the lift stations. It will create enhanced reporting as the system would log the run hours from the meters on each pump, as well as provide alarm notification if there was a change in the operating condition of the lift station.

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates	\$20,000				\$20,000	\$40,000
Project Total						\$40,000



Wastewater Division

WWTP Improvements (Phase 2)

Project Number: 85-WWO-002-14

Improvement Type: Building and Building Improvements

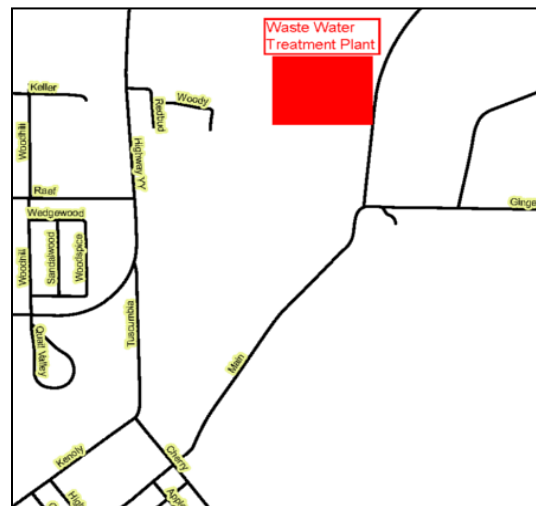
Department: 85-Wastewater

Description: Filter and sludge improvements will include: new disc filters, conversion of backwash basin to a 30ft diameter 16ft deep waste basin providing 74k gallons of storage), bar screen upgrade at the head of plant, new sludge holding basin (80ft diameter 20ft deep holding 750k gallons), new electrical equipment control center, new bio-solids hauling truck, installation of mixers, and dissolved oxygen meters in the existing oxidation ditches. Note: Formerly 85-ENV-002-14

Justification: The existing equipment has been in continuous service for 35 years and has exceeded their life cycles and is reaching design capacity. The sludge improvements are needed to continue to meet the 503 regulations set by the Environmental Protection Agency.

Location: Wastewater Treatment Plant

Funding Source	2021	2022	2023	2024	2025	Totals
Bond Proceeds	\$2,000,000					\$2,000,000
Project Total						\$2,000,000



Wastewater Treatment Plant Driveway Overlay

Project Number: 85-WWO-001-17

Improvement Type: Land and Land Improvements

Department: 85-Wastewater

Description: Overlay approximately 1600 feet long by 22 feet wide 2-inch-thick asphalt driveway with 2 inches. Note: Formerly 85-ENV-001-17

Justification: The existing asphalt driveway is showing signs of deterioration.

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates	\$40,000					\$40,000
Project Total						\$40,000



Wastewater Division

Pickup Trucks

Project Number: 85-WWO-007-16

Improvement Type: Machinery and Equipment

Division: 85-Wastewater

Description: Purchase of one new three-quarter ton 4 x 4 pickups to replace a 2006 model unit.
Note: Formerly 85-ENV-007-16

Justification: Three quarter ton pickups are used to transport personnel, tools, and equipment to jobsites. Pickups being replaced are approaching the end of service life and in line with the City Capitalization policy.

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates	\$30,000		\$30,000			\$60,000
Project Total						\$60,000



Benchtop Spectrophotometer

Project Number: 85-ENV-WWO-19

Improvement Type: Machinery and Equipment

Division: 85-Wastewater

Description: Replacement of the existing benchtop Spectrophotometer at the wastewater treatment plant. Note: Formerly 85-ENV-002-19

Justification This will replace the existing meter that is used in daily DNR compliance testing. The meter has reached the end of its useful service life.

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates					\$6,500	\$6,500
Project Total						\$6,500



Wastewater Division

Backhoe

Project Number: 85-WWO-001-18

Improvement Type: Machinery and Equipment

Division: 85-Wastewater

Description: Purchase of a new backhoe to replace a 2007 model unit. Note: Formerly 85-ENV-001-18

Justification: A backhoe is used to excavate ditches, haul and load material, and remove snow. The backhoe being replaced is approaching the end of expected life. Staff anticipates trading in the unit being replaced to help defray purchase cost of the new unit.

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates	\$145,000					\$145,000
Surplus of Existing Equipment	(\$15,000)					(\$15,000)
Project Total						\$130,000



Replace Wastewater Computer Systems/Printer

Project Number: 85-WWO-003-18

Improvement Type: Furniture and Office Equipment

Division: 85-Wastewater

Description: Replacement of desktops, laptops, or tablets Win 7, 32 bit with Win 10 or greater.
Note: Formerly 85-ENV-003-18

Justification: Current systems are at their end of life and were purchased in 2014 and 2015. Some were received from Jefferson City state program and were already a few years old. We would like to implement tablets in the field as well to become more mobile and digital. The new systems would be capable of handling current suites and or applications. The tablets will ensure field operations are streamlined into daily business functions and enhance efficiency. The IT Department has worked with a variety of tablets and field tested many. Training has been provided and users understand the VPN capabilities. A new printer will need to be installed at WWTP.

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates	\$5,000	\$5,000	\$5,000	\$5,000	\$7,500	\$27,500
Project Total						\$27,500



Wastewater Division

Lift Station Improvements

Project Number: 85-WWO-001-19

Improvement Type: Land and Land Improvements

Division: 85-Wastewater

Description: Replacement of electrical control panels and installing access hatches and pump slide rails to approximately 15 current lift stations. Conversion of 9 wet well mounted lift stations to submersible pump lift stations. Replace/Rebuild pumps and motors on the existing 43 lift stations. Note: Formerly 85-ENV-001-19

Justification The existing aged lift stations need improvements to maintain reliable service. By installing slide rails for the pumps it almost eliminates the need for a manned entry into the confined space to perform maintenance and repairs.

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Project Total						\$500,000



Standby Generator

Project Number: 85-WWO-005-19

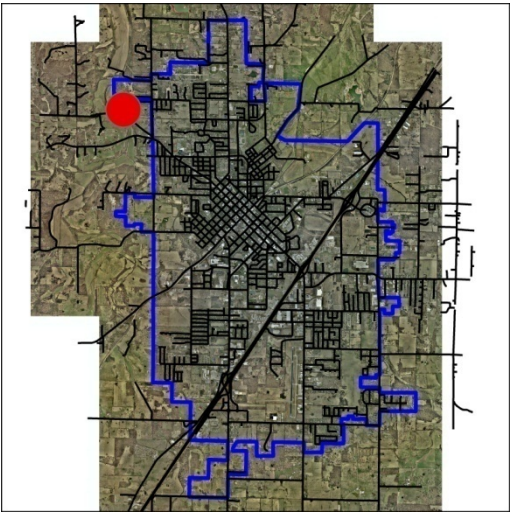
Improvement Type: Machinery and Equipment

Division: 85-Wastewater

Description: Replacement of Standby Generator. Note: Formerly 85-ENV-005-19

Justification: This will enable the division to operate the Goodwin Hollow lift station during a power outage. The Goodwin Hollow lift station is responsible for about half of the wastewater that is generated every day and pumps it to the WWTP. This should insure that there is not a sanitary sewer overflow (SSO). This generator has reached its end of life. It has been 10 years since it was rehabilitated and replacement parts availability are diminishing. The second generator will be replacing the older of the two currently at the WWTP. It is reaching the end of life and repairs are needed more frequently.

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates	\$80,000					\$80,000
Project Total						\$80,000



Wastewater Division

Sewer Main: Mizer Street

Project Number: 85-WWO-001-21

Improvement Type: Land and Land Improvements

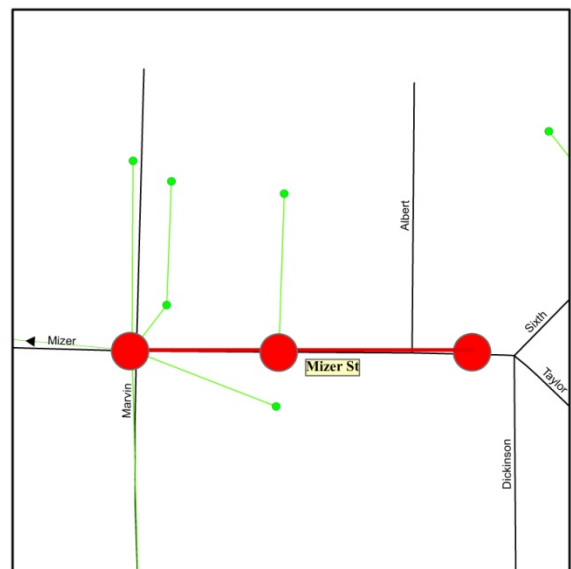
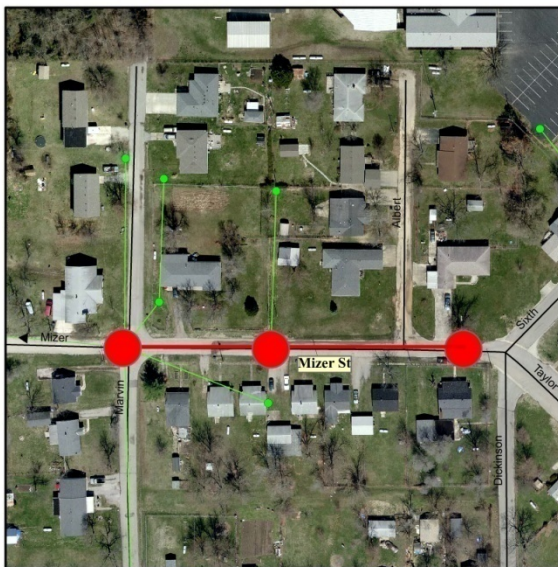
Division: 85-Wastewater

Description: Dig up and replace 3 manholes and 450 linear feet of 8 inch diameter Clay Tile pipe with 8 inch diameter PVC. This will be in conjunction with planned street rehabilitation.

Note: Formerly 85-ENV-001-21

Justification: Existing sewer mains that have countless defects identified during routine collection system inspections considered failed infrastructure. These lines allow inflow and infiltration into the collection system during rain events contributing to wet-weather peak flows and sanitary sewer overflows.

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates	\$15,000					\$15,000
Project Total						\$15,000



Wastewater Division

Sewer Main: Barlow Street

Project Number: 85-WWO-002-21

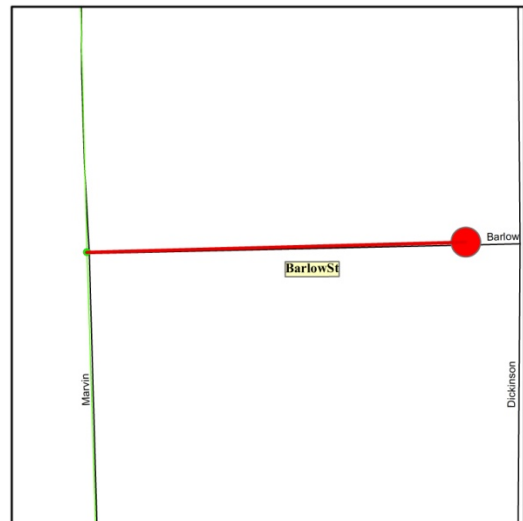
Improvement Type: Land and Land Improvements

Division: 85-Wastewater

Description: Dig up and replace 1 manhole and 400 linear feet of 8 inch diameter Clay Tile pipe with 8 inch diameter PVC. This will be in conjunction with planned street rehabilitation.
Note: Formerly 85-ENV-002-21

Justification: Existing sewer mains that have countless defects identified during routine collection system inspections considered failed infrastructure. These lines allow inflow and infiltration into the collection system during rain events contributing to wet-weather peak flows and sanitary sewer overflows.

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates	\$12,000					\$12,000
Project Total						\$12,000



Wastewater Division

Sewer Main: Marvin Avenue

Project Number: 85-WWO-003-21

Improvement Type: Land and Land Improvements

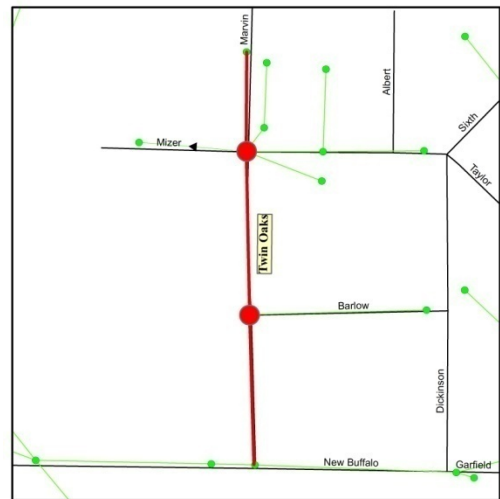
Division: 85-Wastewater

Description: Dig up and replace 3 manholes and 1,000 linear feet of 8 inch diameter Clay Tile pipe with 8 inch diameter PVC. This will be in conjunction with planned street rehabilitation.

Note: Formerly 85-ENV-003-21

Justification: Existing sewer mains that have countless defects identified during routine collection system inspections considered failed infrastructure. These lines allow inflow and infiltration into the collection system during rain events contributing to wet-weather peak flows and sanitary sewer overflows.

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates	\$27,000					\$27,000
Project Total						\$27,000



Wastewater Division

Sewer Main: Perry Street

Project Number: 85-WWO-004-21

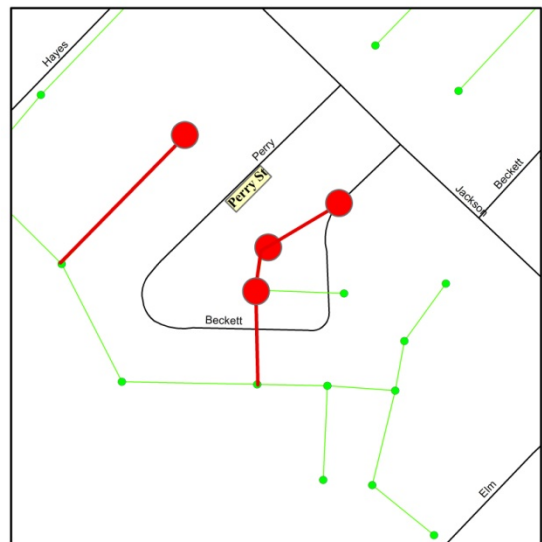
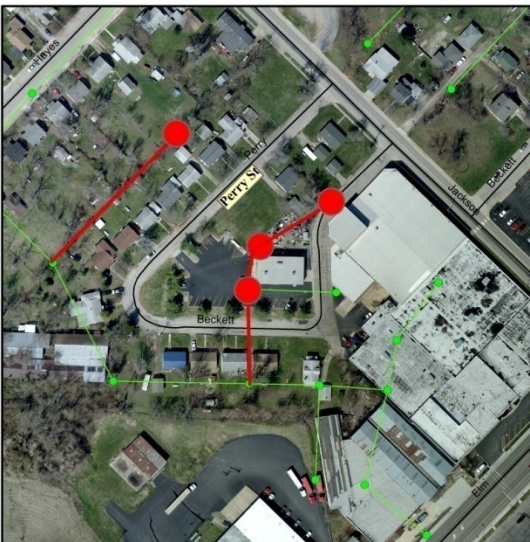
Improvement Type: Land and Land Improvements

Division: 85-Wastewater

Description: Dig up and replace 4 manholes and 1,000 linear feet of 6-inch diameter Clay Tile pipe with 8-inch diameter PVC. Note: Formerly 85-ENV-004-21

Justification: Existing sewer mains that have countless defects identified during routine collection system inspections considered failed infrastructure. These lines allow inflow and infiltration into the collection system during rain events contributing to wet-weather peak flows and sanitary sewer overflows.

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates	\$40,000					\$40,000
Project Total						\$40,000



Wastewater Division

IDEX

Project Number: 85-WWO-005-21

Improvement Type: Machinery and Equipment

Division: 85-Wastewater

Description: Replacement of EPA compliant E. coli testing equipment. Note: Formerly 85-ENV-005-21

Justification: This will replace the existing testing equipment that is used in weekly DNR compliance testing. The existing equipment will have reached the end of its useful service life.

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates	\$6,000					\$6,000
Project Total						\$6,000



Wastewater Division

Mechanical Convection Oven

Project Number: 85-WWO-006-21

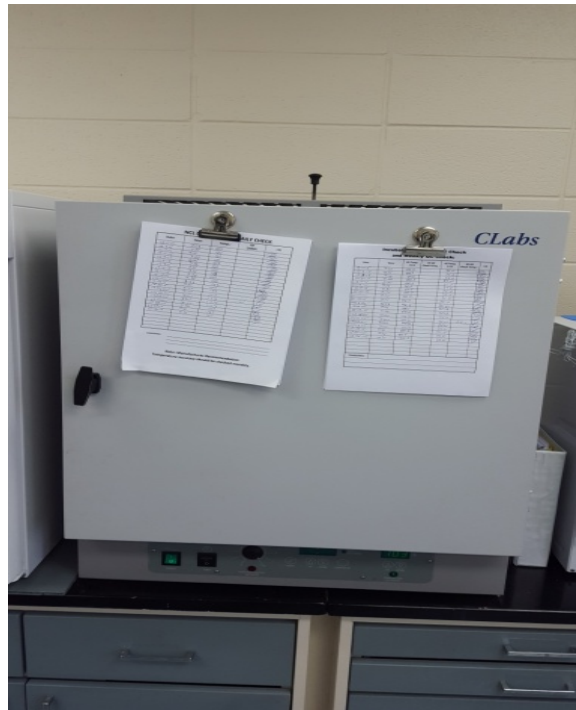
Improvement Type: Machinery and Equipment

Division: 85-Wastewater

Description: Replacement of EPA compliant mechanical convection oven. Note: Formerly 85-ENV-006-21 and 85-WWT-002-21

Justification: This will replace the existing mechanical convection oven that is used in daily DNR compliance testing. The existing equipment will have reached the end of its useful service life.

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates	\$5,000					\$5,000
Project Total						\$5,000



Wastewater Division

Orion Camera (CCTV)

Project Number: 85-WWO-001-24

Improvement Type: Machinery and Equipment

Division: 85-Wastewater

Description: Orion Zoom Pan & Tilt digital camera for 4-inch pipe and larger. Note: Formerly 85-ENV-001-24

Justification: This will allow for inspection of 4- and 6-inch sewer mains that the larger camera cannot access. This will also provide a backup camera breaks down or must be sent in for routine maintenance.

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates				\$25,000		\$25,000
Project Total						\$25,000



Wastewater Division

Sewer Main: Hayes Street

Project Number: 85-WWO-001-22

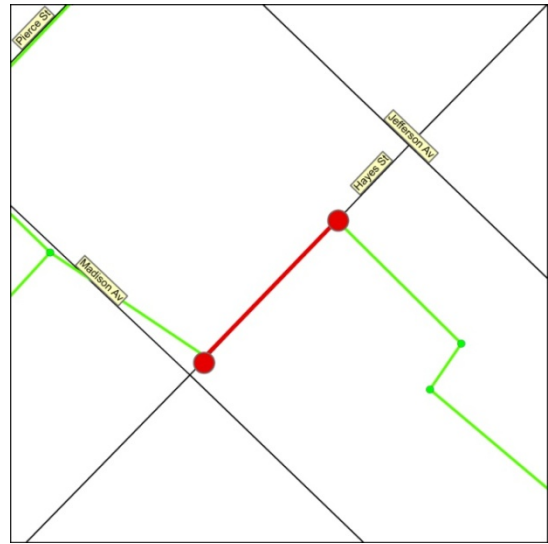
Improvement Type: Land and Land Improvements

Division: 85-Wastewater

Description: Dig up and replace 2 manholes and 250 linear feet of 8 inch diameter Clay Tile pipe with 8 inch diameter PVC. This will be in conjunction with planned street rehabilitation.
Note: Formerly 85-ENV-001-22

Justification: Existing sewer mains that have countless defects identified during routine collection system inspections considered failed infrastructure. These lines allow inflow and infiltration into the collection system during rain events contributing to wet-weather peak flows and sanitary sewer overflows.

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates		\$16,000				\$16,000
Project Total						\$16,000



Wastewater Division

Sewer Main: Stave Mill Easement

Project Number: 85-WWO-002-22

Improvement Type: Land and Land Improvements

Division: 85-Wastewater

Description: Dig up and replace 4 manholes and 805 linear feet of 8-inch diameter Clay Tile pipe and 400 linear feet of 10-inch diameter clay with 8-inch and 10-inch diameter PVC. Note: Formerly 85-ENV-002-22

Justification: Existing sewer mains that have countless defects identified during routine collection system inspections considered failed infrastructure. These lines allow inflow and infiltration into the collection system during rain events contributing to wet-weather peak flows and sanitary sewer overflows.

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates		\$25,000				\$25,000
Project Total						\$25,000



Wastewater Division

South Hwy 5 Lift Station

Project Number: 85-WWO-001-23

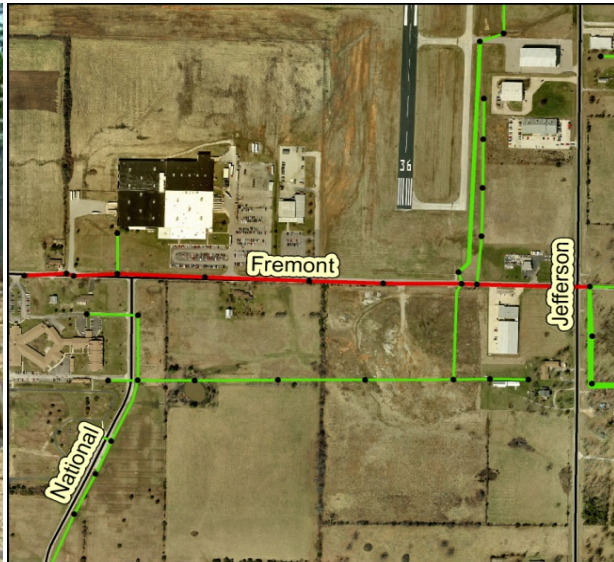
Improvement Type: Land and Land Improvements

Department: 85-Wastewater

Description: Extend existing 8-inch gravity sewer approximately 3,100 linear feet to the southeast tying to the existing gravity sewer line on the east side South Highway 5 that will require a road bore, eliminating two aging lift stations with new more efficient station. Note: Formerly 85-ENV-001-23

Justification: Any new development in this area of the drainage way will require extending the wastewater collection system and installing a new lift station.

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates					\$200,000	\$200,000
Project Total						\$200,000



Equipment and Material Trailer

Project Number: 85-WWO-006-20

Improvement Type: Machinery and Equipment

Division: 85-Wastewater

Description: Equipment and Material Trailer. Note: Formerly 85-ENV-006-20

Justification This will replace an older lightweight utility trailer that is not rated to haul some of the materials and equipment used by the department

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates					\$13,000	\$13,000
Project Total						\$13,000



Wastewater Division

Combination Cleaning Unit

Project Number: 85-WWO-007-20

Improvement Type: Machinery and Equipment

Department: 85-Wastewater

Description: Combination Cleaning Unit. Note: Formerly 85-ENV-007-20

Justification: The existing 2005 Vactor backup combination unit will be 15 years and the Vacall main unit will be 5 years old. The cleaning truck is a critical piece of equipment used to assist the department in quality wastewater service to our customers and protecting the environment. The Hydro excavating function is also utilized by the water and electric utilities for excavating in sensitive areas. The Vacall will be moved to the backup to lower the maintenance costs of a 15-year-old unit. This project is a proposed vehicle lease.

Location: Public Works.

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates	\$80,000	\$80,000	\$80,000	\$80,000		\$320,000
Project Total						\$320,000



Wastewater Division

Building (WWTP) Improvements

Project Number: 85-WWO-005-15

Improvement Type: Building and Building Improvements

Department: 85-Wastewater

Description: Install 2 overhead doors on Equipment Storage Building on east wall and remove overhead door in the north wall and seal off opening. Remove and replace two 3' walk thru entry doors. Remove and replace the heaters. Note: Formerly 85-WWT-005-15

Justification: The building can be heated more efficiently by closing off the north overhead door, moving the doors to the east side will allow better use of the space. The existing heaters are unreliable and required extra maintenance to assure proper operation.

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates	\$40,000					\$40,000
Project Total						\$40,000



Wastewater Division

Oxidation Ditch Rehabilitation (North and South)

Project Number: 85-WWO-001-16

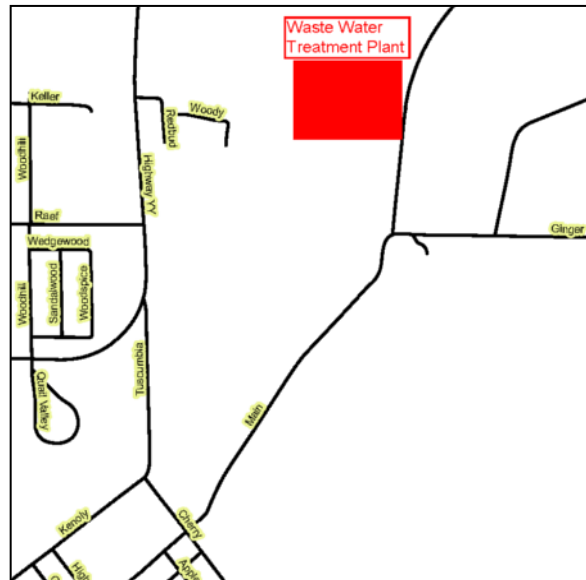
Improvement Type: Machinery and Equipment

Department: 85-Wastewater

Description: Replace Concrete Catwalks, Rehabilitate Rotors and Enclosures, Reseal Concrete Seams. Note: Formerly 85-WWT-001-16

Justification: The Existing ditches are 35 years old and need rehabilitation to increase reliability of the clarification operation at the Wastewater Treatment plant, to meet operational and reliability needs and to stay in compliance with regulatory requirements.

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates	\$30,000					\$30,000
Project Total						\$30,000



Wastewater Division

Biosolids Application Truck

Project Number: 85-WWO-005-20

Improvement Type: Machinery and Equipment

Division: 85-Wastewater

Description: Purchase of a new biosolids application truck to replace a 1995 Kodiak unit that is reaching the end of its service life. Note: Formerly 85-ENV-005-20

Justification: This will replace one of the two trucks used to haul and apply biosolids from the wastewater treatment plant to local fields and pastures. Currently approximately 1200 loads are hauled yearly. The existing truck will be 24 years old and is past the end of its useful life.

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates	\$185,000					\$185,000
Project Total						\$185,000



Wastewater Division

Excavator

Project Number: 85-WWO-005-20

Improvement Type: Machinery and Equipment

Division: 85-Wastewater

Description: Purchase of a new excavator to replace 2002 model unit. Note: Formerly 85-ENV-005-20

Justification: An excavator is used to excavate materials on Water and Wastewater projects. The excavator being replaced is approaching the end of expected life. Staff anticipates selling the unit being replaced to help defray purchase cost of the new unit.

Funding Source	2021	2022	2023	2024	2025	Totals
Sewer Rates	\$350,000					\$350,000
Project Total						\$350,000



Wastewater Division

Dump Truck

Project Number: 85-WWO-004-19

Improvement Type: Machinery and Equipment

Division: 85-Wastewater

Description: Purchase of new tandem axle dump truck. Note: Formerly 85-ENV-004-19

Justification: Tandem axle dump trucks are used to haul dirt, haul aggregate, plow snow, and to spread de-icing materials. Tandem axle dump trucks being replaced are approaching the end of expected life.

Funding Source	2020	2021	2022	2023	2024	Totals
Sewer Rates	\$150,000					\$150,000
Project Total						\$150,000



Water Division

Overview

Water projects are designed to support the operations of the municipal water utility. The City water distribution system is made up of approximately 120 miles of distribution lines ranging from 6" to 12" in size. The City operates 7 deep wells (2.50M gallons/day), 2 booster pump stations, and 5 elevated water towers (4 towers/500,000G each, tower behind Mercy 1.0MG), providing water to all customers within the city limits where water is required.

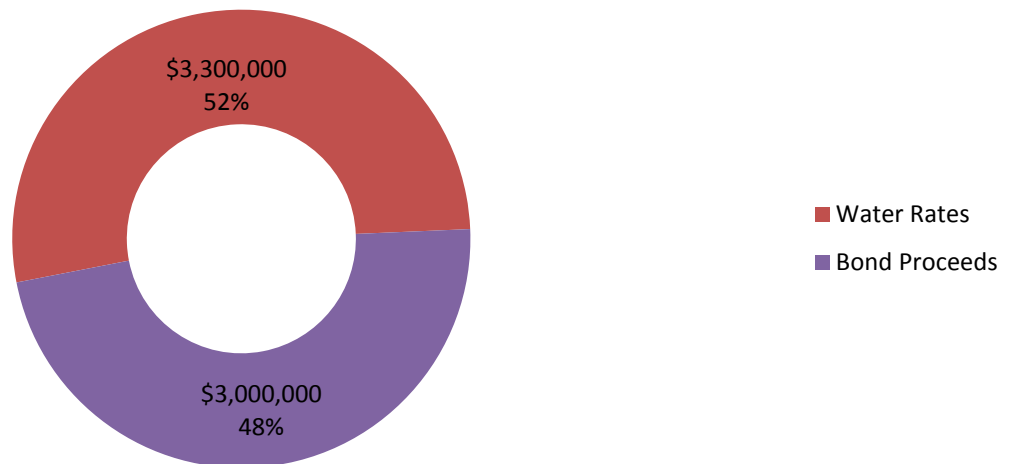
Funding

Capital improvement projects for the Water division are funded primarily using revenues generated from water and wastewater customer fees and rates. Certain large-scale Water division projects also use bond proceeds as a funding source.

Projects

Capital projects for the Water division are based on a combination of staff-identified needs, requests from City Council, customer needs, and ongoing maintenance requirements.

Project Funding Sources



Water Division

Water Well Critical Parts

Project Number: 87-WTR-008-20

Improvement Type: Machinery and Equipment

Department: 87-Water

Description: Keep in stock critical parts for the operation and maintenance of the water wells and towers.

Justification: To keep the wells and towers in good operating condition

Location: 301 Lawson Avenue, 643 Ohio Avenue, 539 Mayfield Street, Spiller and Washington Avenue, Glencastle Lane

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates	\$10,000	\$10,000	\$10,000	\$10,000		\$40,000
Project Total						\$40,000



Water Division

Dump Truck

Project Number: 87-WTR-007-15

Improvement Type: Machinery and Equipment

Division: 87-Water

Description: Purchase of new tandem axle dump truck to replace a 2002 model unit. Note: Formerly 87-ENV-007-15

Justification: Tandem axle dump trucks are used to haul dirt, haul aggregate, plow snow, and to spread de-icing materials. Tandem axle dump trucks being replaced are approaching the end of expected life.

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates		\$135,000				\$135,000
Project Total						\$135,000



Water Division

New Well and Tower

Project Number: 87-WTR-002-18

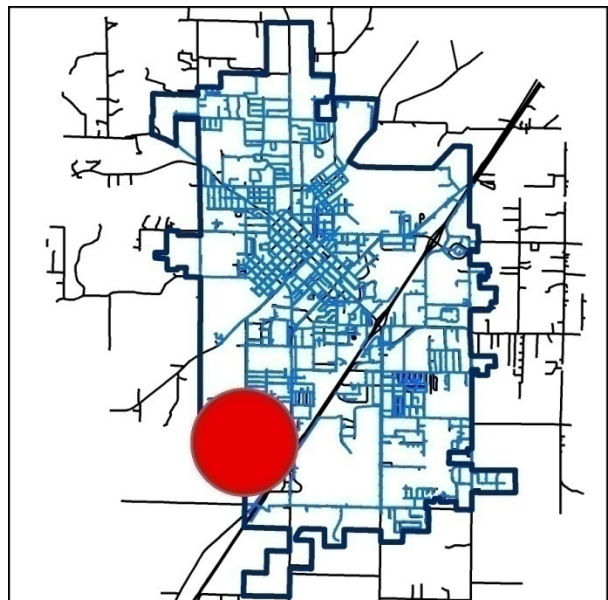
Improvement Type: Building and Building Improvements

Division: 87-Water

Description: Drill new well and construct a water tower to service the Southwest parts of town. Purchase of new tandem axle dump truck to replace a 2002 model unit. Note: Formerly 87-ENV-002-18

Justification: The current source capacity has a 2,102 gallon per minute shortfall when observing 8 hours on and 16 hours off to allow recharge of the groundwater table per the Missouri Department of Natural Resources Southwest Office policy. In addition this will continue to provide quality water and fire protection for new growth.

Funding Source	2021	2022	2023	2024	2025	Totals
Bond Proceeds	\$3,000,000					\$3,000,000
Project Total						\$3,000,000



Water Division

Pickup Trucks

Project Number: 87-WTR-003-18

Improvement Type: Machinery and Equipment

Division: 87-Water

Description: Purchase of one new ¾ ton and two new ½ ton 4 x 4 pickups to replace 2005 and 2006 model units. Purchase of new tandem axle dump truck to replace a 2002 model unit. Note: Formerly 87-ENV-003-18

Justification: Pickups are used to transport personnel, tools, and equipment to jobsites. Pickups being replaced are approaching the end of service life and in line with the City Capitalization policy.

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates	\$30,000		\$30,000			\$60,000
Project Total						\$60,000



Water Division

Service Truck

Project Number: 87-WTR-004-18

Improvement Type: Machinery and Equipment

Division: 87-Water

Description: Purchase of a one ton 4 x 4 pickup to replace 2006 model unit. Purchase of new tandem axle dump truck to replace a 2002 model unit. Note: Formerly 87-ENV-004-18

Justification: One ton pickups are used to transport personnel, tools, and equipment to jobsites. Pickups being replaced are approaching the end of service life and in line with the City Capitalization policy.

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates					\$90,000	\$90,000
Project Total						\$90,000



Replace Existing Water Computer Systems

Project Number: 87-WTR-005-18

Improvement Type: Furniture and Office Equipment

Division: 87-Water

Description: Replacement of desktops, laptops, or tablets with Win 7 32-bit to Win 10. Note: Formerly 87-ENV-005-18

Justification: Current systems are at their end of life and were purchased in 2014 and 2015. Some were received from Jefferson City state program and were already a few years old. We would like to implement tablets in the field as well to become more mobile and digital. The new systems would be capable of handling current suites and or applications. The tablets will ensure field operations are streamlined into daily business functions and enhance efficiency. The IT Department has worked with a variety of tablets and field tested many. Training has been provided and users understand the VPN capabilities.

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates	\$5,000	\$5,000	\$5,000	\$5,000	\$7,500	\$27,500
Project Total						\$27,500



Water Wells: Chlorine Analyzers Replacements

Project Number: 87-WTR-004-19

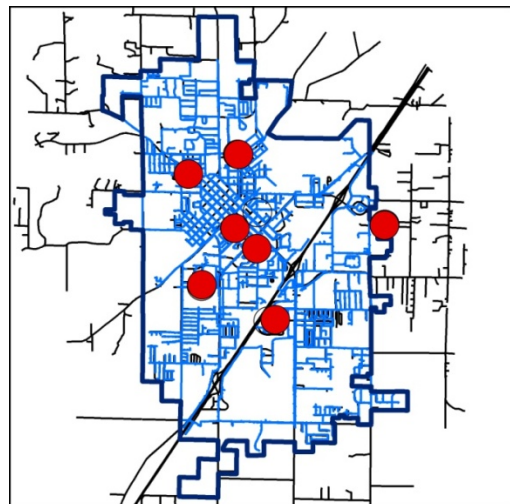
Improvement Type: Machinery and Equipment

Division: 87-Water

Description: Replacement of the existing chlorine analyzers in the seven wells. Note: Formerly 87-ENV-004-19

Justification The existing chlorine analyzers have reached the end of their useful life. The analyzers are used to monitor the chlorine levels at the well. This is a useful tool to better manage the water system and insure safe drinking water is delivered to our customers.

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$30,000
Project Total						\$30,000



Water Division

Water Tie Line: Twin Oaks & Tower

Project Number: 87-WTR-001-21

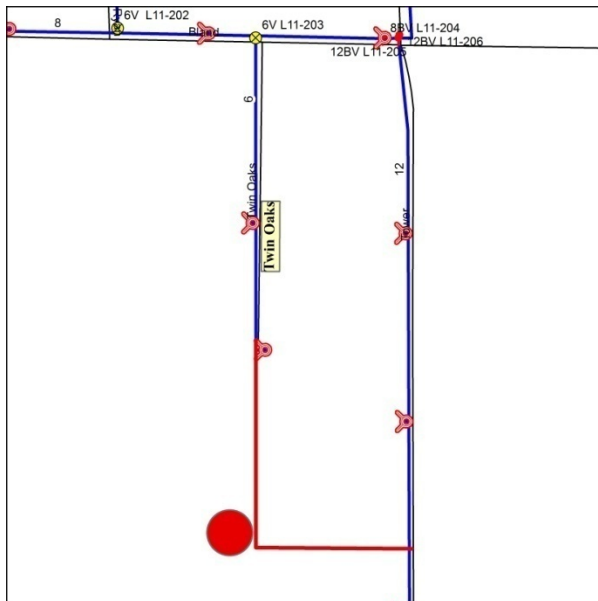
Improvement Type: Land and Land Improvements

Division: 87-Water

Description: Install approximately 650 linear feet of 6-inch and 350 linear feet of 8-inch water line and 1 fire hydrant. Note: Formerly 87-ENV-001-21

Justification: This will eliminate a dead end water line, creating a loop feed improving the water distribution system in this area of the distribution system.

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates	\$16,000					\$16,000
Project Total						\$16,000



Water Division

Water Main: Mizer

Project Number: 87-WTR-002-21

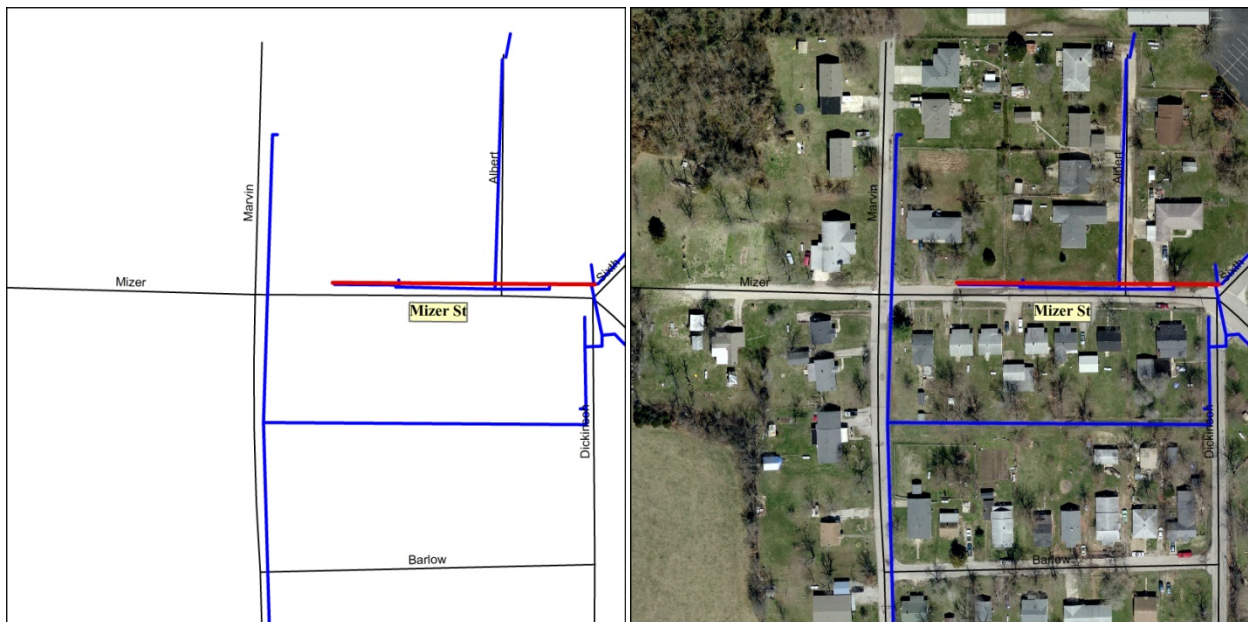
Improvement Type: Land and Land Improvements

Division: 87-Water

Description: Replace 600 linear feet of 4-inch cast iron main line with 6-inch PVC. Note: Formerly 87-ENV-002-21

Justification: The existing cast iron lines have a history of leaks. Installing the 6-inch main line will improve the fire flows to this area of the distribution system.

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates	\$16,000					\$16,000
Project Total						\$16,000



Water Division

Water Main: Barlow

Project Number: 87-WTR-003-21

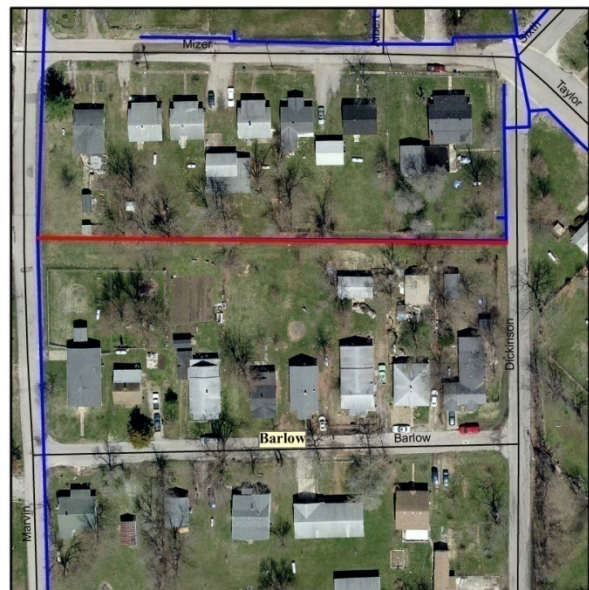
Improvement Type: Land and Land Improvements

Division: 87-Water

Description: Replace 450 linear feet of 4-inch cast iron main line with 6-inch PVC. Note: Formerly 87-ENV-003-21

Justification: The existing cast iron lines have a history of leaks. Installing the 6-inch main line will improve the fire flows to this area of the distribution system.

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates	\$17,000					\$17,000
Project Total						\$17,000



Park Manor Water Line Replacement

Project Number: 87-WTR-002-17

Improvement Type: Land and Land Improvements

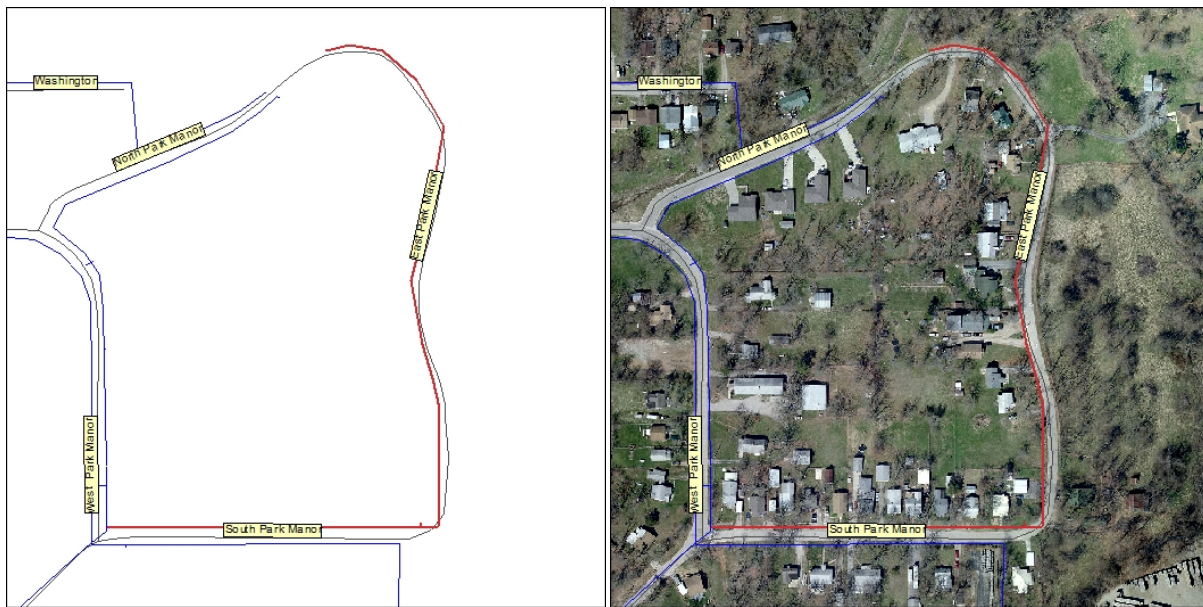
Department: 87-Water

Description: Replace approximately 1,800 linear feet of 4-inch Cast Iron water line and 41 services with a 6-inch pvc water line.

Justification: The existing 4-inch Cast Iron line has a history of leaks.

Location: Park Manor

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates	\$55,000					\$55,000
Project Total						\$55,000



Water Division

Water Main: Marvin

Project Number: 87-WTR-004-21

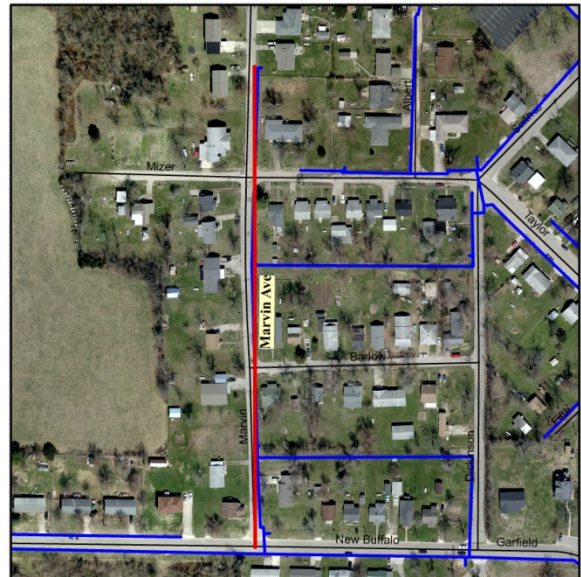
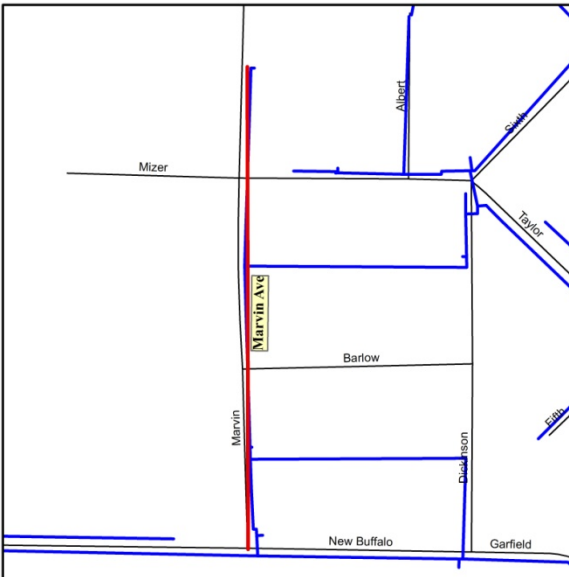
Improvement Type: Land and Land Improvements

Division: 87-Water

Description: Replace 1,000 linear feet of 4-inch cast iron main line with 6-inch PVC. Note: Formerly 87-ENV-004-21

Justification: The existing cast iron lines have a history of leaks. Installing the 6-inch main line will improve the fire flows to this area of the distribution system.

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates	\$32,000					\$32,000
Project Total						\$32,000



Water Division

Water Main: Albert

Project Number: 87-WTR-005-21

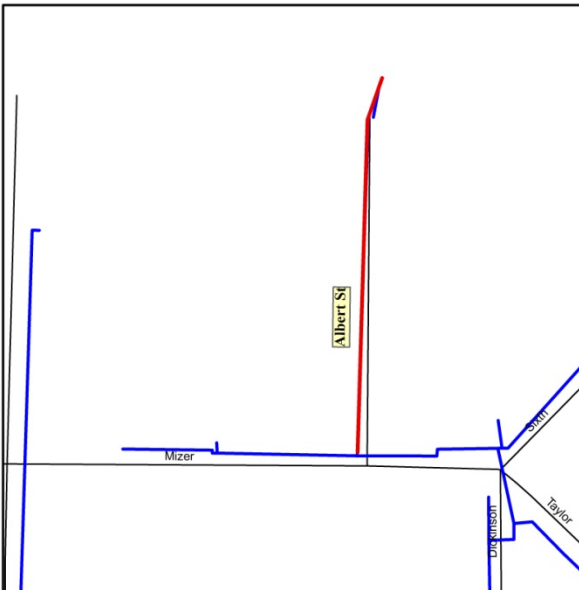
Improvement Type: Land and Land Improvements

Division: 87-Water

Description: Replace 350 linear feet of 4-inch cast iron main line with 6-inch PVC. Note: Formerly 87-ENV-005-21

Justification: The existing cast iron lines have a history of leaks. Installing the 6-inch main line will improve the fire flows to this area of the distribution system.

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates	\$13,000					\$13,000
Project Total						\$13,000



Water Division

Water Main: Dickinson

Project Number: 87-WTR-006-21

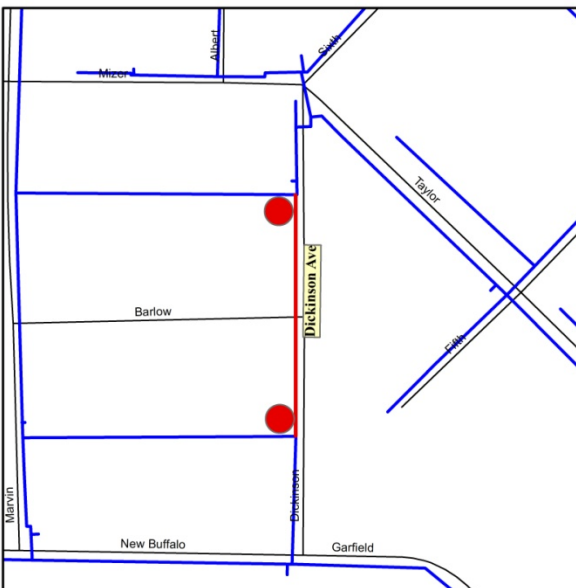
Improvement Type: Land and Land Improvements

Division: 87-Water

Description: Install approximately 500 linear feet of 6-inch water line and 2 fire hydrants. Note: Formerly 87-ENV-006-21

Justification: This will create a loop feed improving the water distribution system in this area of the distribution system.

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates	\$13,000					\$13,000
Project Total						\$13,000



Water Division

Water Services: New Buffalo Road

Project Number: 87-WTR-007-21

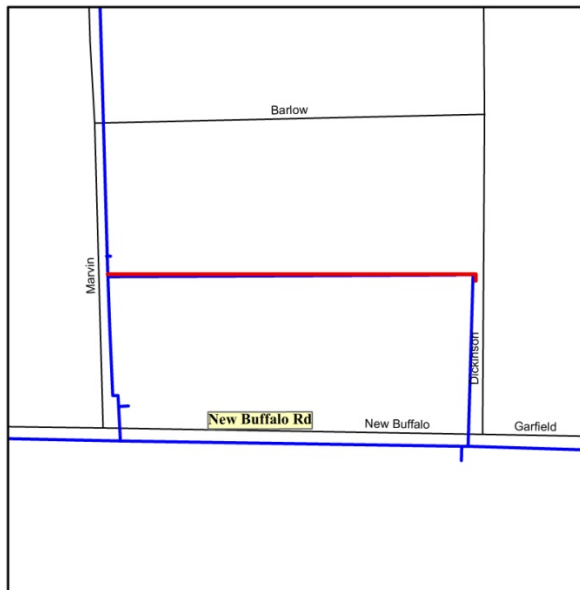
Improvement Type: Land and Land Improvements

Division: 87-Water

Description: Move 6 customers from the 4-inch cast iron water line to the 12-inch PVC water line along New Buffalo Road between Marvin and Dickinson Avenue. Note: Formerly 87-ENV-007-21

Justification: This will eliminate approximately 450' of aged 4-inch cast iron water main line, improving the water distribution system in this area of the distribution system.

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates	\$7,500					\$7,500
Project Total						\$7,500



Water Division

Water Distribution System Improvements

Project Number: 87-WTR-008-21

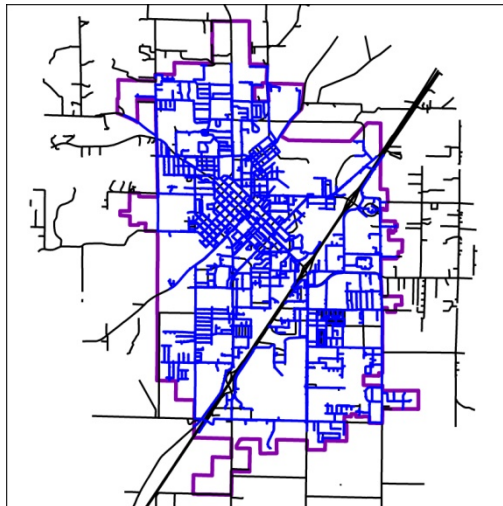
Improvement Type: Land and Land Improvements

Division: 87-Water

Description: Water Distribution System Improvements. Note: Formerly 87-ENV-008-21

Justification This is for improvements that are identified in the water distribution system hydraulic study.

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates	\$500,000	\$500,000	\$500,000	\$500,000		\$2,000,000
Project Total						\$2,000,000



Water Division

Water Main: Owens

Project Number: 87-WTR-001-22

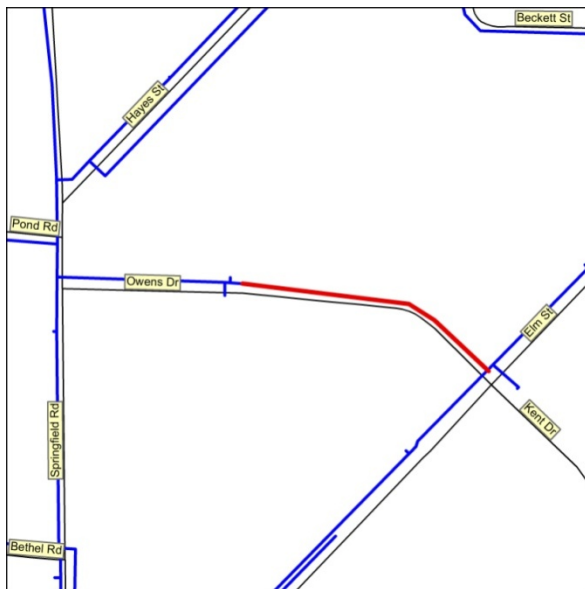
Improvement Type: Land and Land Improvements

Division: 87-Water

Description: Install 650 linear feet of 6-inch PVC water line along Owens Drive between Springfield and Elm Street. Note: Formerly 87-ENV-001-22

Justification This will create a loop feed improving the water distribution system in this area of the distribution system. This is being done in conjunction with the street improvements.

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates		\$22,000				\$22,000
Project Total						\$22,000



Water Tie Line: New Buffalo Road to Public Works

Project Number: 87-WTR-002-22

Improvement Type: Land and Land Improvements

Division: 87-Water

Description: Install 4,200 linear feet of 12-inch PVC water line. Note: Formerly 87-ENV-002-22

Justification This will create a loop feed improving the water distribution system in this area of the distribution system.

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates		\$140,000				\$140,000
Project Total						\$140,000



Water Division

Water Main: Frank Street

Project Number: 87-WTR-001-23

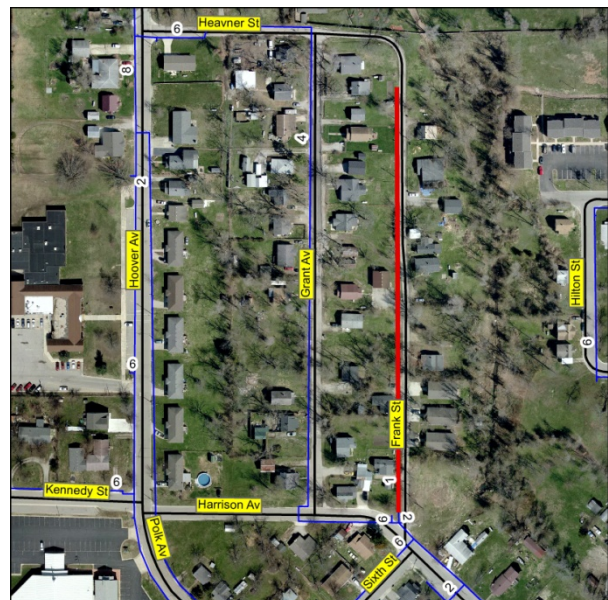
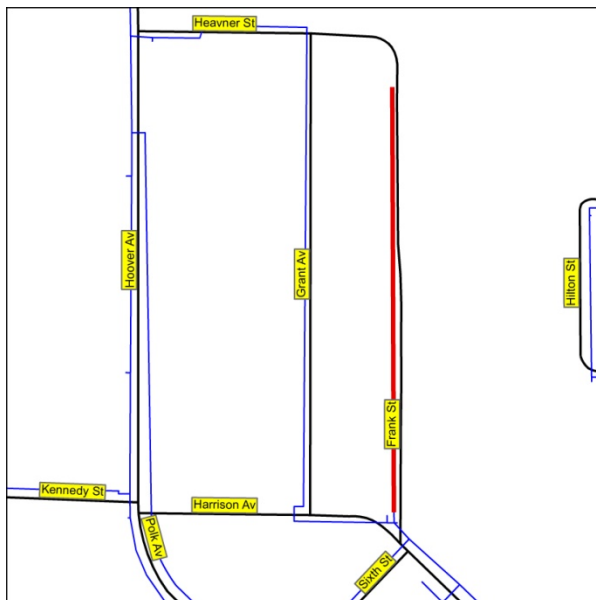
Improvement Type: Land and Land Improvements

Division: 87-Water

Description: Replace approximately 1150 linear feet of 1-inch galvanized water line with 2-inch PVC along Frank Street. Note: Formerly 87-ENV-001-23

Justification The existing aged galvanized line has a history of leaks and by installing a new 2-inch line will improve the water distribution system in this area of the distribution system.

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates			\$25,000			\$25,000
Project Total						\$25,000



Water Division

Water Main: Hunters Creek

Project Number: 87-WTR-002-23

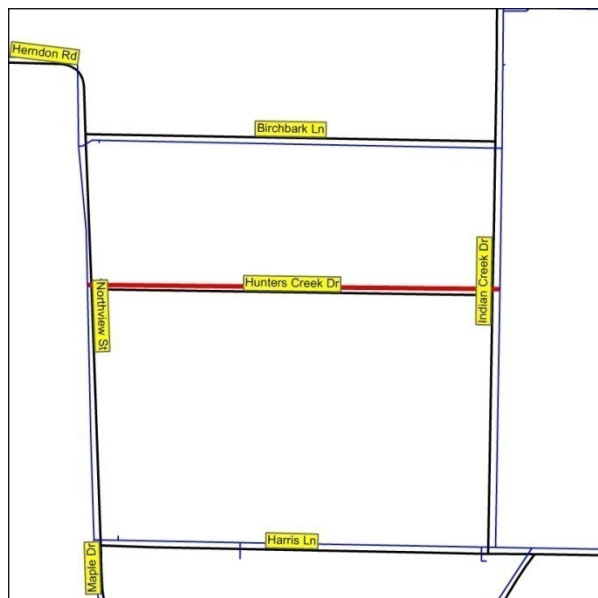
Improvement Type: Land and Land Improvements

Division: 87-Water

Description: Replace approximately 1100 linear feet of 6-inch cast iron water line along Hunters Creek between Northview and Indian Creek. Note: Formerly 87-ENV-002-23

Justification This existing aged 6-inch cast iron pipe has a history of leaks and by installing a new 6-inch PVC line it will improve the water distribution system in this area of the distribution system.

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates			\$20,000			\$20,000
Project Total						\$20,000



Water Division

Water Main: Manors and South Hwy 5

Project Number: 87-WTR-003-23

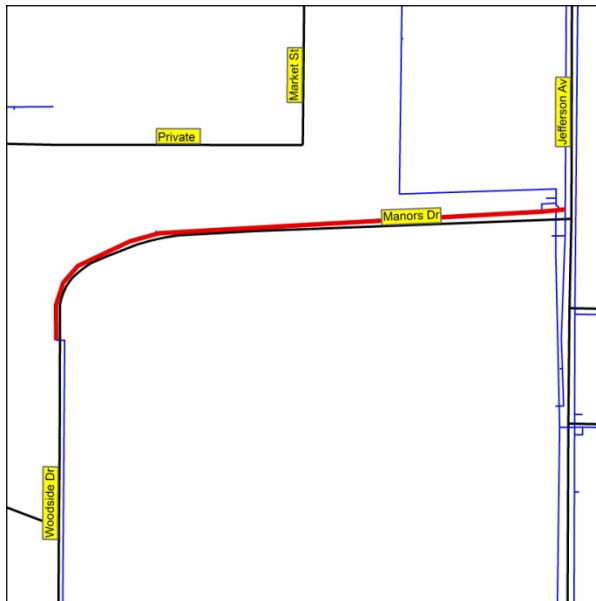
Improvement Type: Land and Land Improvements

Division: 87-Water

Description: Replace approximately 1800 linear feet of 6-inch cast iron water line along Manors between Woodside and Hwy 5. Note: Formerly 87-ENV-003-23

Justification This existing aged 6-inch cast iron pipe has a history of leaks and by installing a new 6-inch PVC line it will improve the water distribution system in this area of the distribution system

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates			\$21,000			\$21,000
Project Total						\$21,000



Water Division

East Fremont Water Line

Project Number: 87-WTR-001-16

Improvement Type: Land and Land Improvements

Department: 87-Water

Description: Construct 1,700 linear feet of 12-inch waterline.

Justification: This will eliminate two dead end water lines and tie them together, creating a loop feed improving the water distribution system in this area of the distribution system.

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates			\$100,000			\$100,000
Project Total						\$100,000



Water Division

Directional Drill Equipment

Project Number: 87-WTR-008-16

Improvement Type: Machinery and Equipment

Department: 87-Water

Description: Purchase a Directional Boring Machine and Tooling to install up to 8-inch water/wastewater lines and up to three 3-inch conduits for Electric lines. This would be a joint purchase with the Electric Department.

Justification: This will give the City the ability to install Water/Wastewater and Electric Utilities without disturbing expensive infrastructure and landscaping.

Location: Public Works

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates	\$100,000					\$100,000
Project Total						\$ 100,000



Water Division

Tapping Machine

Project Number: 87-WTR-009-21

Improvement Type: Land and Land Improvements

Division: 87-Water

Description: Pipe tapping machine for live tapping 3-inch through 12-inch water mains. Note: Formerly 87-ENV-009-21

Justification The existing tapping machine is 30+ years old and has reached its useful life.

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates	\$35,000					\$35,000
Project Total						\$35,000



Water Division

Water Main: Ronald Dr.

Project Number: 87-WTR-002-23

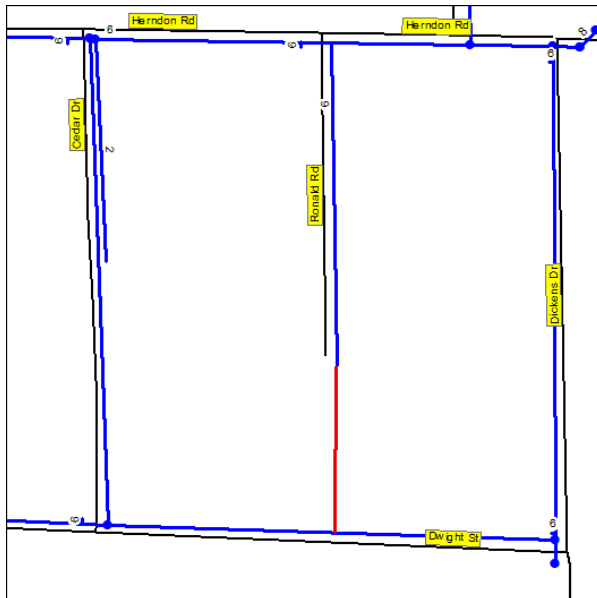
Improvement Type: Land and Land Improvements

Division: 87-Water

Description: Install approximately 250 linear feet of 6-inch PVC water line from the end of Ronald Dr. to Dwight. Note: Formerly 87-ENV-002-23

Justification This will eliminate two dead end water lines and tie them together, creating a loop feed improving the water distribution system in this area.

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates					\$10,000	\$10,000
Project Total						\$10,000



Water Main: Sunrise Dr. Tie Line

Project Number: 87-WTR-004-25

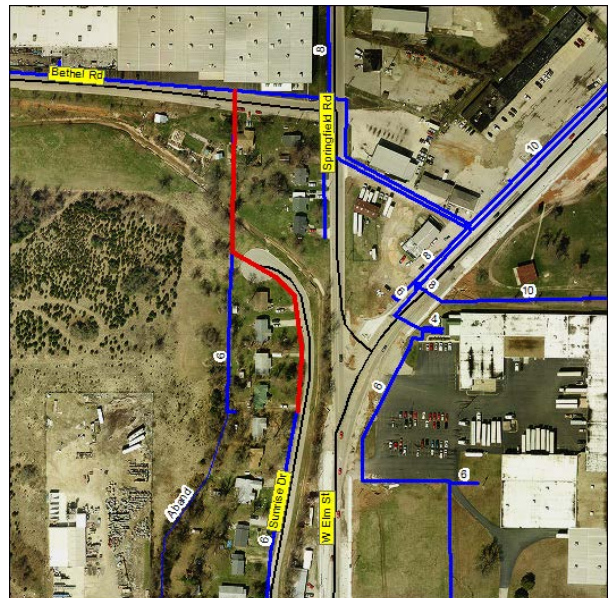
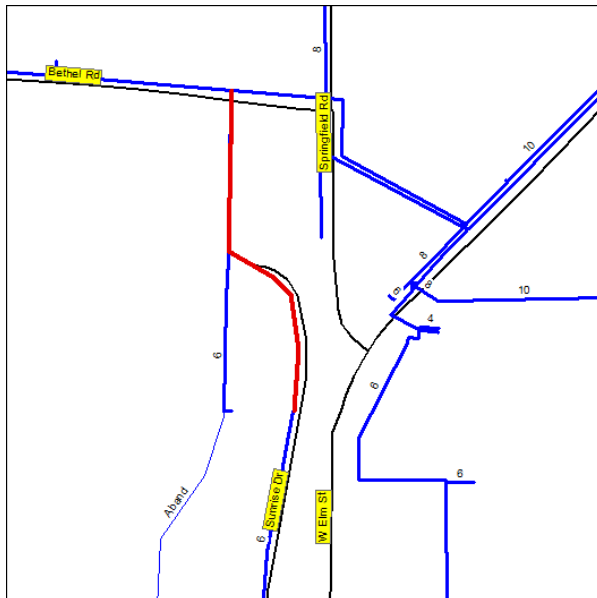
Improvement Type: Land and Land Improvements

Division: 87-Water

Description: Install approximately 800 linear feet of 6 PVC water line along Sunrise Drive to Bethel Dr. Note: Formerly 87-ENV-004-25

Justification This will eliminate two dead end water lines and tie them together, creating a loop feed improving the water distribution system in this area.

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates			\$20,000			\$20,000
Project Total						\$20,000



Water Main: Gateway Road

Project Number: 87-WTR-002-25

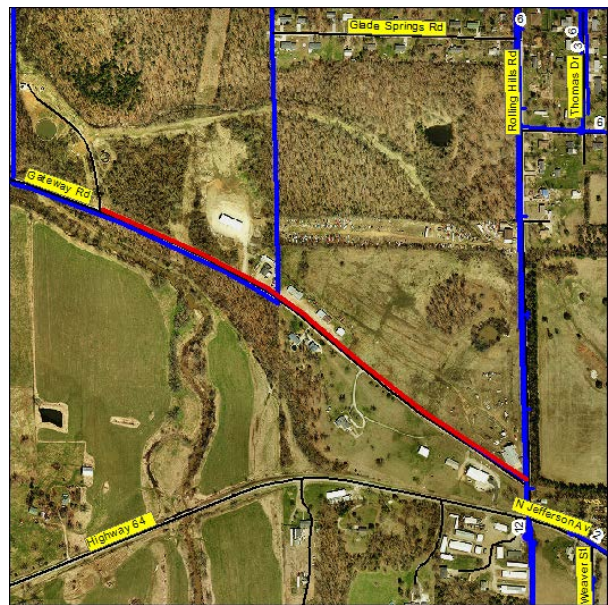
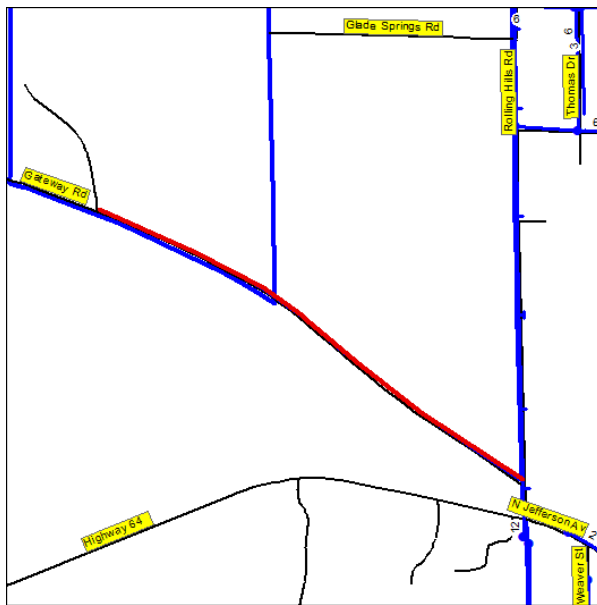
Improvement Type: Land and Land Improvements

Division: 87-Water

Description: Replace approximately 2,850 linear feet of 2-inch galvanized line with 6-inch PVC water line along Gateway Rd to the driveway to Goodwin hollow lift station. Note: Formerly 87-ENV-002-25

Justification This existing aged 2-inch galvanized pipe has a history of leaks and by installing a new 6-inch PVC line it will improve the water distribution system in this area.

Funding Source	2021	2022	2023	2024	2025	Totals
Water Rates					\$75,000	\$75,000
Project Total						\$75,000



Capital Improvement Program 2021-2024							
Project Number	Project Name	2021	2022	2023	2024	2025	Total
73-APT-001-21	Airport Master Plan	\$300,000					\$300,000
73-APT-003-21	Ramp and Parking Lot Repair	\$25,000					\$25,000
73-APT-001-24	Replace Exisiting Computer Systems/Printer	\$5,000				\$5,000	\$10,000
73-APT-001-22	Airport Tractor		\$52,000				\$52,000
73-APT-002-22	Rotary Cutters		\$12,800				\$12,800
73-APT-001-23	Taxiway Rehabilitation			\$683,500			\$683,500
73-APT-002-21	Aviation Fuel Truck				\$95,000		\$95,000
73-APT-001-24	Utility Vehicle				\$7,000		\$7,000
73-APT-002-20	Hangar Remodel					\$30,000	\$30,000
	Airport Total	\$330,000	\$64,800	\$683,500	\$102,000	\$35,000	\$1,215,300
01-CCK-001-19	Replace Exisiting Computer Systems	\$5,000			\$5,000		\$10,000
	City Clerk Total	\$5,000	\$0	\$0	\$5,000	\$0	\$10,000
01-CCC-001-19	Replace Computer Systems/Wireless	\$8,000					\$8,000
01-CCC-001-21	Exhibition Hall Chairs	\$12,000		\$12,000			\$24,000
01-CCC-002-22	Replacement of CCC Office Furniture		\$60,000				\$60,000
01-CCC-003-22	Replace 2005 Boom Lift		\$150,000				\$150,000
01-CCC-004-23	In Line Booking			\$30,000			\$30,000
01-CCC-001-24	Half Ton Pickup				\$30,000		\$30,000
22-CCC-006-14	Replacement of HVAC Units	\$50,000					\$50,000
22-CCC-002-15	Mill, Overlay, and Restripe CCC Parking Lots	\$20,000	\$15,000				\$35,000
22-CCC-002-17	Comprehensive Repair Plan for CCC Roof	\$80,000					\$80,000
22-CCC-005-17	Upgrade Theater Stage Lights	\$20,000					\$20,000
22-CCC-001-20	Addition of Dressing Rooms and Concesssion Area for CCC Exhibition Hall	\$3,100,000					\$3,100,000
22-CCC-001-21	Repair Gym Floor	\$25,000					\$25,000
22-CCC-002-21	Replace Multi Prupose Flooring	\$100,000					\$100,000
22-CCC-001-22	Replacement of Gas Fired Pool Heater		\$30,000				\$30,000
22-CCC-002-22	Upgrade of UV System of CCC Pool		\$15,000				\$15,000
22-CCC-003-22	Rebuild Paddock Water Filter for CCC Pool		\$40,000				\$40,000
22-CCC-004-22	Rider Autoscrubber	\$20,000					\$20,000
01-CCC-001-21	New Table and Chairs for Community Building	\$20,000				\$20,000	\$40,000
	Civic Center Total	\$3,455,000	\$310,000	\$42,000	\$30,000	\$20,000	\$3,857,000
22-CDC-001-20	Replacement of Staff Fleet Vehicles	\$26,000		\$26,000			\$52,000

Capital Improvement Program 2021-2024							
Project Number	Project Name	2021	2022	2023	2024	2025	Total
22-CDC-002-21	Replacement of Network System	\$5,000	\$3,000	\$3,000	\$5,000	\$5,000	\$21,000
22-CDC-004-25	Replacement of Xerox Work Center					\$800	\$800
22-CDC-001-21	Replacement of Network Systems	\$2,550		\$2,550		\$2,550	\$7,650
22-CDC-001-22	Replacement of Cannon Plotter/Scanner		\$12,500				\$12,500
	Code Administration Total	\$33,550	\$15,500	\$31,550	\$5,000	\$8,350	\$93,950
75-DBD-001-18	Downtown Business District Signage Upgrades	\$125,000					\$125,000
99-DBD-001-10	Fiber Camera Project	\$30,000					\$30,000
	Downtown Business District Total	\$155,000	\$0	\$0	\$0	\$0	\$155,000
80-ELF-007-14	161 Substations and Transmission	\$5,000,000	\$5,000,000	\$5,000,000			\$15,000,000
80-ELF-008-14	Line Reconductor/Extensions	\$600,000	\$600,000	\$600,000	\$600,000		\$2,400,000
80-ELF-003-21	Forestry Truck and Brush Chipper	\$325,000					\$325,000
80-ELF-004-21	Overhead Aerial Cable Project-North & South Side of Birchbark Lane	\$40,000					\$40,000
80-ELF-005-21	Overhead Aerial Cable Project-South Side of Hunters Creek Drive	\$30,000					\$30,000
80-ELF-006-21	Overhead Aerial Cable Project-Stanwood Drive and Belwood Road			\$30,000			\$30,000
80-ELF-007-21	Overhead Aerial Cable Project-Arbour Drive and Northbrook Street	\$15,000					\$15,000
80-ELF-008-21	Overhead Aerial Cable Project-Woodhill Drive		\$50,000				\$50,000
80-ELF-009-21	Overhead Aerial Cable Project-Kudwig Avenue, Walser and Donnalee Avenue		\$50,000				\$50,000
80-ELF-010-21	Overhead Aerial Cable Project-Osage Street, Parkway and Highland Street			\$30,000			\$30,000
80-ELF-011-21	Overhead Aerial Cable Project-Holly Street, Pine Street and Zachary Drive				\$30,000		\$30,000
80-ELF-012-21	Overhead Aerial Cable Project-Polk Avenue, Taylor Street and 5th Street				\$30,000		\$30,000
80-ELF-013-21	Cable Reel Pulling Trailer	\$100,000					\$100,000
80-ELF-003-15	LED Streetlight Conversion	\$60,000	\$60,000				\$120,000
80-ELF-004-15	Distribution Pole Changes	\$250,000	\$250,000	\$250,000	\$250,000		\$1,000,000
80-ELF-014-21	Substation Recloser Upgrade	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
80-ELF-015-21	Material Handler Bucket Truck	\$250,000					\$250,000

Capital Improvement Program 2021-2024							
Project Number	Project Name	2021	2022	2023	2024	2025	Total
80-ELF-003-17	Department Pickups			\$40,000	\$40,000		\$80,000
80-ELF-001-20	Replace Existing Computer Systems	\$10,000	\$10,000		\$8,000		\$28,000
80-ELF-002-20	Battery Backup for Substation Reclosers	\$30,000					\$30,000
80-ELF-016-21	80 Ft. Bucket Truck			\$350,000			\$350,000
80-ELF-004-20	Automated Sectionalizing Switches	\$150,000	\$150,000	\$150,000	\$100,000	\$100,000	\$650,000
80-ELF-001-21	69k High Voltage Tie Line – Substations #6 and #8	\$1,000,000					\$1,000,000
80-ELF-002-21	Line Reconductor/Extensions- Michigan/Monroe	\$600,000					\$600,000
80-ELF-003-23	New Substation #4			\$250,000	\$550,000		\$800,000
80-ELF-002-23	Line Reconductor/Extensions – South			\$1,000,000			\$1,000,000
80-ELF-001-22	Reconductor/Extensions Subs. #7 and #8 69kV		\$1,500,000	\$1,000,000	\$1,000,000	\$1,000,000	\$4,500,000
80-ELF-017-21	Update Substation Bays	\$300,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$4,300,000
80-ELF-018-21	Insulator Upgrades	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$150,000
80-ELF-019-21	Substation Transformer Upgrades	\$600,000	\$600,000	\$600,000	\$600,000		\$2,400,000
80-ELF-020-21	Backyard Machine	\$150,000					\$150,000
80-ELF-021-21	69kV Breaker Install in Substations #5 & #6	\$300,000					\$300,000
80-ELF-022-21	Install Polymer 69kV and 7200 Arresters Substations #1, #2, #3, #5, #7 & #8	\$200,000					\$200,000
80-ELF-023-21	Single Phase Reclosers	\$15,000	\$15,000	\$15,000			\$45,000
	Electric Total	\$10,355,000	\$9,615,000	\$10,645,000	\$4,538,000	\$2,430,000	\$37,583,000
01-FMS-002-19	60" Zero Turn Mower		\$12,000	\$12,500	\$13,000		\$37,500
01-FMS-002-16	Half Ton Pickup		\$24,000		\$30,000		\$54,000
01-FMS-001-23	Backhoe			\$98,000			\$98,000
22-FMS-001-18	Replace HVAC Units at City Hall		\$16,000			\$17,000	\$33,000
22-FMS-002-20	Replace HVAC Units as Public Works	\$16,500	\$16,500				\$33,000
22-FMS-003-20	Repair Fire Station #1 Parking Lot		\$15,000				\$15,000
22-FMS-004-21	Repair Fire Station #2 Parking Lot	\$15,000					\$15,000
22-FMS-005-20	Elm Street Christmas Decorations	\$6,000	\$6,500	\$6,000	\$6,000		\$24,500
	Facilities Management Total	\$37,500	\$90,000	\$116,500	\$49,000	\$17,000	\$310,000
01-FIN-001-19	Replace Existing Computer Systems				\$8,200		\$8,200
	Finance Total	\$0	\$0	\$0	\$8,200	\$0	\$8,200

Capital Improvement Program 2021-2024							
Project Number	Project Name	2021	2022	2023	2024	2025	Total
01-FDE-002-16	Replacement of Cardiac Monitors	\$20,000	\$20,000				\$40,000
01-FDE-005-16	Hazardous Materials Identification & Air Monitoring		\$25,000				\$25,000
01-FDE-006-16	Storage Addition Station 2		\$20,000				\$20,000
01-FDE-007-16	Replace HVAC Units at Fire Station 1 and 2		\$8,000				\$8,000
01-FDE-013-16	Traffic Control Signal Light Station 2			\$30,000			\$30,000
01-FDE-002-17	Fire Safety Trailer		\$60,000				\$60,000
01-FDE-005-17	Improvements to Fire Station 1 Roof					\$15,000	\$15,000
01-FDE-002-18	Mobile Tablets		\$10,000				\$10,000
01-FDE-001-21	Confined Space Rescue Breathing System	\$18,000					\$18,000
01-FDE-003-21	Update Station Alerting System	\$10,000					\$10,000
01-FDE-002-22	LUCAS CPR Device		\$30,000				\$30,000
22-FDE-003-14	Replacement of Staff Fleet Vehicles	\$33,000					\$33,000
22-FDE-001-17	Bunker Gear			\$72,000			\$72,000
22-FDE-002-17	Mobile Traffic Light Control	\$18,000	\$18,000	\$18,000	\$18,000		\$72,000
22-FDE-002-19	Bay Floors of Fire Station 1				\$16,000		\$16,000
99-FDE-001-16	Faire Station #3			\$1,230,000			\$1,230,000
99-FDE-002-16	Training Facility			\$1,500,000			\$1,500,000
01-FDE-006-21	Fire Station LED Signage	\$30,000	\$30,000				\$60,000
	Fire Total	\$129,000	\$221,000	\$2,850,000	\$34,000	\$15,000	\$3,249,000
60-GFM-002-21	Vehicle Lift (Warehouse)	\$18,000					\$18,000
60-GFM-005-19	Heavy Truck Scan Tool				\$5,000		\$5,000
60-GFM-001-20	Service Truck		\$60,000				\$60,000
60-GFM-001-21	Fleet Fuel Dispensers & Diesel Exhaust Fluid (DEF) Fuel Pump System	\$46,800					\$46,800
60-GFM-002-22	Garage Office		\$6,000				\$6,000
60-GFM-001-23	Refrigerant Management System			\$7,000			\$7,000
	Garage Total	\$64,800	\$66,000	\$7,000	\$5,000	\$0	\$142,800
01-ITS-001-20	Replace Existing Computer Systems	\$5,000				\$2,500	\$7,500
22-ITS-005-16	Mobile Data Tablets		\$5,000		\$5,000		\$10,000
99-ITS-001-16	Capital Hardware/Software Purchase	\$70,000					\$70,000
99-ITS-003-20	Printer Replacement Konica	\$4,000		\$7,500			\$11,500
99-ITS-001-21	SCALE Nodes	\$23,000					\$23,000

Capital Improvement Program 2021-2024							
Project Number	Project Name	2021	2022	2023	2024	2025	Total
99-ITS-002-21	Switches	\$14,000					\$14,000
	Information Technology Total	\$116,000	\$5,000	\$7,500	\$5,000	\$2,500	\$136,000
22-PKD-012-14	Boswell Aquatic Center	\$20,000	\$250,000			\$15,000	\$285,000
22-PKD-001-19	Skate Park Improvements		\$125,000				\$125,000
22-PKD-001-20	Walking and Bicycle Trail		\$250,000		\$250,000		\$500,000
79-PKD-001-14	Vehicle and Motor Equipment	\$25,000	\$48,500	\$40,000	\$40,500	\$55,000	\$209,000
79-PKD-010-14	WT Vernon Park	\$100,000					\$100,000
79-PKD-001-15	Harke Park		\$25,000				\$25,000
79-PKD-010-16	Infield Surface Material	\$5,000	\$5,000	\$5,000	\$12,500	\$5,000	\$32,500
79-PKD-002-17	Walking Trail Maintenance		\$14,000			\$15,000	\$29,000
79-PKD-001-19	Replace Existing Computer Systems				\$5,000		\$5,000
79-PKD-002-19	Sprinkler System at Atchley Park Fields	\$25,000					\$25,000
99-PKD-003-19	Winfrey Property			\$290,000			\$290,000
99-PKD-001-24	Pierce Street Park Development				\$125,000		\$125,000
99-PKD-001-22	Parking Lot Resurfacing		\$100,000		\$100,000		\$200,000
	Parks Total	\$175,000	\$817,500	\$335,000	\$533,000	\$90,000	\$1,950,500
01-PDA-003-18	Replace Existing Computer Systems	\$16,000	\$16,000	\$16,000			\$48,000
01-PDA-001-19	Field Investigation Hardware and Software	\$15,000					\$15,000
01-PDA-002-19	911 Hardware			\$4,000	\$4,000		\$8,000
22-PDA-004-14	Patrol Car (Dash) Camera	\$3,000				\$27,000	\$30,000
22-PDA-003-15	Patrol Cars	\$117,000	\$117,000	\$117,000	\$117,000	\$117,000	\$585,000
22-PDA-001-17	Dispatch Zetron Radio Upgrade	\$42,000			\$15,000		\$57,000
22-PDA-003-17	IRIS Upgrade	\$15,000					\$15,000
22-PDA-004-17	ID System and Hardware Upgrade	\$12,000					\$12,000
22-PDA-001-18	WAVE Upgrade				\$5,000		\$5,000
22-PDA-002-18	Automatic License Plate Reader (APLR)	\$24,000	\$24,000	\$24,000			\$72,000
22-PDA-001-21	Vehicle Siren Boxes	\$15,400					\$15,400
22-PDA-002-21	Body Cameras	\$32,000					\$32,000
	Police Total	\$291,400	\$157,000	\$161,000	\$141,000	\$144,000	\$894,400
60-PRW-002-22	Warehouse Forklift		\$40,000				\$40,000
60-PRW-003-21	Pickup Truck (Warehouse)	\$38,000					\$38,000
	Purchasing & Warehouse Total	\$38,000	\$40,000	\$0	\$0	\$0	\$78,000

Capital Improvement Program 2021-2024							
Project Number	Project Name	2021	2022	2023	2024	2025	Total
01-SWC-004-14	Assessment and Restoration of Detention Facilities	\$5,000	\$5,000				\$10,000
01-SWC-003-18	Stormwater: Waterman Drive and Windsor Drive	\$25,000					\$25,000
01-SWC-001-19	Stormwater: Mountrose Beacon Branch	\$55,000	\$50,000				\$105,000
01-SWC-002-19	Stormwater: Springfield and Jackson		\$25,000				\$25,000
01-SWC-006-19	Stormwater: Hydraulic Engineering Study	\$50,000	\$50,000	\$50,000			\$150,000
01-SWC-001-20	Stormwater: Washington and North Park Manor			\$50,000			\$50,000
01-SWC-001-21	Stormwater: Brook and Indian Creek Improvements	\$30,000					\$30,000
01-SWC-002-21	Stormwater: Springfield and Jackson	\$25,000					\$25,000
01-SWC-001-22	Stormwater: Quail Valley Improvements		\$15,000				\$15,000
01-SWC-002-22	Stormwater: Highway YY and Raef Road Improvements		\$10,000				\$10,000
01-SWC-003-22	Stormwater: Washington and Park Manor		\$60,000				\$60,000
01-SWC-001-23	Stormwater: West Fremont Improvements			\$10,000			\$10,000
01-SWC-002-23	Stormwater: Evergreen Improvements			\$25,000			\$25,000
01-SWC-003-23	Stormwater: Flatwoods			\$25,000			\$25,000
	Stormwater Total	\$190,000	\$215,000	\$160,000	\$0	\$0	\$565,000
08-STR-002-16	Millcreek Road Improvements		\$175,000				\$175,000
08-STR-005-16	Three-Quarter Ton 4x4 Pickup Truck Replacements	\$35,000					\$35,000
08-STR-008-16	Truck Mounted Striping Machine			\$35,000			\$35,000
08-STR-008-17	Tandem Axle Dump Truck			\$155,000			\$155,000
08-STR-017-17	Single Axle Dump Truck	\$120,000					\$120,000
08-STR-018-17	Mowing Tractor			\$35,000			\$35,000
08-STR-020-17	Track Loader		\$250,000				\$250,000
08-STR-007-18	Crack Sealer Machine				\$50,000		\$50,000
08-STR-003-19	Hoover Avenue	\$32,500					\$32,500
08-STR-007-19	Snow Plow Attachment	\$7,500					\$7,500
08-STR-008-19	Drop Hammer Attachment	\$5,500					\$5,500
08-STR-009-19	Road Grader		\$220,000				\$220,000

Capital Improvement Program 2021-2024							
Project Number	Project Name	2021	2022	2023	2024	2025	Total
08-STR-005-20	Half Ton 4X4 Pickup Trucks	\$50,000	\$25,000				\$75,000
08-STR-008-20	Roller Compactor		\$40,000				\$40,000
08-STR-009-20	Semi Tractor				\$120,000		\$120,000
08-STR-010-20	Excavator					\$225,000	\$225,000
08-STR-011-20	Skid Steer Loader	\$55,000					\$55,000
08-STR-001-21	Mountrose Street Improvements	\$210,500					\$210,500
08-STR-002-21	Harwood Avenue Surface Treatment		\$10,400				\$10,400
08-STR-003-21	Tower Road Surface Treatment	\$17,000					\$17,000
08-STR-004-21	Raef Road Surface Treatment	\$12,250					\$12,250
08-STR-005-21	East Fremont Road Improvements	\$426,000					\$426,000
08-STR-006-21	Adams Avenue Improvements	\$35,800					\$35,800
08-STR-008-21	Harris Lane Surface Treatment		\$17,000				\$17,000
08-STR-009-21	Rolling Hills Road Surface Treatment		\$27,700				\$27,700
08-STR-010-21	Herndon Road Surface Treatment	\$13,200					\$13,200
08-STR-011-21	Jackson Avenue Surface Treatment	\$10,500					\$10,500
08-STR-013-21	Bethel Road Asphalt Overlay		\$43,500				\$43,500
08-STR-014-21	Howard Drive Surface Treatment		\$13,500				\$13,500
08-STR-015-21	Traffic Signal Installation at Tower Road and Hwy. 32				\$150,000		\$150,000
08-STR-016-21	Traffic Control Imp at Hwy MM, Cowan Dr, Millcreek			\$150,000			\$150,000
08-STR-017-21	East Bland Road Surface Treatments		\$21,000				\$21,000
08-STR-020-21	Fowler Drive	\$48,960					\$48,960
08-STR-021-21	Tractor and Boom Mower Attachment	\$150,000					\$150,000
08-STR-001-22	Elm Street Surface Treatments		\$220,000				\$220,000
08-STR-002-22	Roller Compactor				\$85,000		\$85,000
08-STR-004-22	Hydro Seeder			\$10,000			\$10,000
08-STR-011-22	North Park Manor Boulevard		\$24,985				\$24,985
08-STR-012-22	East Park Manor Boulevard		\$28,875				\$28,875
08-STR-013-22	South Park Manor Boulevard		\$18,540				\$18,540
08-STR-014-22	West Park Manor Boulevard		\$18,540				\$18,540
08-STR-015-22	Monroe Avenue		\$50,600				\$50,600
08-STR-016-22	Jefferson Avenue Sidewalk Improvements		\$310,000				\$310,000

Capital Improvement Program 2021-2024							
Project Number	Project Name	2021	2022	2023	2024	2025	Total
08-STR-001-23	Elm Street Surface Treatment			\$136,350			\$136,350
08-STR-005-23	West Bland Asphalt Overlay			\$71,950			\$71,950
08-STR-006-23	Hospital Drive Asphalt Overlay			\$118,400			\$118,400
08-STR-007-23	Albert Street Improvements			\$22,500			\$22,500
08-STR-008-23	Marvin Avenue Improvements			\$47,900			\$47,900
08-STR-009-23	Mizer Street Improvements			\$31,600			\$31,600
08-STR-010-23	Barlow Street Improvements			\$31,600			\$31,600
08-STR-011-23	Dickinson Avenue Improvements			\$52,200			\$52,200
08-STR-001-24	Beck Lane				\$68,200		\$68,200
08-STR-002-24	Lake Drive				\$42,650		\$42,650
08-STR-003-24	Sherman Avenue				\$74,175		\$74,175
08-STR-004-24	Jefferson Avenue Sidewalk Improvements				\$330,000		\$330,000
08-STR-005-24	Green Street				\$17,950		\$17,950
08-STR-006-24	Lincoln Avenue				\$91,900		\$91,900
08-STR-007-24	Bland Avenue				\$110,110		\$110,110
08-STR-001-25	Lawson Road					\$121,000	\$121,000
08-STR-002-25	Tower Road					\$113,000	\$113,000
08-STR-003-25	Tuscumbia Road					\$59,000	\$59,000
08-STR-004-25	Jefferson Avenue Sidewalk Improvements					\$492,000	\$492,000
08-STR-005-25	Fourth Street					\$655,000	\$655,000
08-STR-006-25	Street Sweeper					\$250,000	\$250,000
08-STR-007-25	Skid Steer Loader					\$70,000	\$70,000
08-STR-008-25	Backhoe					\$105,000	\$105,000
08-STR-009-25	Salt Storage Building					\$75,000	\$75,000
08-STR-010-25	Springfield Road Sidewalk Improvements					\$20,000	\$20,000
	Street Total	\$1,229,710	\$1,514,640	\$897,500	\$1,139,985	\$2,185,000	\$6,966,835
40-TRM-001-21	Replace Computer Systems/Printer	\$3,500					\$3,500
40-TRM-001-22	New Tourism Website		\$70,000				\$70,000
	Tourism Total	\$3,500	\$70,000	\$0	\$0	\$0	\$73,500
85-WWO-001-14	Collection Improvements- Goodwin Hollow Watershed	\$650,000	\$700,000	\$750,000	\$750,000	\$750,000	\$3,600,000
85-WWO-002-14	WWTP Improvements Phase 2	\$2,000,000					\$2,000,000
85-WWO-007-15	Lift Station SCADA	\$20,000				\$20,000	\$40,000

Capital Improvement Program 2021-2024							
Project Number	Project Name	2021	2022	2023	2024	2025	Total
85-WWO-007-16	Pickup Trucks	\$30,000		\$30,000			\$60,000
85-WWO-004-19	Dump Truck	\$150,000					\$150,000
85-WWO-001-17	Wastewater Treatment Plant Driveway Overlay	\$40,000					\$40,000
85-WWO-001-18	Backhoe	\$130,000					\$130,000
85-WWO-003-18	Replace Existing Wastewater Computer Systems	\$5,000	\$5,000	\$5,000	\$5,000	\$7,500	\$27,500
85-WWO-001-19	Lift Station Improvements	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
85-WWO-002-19	Benchtop Spectrophotometer					\$6,500	\$6,500
85-WWO-005-19	Standby Generator	\$80,000					\$80,000
85-WWO-006-20	Equipment and Material Trailer					\$13,000	\$13,000
85-WWO-007-20	Combination Cleaning Unit	\$80,000	\$80,000	\$80,000	\$80,000		\$320,000
85-WWO-001-21	Sewer Main: Mizer Street	\$15,000					\$15,000
85-WWO-002-21	Sewer Main: Barlow Street	\$12,000					\$12,000
85-WWO-003-21	Sewer Main: Marvin Avenue	\$27,000					\$27,000
85-WWO-004-21	Sewer Main: Perry Street	\$40,000					\$40,000
85-WWO-005-21	IDEX	\$6,000					\$6,000
85-WWO-006-21	Mechanical Convection Oven	\$5,000					\$5,000
85-WWO-001-22	Sewer Main: Hayes Street		\$16,000				\$16,000
85-WWO-002-22	Sewer Main: Stave Mill Easement		\$25,000				\$25,000
85-WWO-001-23	South Highway 5 Lift Station					\$200,000	\$200,000
85-WWO-001-24	Orion Camera (CCTV)				\$25,000		\$25,000
85-WWO-005-15	Building (WWTP) Improvements	\$40,000					\$40,000
85-WWO-005-20	Biosolids Application Truck	\$185,000					\$185,000
85-WWO-005-20	Excavator	\$350,000					\$350,000
85-WWO-001-16	Oxidation Ditch Rehabilitation (North and South)	\$30,000					\$30,000
	Wastewater Total	\$3,995,000	\$926,000	\$965,000	\$960,000	\$1,097,000	\$7,943,000
87-WTR-007-15	Dump Truck		\$135,000				\$135,000
87-WTR-002-17	Park Manor Water Line Replacement	\$55,000					\$55,000
87-WTR-002-18	New Well and Tower	\$3,000,000					\$3,000,000
87-WTR-003-18	Pickup Trucks	\$30,000		\$30,000			\$60,000
87-WTR-004-18	Service Truck					\$90,000	\$90,000
87-WTR-007-18	Replace Existing Water Computer Systems	\$5,000	\$5,000	\$5,000	\$5,000	\$7,500	\$27,500

Capital Improvement Program 2021-2024							
Project Number	Project Name	2021	2022	2023	2024	2025	Total
87-WTR-001-17	Rosenthal Woodhill North 5 Water Tie-In	\$120,000					\$120,000
87-WTR-001-18	Nathaniel and Steel Water Tie-In	\$60,000					\$60,000
87-WTR-004-19	Water Wells: Chlorine Analyzer Replacements	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$30,000
87-WTR-008-20	Water Well Critical Parts	\$10,000	\$10,000	\$10,000	\$10,000		\$40,000
87-WTR-001-21	Water Tie Line: Twin Oaks & Tower	\$16,000					\$16,000
87-WTR-002-21	Water Main: Mizer	\$16,000					\$16,000
87-WTR-003-21	Water Main: Barlow	\$17,000					\$17,000
87-WTR-004-21	Water Main: Marvin	\$32,000					\$32,000
87-WTR-005-21	Water Main: Albert	\$13,000					\$13,000
87-WTR-006-21	Water Main: Dickinson	\$13,000					\$13,000
87-WTR-007-21	Water Services: New Buffalo Road	\$7,500					\$7,500
87-WTR-008-21	Water Distribution System Improvements	\$500,000	\$500,000	\$500,000	\$500,000		\$2,000,000
87-WTR-001-22	Water Main: Owens		\$22,000				\$22,000
87-WTR-002-22	Water Tie Line: New Buffalo Road to Public Works		\$140,000				\$140,000
87-WTR-001-23	Water Main: Frank			\$25,000			\$25,000
87-WTR-002-23	Water Main: Hunters Creek			\$20,000			\$20,000
87-WTR-003-23	Water Main: Manors and South Highway 5			\$21,000			\$21,000
87-WTR-001-16	East Fremont Water Line			\$100,000			\$100,000
87-WTR-008-16	Directional Drill Equipment	\$100,000					\$100,000
87-WTR-009-21	Tapping Machine	\$35,000					\$35,000
87-WTR-002-23	Water Main: Ronald Drive					\$10,000	\$10,000
87-WTR-004-25	Water Main: Sunrise Drive Tie Line			\$20,000			\$20,000
87-WTR-002-25	Water Main: Gateway Road					\$75,000	\$75,000
	Water Total	\$4,035,500	\$818,000	\$737,000	\$521,000	\$188,500	\$6,300,000
	Grand Total	\$24,638,960	\$14,945,440	\$17,638,550	\$8,076,185	\$6,232,350	\$71,531,485

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF LEBANON, LACLEDE COUNTY, MISSOURI, AMENDING THE CITY *CODE OF ORDINANCES CHAPTER 2 ADMINISTRATION, ARTICLE VIII FINANCE* BY REPEALING *SECTION 2-469 FIXED ASSETS AND CAPITALIZATION POLICY* AND *APPENDIX A OF ARTICLE VIII FINANCE* IN THEIR ENTIRETY AND ENACTING A NEWLY CREATED *SECTION 2-469 CAPITAL ASSETS POLICY* AND *APPENDIX A OF ARTICLE VIII FINANCE*.

WHEREAS, that sound fiscal management for municipal government units includes the oversight of capital assets; *and*

WHEREAS, that the City wishes to at all times be able to exercise positive financial accountability for the safekeeping and responsibilities of assets; *and*

WHEREAS, that on January 28, 2013 City Council adopted a Fixed Assets and Capitalization Policy via Ordinance No. 5052; *and*

WHEREAS, the City's fixed assets policy has not been reviewed since January 2013; *and*

WHEREAS, that the Finance Department recommends updating the policy to assist the City in moving forward with GASB 34 compliancy and to improve the understandability of the policy itself; *and*

WHEREAS, that Said Code Amendment was submitted to the City Council for approval by Council Bill No. 4657 at the July 9, 2018 Council Meeting.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEBANON, LACLEDE COUNTY, MISSOURI, AS FOLLOWS;

SECTION 1: That the City Council of the City of Lebanon, Laclede County, Missouri, hereby amends the City *Code of Ordinances Chapter 2 Administration, Article VIII Finance* by repealing *Section 2-469 Fixed Assets and Capitalization Policy* in its entirety and enacting in lieu thereof a newly created *Section 2-469 Capital Assets Policy* to read as follows;

2-469 Capital Assets Policy

a) Purpose and Scope

- 1) The City of Lebanon invests a significant amount in capital assets in pursuit of its mission, as well as to maintain or improve the level of service expected by its citizens. These assets play an essential role in the City's ability to diversify, expand and cope with growth, and improve environmental conditions. That level of service can only be assured if adequate consideration is given to maintaining and expanding public facilities and infrastructure. If a government fails to maintain its capital assets; equipment, facilities and infrastructure will deteriorate more quickly and necessitate costly emergency allocations of financial resources.
- 2) The objective of this policy is to establish and maintain capital asset records to comply with governmental financial reporting standards, to ensure adequate control and appropriate use of capital assets, and to provide accountability for property control.
- 3) Any revisions or modifications to the capital asset policies and procedures will be made by the finance department and approved by the city administrator and/or the city council.

2-469.1 Definitions

- a) Capital Assets are real or personal property used in operations that have a value equal to or greater than the capitalization threshold for their respective asset class and have an estimated initial useful life of greater than one year. Capital assets shall include land, land improvements other than buildings, buildings and improvements, infrastructure, construction in progress, machinery and equipment, and vehicles. A capital asset is to be reported and depreciated, if applicable, in the government-wide and enterprise fund financial statements. Assets not capitalized are expended in the year of acquisition.

Basis means the amount on which depreciation computations will be based.

Buildings means permanent structures purchased or otherwise acquired by the city and improvements thereon including costs incurred in the acquisition of the building such as broker's fees and other transactional cost.

Capitalization policy means all items, which cost less than five thousand dollars (\$5,000.00), should be expensed rather than treated as a fixed asset. All fixed assets should be properly booked using acceptable account practices.

Controllable asset means a controllable asset fails the cost test of being a capital item but needs to be controlled. These assets are not capitalized on the general ledger nor are they depreciated, but they are inventoried on the fixed asset system and given a unique identifying number.

Curable condition means curable conditions can be corrected economically through major repairs or replacement.

Depreciation means in both the valuation and accounting senses implies a loss in the value of a given asset or property. There are three causes of depreciation: (a) physical deterioration, wear and tear in operation, (b) functional obsolescence, new technology, or (c) economic and/or environmental obsolescence, influences external to property itself like new regulations.

Disposal means all items sold, traded-in, scrapped, abandoned or in any way removed from service during the current fiscal reporting period are classified as disposals.

Equipment means tangible property of a more or less permanent nature, other than land, buildings, and improvements other than buildings, such as machinery, tools, furniture, computers, etc.

Exhaustible means having a limited life and does depreciate

Fair market value means the estimated amount at which the fixed asset might exchange between a willing buyer and a willing seller, neither being under compulsion, each having reasonable knowledge of all relevant facts and with equity to both.

Fixed asset means a fixed asset must have a useful life of more than one year and a minimum cost of five thousand dollars (\$5,000.00). A fixed asset would include buildings, machinery/equipment, improvements other than buildings, and land.

Fixed asset cost means fixed assets and their betterments should be recorded at historical cost. Historical cost includes not only the purchase price or cost of construction, but also any costs incurred to place the asset in its intended place and prepare it for use.

Fixed asset system means a collection of all the relevant information on all assets owned, including procedures used to report the data, the defined responsibilities of those participating in administering the system, the paperwork and forms used in reporting the additions, deletions, transfers and changes, and the various reports generated from the input of the above data.

Governmental fund type means funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities, except those accounted

for in proprietary type and fiduciary funds. Governmental fund types include general, special revenue, debt service and capital projects.

Improvements other than buildings means permanent improvements, other than buildings, that adds value to land such as fences, retaining walls, and gutters.

Incurable condition means incurable conditions reflect a gradual loss in value over time, which isn't readily correctable without a complete property replacement.

Inexhaustible has an unlimited life and does not depreciate

Infrastructure means capital assets, which are:

- (1) Immovable; and
- (2) Have value only to a governmental unit such as, roads, sidewalks, bridges, streetlights, parking lots, water, wastewater, fiber, and electrical systems.

Land means land purchased or otherwise acquired by the city including costs incurred in preparing land for use such as razing of structures or costs related to environmental studies.

Life means the life of an asset is the period of time that an asset is expected to be in use.

Method is the specific manner in which calculations for annual depreciation is made.

Proprietary fund type means funds used to account for activities which are similar to those found in the private sector. All assets, liabilities, equities, revenues, expenses and transfers related to the city's business activities are accounted for through proprietary funds (enterprise funds and internal service funds).

Remaining life is the number of years from present to anticipated retirement date.

Total estimated life is the expected economic useful life of an asset from the date placed in service to the projected retirement date.

Salvage value is an estimate of the residual value of an asset at the end of its estimated useful life.

Straight line depreciation method means the cost of an asset less the projected salvage value is divided by the number of years of useful life of an asset to calculate the annual depreciation charge.

Transfer is any movement of an asset by virtue of a change in location, either by account, department, building, floor, or room. A transfer may be a full or complete transfer or a partial transfer of an item.

2-469.2 Valuation

- a) Capital assets should be reported at historical cost (original cost when acquired). All cost associated with the purchase or construction of a capital asset should be considered, including ancillary charges necessary to place the asset into its intended location and condition for use. Ancillary charges may include freight and transportation, site preparation, installation, professional fees, temporary and permanent easements, engineering, architect, construction management, and legal and title costs directly attribute to asset acquisition. Costs for training, maintenance agreements, and extended warranties which can be separately identified from the cost of the capital asset should not be capitalized.
- b) In the absence of historical cost information, the asset's estimated historical cost may be used to value the capital Asset. Donated capital assets should be reported at their estimated fair value at the time of acceptance plus ancillary charges, if any. Developer contributions should be reported at their estimated fair value at the time of acceptance by the City.

- c) The costs associated with general maintenance and repair that do not add value to the capital asset or materially extend the capital asset's useful life are expended in the period incurred rather than being capitalized. Significant costs, subject to the capitalization threshold for their respective asset class, which increase capacity (i.e. additional lanes on a road) or materially extend the useful life of an asset are considered a betterment and are capitalized and depreciated over the remaining useful life of the asset.

2-469.3 Asset classes

- a) The City reports the following asset classes: land, land improvements other than buildings, buildings and improvement, infrastructure, construction in progress, machinery and equipment, and vehicles.

1) Land – Land is defined as the surface or crust of the earth, which can be used to support structures and roadways. All land is to be included in this classification regardless of its value for both tracking and reporting purposes. Expenditures for land improvements that do not require maintenance or replacement, bring land into condition to commence erection of structures, not identified with structures, or that do not deteriorate with use or passage of time are additions to the cost of land and are generally not exhaustible. Land is characterized as having an unlimited life (inexhaustible) and is not depreciated. Examples of items to be capitalized as land includes purchase price or fair value at time of donation, professional fees (i.e. title searches, architect, legal, engineering, appraisal, surveying, environmental assessments, etc.), land excavation, fill, grading, and drainage, demolition of existing buildings and improvements, removal, relocation, or reconstruction of property of others (i.e. railroad, telephone and power lines etc.), and recording costs.

Easements are interests in land owned by another that entitles its holder to the right to use the land for a specific or limited purpose. An easement does not give the holder a right of "possession" of the property only a right of use. A right of way is a type of easement in which fee simple title is obtained, defined as an absolute estate in perpetuity and one in which the owner is entitled to the entire property, with unconditional power of disposition. Therefore, right-of-way acquired or donated is considered land and should be capitalized as such. However, an easement for temporary access will not be capitalized.

2) Land Improvements other than buildings – consist of permanent improvements, other than buildings, which add value to land, require maintenance or replacement, are typically identified with structures, deteriorate with use or passage of time and are generally exhaustible. Examples include parking lots, landscaping, fencing and monuments (i.e. gateway signs)

3) Buildings and improvements – A building is a structure that is permanently attached to the land, has a roof, is partially or completely enclosed by walls, and is not intended to be transportable or movable. It is generally used to house persons, property and fixtures attached to and forming a permanent part of such a structure. Examples of items to be capitalized include the purchase price or fair value at the time of donation, expenditures for remodeling, recondition, or altering a building to make it ready for use for the purpose for which it is intended, environmental compliance (i.e. asbestos abatement), professional fees (i.e. architect, legal, engineering, inspections, etc.), costs of permits and licenses, completed project costs associated with the original construction of a building, additions to building (i.e. expansion, extension, or enlargement).

Improvements to buildings, as part of a major rehabilitation project, which materially extend the useful life of a building, increase the value of a building, or both should be capitalized. Examples of items to be capitalized include installation or upgrade of heating and cooling systems, installation or upgrade of wall or ceiling coverings (i.e. carpet, tile etc.), installation or replacement of structural components (i.e. beams, rafter, joists, interior framing, etc.), installation or upgrade of windows, doors, or cabinets, installation or upgrade of plumbing or electrical wiring, installation or upgrade of phone or closed

circuit television systems, networks, fiber optical cable or wiring required for equipment that will remain in the building, installation or replacement of exterior components (i.e. siding, roofing, masonry, etc.)

Maintenance costs are incurred to keep assets in normal operating condition and to help maintain the original use of the building and are not capitalized.

4) Infrastructure – assets that are long-lived capital assets and normally stationary in nature and can be preserved for a significantly greater number of years than most capital assets. They are the basic physical structures needed for the functioning of a community or society, such as transportation and communications systems and water and power lines. These include but are not limited to roads, bridges, sanitary sewer lift stations, interceptors, sanitary sewer mains, water mains, wells and water pump stations, water treatment plant, piping and equipment, water storage tanks, and stormwater draining improvements.

Maintenance costs allow a government to continue to use an infrastructure asset during its originally established useful life and are not capitalized. Preservation costs extend the useful life of an asset beyond its original estimated useful life and should be capitalized, subject to the capitalization threshold. Additions and improvements are costs that increase the capacity of the asset (i.e. additional lanes on a road) and should be capitalized, subject to the capitalization threshold. Individual components of infrastructure that do not meet the capitalization threshold, such as street lights, sidewalks, signal improvements, paths and trails are not to be capitalized.

5) Construction in progress reflects the activity of capital assets which are substantially incomplete, such as buildings and roads. Each project must first be evaluated to determine whether it meets the capitalization threshold for the applicable asset class. Expenditures will then be added to the value of the capital asset as incurred. Projects should be reclassified to the appropriate asset class upon substantial completion.

6) Machinery and equipment is defined as any mechanical or electrical device that transmits or modifies energy to perform or assist in the performance of tasks. Equipment is defined as movable or fixed unit of furniture or furnishings, instrument, machine, or apparatus to be used for operations, the benefits of which extend beyond one year from date of acquisition. Examples of items to be capitalized as machinery and equipment include but are not limited to computers, communications equipment, office equipment, kitchen equipment, light machinery, phone system, tractors, loaders, backhoes, excavators, trailers, chippers, grinders, generators, and office furniture.

Computers will be excluded if they individually cost less than the threshold per unit of \$5,000. If the dollar amount exceeds the limit, those assets will be capitalized and depreciated. However, they will be inventoried for insurance purposes even if they are excluded for depreciation.

Computer software will not be capitalized unless it is proprietary.

7) Vehicles – will be identified, inventoried, and depreciated. When setting up the initial costs of the vehicle, lettering will be added to the cost of the vehicle. In addition, for the police and fire department, the cost of sirens, light bars etc. will be included as part of the cost of putting the car in service. In the case of moving existing sirens etc. that cost will be included as part of the initial cost associated with new purchases.

2-469.4 Capitalization Threshold and Useful Life

- a) The capitalization threshold is the dollar value the City uses to determine whether a given asset should be capitalized and reported on the balance sheet as a capital asset. The responsibility for protecting and controlling the use of capital assets rests with the department wherein the asset is located. The Finance Department shall ensure that control over capital assets is maintained by establishing a capital asset inventory that is updated annually and documents all additions and deletions to the capital asset records. Capital assets will be recorded and depreciated using the City's financial software and will include a description (including serial and model number if applicable), asset class, department name, location, date acquired, cost, and useful life. Assets that do not meet the capitalization threshold for their respective asset class on a per unit basis shall be expended in the period incurred rather than being capitalized (see Property control).

<u>Asset Class</u>	<u>Capitalization Threshold (Dollars)</u>
Land	\$1
Land Improvements Other than Buildings	\$5,000
Building Improvements	\$5,000
Infrastructure	\$5,000
Construction in Progress	\$5,000
Machinery and Equipment	\$5,000
Vehicles	\$5,000

- b) The useful life of a capital asset is the estimate of the period over which the City expects said asset to be useful (normally the shortest of its physical, technological, or legal life). The actual life of a capital asset may extend beyond its useful life.
- c) The useful life of a fixed asset must be assigned according to Appendix A in this policy. The list is not all inclusive and is meant to serve as a guide. If an asset is not identified in the useful life listing, use the useful life of an asset as closely related to the asset as possible.

2-469.5 Depreciation

Depreciation is the measure of the decrease in the value of a capital asset over a specific period of time. If a new asset is put into service, the total estimated economic life is used for depreciation purposes. If a used asset is put into service, the remaining life will be used for depreciation purposes. Capital assets shall be depreciated over their estimated useful lives using the straight-line method beginning in the month it was acquired unless they are:

- Inexhaustible (i.e. land)
- Construction in progress

2-469.6 Additions

All capitalizable fixed assets will be approved in the budget process or by the city council before any fixed asset addition is acquired.

Purchase requisitions must be entered and approved by the appropriate city personnel in the computer system before any fixed asset is physically purchased.

2-469.7 Disposition

When a capital asset is disposed of, its cost and accumulated depreciation shall be removed from the City's capital asset records and a gain or loss be recognized, if

applicable. Disposition of an asset may be due to destruction, obsolescence, retirement, sale, trade, scrap, or donation. All capital assets must be taken to City Council for approval prior to disposition for items with a value over \$500. All City emblems must be removed from City property before disposal. The department will check grant requirements and comply before disposal on grant purchased assets.

2-469.8 Transfers

Capital assets transferred from one department to another should be reported by the department who is initiating the transfer. The asset shall be reported at its current book value as of the date of said transfer.

2-469.9 Controllable assets

The finance department will keep track of controllable assets that cost less than the capitalization level of five thousand dollars (\$5,000.00), but because of their sensitive, portable and theft-prone nature, controlling these items is important to the city. Tracking controllable assets includes adding it to the fixed asset system and tagging it with a unique tag that identifies it as a controllable asset. Any item that costs less than five thousand dollars (\$5,000.00) and more than one thousand dollars (\$1,000.00) but is more than a consumable item is a controllable asset. This could include a chair, telephone, printer, a table, etc.

Controllable assets will be expensed in the appropriate operational account number and would not be assigned to an asset class.

2-469.10 Property Control

Assets below the capitalization threshold and the controllable asset threshold but warranting control or considered sensitive may include, but are not limited to, weapons, radios, personal computers, laptop computers, printers, and small power tools. Stewardship of these minor but sensitive items is the express responsibility of the department utilizing these assets. The responsible department shall maintain control and keep an inventory list of these assets. The inventory shall include a description, location, and other information that assists in control or is deemed relevant.

2-469.11 Betterments

Major additions, including those that significantly prolong a fixed asset's economic life or expand its usefulness, should be capitalized. Normal repairs that merely maintain the asset in its present condition will be recorded as expenditures and should not be capitalized.

Life determination of assets affected in this manner becomes an average of the previous remaining life and the added life represented by the rehabilitation. The cost of the betterment is added to the book value and the total remaining undepreciated cost is allocated over the estimated remaining life.

If a component of an asset is replaced, the book value of the replaced component should be deleted from the books to prevent an overstatement of the asset's value.

2-469.12 Physical inventory

A physical inventory is designed to ensure that the fixed assets recorded in the system do physically exist; to determine whether unrecorded or improperly recorded transactions have occurred; and to identify any excess, defective, or obsolete assets on hand.

A physical inventory will be conducted by the departments each year.

Every three (3) years, the finance department will conduct a complete wall-to-wall physical inventory with the assistance of each department.

The land inventory will be listed by parcel number and/or lot, block, and tract. The use and location of the land will also be noted.

The building inventory will include a quantitative and qualitative description of each structure segregating basic building construction from heating, ventilating, air conditioning, roof, elevators, plumbing, lighting, floor and ceiling cover, and built-ins for component lifting purposes.

Land improvements other than buildings include all improvements made outside a building or any improvements made to a parcel of land.

Equipment will include a location, account, building, floor, department, description of the unit, manufacturer, model number, serial number, year acquired, the remaining life and the historical cost.

Vehicle will include a location, account, building, floor, department, description of the unit, year, make, model, vin, year acquired, the remaining life and the historical cost.

2-469.13 Tagging

A tagging system is used to maintain a positive identification of assets owned by the city. Tagging is important for facilitating the inventory process, controlling an asset's location, and for maintaining fixed assets.

Asset identification tags will be provided by the Finance Department at the time the purchase is complete. Placement of tags should be consistent among fixed assets. In general, tags will be assigned in chronological order as assets are acquired.

All rolling stock shall have City of Lebanon decals or emblems, any exceptions must be approved by the City Administrator. All vehicles shall have City of Lebanon license plates.

SECTION 2: That the City Council of the City of Lebanon, Laclede County, Missouri, hereby amends the *City Code of Ordinances Chapter 2 Administration, Article VIII Finance* by repealing *Appendix A* in its entirety and enacting in lieu thereof and newly created *Appendix A* to read as follows;

APPENDIX A. - FIXED ASSET USEFUL LIFE LISTING

FIXED ASSET TYPE	DESCRIPTION	USEFUL LIFE
LAND	Land	Not Applicable
	Land Right of Way	Not Applicable
IMPROVEMENT	Grading	20 years
	Paving	20 years
	Fencing and walls	20 years
	Curbs	20 years
	Drainage features	20 years

	Landscaping	20 years
	Lighting	20 years
	Other land improvements	20 years
BUILDING	Buildings	40 years
	Other structures and accessories	20 years
EQUIPMENT:		
COMMUNICATION	Radio and radio equipment portable	5 years
AND	Radio and radio equipment not portable	5 years
DOCUMENTATION	Television and audio visual equipment	5 years
EQUIPMENT	Telephone system and related equipment	7 years
	Teletype equipment	7 years
	Public address and intercom system	7 years
	Projection equipment	7 years
	Recording and sound equipment	5 years
	Telemetry and control	7 years
	Reference materials and books	5 years
	Data handling equipment	5 years
	Copier, printing and duplicating machinery	5 years
BUSINESS	Cash register	5 years
EQUIPMENT	Check writer/signer/protector	7 years
	Postal equipment	7 years
COMPUTER	Main frame equipment	5 years

EQUIPMENT	Computer printers	5 years
	CPUs with monitors	5 years
	Tape drive	5 years
	Distinct CPUs/disk drive	5 years
	Distinct modem	5 years
	Distinct monitors	5 years
	Plotter	5 years
	Software other than main frame software	3 years
	Main frame software	5 years
PRODUCTION	Compressor	10 years
AND REPAIR	Generator	10 years
EQUIPMENT	Conveyor	10 years
	Repair equipment specific to automotive	5 years
	Power tools	5 years
	Hand tools	5 years
HEATING AND	Air conditioning and dehumidifying	10 years
COOLING EQUIPMENT	Heaters and heating systems	10 years
FURNITURE	Small appliances (coffee dispenser)	5 years
AND	Large appliances (refrigerator, stove)	5 years
FIXTURES	Furniture/fixtures other than appliances	7 years
	Art works and exhibits	5—40 years
OTHER	Photographic equipment	5 years

DISTINCTIVE	Police lab equipment	5 years
EQUIPMENT	Survey equipment	5 years
	Lab equipment other than police lab	5 years
	Medical equipment	5 years
	Intelligence and surveillance equipment	5 years
	Radar equipment	5 years
	Weapons and restraining equipment	5 years
	Hoses and related equipment	5 years
	Specialized clothing	5 years
	Parking meters	8 years
WASTEWATER	1" to 3" water pipe	25 years
AND	4" to 48" all types water pipe	25 years
ENVIRONMENTAL	Valves—plug-gate/butterfly	35 years
EQUIPMENT	Valves—pressure reducing	10 years
	Valves—pressure relief	10 years
	Valves—check	15 years
	Valves—other	20 years
	Stand pipes	50 years
	Water tanks	50 years
	4" to 42" sewer system pipe	40 years
	4" to 12" sewer system pipe	20 years
	Outfall lines	30 years

	Pumps and motors	10 years
	Lift station—prefab material	20 years
	Lift station—power and service	10 years
	Manholes—brick and concrete	40 years
	Cleanouts	20 years
	Well	40 years
	Filtration system	10 years
	Process equipment	10 years
	Vaults	30 years
	Telemetry and control	10 years
	Tanks (underground and above ground)	15 years
	Basins/Ponds/Lagoons	15 years
	Hydrants	15 years
	Reservoirs	10 years
	Chlorination/odor control equipment	10 years
	Storm sewer pipe	40 years
	Pressure mains	10 years
	Meter pits	20 years
	8" to 24" Water system pipe	40 years
	2" to 6" Water system pipe	20 years
ELECTRIC	Structures and improvements	45 years
TRANSMISSION PLANT	Station equipment	30 years

	Towers and fixtures	50 years
	Overhead conductors and devices	50 years
	Underground conduit	50 years
	Underground conductors and device	40 years
	Roads and trails related to access	60 years
ELECTRIC	Structures and improvements	45 years
DISTRIBUTION PLANT	Station equipment	30 years
	Poles, towers and fixtures	35 years
	Overhead conductors and devices— wire-conduit pipe	50 years
	Underground conduit	50 years
	Underground conductors and device	40 years
	Line transformers and capacitors	30 years
	Services	30 years
	Meters	25 years
	Installations on customers' premises	25 years
	Street lighting and signal system	20 years
OPTICAL FIBER	Structures and improvements	25 Years
DISTRIBUTION PLANT	Poles lines, cable, aerial wire, underground conduits	25 Years
MOBILE	Forklift and accessories	10 years
EQUIPMENT	Grader	10 years
	Sanitation and semi-trucks	5 years
	Street marking equipment	5 years

	Mowers, seeders, weed/grass equipment	3 years
	Snowplows and snow removal equipment	10 years
	Spreaders	5 years
	Trailer mounted compressor	10 years
	Backhoe	10 years
	Sewer rodder	10 years
	Portable pumps	5 years
	Trailer mounted sewer machine	5 years
	Loader	10 years
	Asphalt pavers	10 years
	Street sweepers and cleaners	7 years
	Asphalt kettle	10 years
	Tractors and accessories	7 years
	Trailers	10 years
	Trenchers	5 years
	Mixers	5 years
	Motorcycles and scooters	5 years
	Police vehicles	3 years
	Fire trucks and accessories	15 years
	Light general purpose trucks, autos, and accessories	7 years
	Heavy general purpose trucks	10 years
	Ambulances and medical vehicles	7 years

	Other mobile equipment	5—15 years
	Chippers	5 years
	CCTV	7 years
RECREATION	Bleachers, benches, scoreboards	7 years
EQUIPMENT	Specific sports equipment	3 years
	Park equipment (swings, slides)	7 years
	Ball field lights	15 years
	Ball field fencing	15 years

SECTION 3: If any provision of this policy is declared unconstitutional, or the application thereof to any person or circumstance is held invalid, the constitutionality of the remainder of the policy and the applicability thereof to other persons and circumstances shall not be affected

SECTION 4: That this Ordinance shall be in full force and effect from and after the date of its passage and approval.

Passed and approved by the City Council of the City of Lebanon, Laclede County, Missouri, on this 23rd day of July, 2018.

(Seal)

Attest:

Laina Starnes
City Clerk Laina Starnes

Mayor Jared Carr

1st Reading: July 9, 2018
2nd Reading: July 23, 2018